

YEHAC5002 - CAOL & LOCHYSIDE FPS - COMMUNITY LIAISON GROUP

Approved Minutes for liaison Meeting held on **Tuesday 26th April 2022 at 19:30Hrs**

Meeting held virtually on Microsoft Teams due to current restrictions.

	Item	Action
1	Introductions	
	<p>Garry Smith (GS) – Principal Designer – The Highland Council Gary Kennedy (GK) – Project Manager’s Representative – The Highland Council Craig Donn (CD) – Site Agent – RJ McLeod Denis Rixson (DR) – Councillor – The Highland Council John Gillespie (JG) – Chairman – Caol Community Council Colin Strange (CS) – Secretary - Caol Community Council Joan Laing (JL) – Member - Caol Community Council Ewan Macleod (EM) – Assistant PMR – The Highland Council</p>	
2	Apologies	
	<p>Allan Henderson (AH) – Councillor – The Highland Council Jane Young (JY) - Community Support Co-ordinator – The Highland Council Emily Currie (EC) – Assistant PMR – The Highland Council Florence Cargill (FC) – Assistant PMR – The Highland Council Murray Innes (MI) – Project Manager – The Highland Council Greg Riddle (GR) – Member - Caol Community Council Linda Campbell (LC) – Secretary – Kilmallie Shinty Club Christina McKitrick (CM) – Social Corporate Representative – RJ McLeod</p>	
3	Review of Previous Meeting’s Minutes	
3.1	Item 3.1 – GK advises that discussions are ongoing regarding retaining hard standing at shinty club compound for parking post contract completion. Solution is in development.	Note
3.2	Item 3.2 – GK and GS confirm they plan to attend Caol community event on 4 th June 2022. GS queried the format of the event – outdoor event with stalls. GK to liaise with JY to firm up plans regarding stall / gazebo representing the scheme. DR advises timing of event to be from 1200 to 1700.	GK
3.3	Item 3.3 - PROG-11 has been submitted. No change to planned completion / completion.	Note
3.4	Item 3.7 – Discussions ongoing regarding Soldier’s Bridge lighting. GK advises that £10,000 has been committed by HITRANS. Meeting planned with Stuart Bruce from THC Street Lighting to discuss arrangements.	Note
3.5	Item 4.3 – GK advises that letter drops will continue in order to make residents aware of traffic management phases.	Note
3.6	Item 4.4 – Letter drops advising Erracht Drive residents of upcoming works has been carried out	Note
3.7	Item 6.1 – GK advises that CM will provide an update on Developing Young Workforce / THC career’s officer liaison and subsequent events at progress meeting on Thursday.	Note

3.8	Item 6.2 – GK advises that CM will provide feedback on scheme to provide CSCS card to school pupils at progress meeting on Thursday.	Note
3.9	Item 6.3 – GK unable to provide details of nick Sedgewick to group. JG to provide GK with contact details for STEM Engagement Officer Nick Sedgewick.	JG
3.10	Item 6.4 – GK advised that works to resurface shopping area car park will take place in early July. Public notification will follow in due course.	Note
3.11	Item 7.2 – GK advises on results of ‘Survey Monkey’ polling regarding extended working hours. Results showed unanimous negative feedback towards Sunday working so this will therefore not be pursued any further. Results showed positive feedback towards Saturday working. JG requested that Saturday work be limited to 5pm due to split results regarding finishing time. GK + CD agreed that works would be limited to between the hours of 8am and 5pm on Saturdays out with exceptional circumstances.	Note
4	Progress	
4.1	Overview of project progress presented by CD. This included update on traffic management, resurfacing works, rock armour deliveries, piling works and pumping station works. The presentation is available on THC website (detailed below): https://www.highland.gov.uk/caolandlochysidefloodprotection	Note
4.2	CS queried rock armour delivery plan during placement of rock at riverbank. CD advised that discussions are ongoing and public consultation / notification will follow in due course.	CD
4.3	JG highlighted non-compliance with pedestrian diversion in place on Kilmallie Road. GK + CD provided assurance that all efforts are being made to ensure pedestrians adhere to the diversion and that the situation is being closely monitored. GS queried whether it would be possible to have a ‘red-red’ setting on the traffic light phasing to allow pedestrians to pass and avoid the need for a diversion. CD advised that this had been considered but was not deemed safe under Chapter 8 regulations.	Note
4.4	JG queried what responses had been received regarding the letter drop to residents on Erracht Drive. CD advises there were some minor queries received regarding the timing of the activities and the parking arrangements. CD advises that efforts will be made to ensure that alternative parking arrangements will be made available, and residents may be directed to use shopping area parking where this is not possible. CS highlights issue of emergency vehicle access / disabled access. CD advised that he is aware of two blue badge holders that reside on Erracht Drive and a solution is being worked on.	CD
4.5	JG advised that a resident had expressed concerns regarding high noise levels at a property near the church on Erracht Drive. GK advised that the situation would be monitored and that he is happy to speak to residents directly to help rectify issues. JG to arrange meeting with affected parties and GK, or provide contact details GK.	JG
4.6	CS queried timing of piling works on Kilmallie Road. CD advised that the rock armour works along the riverbank had to be completed first and that residents would be alerted in due course. Noise and vibration monitoring equipment to be deployed during these works.	CD

4.6	JG queried size of piling rig to be used along Kilmallie Road. CD advised that it will be a smaller than the current machine which is 70T. Likely to be approximately 40-45T.	Note
5	Transport Management	
5.1	GK advised that all traffic management plans, delivery routes etc were still being adhered to. Any changes would be communicated / consulted.	Note
5.2	Current delivery levels are 12 loads per day. This has reduced in recent weeks.	Note
6	Community Liaison	
6.1	CM to provide community liaison update at progress meeting on Thursday. GK will update group via email when circulating CLM minutes.	GK
6.2	DR suggests that community feedback be sought at scheme stall during Caol community event on the 4 th June. GK agrees that this is a good idea and that is his intention.	GK/GS
7	AOCB	
7.1	DR advises that this will be his last community liaison meeting as he is stepping down and thanks everyone for their efforts. GK commended DR his efforts over his time as a Councillor.	Note
7.2	CS apologises for forgetting to invite RJM / THC to last Community Council Meeting – will ensure invites are sent in future.	Note
7.3	CS to get group to contact GK regarding land acquisition at Old School Court.	CS
7.4	GK thanks liaison group for their engagement and RJM for progress to date.	Note
7.5	CS requested copied of presentation for notice boards (single sided colour, x2 copies).	GK
8	Date of next meeting	
8.1	Tuesday 31 st May 2022 at 19:30 Hrs via Microsoft TEAMS.	Note