

YEHAC5002 - CAOL & LOCHYSIDE FPS - COMMUNITY LIAISON GROUP

Approved Minutes for liaison Meeting held on **Tuesday 31st May 2022 at 19:30Hrs**
 Meeting held virtually on Microsoft Teams due to current restrictions.

	Item	Action
1	Introductions	
	Garry Smith (GS) – Principal Designer – The Highland Council Gary Kennedy (GK) – Project Manager's Representative – The Highland Council Craig Donn (CD) – Site Agent – RJ McLeod John Gillespie (JG) – Chairman – Caol Community Council Colin Strange (CS) – Secretary - Caol Community Council Joan Laing (JL) – Member - Caol Community Council Linda Campbell (LC) – Secretary – Kilmallie Shinty Club Emily Currie (EC) – Assistant PMR – The Highland Council	
2	Apologies	
	Jane Young (JY) - Community Support Co-ordinator – The Highland Council Ewan Macleod (EM) – Assistant PMR – The Highland Council Florence Cargill (FC) – Assistant PMR – The Highland Council Murray Innes (MI) – Project Manager – The Highland Council Greg Riddle (GR) – Member - Caol Community Council Christina McKittrick (CM) – Social Corporate Representative – RJ McLeod	
3	Review of Previous Meeting's Minutes	
3.1	Item 3.2 – GK and GS confirm they plan to attend Caol community event on 4 th June 2022. GS queried the format of the event – outdoor event with stalls. GK to liaise with JY to firm up plans regarding stall / gazebo representing the scheme. DR advises timing of event to be from 1200 to 1700.	Note
3.2	Item 3.9 – GK unable to provide details of Nick Sedgewick to group. JG to provide GK with contact details for STEM Engagement Officer Nick Sedgewick.	GK
3.3	Item 4.2 - CS queried rock armour delivery plan during placement of rock at riverbank. CD advised that discussions are ongoing and public consultation / notification will follow in due course. CD confirmed deliveries will continue at the compound behind the Shinty Club.	Note
3.4	Item 4.4 - JG queried what responses had been received regarding the letter drop to residents on Erracht Drive. CD advises there were some minor queries received regarding the timing of the activities and the parking arrangements. CD advises that efforts will be made to ensure that alternative parking arrangements will be made available, and residents may be directed to use shopping area parking where this is not possible. CS highlights issue of emergency vehicle access / disabled access. CD advised that he is aware of two blue badge holders that reside on Erracht Drive and a solution is being worked on. Residents will be kept updated. Currently progressing through phase 3 of 6.	Note

3.5	Item 4.5 - JG advised that a resident had expressed concerns regarding high noise levels at a property near the church on Erracht Drive. GK advised that the situation would be monitored and that he is happy to speak to residents directly to help rectify issues. JG to arrange meeting with affected parties and GK, or provide contact details GK.	JG/GK
3.6	Item 4.6 - CS queried timing of piling works on Kilmallie Road. CD advised that the rock armour works along the riverbank had to be completed first and that residents would be alerted in due course. Noise and vibration monitoring equipment to be deployed during these works.	No11 ¹¹ te
3.7	Community liaison update at progress meeting on Thursday. GK will update group via email when circulating CLM minutes.	GK
3.8	Item 6.2 - DR suggests that community feedback be sought at scheme stall during Caol community event on the 4th of June. GK agrees that this is a good idea and that is his intention.	Note
4	Progress	
4.1	Overview of project progress presented by CD. This included update on traffic management, resurfacing works, utilities tie-ins and diversions rock armour deliveries and pumping station works. The presentation is available on THC website (detailed below): https://www.highland.gov.uk/caolandlochysidefloodprotection	Note
4.2	JG made enquiry regarding the trial panel and whether it is available for review. GK said the trial panel will be finished this week and will be available for viewing at the Community Centre during the Jubilee Event.	Note
4.3	GS queried the consultation with the fisheries board on the rock armour placement and the silt curtain. GK assured that they have been consulted and are supportive of the approach, there is email correspondence to this effect.	Note
4.4	LC asked about phase 6 of the gully tie ins on Erracht Drive in close proximity to the Shinty Clubhouse. GK asked LC to provide dates for the upcoming games. There are games every Saturday as well as Tuesday and Friday evenings after 18:00. GK and CD ensured the area would be kept clear of works vehicles to ease congestion.	CD/GK
4.5	JG asked if the project was on programme. CD confirmed that the works are on programme at present.	Note
4.6	GK commented on the tidiness of the foreshore area and the progress with the access ramps. JG queried whether the ramps will remain open? GK advised that the ramps will remain open for beach access when safely possible during the works.	Note
5	Transport Management	
5.1	GK noted that there has not been a large number of deliveries in the recent weeks but that there are no issues. There will localised road closures for the gully tie ins on Erracht Drive.	Note

6	Community Liaison	
6.1	<p>A summary of the community benefits is available in the RJM Presentation and there was an update provided at the progress meeting held Thursday 26th May. An extract is detailed below:</p> <ul style="list-style-type: none"> • Highland's DYW (Developing the Young Workforce) have been offered 4no work experience placements. • Lochaber High School has requested a Civil Engineering Careers Advice Event for S2/S3 ahead of the summer holidays to facilitate subject choices. • The site will be welcoming a civils undergraduate for a summer work experience placement. • Continuing with educational support, for the primaries we have offered Civil Engineering Inspirational Presentations and Safety Talks at St Columba's and Caol Primaries. We have also invited the P7s to assist in burying a time capsule within the Works. • Surplus materials will be used to construct obstacle courses at the 2 nearby Primary schools and nursery school. Materials have been dropped at the school. • RJM helped the primary school fill 4no planters with gravel and topsoil donated by the site. • RJM renovated the vehicular access road to the shinty pitch at the canal side of the parks (unbound surface). • RJM repaired the Shinty Club gutters and downpipes. 	
6.2	GK welcomed the opportunities to engage with the public at the upcoming Community Day/jubilee Celebrations being held on Saturday 4 th June. Public to review the scheme landscaping plans and the Flood Wall trial panel, and provide general feedback on the scheme or any issues it has created. GK/GS & CS to attend. The planting will begin at the end of this year, 2022, during the dormant planting season (November to April).	Note
7	AOCB	
7.1	GK thanked the liaison group for their engagement and RJM for progress to date.	Note
7.2	GK advised that the Caol Shopping Area will be resurfaced on the week commencing 4 th July. Press releases will be put out and LC kindly offered to broadcast this information on the local radio station. Neighbouring properties and businesses will be notified.	Note
8	Date of next meeting	
8.1	Tuesday 28 th June 2022 at 19:30 Hrs via Microsoft TEAMS.	Note