

YEHAC5002 - CAOL & LOCHYSIDE FPS - COMMUNITY LIAISON GROUP

Approved Minutes for liaison Meeting held on **Tuesday 28th June 2022 at 19:30Hrs**
Meeting held virtually on Microsoft Teams.

	Item	Action
1	Introductions	
	Garry Smith (GS) – Principal Designer – The Highland Council Gary Kennedy (GK) – Project Manager’s Representative – The Highland Council Craig Donn (CD) – Site Agent – RJ McLeod Florence Cargill (FC) – Assistant PMR – The Highland Council Emily Currie (EC)– Assistant PMR – The Highland Council Jane Young (JY) - Community Support Co-ordinator – The Highland Council John Gillespie (JG) – Chairman – Caol Community Council Colin Strange (CS) – Secretary - Caol Community Council Joan Laing (JL) – Member - Caol Community Council	
2	Apologies	
	Murray Innes (MI) – Project Manager – The Highland Council Ewan Macleod (EM) – Assistant PMR – The Highland Council Greg Riddle (GR) – Member - Caol Community Council Christina McKittrick (CM) – Social Corporate Representative – RJ McLeod Linda Campbell (LC) – Secretary – Kilmallie Shinty Club	
3	Review of Previous Meeting’s Minutes	
3.1	Item 3.2 - GK unable to provide details of nick Sedgewick to group. JG provided GK with contact details for STEM Engagement Officer Nick Sedgewick.	Note
3.2	Item 3.5 – Resident complaint, GK replied to the resident’s email advising of the procedure regarding compensation claims. GK to follow up with resident prior to next CLM.	GK
3.3	Item 3.7 – RJM to provide estimated timescale to GK for proposed works for the Lochyside Community Group at Clunes Avenue	Note
3.4	Item 4.4 – Commitment from GK and CD to keep the area around the Shinty Club clear of works vehicles during future shinty games. LC to provide dates of upcoming Shinty games.	LC
4	Progress	
4.1	Overview of project progress presented by CD. This included update on traffic management, resurfacing works, utilities tie-ins and diversions, rock armour deliveries, pumping station works and flood wall construction. The presentation is available on THC website (detailed below): https://www.highland.gov.uk/caolandlochysidefloodprotection	Note
4.2	JG made an enquiry regarding the traffic management on Kilmallie Road and whether the 3-way traffic will be continuous throughout the flood wall construction and the duration of	Note

4.3	<p>each phase. CD responded that the 3-way traffic lights will only be at the junctions during the flood wall construction including the piling and rock armour placement. The construction activities will be overlapped to ensure the effective use of traffic management on Kilmallie Road due to the space restrictions of the working area. Currently the works are restricted by the live Scottish Water main.</p> <p>CS noted that during a cruise on Loch Linnhe he thought the rock armour on the foreshore looked impressive. FC added that it was encouraging to see the beach access ramps being utilised by all members of the community, especially those using wheelchairs.</p>	Note
4.4	<p>CS asked about moving the flood wall trial panel to beside the notice board at the Caol Shopping Centre to allow more viewings. CD agreed the panel can be moved.</p>	CD
5	Transport Management	
5.1	<p>CD advised that the rock armour delivery point will be moved to the Caol Spit. JG asked what the traffic management plan is for the altered delivery point? CD said that the lorries will come in Kilmallie Road and Glenmallie Road. GS queried whether the rock will be transported to the flood wall construction area on the road. CD advised that the rock will be transported through the site on the internal haul roads. JG asked when the deliveries will commence and will the local residents be notified. CD said the deliveries are due to begin next week and GK advised there will be neighbourhood notification for the adjacent residents.</p>	Note
6	Community Liaison	
6.1	<p>A summary of the community benefits is available in the RJM Presentation and there was an update provided at the progress meeting held Thursday 26th May. The opportunities are available from RJM and THC.</p>	
6.2	<p>GK highlighted that the community day was well attended, successful event and the community had a positive response and interest in the scheme. JY said it was really good to have everyone attending and viewing the landscaping plans. It was queried where questions regarding the scheme are to be directed? GK said to send all questions to the project email address – caol&lochyside.fps@highland.gov.uk</p> <p>Feedback that the playpark area looks great and queried if the design is locked i.e. could an extra seating area be added near the shopping centre. GS said the planting could be altered but this is time sensitive.</p>	Note
6.3	<p>JG asked if off street parking could be added on Erracht Drive as it has been discussed at community meetings. GS said there was a consultation for off street parking during the design phase as the response was negative and that it was suggested to deter parking in this area.</p>	
7	AOCB	
7.1	<p>GK thanked the liaison group for their engagement and RJM for progress to date.</p>	Note
7.2	<p>GK advised that the Caol Shopping Area will be resurfaced on the week commencing 4th July. Press releases will be put out and LC kindly offered to broadcast this information on the local radio station. Neighbouring properties and businesses will be notified.</p>	Note
8	Date of next meeting	
8.1	<p>Tuesday 23rd August 2022 at 19:30 Hrs via Microsoft TEAMS.</p>	Note