

THE HIGHLAND COUNCIL
CHARLESTON ACADEMY STAKEHOLDER GROUP
Minutes of Meeting No. 2
Wednesday 23rd June 2021

Attendees:	<p><u>Highland Councillors</u> Councillor Alex Graham - Chair Councillor Bill Boyd Councillor Emma Knox</p> <p><u>Charleston Academy</u> Gordon Stewart, Head Teacher Helen Hunter, Depute Head Teacher Catherine Bain, Teacher</p> <p><u>Highland Council Officials</u> Robert Campbell, Estate Strategy Manager Sarah Fraser, Principal Architect Jane Day, Estates Officer</p>	<p>AG BB EK</p> <p>GS HH CB</p> <p>RC SF JD</p>
Apologies:	<p>Councillor Margaret Davidson Councillor Helen Carmichael Councillor David Fraser Kenny Murray Sara Simpson Kate Morris Jessica Kyle Johnathon Richard, Principal Teacher Shaun Foster John McIntyre, Project Manager Simon Swanson Caroline Keiro-Kirk</p>	
Minute:	Jane Day	

ITEM	DISCUSSION/COMMENT	ACTION
1	INTRODUCTION	
1.1	AG welcomed everyone to the meeting.	
2	MINUTES OF PREVIOUS MEETING	
2.1	The minutes of the previous meeting were agreed	
3	PROJECT UPDATE	
3.1	RC provided an update.	
3.2	Following the Major Pre-Application Advice meeting in May, there has been ongoing discussion with colleagues in Planning. The proposed nursery unit and longer-term plans for an eventual replacement of Kinmylies Primary School will need to be included in the overall masterplan.	
3.3	The Council will be reviewing its capital programme later this year so there would be an opportunity to bid for additional funding as part of the review process. The proposed masterplan would support a bid based on a clear scope of work for the initial phase of the extension and refurbishment. AG would support a bid for additional funding.	
3.4	A further update will be provided at the next meeting, particularly in relation to the review of the capital programme.	
4.	DESIGN MASTERPLAN UPDATE	
4.1	SF shared a presentation.	
4.2	Various investigations have taken place – ground investigation, tree survey, ecology, to inform the Masterplan and Pre-Application discussions.	
4.3	Additional information has been submitted to Planning to demonstrate that a new primary school can fit on the overall site area with the replacement Charleston Academy building remaining on the blaes pitch as previously proposed.	
4.4	The masterplan will continue to be refined, looking at external breakout and a security strategy to conclude the current design stage.	
4.5	EK: Have the planning issues been resolved? SF: We are working together on the various challenges with the site. Planning now have a clear understanding of why the building should go on the blaes pitch.	
4.6	GS: Timescale is important along with school security. Charleston is hard to secure with a public walkway going through the campus.	
4.7	HH: Is the roof on the main building to be replaced as there are a lot of leaks?	

	RC: Yes, the roof has been surveyed and an asbestos survey will be carried out. Ideally work will be carried out in Summer 2022.	
4.8	CB: Keen for good size garden areas, can students be involved in design as part of their studies? RC: Absolutely and any ideas can be taken on board.	
5.	AOCB	
5.1	The next meeting will be held at 7PM on Wednesday 18 th August 2021 via Microsoft Teams.	