

THE HIGHLAND COUNCIL
CHARLESTON ACADEMY STAKEHOLDER GROUP
Minutes of Meeting No. 4
Wednesday 17th November at 7PM
Via Microsoft Teams

Attendees:	<p><u>Councillors</u> Councillor Alex Graham – Chair Councillor Colin Aitken Councillor Margaret Davidson Councillor David Fraser Councillor Emma Knox</p> <p><u>Parent Council Representatives</u> Kate Morris Sara Simpson</p> <p><u>Charleston Academy</u> Helen Hunter, Acting Head Teacher Rona MacPherson, Depute Head Teacher Jonathan Richards, Principal Teacher</p> <p><u>Highland Council Officials</u> Laura Burns, Project Manager Robert Campbell, Estate Strategy Manager Jane Day, Estates Officer Paul Short, Estates Coordinator</p> <p><u>High Life Highland Officials</u> Simon Swanson, Head of Investment and Programme Management</p>	<p>AG CA MD DF EK</p> <p>KM SS</p> <p>HH RM JR</p> <p>LB RC JD PS</p> <p>SS</p>
Minute:	Jane Day	
ITEM	DISCUSSION/COMMENT	ACTION
1	INTRODUCTION	
1.1	AG welcomed everyone to the meeting.	
1.2	The minutes of the previous meeting were approved.	
2	PROJECT UPDATE	
2.1	RC shared a presentation updating on the current position (this will be uploaded to the Council website).	

2.2	A report setting out a revised capital programme was due to be on the agenda of the Council meeting in October but will now go to the meeting on 9 th December. A bid has been submitted for additional funding for a larger Phase 1 extension and refurbishment project based on the phased approach set out in the presentation.	
2.3	The extension would comprise accommodation for Science, Craft Design & Technology, Art and Music. It is proposed that the single storey block at the front of the building would be demolished. The Home Economics area would be refurbished, and the vacated Music rooms converted to PE changing rooms. The remaining vacated classrooms would be converted into general classrooms or accommodation for pupils with Additional Support Needs.	
2.4	The remaining blocks in the main building will require to be re-roofed. An exercise is underway to establish the estimated cost of this work and how it would be phased.	
2.5	The masterplan shows the proposed location of the new nursery building for Kinmylies Primary. It also shows a potential location for a replacement primary school building if that was ever required in the future.	
2.6	KM asked what the increased budget would be. MD advised that the final figure cannot be confirmed until the report is published. However, the current budget is £7.5 million, and the additional amount to be requested is likely to be of a similar magnitude.	
2.7	SS asked about the programme dates. RC replied that the programme will be confirmed once the discussions with Planning about the masterplan have been concluded and the additional funding confirmed.	
2.8	KM: A video has been compiled by parents and pupils to highlight the poor state of the building, especially the roof, and the detrimental effect that it has on their education.	
2.9	MD asked if pupils will be involved in the project. RC confirmed that will be the case and there would be further discussion with school staff about the nature of their involvement.	
3.0	AOCB	
3.1	The date of the next meeting will be confirmed in the new year.	
3.2	As there was no other business, the meeting was concluded at 19:37.	