

## Occasional Use Exemption Letter

The Occasional Use Exemption Letter should be addressed to the Clerk to the Licensing Committee and emailed to [licensing@highland.gov.uk](mailto:licensing@highland.gov.uk). Alternatively, this letter can be posted or hand-delivered to the nearest area office listed below:

**Inverness, Nairn, Badenoch & Strathspey Area:** Town House High Street, Inverness, IV1 1JJ

**Caithness, Sutherland & Ross-shire Area:** Council Offices, Caithness House, Market Place Wick, KW1 4AB

**Caithness, Sutherland & Ross-shire Area Council Offices:** Main Street, Golspie, KW10 6RB

**Skye & Lochaber Area at Council Offices:** Tigh na Sgìre, Park Lane, Portree, IV51 9GP

**Skye & Lochaber Area at Council Offices Council Offices:** Charles Kennedy Building, Achintore Road, Fort William, PH33 6RQ

I want to use the exemption granted by the Civic Government (Scotland) Act 1982, Section 45A(9) to use these Premises as a "Sexual Entertainment Venue" on the occasion(s) below without having a SEV Licence:

### Details of the Organiser

Full Name:
Email Address:
Date of Birth:
Place of Birth:

### **The First Occasion**

The date of the occasion:	
The occasion starts:	
The occasion ends:	
Description of the "Sexual Entertainment	

**The Second Occasion**

The date of the occasion:	
The occasion starts:	
The occasion ends:	
Description of the "Sexual Entertainment	

**The Third Occasion**

The date of the occasion:	
The occasion starts:	
The occasion ends:	
Description of the "Sexual Entertainment	

**The Fourth Occasion**

The date of the occasion:	
The occasion starts:	
The occasion ends:	
Description of the "Sexual Entertainment	

Have the Premises been used for "Sexual Entertainment" before?

Yes

No

If you have said "yes", tell us about the earlier occasions.

Annex F

Date	Times (Start & End)	Description of the "Sexual Entertainment"

Date .....

Signed .....

**Organiser**