

## **Notes on codes used in Public Register for Short-term Let Licences**

This document contains a list of the codes used in the public register for Short-term Let Licences (including applications). If you have any questions regarding these codes or the public register more generally, please contact [STL@highland.gov.uk](mailto:STL@highland.gov.uk)

### **Which national park, if any, the Short Term Let property is within.**

| <b>Valid Responses</b>                  | <b>Code</b> | <b>Description</b>   |
|---|-------------|--|
| Not in a National Park                  | 01          | Property is not within a National Park                     |
| Loch Lomond and Trossachs National Park | 02          | Property is within Loch Lomond and Trossachs National Park |
| Cairngorms National Park                | 03          | Property is within Cairngorms National Park                |

### **Type of Licence**

| <b>Licence Type</b>   | <b>Code</b> | <b>Description</b>   |
|---|-------------|--|
| Temporary exemption   | E           | A temporary exemption from the requirements to obtain a licence  |
| Temporary licence   | T           | A temporary licence for a duration not exceeding 6 weeks (unless an application for full licence is received before expiry)      |
| Provisional licence number issued on receipt of a licence application | P           | For existing short term let operators who apply before 1 <sup>st</sup> April 2023, but who have not yet received a determination |
| First (full) licence  | F           | A standard full licence  |
| Renewed licence   | R           | A licence which has been renewed by the applicant  |

### **Status of application**

| <b>Response</b>                      | <b>Code</b> | <b>Description</b>  |
|--------------------------------------|-------------|---|
| Granted - no additional conditions   | 01          | Application has been granted, with no additional conditions other than those mandatory conditions which are required by legislation |
| Granted - with additional conditions | 02          | Application has been granted, with additional conditional added along with those mandatory conditions required by legislation       |
| Withdrawn                            | 03          | Application has been withdrawn by the applicant   |
| Pending determination                | 04          | Application is being determined by the licencing authority  |
| Revoked                              | 05          | Licence was granted, but subsequently revoked   |
| Lapsed                               | 06          | Licence was granted, but has expired without renewal  |
| Suspended                            | 07          | Licence was granted, but has been suspended   |
| Refused                              | 08          | Application was refused licence by Local Authority  |
| Invalid                              | 09          | Application did not contain sufficient information for determination  |

**Reason for refusal or revocation**

| <b>Reason for refusal</b>  | <b>Code</b> |
|--|-------------|
| Applicant not fit and proper   | 01          |
| Premises not suitable  | 02          |
| Planning permission required and not held  | 03          |
| Cannot secure compliance with any other mandatory or additional licencing authority conditions | 04          |
| Other  | 98          |