

YEHAC5002 - CAOL & LOCHYSIDE FPS - COMMUNITY LIAISON GROUP

Approved Minutes for Community Liaison Meeting No. 21
held on Tuesday 30th May at 19:30 hrs
Meeting held virtually on Microsoft Teams
Minutes prepared by Emily Currie

	Item	Action
1	Introductions	
	<p>Garry Smith (GS) – Principal Designer – The Highland Council Gary Kennedy (GK) – Project Manager’s Representative – The Highland Council Emily Currie (EC) – Assistant PMR – The Highland Council Stephen Moore (SM) – Sub Site Agent – RJ McLeod Colin Strange (CS) – Secretary - Caol Community Council Joan Laing (JL) – Member - Caol Community Council John Gillespie (JG) – Chairman – Caol Community Council Arthur Cowie (AC) – Disability Access Panel Liz Saggars (LS) – Councillor – The Highland Council</p>	
2	Apologies	
	<p>Florence Cargill (FC) – Assistant PMR – The Highland Council Ewan Gordon (EG) – Assistant PMR – The Highland Council Audrey Holmes (AH) – Assistant PMR – The Highland Council Murray Innes (MI) – Project Manager – The Highland Council Andrew Baldrey (AB) - Councillor – The Highland Council John Grafton (JG) - Councillor – The Highland Council Linda Campbell (LC) – Secretary – Kilmallie Shinty Club</p>	
3	Review of Previous Meeting’s Minutes	
3.1	<p>Item 3.2 - Community benefits update:</p> <ul style="list-style-type: none"> Community cupboard upgrade – the meter installation is booked to go ahead on 7th June 2023 followed by the electrical fit out. Surfacing on Kilmallie Road from the Banavie access is proposed to go ahead along with further surfacing from Farm foods junction later in the year. 	Note
3.2	Item 3.5 - GK has continued to liaise with Allan Henderson and has contacted Donnie Corbett regarding the Caol in Bloom Planters. Discussions are limited but ongoing.	Note
3.3	Item 6.2 – CS previously highlighted discussing the fallen tree in the shopping area with Pauline Donaldson in the local area team. GK has investigated this further and remedial action for this tree is to be arranged out with the flood scheme works.	Note

3.4	Item 6.3 - JG queried whether a pothole on Glenkingie Street is to be repaired. GK to investigate remedial action for when the next surfacing is planned. Further to previous queries regarding the access arrangements to the bus stops on Kilmallie Road (Banavie Access) GK has instructed 3 areas of extended footways and drop kerbs. An improved access at Glenmallie Road is for the Great Glen Way is also being investigated.	GK
3.5	Item 6.4 – Further to discussions in the previous meeting GK has confirmed that the lighting on Soldier Bridge is now operational. The Street Lighting team has confirmed that the small amount of lag experienced during operation times is due to the lights being fed from two different feeder pillars, one from each side of the bridge.	Note
4 Progress		
4.1	Overview of project progress presented by SM. This included an update on traffic management, resurfacing works, footway works on the embankment at shinty club and flood wall construction. The presentation will be available on THC website (detailed below) once final minutes are issued https://www.highland.gov.uk/caolandlochysidefloodprotection	Note
4.2	CS highlighted the unauthorised access to the beach that happened over the weekend of May 27 th where a campervan accessed the beach and consequently needed assistance from a local recovery company. CS questioned whether there are arrangements in the scope to prevent unauthorised access. SM confirmed that due to the location of access at this time RJM are going to place surplus rock armour across the access as a deterrent. GK is going to investigate potential signage to highlight the risk in the future to help prevent further events of this nature.	SM/ GK
4.3	CS thanked the CALFPS team for their continued efforts in upgrading the community cupboard but highlighted that the key safe to ensure access continuity has been installed at an inaccessible height for all users. It has been requested that the key safe be moved to 4 foot above ground level. AC informed the group that this will then also be accessible for wheelchair users ensuring inclusive and equal use of this community resource.	SM/ GK
4.4	LS queried whether the community trees will be replanted during the landscaper’s next visit. GK advised that the tree will be relocated once the majority of the invasive works are carried out in this area to avoid any potential harm to the trees.	Note
4.5	GK congratulated the group on another highly productive month, highlighting the huge milestone reached concluding the flood wall concrete pours.	Note
5 Transport Management		
5.1	GK has the drawings detailing the traffic management and access arrangements for the resurfacing of Kilmallie Road from the site access round to Castle Drive. Works will be carried out between junctions to help maintain access as much as reasonably practicable to minimise disruption. GK to circulate the drawings soon. GK to arrange signage to highlight road users that there is to be further disruption during these periods in comparison to what is being experienced at present.	GK

5.2	JL highlighted the continued noncompliance at the traffic lights.	Note
6	Community Benefits	
6.1	GK advised that the below Community Benefits have been implemented and/ or are being investigated: <ul style="list-style-type: none"> • Christmas Trees (Complete) • Community Cupboard (Complete) • Soldier Bridge Lighting (Complete) • Green Space regeneration (Residents declined) • Shinty Club Parking (Under Construction) • Community Centre Field (Ongoing) • Additional benches in the playpark (Ongoing) 	Note
6.2	JG highlighted the installation of the interpretation panels recently installed on the flood embankment and commended the quality and amount of attention they are attracting.	Note
6.3	GK is continuing to liaise with Karin McKay regarding further potential community benefits and asked the group if there are any other small initiatives that the CALFPS team could financially support although there are minimal funds remaining.	GK
6.4	CS queried the status of moving the previous community cupboard to Lochyside. SM and GK to investigate and advise.	SM/ GK
7	AOCB	
7.1	AC queried the timescales for the works adjacent to Macalpine Court. GK to investigate and advise further.	GK
7.2	LS queried whether the trees are being watered and what the future arrangements are post completion of the works. GS advised that there are allowances in the contact to ensure planting is maintained.	
7.3	GS advised the group that the scheme opening is proposed to go ahead on 31 st August 2023 at the Kilmallie Free Church. Invites are being sent in the coming week.	
8	Date of next meeting	
8.1	Tuesday 27/06/23 at 19:30 Hrs via Microsoft TEAMS.	Note