



Invergordon Museum <invergordonmuseum@gmail.com>

21 March 2023 at 18:35

To: Invergordon Museum <invergordonmuseum@gmail.com>

Dear Mr Collier,

I am contacting you on behalf of PSG Marine and Logistics to inform you that we are in need of catering services and believe you can assist as we are aware you are intending to operate a café from the Town Hall in Invergordon.

Our requirement is for the provision of high-quality meals to our workforce. It is expected this workforce will consist of 25 employees during the day and 25 employees during the night. We are currently estimating that this contract would be worth in the region of £9,000 per month, which we believe would assist your plans for the Town Hall as we believe it would easily support 2 full-time jobs in the new café.

If you are interested in this contract I will be happy to discuss the requirements with you further, once you have the facilities to confirm your performance.

Yours faithfully

Wendy Clark

PSG

(No subject)

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From: wendy clark (wendy-clark@outlook.com)

To: james.collier1980@yahoo.co.uk

Date: Friday, 21 April 2023 at 18:47 BST

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James,

Once we have managed to obtain the lease for the Town Hall, I am wanting to propose, to the other trustees, that we purchase a second-hand minibus.

This minibus can be used by the museum in a way that prevents loneliness in the community as we will be able to transport local people, including those with mobility issues or special needs, to and from the Museum and the Town Hall. It can additionally be used to carry out local tours from the Town Hall.

In order to ensure it is an asset, we could also allow other groups in the community, such as youth groups to use it. On days when ships are in, I do have a retired volunteer who would be willing to drive it for us.

What do you think?

Wendy

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