

Play Park Upgrade

Cunntas às Ùr mu Phàircean-cluiche



Guidance
Stiùireadh



This guidance is designed to inform community groups interested in upgrading Highland Council Play Areas

Resilient Communities

Coimhearsnachdan Làidir

Project Planning

Planadh Pròiseict

Setting up a group and managing volunteers

Setting up a group takes a lot of work but there is help available. Getting the right structure in place from the start can help avoid issues in the long run and put you in a good position to raise funds. Volunteers are vital to any community project and being active in recruitment and support is integral to the longevity of any project.

You can also ask around to see if you can link in with an existing community group.

Highland Third Sector Interface can offer support: Set-up and running of groups; volunteer management; training and capacity development and funding for more information visit:

www.bit.ly/HighlandTSI



Identifying a Play Area to be upgraded

Decide on the existing Highland Council play area to be improved/upgraded, you can use this link to view a list of Highland Council Play Areas:

www.bit.ly/HCPlayAreas

Talk with Highland Council Amenity Officer to establish any current issues within the play area. Play Technicians can offer advice on equipment and surfacing provision required, you can email enquiries to:

Amenity.Services@highland.gov.uk

Consult with the wider community on your project. You might think it's a great idea – but does the community agree?



Funding your project

Work out what budget you will require and raise funds required, you can do this by fundraising or applying to funders. To help work out your budget see:

www.bit.ly/NewEquipmentPrices

For fundraising ideas visit:

www.bit.ly/130FundraisingIdeas

Funding Scotland:

www.funding.scot

Play equipment funders:

www.bit.ly/PlayEquipmentFunders

Highland Council grants for community groups:

www.bit.ly/THCGrants

Funders will need to know you have permission from Highland Council to upgrade the play area or you have control over the play park.

They will expect you to have thought about:

- Have you have costed the project (all the start-up costs)
- How will the area be maintained and how additional costs will be raised yearly if needed
- Are risk assessments required and does the group need insurance (both volunteer and public liability etc)
- If planning permission is required.



Photo by Ryan Sepulveda & Torsten Dederichs on Unsplash



Developing your project



Developing and implementing a playpark project can be a steep learning curve but there is help available. It is a good idea to speak to organisations that have experience of your specific type of project. You could consider joining as a member of a larger national membership body to help link you with similar projects across Scotland.

Photos by The Highland Council, Katherine Hanlon & Sigmund on Unsplash



Get quotes from approved suppliers:

www.bit.ly/PlayEquipmentSuppliers

Decide on final design via community consultation and have costed designs created for the play area by chosen supplier.

Transfer funds to the Council who will then place the order with your chosen supplier.

Play installation contractors will install and upgrade the play area. Highland Council Senior Play Technician will complete a post installation inspection. New equipment purchased and installed will be maintained and inspected by Highland Council.

Upgraded play area can be opened to the public.

Flow Chart Clàr-srutha

Identify Play Area
to be upgraded

Join or create a
constituted Community
Group to upgrade local
play area

Talk with Play Technicians
for advice on equipment and
surfacing provision required

Consult the wider community
on the proposals. Identify
goals and aims for play area

Talk with Amenity Officer to
establish any current issues
within the play area

Decide on final design via
community consultation
and work out what budget
you will require

1. Apply to external funders and raise required funds

2. Get quotes and designs from approved suppliers

Transfer funds to the Council
who will then place the order
with your chosen supplier

Play installation contractors
will install and upgrade the
play area

Highland Council
Senior Play Technician
completes post
installation inspection

Open upgraded play area