**Integrated Housing Delivery Service**

As part of our commitment to delivering housing, we are offering applicants of housing schemes the chance to meet with senior staff to discuss any concerns or delays related to their applications. If you have a valid housing application for ten or more houses submitted to us, please use this form to request a meeting for a 30 or 60-minute roundtable discussion.

Please forward your completed form to [majorpreapps@highland.gov.uk](mailto:majorpreapps@highland.gov.uk) Upon acceptance of your request, you will receive an acknowledgement along with a scheduled date and time for the meeting. In order to provide this service, the Council needs to collect and process your personal data as described in this [privacy notice.](https://www.highland.gov.uk/directory_record/1052173/planning_applications_consents_and_notice_of_review) By submitting the form you are confirming that you have read and understood this notice.

**1a Applicant Details 1b Agent Details**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name |  |  | Name |  |
| Address |  |  | Address |  |
| Telephone Number |  |  | Telephone Number |  |
| E-mail Address |  |  | Email Address |  |

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| **2. Planning Reference number** (The reference number will be similar to: 24/00000/FUL) |
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| **3. Please select from the dropdown list, the internal teams who you would like to have present at the meeting.** |
| Choose an item. |
| **If you wish to address more than one issue, please use the second dropdown to choose an additional internal team.**  Choose an item.  If the team you wish to attend is not listed, please include them here: |

|  |  |
| --- | --- |
| **4. Name/s of internal staff** (if known) |  |

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| **5. Provide a brief summary of the issues** |
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| Signed |  | Date |  |
| Print Name: |  | | |