

## Use of Artificial Intelligence in Funding Applications Guidance

### **Purpose**

To provide guidance on the appropriate use of AI in funding applications

### **Guidance**

Artificial intelligence (AI) is becoming more prevalent in all our lives and can be a useful tool for completion of funding applications.

We will not reject an application that is composed wholly or partially using AI, but we recommend that you:

- acknowledge the use of AI tool in the application, unless it is used for translating from other languages. This will have no influence on the decision-making process
- be cautious of what information you share, as some AI tools will store the information you input. Be aware of data protection legislation
- ensure the information generated is not mis-leading, is accurate, and related to the outcomes/themes of the grant being applied for
- make it personal by editing AI-generated content to reflect your own experiences, skills, and make sure your submitted application is clear about what your project needs or hopes for and how your project will fit the specific criteria and objectives of our grant funding

If using an AI tool to support your application, you should be aware that:

- use of AI has Environmental impact\*: Use AI mindfully, only use AI where it will clearly help you apply or significantly improve the quality of your application
- errors or inaccuracies in an application as a result of using AI will not be accepted as cause for review of our decision on your application

The decision to use AI is yours. It can be a helpful tool, and we suggest that you use it with caution.

Applications are reviewed by our staff teams, and AI is not used by any reviewers or panel members during the decision-making process.