

## **26.0 Notices & Labels**

Each Installation and every system is to be clearly, concisely and permanently labelled to indicate its purpose and function, to identify key components of the system and to advise and instruct the proper and safe method of system operation.

### **26.1 Valve labels and charts**

Within all plant rooms, each valve shall be labeled numerically and a valve chart clearly displayed within the plant room indicating valve numbers, function and location.

### **26.2 Pipework Identification**

All pipework throughout a building shall be clearly identified with high quality laminated self-adhesive vinyl tape or pipe wrap banding, with an identification text and symbol to denote the content and flow direction within a pipe and manufactured to BS 4800 & BS 1710 colour coding.

The pipework identification will be installed at regular intervals along pipe routes, throughout the building, in order to allow quick pipe identification in the event of an emergency.

### **26.3 Ductwork Identification**

All ventilation and air conditioning ductwork throughout a building shall also be clearly identified to denote the content and direction of airflow within the duct.

The ductwork identification will be installed at regular intervals along duct routes, throughout the building, in order to allow quick pipe identification in the event of an emergency.

### **26.4 Health & Safety Signage**

The Signpost to The Health and Safety (Safety Signs and Signals) Regulations 1996 bring into force the EC Safety Signs Directive (92/58/EEC) on the provision and use of safety signs at work.

The Signpost to The Health and Safety (Safety Signs and Signals) Regulations 1996 require employers to provide specific Safety Signs whenever there is a risk that has not been avoided or controlled by other means, e.g. by engineering controls and safe systems of work. The Regulations apply to all places and activities where people are employed.

Where a Safety Sign would not help to reduce that risk, or where the risk is not significant, there is no need to provide a Sign.