CIVIL MARRIAGE/CIVIL PARTNERSHIP FEES, TOWN HOUSE INVERNESS

AVAILABLE SATURDAY ONLY

Effective from 01.04.16

COMMITTEE ROOM – ACCOMMODATES UP TO 20 PEOPLE

**Statutory Fees**

For **each person** submitting Notice to the District Registrar **(**Non Refundable) £30.00

For each extract (certificate) £10.00

Solemnisation Fee for conducting ceremony £55.00

Total £**125.00**

**Highland Council Charges**

Town House Committee Room £132.00

Booking Fee (Non Refundable) £30.00

Accommodation over 4 and up to a maximum of 20 people £60.00

Saturday Charge £168.00

**Total for Private Ceremony is £455.00 (+Postage) Total for Ceremony up to 20 people is £515.00 (+Postage)**

COUNCIL CHAMBER – ACCOMMODATES UP TO 40 PEOPLE

**Statutory Fees**

As Above

**Highland Council Charges**

Town House Council Chamber £180.00

Booking Fee (Non Refundable) £ 0.00

Accommodation over 4 and up to a maximum of 40 people £90.00

Saturday Charge £168.00

**Total for Private Ceremony is £503.00 (+Postage) Total for Ceremony up to 40 people is £593.00 (+Postage)**

TOWN HALL – ACCOMMODATES UP TO 100 PEOPLE

**Statutory Fees**

As Above

**Highland Council Charges**

Town House Town Hall £240.00

Booking Fee (Non Refundable) £30.00

Accommodation over 4 and up to a maximum of 100 people £90.00

Saturday Charge £168.00

**Total for Private Ceremony is £563.00 (+Postage) Total for Ceremony up to Up to 100 people is £653.00 (+Postage)**

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| Please include Postage of £1.00 within U.K. and £2.00 if abroad  Your documents will be returned to you by stand first class post.  If you wish your documents returned by Special/Recorded Delivery please enclose a prepaid envelope.  Non U.K. residents should contact their local postal/delivery service for advice on this facility |

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| Debit/credit card is the preferred method of payment when marriage notices are being submitted in person. In certain circumstances cash or cheques will be accepted. If posting marriage notice please attach a cheque or postal order made payable to Highland Council or arrangements can be made for you to pay by credit/debit card by telephone |

*FEES MAY BE SUBJECT TO CHANGE*

*ADDITIONAL INFORMATION REQUIRED*

|  |  |
| --- | --- |
| Full Name of Party 1 |  |
| Full Name of Party 2 |  |
| Date of Ceremony |  |
| Place of Ceremony |  |
| Time of Ceremony |  |
| Daytime Telephone Numbers |  |
| Mobile Numbers |  |
| Number of Guests attending |  |

|  |  |  |
| --- | --- | --- |
| WITNESSES FOR YOUR CEREMONY | | |
| Anyone over the age of 16 on the date of the ceremony may be a witness and will be required to sign the schedule of the day of the ceremony | | |
|  | First Witness | Second Witness |
| Full Name including  Middle names |  |  |
| Address |  |  |
|  |  |
|  |  |
| Postcode |  |  |

|  |  |
| --- | --- |
| Name and address to which your marriage  Extract (certificate) should be posted |  |