

Inverness Royal Academy - Stakeholders Group

Meeting No.8

Note of meeting on the 27th August 2013:

Those present:

Ron MacKenzie (RM), Ken Allan (KA), Bill Allan (BA), Alastair McKinlay (AM), Gordon Piper (GP), Philip Shannon (PS), Alasdair Christie (AC), Fraser Parr (FP), Simon Swanson (SS), Emma Thomson (ET), Calum Mackintosh (CM), Heather Sharkey (HS), Linda Shearer (LS), Gemma Dawson (GD), Holly Kingham (HK), Mina Johnstone (MJ), Sharon McArthur (SM) and Janet Hackel (JH).

1. Welcome and introduction

Alasdair Christie introduced and welcomed the new members of the Stakeholder Group, Mina Johnston, Holly Kingham and Sharon McArthur. The new members are representative of the wider primary school stakeholders within the Inverness Royal Academy Associated School Group (ASG).

2. Apologies received

Norrie Donald (ND), Jean Slater (JS), Mike Felton (MF), Robert Ferrier (RF), Stewart Wardlaw (SW), Marlene Stewart (MS), David Stobie (DS) and Kenny Murray (KM)

3. Minute of previous meeting

Actions from previous meeting complete, and minutes agreed.

4. Stakeholder Group terms of Reference and Membership

The terms of reference and membership were agreed.

5. Stakeholder Update

5(a) Design Proposals: Philip Shannon gave a brief run through of the design and the forthcoming Pre-Application public meeting.

5(b) Community Access: Emma Thomson gave a brief update in relation to Highlife Highland and their role in running the out of hours provision once the new school building and pitches are complete.

5(c) Transition Arrangements: Gordon Piper confirmed that early planning work had started on the transition arrangements, however this would increase at pace once the new school building work started later next year.

5(d) Communication: Bill Allan advised that the web page was up to date and this will be the principal resource for hosting publically available information. A newsletter will be issued to pupils and parents, via a school bag drop, highlighting progress to date and the forthcoming Pre-Planning Application event on Wednesday 11th September 2013, between 3pm and 7pm at the Culduthel Christian Centre. A separate event will be held at lunch time on Tuesday 10th September 2013 for pupils, and at 3:30pm for school staff and again at 7pm for members of the Stakeholder Group and Community Council representatives. Primary School Head Teachers within the ASG will be briefed on the 5th September 2013.

5(e) Programme overview: Ken Allan updated the group on current progress, including the keys dates for the Pre-Application Consultation (10/11 September 2013) and the target of submitting a full planning application in late November 2013. At present the target date for starting on site is still June 2014.

5(f) Community Benefits: Ron introduced Linda Shearer, Hub North Scotland Limited (HNSL) and Heather Sharkey, Miller Construction UK Limited (MCUKL).

5(f)i Linda Shearer outlined HNSL role in the project as the intermediary between the Council and MCUKL, ensuring value for money and community benefits, which are greater than could be achieved through a traditional procurement route.

5(f)ii Heather Sharkey outlined the Community Benefits arising from the Hub process, and the other sites presently under construction, namely within the Highlands Inverness College & Tain Medical Centre. Heather introduced Gemma Dawson to the group, one of the apprentices taken on as part of the Inverness College project, and advised that a meeting would be held with partner agencies in order to offer opportunities for apprenticeships as part of the wider construction programme undertaken by MCUKL. Alasdair Christie requested that Heather

Sharkey contact Bill Alexander, Director of Health and Social Care in order to ensure opportunities were made available to young people leaving care.

6. Future meeting dates

A list dates were tabled and agreed.

7. Any other competent business

No issues raised.

8. Date of next meeting

29th October 2013 at 6pm within the ASN Unit, Inverness Royal Academy