



Monthly Pay Road Show

Change to Monthly Pay

- Why
- Agreed in principal in 2010 as part of the Single Status Agreement
- This will allow Payroll to deliver required financial savings
- More efficiency within the Payroll department

Weekly to Fortnightly Pay

- 6th June final weekly pay
- 6th June advance of 1 weeks pay paid (if requested)
- 20th June first fortnightly pay
- 4th July first recovery of advance
- 14th Mar 2014 last month for recovery of advance

Weekly to Fortnightly

- Payroll 51
- 6th June final weekly pay (pay period 24th to 30th May)
- 6th June advance of 1 weeks pay (if requested)
- Payroll prefix will be 55
- 20th June first fortnightly pay
- New pay period will be 30th May to 12th June
- Change to pay frequency means 30th May has already been paid
- 4th July first recovery of advance
- 4th July first recovery of 1 day already paid
- 14th Mar 2014 last month for recovery of advances

Weekly to Fortnightly

- Payroll 52
- 6th June final weekly pay (pay period 22nd to 28th May)
- 6th June advance of 1 weeks pay (if requested)
- Payroll prefix will be 55
- 20th June first fortnightly pay
- New pay period will be 30th May to 12th June
- Change to pay frequency means 30th May has still to be paid
- 20th June payment of 1 day due for 30th May
- 4th July first recovery of advance
- 14th Mar 2014 last month for recovery of advance

Weekly to Fortnightly

- Payroll 81
- 6th June final weekly pay (pay period 27th May to 2nd June)
- 6th June advance of 1 weeks pay (if requested)
- Payroll prefix will be 55
- 20th June first fortnightly pay
- New pay period will be 30th May to 12th June
- Change to pay frequency means 30th & 31st May has already been paid
- 4th July first recovery of advance
- 4th July first recovery of 2 days already paid
- 14th Mar 2014 last month for recovery of advances

Weekly to Fortnightly

- Payroll 91
- 6th June final weekly pay (pay period 2nd to 8th June)
- 6th June advance of 1 weeks pay (if requested)
- Payroll prefix will be 55
- 20th June first fortnightly pay
- New pay period will be 30th May to 12th June
- Change to pay frequency means 30th May to 8th June has already been paid
- 4th July first recovery of advance
- 4th July first recovery of 7 days already paid
- 14th Mar 2014 last month for recovery of advances

Weekly to Fortnightly to Monthly Pay

- 24th Oct final fortnightly pay
- 24th Oct advance of 1 weeks pay (if requested)
- 1 day will already have been paid in final fortnights pay, this will be recovered the same way as before
- Payroll prefix will be 53
- 14th Nov first monthly pay
- 14th Dec first recovery of advance
- 14th Mar 2014 last month for recovery of advance

Fortnightly to Monthly Pay

- Payroll 25
- 20th June final fortnightly pay (pay period 3rd to 16th June)
- 20th June advance of 1 weeks pay (if requested)
- 12th July first monthly pay
- Payroll prefix will be 53
- 14th August first recovery of advance
- 14th Mar 2014 last month for recovery of advance

Fortnightly to Monthly Pay

- Payroll 05
- 27th June final fortnightly pay (pay period 6th to 19th June)
- 12th July first monthly pay
- Payroll prefix will be 53
- New pay period will be 16th June to 15th July
- Change to pay frequency means 17th to 19th June have already been paid
- 14th Aug first recovery of 3 days already paid
- 14th Mar 2014 last month for recovery of days paid

Fortnightly to Monthly Pay

- Payrolls 09 & 55
- 4th July final fortnightly pay (pay period 13th to 26th June)
- 12th July first monthly pay
- Payroll prefix will be 53
- New pay period will be 16th June to 15th July
- Change to pay frequency means 17th to 26th June have already been paid
- 14th Aug first recovery of 8 days already paid
- 14th Mar 2014 last month for recovery of days paid

Fortnightly to Monthly Pay

- Advance of salary available (if requested)
- 14th Aug first recovery of advance
- 14th Mar 2014 last month for recovery advance
- Additional pay runs used to capture late notifications
- Claims will be submitted as at present
- Claims will be sent to payroll on a monthly basis
- Cut off dates for receipt in payroll will be issued to Business Support & Services

Monthly Pay

- How do I contact payroll
- Road Shows
- Dedicated Phone Line – 01463 702481
- Email payroll@highland.gov.uk
- Money Advice Service