

## **REQUEST FOR TEMPORARY TRAFFIC ORDER TO CLOSE A SECTION OF THE PUBLIC ROAD**

### **NOTES FOR GUIDANCE AND CONDITIONS FOR GRANTING OF PERMISSION**

All applications for temporary traffic orders must be submitted at least **2 months** prior to proposed closure date.

All traffic management associated with the road closure must be agreed with the local Roads Authority Office prior to any permission to close the road being granted.

Two copies of plans indicating the proposals must be submitted with application.

The public road includes the carriageway, footway or verge.

Where possible it is preferable that the road, whilst closed to vehicular traffic, remains open to pedestrian, cyclists and emergency vehicles.

Diversions routes must be suitable for, and capable of accommodating, all classes of vehicles.

The granting of permission under Section 14 of the Road Traffic Regulations Act only relates to closure of the road under a Temporary Traffic Order and applicants will need to ensure that they obtain all other necessary permits and permissions eg planning consent, building warrant. Specifically this permission will not carry with it the right to carry out works or excavations on or in any public road or footway or deposit building materials or place a skip or scaffolding or any other obstruction on or over any part of the adopted road. Separate permission must be sought for these activities and the relevant conditions adhered to. The granting of other relevant permits/consents should not be taken as an indication that road closure will be permitted.

In the event of The Highland Council granting the permission sought herewith the Applicant agrees to indemnify and hold harmless the Council from and against all actions in law or in equity, damaged, statutory or common losses, costs, charges and expenses arising in any manner out of the temporary closure of the public road.

**Schedule of Charges: invoice will be issued – No cheques/cash accepted.**

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| ▪ Temporary Traffic Regulation Order         | £1493.00 |
| ▪ Any Extension to the Order                 | £556.00  |
| ▪ Inspection charge per week or part thereof | £110.00  |

Any additional information which cannot be provided electronically should be forwarded to the relevant Roads Area Office.

The Highland Council, Roads & Transport, Caithness House, Market Place, Wick KW1 4AB. Tel 01955 609584  
email: [Roads.caithness@highland.gov.uk](mailto:Roads.caithness@highland.gov.uk)

The Highland Council, Roads & Transport, Drummuie, Golspie KW10 6TA. Tel 01408 635306  
email: [Roads.sutherland@highland.gov.uk](mailto:Roads.sutherland@highland.gov.uk)

The Highland Council, Roads & Transport, Diriebught Road, Inverness, IV2 3QN. Tel 01463 644188.  
Email: [Roads.inverness@highland.gov.uk](mailto:Roads.inverness@highland.gov.uk)

The Highland Council, Roads & Transport, Unit 4C, Dalfaber Ind Estate, Aviemore, PH22 1ST. Tel 01463 644698.  
Email: [Roads.LNBS@highland.gov.uk](mailto:Roads.LNBS@highland.gov.uk)

The Highland Council, Roads & Transport, Balblair Road, Nairn, IV12 5LT. Tel 01463 703630.  
Email: [Roads.LNBS@highland.gov.uk](mailto:Roads.LNBS@highland.gov.uk)

The Highland Council, Roads & Transport, Carrs Corner, Fort William, PH33 6TL. Tel 01349 781095.  
Email: [Roads.LNBS@highland.gov.uk](mailto:Roads.LNBS@highland.gov.uk)

The Highland Council, Roads & Transport, Area Office, High Street, Dingwall, IV15 9QN. Tel 01349 868440.  
Email: [Roads.rossandcromarty@highland.gov.uk](mailto:Roads.rossandcromarty@highland.gov.uk)

The Highland Council, Roads & Transport, Area Office, Dunvegan Road, Portree, IV51 9HF. Tel 01463 644724.  
Email: [Roads.skyeandlochalsh@highland.gov.uk](mailto:Roads.skyeandlochalsh@highland.gov.uk)