

Commercial Recycling and Refuse user guide

The Highland Council's waste collection services are really easy to use, its just like what you do at home! Using the service correctly ensures your business is fully compliant with the Waste Regulations (Scotland) 2012 .

Though we do not offer a glass collection service, our customers have access to our network of over 200 Recycling Points and 22 Recycling Centres making it easier than ever to 'Recycle for Highland'.

Use your recycling bin for your:

Mixed Paper



- ✓ Papers / magazines
 - ✓ Unwanted mail
 - ✓ Phone directories
 - ✓ Greetings cards
 - ✓ Shredded paper
 - ✓ Catalogues
 - ✓ Envelopes
- (excluding windows)

Cardboard



- ✓ Cereal boxes
- ✓ Cardboard boxes
- ✓ Egg boxes
- ✓ Toilet / kitchen roll tubes

Plastic bottles, pots, tubs & trays



- (rinsed & tops off)
- ✓ Milk bottles
 - ✓ Fizzy juice bottles
 - ✓ Water bottles
 - ✓ Detergent bottles
 - ✓ Toiletry bottles
 - ✓ Food trays / punnets
 - ✓ Yoghurt pots etc.
 - ✓ Margarine tubs etc.

Food tins, drink cans, aerosols



- (rinsed & tops off)
- ✓ Food tins
 - ✓ Fizzy juice cans
 - ✓ Beer cans
 - ✓ Pet food tins
 - ✓ Aerosols
- (empty, tops removed)

Food & drink cartons



- (rinsed & tops off)
- ✓ Juice cartons
 - ✓ Milk cartons
 - ✓ Soup cartons

Remember all items must be: ✓ clean ✓ dry ✓ loose

Please do **NOT** put these in your recycling bin

- | | |
|---|--|
| <input checked="" type="checkbox"/> Glass | <input checked="" type="checkbox"/> Black plastic food trays |
| <input checked="" type="checkbox"/> General waste | <input checked="" type="checkbox"/> Plastic bags |
| <input checked="" type="checkbox"/> Food waste | <input checked="" type="checkbox"/> Plastic film |
| <input checked="" type="checkbox"/> Unclean items | <input checked="" type="checkbox"/> Polystyrene |

Your refuse bin

- Permit stickers with current year and collection day must be displayed on your bins.
- Use your refuse bin only for materials that cannot be reused or recycled.
- Excess waste will not be uplifted, all waste must be contained within wheeled bins and lids must be closed. Make sure there is no waste overflowing.
- Refuse bins found to contain any of the recyclable materials shown above may not be uplifted as these should be recycled as per The Waste (Scotland) Regulations 2012.

Commercial Recycling and Refuse

The Waste Regulations (Scotland) 2012

If you run a business in Scotland, you are legally responsible for safely disposing of any waste your business produces.

From 1st January 2014 the law requires your business to take all reasonable steps to recycle as much of that waste as possible.

Further advice and guidance :

www.zerowastescotland.org.uk

www.resourceefficientscotland.com

www.highland.gov.uk/recycle

Other recycling....

- Glass bottles and jars can be taken free of charge to your nearest Recycling Point / Centre. In some areas a glass collection service may be available from a private contractor.
- Use Recycling Centres to recycle paper, cardboard, food tins, drink cans, aerosols, plastic bottles, pots, tubs & trays, food & drink cartons, garden waste, textiles, wood and scrap metal.
(Not exceeding quantities specified in your contract).
- Waste Electrical and Electronic Equipment (WEEE) must be disposed of in accordance with the WEEE Directive and not through Household Recycling Centres. Contact us for further guidance.
- Always have your permit when depositing recycling at Recycling Centres.

No commercial refuse is permitted at Household Recycling Centres.

Waste Aware Resources

Trying to get staff and customers on board with recycling can be difficult, but we're here to help!

We offer :

- **Free posters and stickers for internal and external bins to remind people what they can recycle.**
- **Advice about recycling and waste minimisation.**
- **Presentations to staff and assisting in awareness events.**
- **Tailor-made materials for all types of business (e.g. self-catering cottages, campsites, hotels, offices etc.).**



GOT AN ITEM OR MATERIAL AND WANT TO KNOW IF IT CAN BE RECYCLED?
Get in touch using the contact details!

For further information:

☎ 01349 886603 ✉ recycle@highland.gov.uk

🌐 www.highland.gov.uk/recycle