

**THE HIGHLAND COUNCIL**  
**ADULT AND CHILDREN'S SERVICES COMMITTEE**

**21 August 2013**

Agenda Item	6i.
Report No	ACS/65/13

**Capital Expenditure – Final Outturn 2012/13 and Monitoring 2013/14**

**Report by Director of Education, Culture and Sport Service**

**Summary**

This report advises of the final expenditure position for the 2012/13 Education Culture and Sport (ECS) Capital programme and informs of progress on the 2013/14 programme. It also outlines various issues arising out of the recent review of the Council's capital programme and seeks approval for some new projects as well as amendments to the budgets for several projects.

The report also updates on several prioritised feasibility studies as well as the Sustainable School Estate Review (SSER). Finally, it identifies on-going measures to improve communication and performance and also specific matters with actions recommended for approval.

This report contributes towards delivering the following outcomes in Working Together for the Highlands:

- The Council will work with the Scottish Government to continue to develop an ambitious 10-year capital programme to provide modern schools in the Highlands. We are determined to ensure the completion of the current school buildings programme.
- The Council will continue to seek funding for two new Gaelic Medium Primary Schools.
- The Council will ensure that all new school buildings will act as a community-hub. We will investigate new and innovative ways to deliver more community access to existing buildings as part of the review of the schools estate.

**1. BACKGROUND**

- 1.1** Section 2 of the report contains details of the final outturn position for expenditure on the 2012/13 ECS capital programme.
- 1.2** Section 3 identifies the overall budget for 2013/14 and provides an update on the major projects currently being undertaken.
- 1.3** Section 4 outlines the outcome of the review of the Council's General Fund capital programme, recommends some new projects for approval and proposes amendments to existing budget allocations.
- 1.4** Section 5 summarises progress on several feasibility studies, in particular the

studies relating to St Clement's and St Duthus Schools.

- 1.5 Section 6 provides an update on the various phases of the Sustainable School Estate Review (SSER).
- 1.6 Section 7 describes a proposal for improving communication and providing information for Members at Ward level, a proposal to carry out reviews of all major projects and the outcome of the review of the recently completed project at Lochardil Primary School.
- 1.7 Section 8 seeks specific approval to declare two sites surplus to operational requirements.

## **2. 2012/13 CAPITAL PROGRAMME**

- 2.1 **Appendix 1** summarises the final year-end position for 2012/13 which is an under-spend of £4,867,000. This is generally in line with the position reported to this Committee in May and the balance of unexpended funding has been carried forward and added to the 2013/14 capital allocation.

## **3. 2013/14 CAPITAL PROGRAMME**

- 3.1 **Appendix 2** provides details of the funding allocated to each of the projects and generic budget headings for the current financial year along with the expenditure to the end of June. The gross budget for the current financial year is £31,636,000 which includes the balance referred to in Paragraph 2.1 and the additional approved funding for new projects as detailed in Paragraph 4.1.1.
- 3.2 **Appendix 3** updates on the status of the major capital projects that are currently being progressed. The two new Portree Hostel and Thurso Library projects as identified in Paragraph 4.1.1 will be added to the list for the report to the next meeting of this Committee in September.

## **4. CAPITAL PROGRAMME FROM 2013/14 TO 2017/18**

### **4.1 Review of Capital Programme**

- 4.1.1 A revised General Fund capital programme was approved by Members on 27 June 2013 with a firm programme for the five years from 2013/14 to 2017/18 and an indicative programme for the following five years. The following are the new approved projects (excluding generic budget headings):
  - Portree High School Hostel – starting from 2013/14;
  - Thurso Library, Refurbishment – starting from 2013/14;
  - Inverness Leisure Centre - a further £1,500,000 in 2014/15 to be added to the original allocation for the project within the previously approved capital programme;
  - Residential Properties, Upgrading to Meet Scottish Housing Quality Standard – starting from 2014/15;

- Portree Gaelic Primary School – starting from 2015/16;
- West Link Sports and Recreational Enhancements – starting from 2015/16;
- Lochaber High School Phase 4 – starting from 2016/17;
- Dornoch Sports Centre – starting from 2016/17.

**4.1.2** As the Dornoch Sports Centre project is now approved and fully funded from 2016/17 onwards, it is proposed that the balance of £161,000 remaining from the previously approved capital programme is reallocated to the Life Cycle Investment programme to help address the demands on this budget heading.

## **4.2 New Projects/Amendments to Approved Budgets**

**4.2.1 Banavie Rugby Pitch – Upgrading of Drainage:** A budget of £80,000 was approved on 11 November 2010 with £40,000 allocated from the ECS capital programme and £40,000 from a Sportscotland funding award. Tenders have been received and the total project cost is now £150,000. The additional cost is due primarily to a combination of an increase in the scope of the works from that originally envisaged and an increase in the cost of this type of work from when the initial budget was set. However, the overall cost of the project is considered to be reasonable and it is recommended that the additional funding is allocated from the Community and Leisure Facilities budget heading.

**4.2.2 Knockbreck Primary School, Tain – Additional Classroom Unit:** A proposal to commence design work on this project was approved by this Committee on 22 May 2013 subject to the cost being reported back once known. The total project cost is estimated at approximately £200,000 and it is proposed that this should proceed and be funded from the Roll Pressures generic budget heading.

**4.2.3 Portree Hostel Buildings:** The design work for the renovation of the Elgin Hostel building in Portree is currently being progressed to provide new amalgamated hostel provision for Portree High School by August 2015. However, it has emerged that significant investment is required in the existing boy's hostel to address medium term health and safety concerns. As a result, colleagues in the Housing and Property Service examined a range of options, including modifying the girl's hostel (the Margaret Carnegie building) to accommodate the boys until such time that the new hostel provision is available in 2015, to provide the most cost effective solution given that the existing school hostel accommodation will become redundant within two years. It has emerged that the most cost effective option is to invest £50,000 in modifying the Margaret Carnegie building to accommodate the boys. Following consultation with local Area Education management, the School Residence Manager and the local Elected Members, who are all supportive of this proposal, it is recommended that this sum is drawn down from the 2013/14 Life Cycle generic budget heading to allow the works to progress as a priority and to enable the boys to transfer to the Margaret Carnegie building by October 2013. There are currently 19 boys and 12 girls in each building and the Margaret Carnegie building can comfortably accommodate this number of pupils. The principle of mixed gender school hostel buildings is well-established with the four other school hostels in Highland operating on this basis. In addition, there will be on-going discussions with the parents of the school hostel pupils to ensure that the management arrangements put in place when the boys transfer into the Margaret Carnegie

building are acceptable.

It is also recommended that the former house adjacent to the Margaret Carnegie building is demolished at an estimated cost of £40,000 and funded from the same budget heading.

- 4.2.4 Rosebank Primary School – Drainage Work to Playing Field:** It is recommended that this work is carried out with a total project cost of £50,000 and funded from the Life Cycle Investment generic budget heading.
- 4.2.5 Catering, Cleaning and Facilities Management Capital Investment:** It is recommended that the allocation for the current financial year is increased from £300,000 to £500,000, primarily as a result of the need to upgrade kitchens in order to continue to meet environmental health and other requirements. The additional funding would be allocated from the Life Cycle Investment generic budget heading
- 4.2.6 ICT Capital Investment:** It is recommended that the allocation for the current financial year is increased from £100,000 to £150,000 in order to progress with a project to install wireless technology in schools. The additional funding would be allocated from the Life Cycle Investment generic budget heading.
- 4.2.7 Musical Instruments:** There is an opportunity to purchase replacement instruments in the current financial year and it is recommended that a maximum budget of £50,000 is allocated from the Life Cycle Investment generic budget heading.

## **5. PRIORITISED FEASIBILITY STUDIES**

- 5.1 St Clement's School:** Phase 1 of the works are to be completed during the school summer holiday period. These works involved refurbishing all of the pupil toilets within the school in order to bring them up to a modern standard, together with ancillary works. An internal Project Board comprising officials from the Education, Culture and Sport Service has been set up to drive this project forward and to also consider the implications of other projects to improve facilities for pupils with Additional Support Needs. The Phase 2 works have been commissioned, with a draft accommodation schedule issued to a modular building designer in order that an indicative floor plan can be prepared together with an estimated cost for the proposed works. This would create an annex building to St Clement's, close to the present school. Once this information is available a meeting will be held with the Parent Council, mid-September 2013. Phase 3 involves works to the main St Clement's building to improve its suitability and this will follow on from Phase 2. Further details will be reported to the next meeting of this Committee in September.
- 5.2 St Duthus School:** Work is progressing in relation to the surveys required in order to seeking planning consent. Further discussions are due to take place with the Planning and Development Service to ensure that the location of the new accommodation addresses all of the concerns raised to date. Once all of these concerns have been addressed a formal planning application will be submitted. As with St Clement's, an internal Project Board has been set up to

drive the project forward. The intention is to meet with both St Duthus Parent Council and Parent representatives of the English Medium Nursery after the start of the new term to discuss progress. Again, further details will be reported to the next meeting of this Committee in September.

- 5.3 Beauly Primary School and Inverness High School:** Outline Business Cases were submitted for these projects as part of the process for reviewing the capital programme referred to in Paragraph 4.1.1. Both projects have been included in the second half of the ten-year programme which is indicative only at this stage. However, it is proposed that work continues on both feasibility studies to allow the projects to be developed to a stage where detailed design work could commence straightaway should additional capital funding become available in the next few years.

## **6. SUSTAINABLE SCHOOL ESTATE REVIEW**

- 6.1 Wick High School and Primary Schools:** There has been good progress with the Wick Schools projects in the past month with a range of issues relating to the contract configurations and also confirmation from Hub North Scotland Limited (HNSL) that the 3 separate projects can be delivered within the Council's approved affordability limits. There will be a more detailed report on both these issues at the September A&CS Committee by which time the related legal and financial implications will be agreed with the respective specialist advisers. At this stage, it is anticipated that financial close for the community campus Design Build Finance & Maintain (DBFM) contract will be achieved by 2012/13. As a result construction on the new community campus will commence in January 2014, although some early enabling works to access roads and site preparation should take place before Christmas. Construction work on the new Primary School north of the River Wick should also begin during the first quarter of 2014.
- 6.2 Tain Royal Academy Associated School Grouping (ASG):** An option appraisal report has been commissioned to identify a recommended site for the proposed 3 to 18 campus which was agreed in principle at the Adult & Children Services Committee in November 2012. It is likely that this recommendation will be available for consideration at the November 2013 Committee. Members should be aware that a formal statutory consultation will be carried out when there is more certainty about when and where the new campus will be constructed. This is on the basis that per the current legislation a statutory consultation cannot be carried out outwith 3 years of the new facility being available
- 6.3 Alness Academy and Invergordon Academy ASG's:** An informal dialogue with communities took place during the second half of June. The purposes of the dialogue were to explain the rationale behind various ideas for the possible reconfiguration of educational provision in both Associated School Groupings, to listen to issues raised in response to these ideas, and to ask communities whether they had other ideas for the reconfiguration of educational provision that were reasonable and viable and which would merit further consideration.

The dialogue took the form of a series of meetings with Parent Councils and Community Councils. These were facilitated by Caledonian Economics Limited

and attended by local Elected Members. In addition, there was a wider public dialogue re these ideas through a range of other communication channels, including drop-in days in both towns, feedback from pupils in the schools potentially affected, social media and an on-line questionnaire.

The feedback received from engagement with the local communities will be summarised and, along with responses to specific information requests received during the public dialogue, will be made available to the local communities in early September this year. There will be follow-up meetings with local stakeholders during the second half of September to discuss this information in detail. It is proposed, thereafter, that Caledonian Economics produce an option appraisal report that will include the range of options identified during the second round of public dialogue engagement in September. This is a hugely complex information gathering process and it is important, given the significance of any potential outcomes agreed, to ensure that the local communities are provided with comprehensive answers to their questions at this relatively early stage in the informal dialogue process.

**6.4 Inverness and Nairn ASG's:** The initial information gathering report has been received from Caledonian Economics. This information is currently being assessed to determine the next stage in the process. In the interim, extensions to Milton of Leys Primary Schools and Bun Sgoil Ghàidhlig Inbhir Nis are being taken forward.

**6.5 Inverness Royal Academy:** This project is progressing well and will be delivered within the budget agreed by the Council and also within programme. The key programme dates are as follows:

- Planning Application submitted – autumn 2013
- Financial close - May 2014
- Construction commences – May 2014
- New school handover – May 2016
- New school operational – August 2016

**6.6 Plockton and Portree ASG's:** The information gathering phase has now been completed and the local review is ready to progress to the next stage which will involve sharing of initial ideas with local Elected Members, Head Teachers, Parent Councils and Community Councils. It is anticipated that these meetings will take place during this autumn with the main objective being to obtain feedback from each group to ensure that all reasonable viable ideas have been identified and that all issues that need to be taken into consideration are understood.

A workshop will also take place around this time. During this workshop the local educational professionals including Head Teachers and the Area Education Management team will consider the ideas and issues raised and will form a view on which ideas would, if implemented, deliver the maximum educational benefits. The workshop will follow a similar format to earlier SSER studies and will be facilitated by Caledonian Economics Limited.

**6.7 Building Condition Surveys:** Work is continuing on the verification of the completed survey results and the outcome will be reported to this Committee

once this has been completed after which they will be uploaded to the Council website.

## **7.0 PERFORMANCE IMPROVEMENT MEASURES**

**7.1 Ward Issues Tracking Document:** Following discussion with the Chairman and the Opposition lead for this Committee, the format of a document to track ECS estates issues at Ward level has been agreed. A template document is attached at **Appendix 4** and this template will be completed for each Ward during the coming months. Thereafter, in conjunction with the local Ward Managers, the document will be updated to reflect progress with the projects contained therein and will also be updated to reflect specific queries emanating from Members. As a result there ought to be improved visibility in relation to all issues and projects, irrespective of size.

## **7.2 Project Reviews**

**7.2.1** Reports to previous meetings of this Committee have identified a range of improvement measures in relation to the delivery of the ECS capital programme and the overall management of the ECS estate. This includes the application of PRINCE2 project management methodology and one of the key principles of this approach is learning from experience by identifying and recording lessons and applying them to current and future projects.

**7.2.2** A review of the recently completed project at Lochardil Primary School was undertaken by an external consultant due to the problems experienced on the project. The key findings and observations from the report are as follows:

- The absence of a Project Execution Plan may have led to a lack of clarity around the specific roles and responsibilities as these were not formally recorded.
- An appropriate project gateway process should have been established with formal sign-offs at the end of key design stages.
- A formal risk management process should have been developed and actively monitored and controlled through the duration of the contract.
- Enabling works were required to be carried out in advance of the main contract but these did not happen in a timely manner.
- The main contractor did not start work on time and quality problems with the accommodation being fabricated gave rise to some challenges.
- Monthly progress reports noted from May 2012 onwards that an August 2012 completion was expected. This is at odds with the contractors reports and the reason for this is unclear.
- The report states the late issue of minutes of meetings may point to the architect being stretched – it is the opinion of the ECS Service that the design resources on this project were indeed stretched.
- The number of variations instructed was a complicating factor.
- It would have been beneficial for all problematic issues to be escalated so that “bad news” was identified, evaluated and reported early.
- There was a robust system of cost reporting and analysis.
- The formal change control process was not diligently applied throughout.

**7.2.3** While the problems encountered on this project were either related to, or exacerbated by, the performance of the contractor, there are clearly a number of lessons to be learned. Some of these have been addressed since this project was undertaken through various improvements to procedures but the following are the main themes of PRINCE2 that, if addressed continually, would see the lessons applied to current and future projects.

- Business Case – Establish mechanisms to judge whether the project is (and remains) desirable, viable and achievable.
- Organisation – Define and establish the project's structure of accountability and responsibilities.
- Quality – Define and implement the means by which the project will create and verify products that are fit for purpose.
- Plans – Facilitate communication and control by defining the means of delivering the products.
- Risk – Identify, assess and control uncertainty and, as a result, improve the ability of the project to succeed.
- Change – Identify, assess and control any potential and approved changes to the baseline.
- Progress – Establish mechanisms to monitor and compare actual achievements against those planned; provide a forecast for the project's objectives and continued viability; and control any unacceptable deviations.

**7.2.4** Reviews will be carried out after the completion of all major projects from now on and will also be carried out at the end of key stages during some of the larger projects. A summary of the main issues arising from the Ben Wyvis Primary School project will be reported to the September meeting of this Committee. Post-occupancy evaluations will continue to be undertaken to establish the energy and sustainability performance of new buildings. The final cost of all completed major projects will also be reported to this Committee in future once they have been established, starting with the Kingussie High School extension project.

## **8. OTHER MATTERS**

**8.1 Recreation Grounds at Fascally, Brora** – It is recommended that the former playing fields and pavilion are declared surplus to operational requirements.

**8.2 Drummie Bus Garage, Golspie** - It is recommended that the former garage building and surrounding area is declared surplus to operational requirements.

**8.3 Playing field at Knockbain, Moniack** – it is proposed that the disused playing field adjacent to the former Knockbain Primary School is declared surplus to operational requirements.

## **9.0 IMPLICATIONS**

**9.1 Resource implications** - the resource implications are as outlined above.

**9.2 Legal implications** – all projects are fully compliant with current statutory requirements.



- 9.3 Equality implications** – building projects provide the appropriate environment and facilities for individuals with specific needs where appropriate.
- 9.4 Climate change implications** – new and adapted buildings comply fully with current Highland Council policy requirements
- 9.5 Risks** – in accordance with recognised good project management practice, a risk register is now maintained for all projects with estimated costs in excess of £0.100M.

## Recommendations

The Committee is asked to:

- Note the final expenditure position for the 2012/13 capital programme as detailed in Appendix 1;
- Note the status of the 2013/14 capital programme as at the end of June 2013 as detailed in Appendix 2;
- Note the status of the major capital projects as detailed in Appendix 3;
- Note the outcome of the review of the General Fund capital programme as detailed in Paragraph 4.1.1 and approve that the remaining balance of £161,000 for the Dornoch Sports Centre project from the previously approved capital programme is reallocated to the Life Cycle Investment budget heading as Paragraph 4.1.2;
- Agree the new projects and amendments to existing budget allocations as detailed in Section 4.2;
- Note the status of the prioritised feasibility studies as detailed in Section 5 and agree to continue with the studies on Beauly Primary School and Inverness High School;
- Note the status of the Sustainable School Estate Review as detailed in Section 6;
- Note the proposed measures to improve communication with Ward Members as detailed in Paragraph 7.1;
- Note the proposed approach to learn from the experience of completed projects and the outcome of the review of the project at Lochardil Primary School as detailed in Section 7.2;
- Agree that the former playing fields and pavilion at Fascally, Brora are declared surplus to operational requirements;
- Agree that the former bus garage building and surrounding area at Drummie, Golspie is declared surplus to operational requirements;
- Agree that the disused playing field area adjacent to the former Knockbain Primary School, Moniack is declared surplus to operational requirements.

Signature: Hugh Fraser

Designation: Director of Education, Culture and Sport

Date: 12th August 2013

Joint Authors: Ron MacKenzie, Head of Support Services  
Robert Campbell, Estate Strategy Manager

### **Background Papers**

Appendix 1 – 2012/13 Capital Programme Monitoring Statement - Final  
Appendix 2 – 2013/14 Capital Programme Monitoring Statement - June 2013  
Appendix 3 – Major Projects  
Appendix 4 – Ward Issues Tracking Document

SERVICE: EDUCATION, CULTURE & SPORT

Project Description	BUDGET			ACTUAL		+/- To Date to Outturn £(000)	VARIANCE F Col E minus Col. C £(000)
	A	B	C	D	E		
	Gross Expenditure £(000)	Income £(000)	Net Expenditure £(000)	Net Expenditure to date £(000)	Net Estimated Outturn £(000)		
<b>COMMUNITY LEARNING AND LEISURE</b>							
<b>Community and Leisure Facilities</b>							
Am Fasgadh (Highland Folk Museum)	1,467	0	1,467	406	406	0	(1,061)
Community and Leisure Facilities	47	0	47	47	47	0	0
Culduthel Park	8	0	8	4	4	0	(4)
Culloden Pitches	3	0	3	2	2	0	(1)
Dornoch Sports Hall	0	0	0	1	1	0	1
Fraser Park - Refurbishment of Pavilion	178	0	178	170	170	0	(8)
Highland Archive and Registration Centre	23	0	23	20	20	0	(3)
Invergordon Leisure	79	79	0	0	0	0	0
Inverness Leisure Facility	162	0	162	145	145	0	(17)
Kilchuimen Multi Use Games Area	4	0	4	6	6	0	2
Leisure Facilities	533	0	533	499	499	0	(34)
Lochaber Leisure Centre	40	0	40	35	35	0	(5)
Muck Community Hall	2	0	2	0	0	0	(2)
Regional Sports Facilities, Caithness	270	0	270	0	0	0	(270)
Slackbuie Park	21	0	21	18	18	0	(3)
Thurso Swimming Pool	476	129	347	0	0	0	(347)
<b>EDUCATION</b>							
<b>Secondary Schools Programme</b>							
Golspie High - Re-Roofing/Replacement Windows	1,175	0	1,175	1,116	1,116	0	(59)
Grantown Grammar - Extension	50	0	50	3	3	0	(47)
Inverness Royal Academy	873	0	873	54	54	0	(819)
Kingussie High - Extension	1,576	0	1,576	1,743	1,743	0	167
Kingussie High - Rail Footbridge	8	0	8	2	2	0	(6)
Lochaber High - Refurbishment Phase 1	33	0	33	24	24	0	(9)

THE HIGHLAND COUNCIL  
MONITORING OF CAPITAL EXPENDITURE - 2012/13 OUTTURN

Appendix 1

SERVICE: EDUCATION, CULTURE & SPORT

Project Description	BUDGET			ACTUAL		+/- To Date to Outturn £(000)	VARIANCE F Col E minus Col. C £(000)
	A	B	C	D	E		
	Gross Expenditure £(000)	Income £(000)	Net Expenditure £(000)	Net Expenditure to date £(000)	Net Estimated Outturn £(000)		
Lochaber High - Refurbishment Phase 2	58	0	58	69	69	0	11
Lochaber High - Refurbishment Phase 3	780	0	780	1,021	1,021	0	241
Nairn Academy - Extension	64	0	64	0	0	0	(64)
Plockton High - Extension	735	0	735	863	863	0	128
Technical Room Dust Extraction Programme	44	0	44	27	27	0	(17)
Ullapool High - New Hostel	88	0	88	92	92	0	4
Wick High - New School	1,010	0	1,010	164	164	0	(846)
<b>Primary Schools Programme</b>							
Acharacle Primary - New School	120	0	120	226	226	0	106
Aldourie Primary - Extension/Refurbishment	275	0	275	273	273	0	(2)
Aviemore Primary - New School	3,852	630	3,222	3,582	3,582	0	360
Ben Wyvis Primary - New School	5,468	0	5,468	5,393	5,393	0	(75)
Caol/Fort William RC/Lochyside RC Primary - New Joint Campus	556	0	556	136	136	0	(420)
Central Primary Refurbishment	20	0	20	16	16	0	(4)
Cromarty Primary - Extension/Refurbishment	160	0	160	160	160	0	0
Farr Primary (Inverness) - Extension	29	0	29	37	37	0	8
Fort William Gaelic School	304	0	304	32	32	0	(272)
Fort William/Upper Achintore Primary - New School	957	0	957	242	242	0	(715)
Glenurquhart Primary - Gaelic Medium Unit	0	0	0			0	0
Hillhead/North - New Primary School	92	0	92	94	94	0	2
Holm Primary - Childcare Unit	501	0	501	407	407	0	(94)
Lochaline Primary - New School	709	0	709	668	668	0	(41)
Lochardil Primary - Additional Accommodation	757	0	757	816	816	0	59
Milton of Leys Primary - New School	234	0	234	220	220	0	(14)
Portree Gaelic Primary	5	0	5	25	25	0	20
Pulteneytown AcademySouth - New Primary School	89	0	89	108	108	0	19

SERVICE: EDUCATION, CULTURE & SPORT

Project Description	BUDGET			ACTUAL		+/- To Date to Outturn £(000)	VARIANCE  Col E minus Col. C £(000)
	A	B	C	D	E		
	Gross Expenditure £(000)	Income £(000)	Net Expenditure £(000)	Net Expenditure to date £(000)	Net Estimated Outturn £(000)		
Raigmore Primary - Replacement Accomodation	1,153	0	1,153	81	81	0	(1,072)
Roybridge PS MUGA	43	43	0	0	0	0	0
Smithton Primary - Additional Accommodation	576	0	576	41	41	0	(535)
<b>Estate Management</b>							
ASN & Early Years	90	0	90	69	69	0	(21)
Black Isle Education Centre - Replacement	22	0	22	0	0	0	(22)
Catering, Cleaning and Facilities Management	446	0	446	646	646	0	200
Fire Safety	12	0	12	35	35	0	23
Former Achintore School	155	0	155	190	190	0	35
Grass Pitches	10	0	10	34	34	0	24
Health and Safety	152	0	152	178	178	0	26
ICT Investment	237	0	237	557	557	0	320
Life Cycle Investment	1,282	0	1,282	1,685	1,685	0	403
Major Fabric Improvement Programme	158	0	158	164	164	0	6
Office Accommodation	150	0	150	110	110	0	(40)
Retentions	0	0	0	6	6	0	6
Roll Pressures	1,000	0	1,000	1,063	1,063	0	63
Sustainable School Estate Review	836	0	836	729	729	0	(107)
Thermostatic Mixing Valves	97	0	97	0	0	0	(97)
Water Sensors	13	12	1	8	8	0	7
Vehicles	190	25	165	210	210	0	45

<b>OVERALL TOTAL</b>	<b>30,557</b>	<b>918</b>	<b>29,639</b>	<b>24,768</b>	<b>24,768</b>	<b>0</b>	<b>(4,867)</b>
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SERVICE: EDUCATION, CULTURE & SPORT

Project Description	BUDGET			ACTUAL			VARIANCE
	A	B	C	D	E		F
	Gross Expenditure £(000)	Income £(000)	Net Expenditure £(000)	Net Expenditure to date £(000)	Net Estimated Outturn £(000)	+/- To Date to Outturn £(000)	Col E minus Col. C £(000)
<b>COMMUNITY LEARNING AND LEISURE</b>							
<b>Community and Leisure Facilities</b>							
Am Fasgadh (Highland Folk Museum)	2,855	0	2,855	763	2,855	2,092	0
Community and Leisure Facilities	233	792	(559)	(789)	(559)	230	0
Culduthel Park	0	0	0	0	0	0	0
Culloden Pitches	1	0	1	0	1	1	0
Dornoch Sports Hall	161	0	161	0	161	161	0
Fraser Park - Refurbishment of Pavilion	6	0	6	0	6	6	0
Highland Archive and Registration Centre	15	0	15	0	15	15	0
Invergordon Leisure	500	0	500	0	500	500	0
Inverness Leisure Facility	503	0	503	3	503	500	0
Leisure Facilities	74	40	34	21	34	13	0
Lochaber Leisure Centre	0	0	0			0	0
Muck Community Hall	2	0	2	0	2	2	0
Slackbuie Park	2	0	2	0	2	2	0
Thurso Library	300	0	300	0	300	300	0
Thurso Swimming Pool	860	0	860	1	860	859	0
<b>EDUCATION</b>							
<b>Secondary Schools Programme</b>							
Golspie High - Re-Roofing/Replacement Windows	85	0	85	32	85	53	0
Grantown Grammar - Extension	47	0	47	0	47	47	0
Inverness Royal Academy	419	0	419	6	419	413	0
Kingussie High - Extension	1,826	0	1,826	333	1,826	1,493	0
Kingussie High - Rail Footbridge	3	0	3	5	3	(2)	0
Lochaber High - Refurbishment Phase 1	29	0	29	0	29	29	0
Lochaber High - Refurbishment Phase 2	1	0	1	0	1	1	0

SERVICE: EDUCATION, CULTURE & SPORT

Project Description	BUDGET			ACTUAL			VARIANCE
	A	B	C	D	E		F
	Gross Expenditure £(000)	Income £(000)	Net Expenditure £(000)	Net Expenditure to date £(000)	Net Estimated Outturn £(000)	+/- To Date to Outturn £(000)	Col E minus Col. C £(000)
Lochaber High - Refurbishment Phase 3	4,888	0	4,888	179	4,888	4,709	0
Nairn Academy - Extension	64	0	64	0	64	64	0
Plockton High - Extension	68	0	68		68	68	0
Portree High School Hostel	350	0	350	0	350	350	0
Ullapool High - New Hostel	10	0	10	0	10	10	0
Wick High - New School	4,445	0	4,445	10	4,445	4,435	0
<b>Primary Schools Programme</b>							
Acharacle Primary - New School	10	0	10	2	10	8	0
Aldourie Primary - Extension/Refurbishment	36	0	36	0	36	36	0
Aviemore Primary - New School	500	0	500	4	500	496	0
Ben Wyvis Primary - New School	850	0	850	30	850	820	0
Central Primary Refurbishment	1,138	0	1,138	2	1,138	1,136	0
Cromarty Primary - Extension/Refurbishment	425	0	425	11	425	414	0
Fort William - Caol/RC Joint Campus	1,200	0	1,200	1	1,200	1,199	0
Fort William - Gaelic Primary	548	0	548		548	548	0
Fort William - New School at Lundavra	1,500	0	1,500	950	1,500	550	0
Glenurquhart Primary - Gaelic Medium Unit	91	0	91	0	91	91	0
Inverness Primaries - Ph 1 - Holm Childcare Unit	120	0	120	1	120	119	0
Inverness Primaries - Ph 1 - Lochardil Additional Accommodation	153	0	153	1	153	152	0
Inverness Primaries - Ph 2 - Raigmore Replacement Accomodation	1,914	0	1,914	0	1,914	1,914	0
Inverness Primaries - Ph 2 - Smithton Additional Accommodation	687	0	687	2	687	685	0
Lochaline Primary - New School	72	0	72	2	72	70	0
Milton of Leys Primary - New School	1	0	1	0	1	1	0
Portree Gaelic Primary	4	0	4	0	4	4	0
Roybridge - Modular unit	23	0	23		23	23	0
Roybridge - MUGA	0	0	0	56	0	(56)	0

SERVICE: EDUCATION, CULTURE & SPORT

Project Description	BUDGET			ACTUAL			VARIANCE
	A	B	C	D	E		F
	Gross Expenditure £(000)	Income £(000)	Net Expenditure £(000)	Net Expenditure to date £(000)	Net Estimated Outturn £(000)	+/- To Date to Outturn £(000)	Col E minus Col. C £(000)
<b>Estate Management</b>							
Black Isle Education Centre - Replacement	350	0	350	0	350	350	0
Catering, Cleaning and Facilities Management	300	0	300	( )	300	300	0
Estate Strategy - Life Cycle Investment	2,846	0	2,846	147	2,846	2,699	0
Estate Strategy - Roll Pressures	451	0	451	31	451	420	0
Former Achintore School	73	0	73	71	73	2	0
ICT Investment	100	0	100	0	100	100	0
Office Accommodation	50	0	50	0	50	50	0
Retentions	0	0	0	2	0	( 2 )	0
Sustainable School Estate Review	300	0	300	22	300	278	0
Thermostatic Mixing Valves	97	0	97	0	97	97	0
Vehicles	50	0	50	0	50	50	0
Water Sensors	0	0	0	( )	0		0

<b>OVERALL TOTAL</b>	<b>31,636</b>	<b>832</b>	<b>30,804</b>	<b>1,898</b>	<b>30,804</b>	<b>28,906</b>	<b>0</b>
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APPENDIX 3 - STATUS OF MAJOR CAPITAL PROJECTS AS AT 09/08/2013								
Project		Progress Report	Start Date		Completion Date		Total Project Cost	
			Programmed	Actual/ Estimated	Programmed	Actual/ Estimated	Approved	Estimated Final
AT POST-CONTRACT STAGE								
1	Kingussie High - Extension	4 weeks behind programme, sufficient accommodation will be completed to allow occupation for new term.	June 2012	October 2012	March 2013	August 2013	£4,000,000	£4,000,000
2	Am Fasgadh (Highland Folk Museum Store)	Works on site progresing well.	September 2012	January 2013	October 2013	October 2013	£3,700,000	£3,700,000
3	Lochaber High Phase 3	Works on site progresing well.	June 2013	June 2013	June 2015	April 2015	£11,000,000	£11,000,000
4	Raigmore Primary - Replacement of Modular Accommodation	Works commenced on site beginning of August.	March 2013	August 2013	Phase 1 Aug 2013 Phase 2 Oct 2013 Phase 3 Nov 2013	Phase 1 Oct 2013 Phase 2 Nov 2013 Phase 3 Dec 2013	£1,700,000	£1,700,000
5	Smithton Primary - Early Education Unit	Memorandum of agreement in the process of being signed with the contractor.	May 2013	September 2013	October 2013	To be determined	£750,000	£750,000
AT DESIGN STAGE								
6	Invergordon Leisure Centre - Extension/Internal Alterations	To be tendered September 2013	July 2013	January 2014	November 2013	July 2014	£850,000	
7	Inverness Leisure - Refurbishment	Design now progressing, some essential works to be carried out in advance of main contract	June 2013	To be reviewed	January 2014	To be reviewed	£3,500,000	
8	Central Primary - Kitchen/Dining, Nursery and Doorways	Planning and building warrants submitted. OTT in August.	September 2013	October 2013	January 2014	February 2014	£1,200,000	
9	Thurso Swimming Pool - Extension and Refurbishment	Tender documents being prepared.	January 2013	January 2014	December 2013	January 2015	£2,000,000	
10	Cromarty Primary - Extension and Refurbishment	Currently 'on hold' until site acquisition of adjoining site resolved	July 2013	To be reviewed	May 2014	To be reviewed	£2,000,000	
11	Hillhead/North Wick - New Primary School	To be designed and built by Hubco and be operational by August 2015	May 2014	May 2014	June 2015	June 2015	To be confirmed	
12	Pulteneytown/South Wick - New Primary School	To be designed and built by Hubco and be operational by August 2015	May 2014	Sept 2013	June 2015	June 2015	To be confirmed	
13	Wick High - New School	Design in progress, to be undertaken by Hubco	September 2012	October 2013 for enabling works	July 2014	Aug 2015	£19,000,000	

APPENDIX 3 - STATUS OF MAJOR CAPITAL PROJECTS AS AT 09/08/2013								
Project		Progress Report	Start Date		Completion Date		Total Project Cost	
			Programmed	Actual/ Estimated	Programmed	Actual/ Estimated	Approved	Estimated Final
14	Fort William Gaelic Primary	Out to tender	May 2014	Mar 2014	July 2015	July 2015	£37,300,000	
15	Fort William/Upper Achintore - New Primary School	Out to tender	January 2014	Feb 2014	April 2015	July 2015		
16	Caol/Fort William RC/Lochyside RC - New Joint Campus	Out to tender	October 2013	Mar 2014	July 2015	Feb 2016		
17	Inverness Royal Academy	Brief and accommodation schedule complete; programme drafted; NPR issued to Hubco	May 2014	May 2014	May 2016	May 2016	£31,031,150	

Education, Culture and Sport - Estates Team Ward Issues - Tracking Document			Ward ??	
			Report Date: ??	
			Prepared By: ??	
Project/Issue		Description	Current Status	RAG
<b>Major Projects</b>				
1	Property A	New school	Out to tender	Green
<b>Other Projects</b>				
2	Property B	Replacement windows	Works complete	Blue
<b>Feasibility Studies</b>				
3	Property C	Review of accommodation	Meeting required with Planning regarding use of adjacent site for future new school	Amber
<b>Residential Properties</b>				
4	Property D	Tenant application to buy	Being reviewed by Legal	Amber
<b>Other Properties</b>				
5	Property E	Vacant property with major structural defects	Works required, no funding identified	Red
<b>Other Issues</b>				
6	Property F	Community application for sub-market value lease	Business case to be submitted by end of month	Green

RAG Status Key	
Red	High
Amber	Medium
Green	Low
Blue	Complete