

## The Highland Council

### ADULT AND CHILDREN'S SERVICES COMMITTEE

15 January 2014

|             |           |
|-------------|-----------|
| Agenda Item | 5.        |
| Report No   | ACS/04/14 |

#### Capital Expenditure - 2013/14 Monitoring

#### Report by Directors of Education, Culture and Sport and Health and Social Care

##### Summary

This report updates Members on progress to date with the Education Culture & Sport (ECS) and Health and Social Care (HSC) Capital programmes and provides monitoring reports on expenditure as at 30<sup>th</sup> November 2013 along with an update on work being undertaken on fire safety and other health and safety Capital works within the HSC Programme and the major projects underway within the ECS Programme.

In addition, the report outlines some of the issues relating to future capital investment priorities and seeks approval to increase the budget for the new Portree Gaelic Primary School. It also seeks approval to drawdown the final tranche of funding to complete the project that will result in each school in Highland having a wireless-enabled environment which will result in a more flexible approach to the use of mobile ICT devices to supplement and enhance curriculum delivery.

The report also provides an update on the Sustainable School Estate Review (SSER), including indicative dates of when related reports will be brought to this Committee during 2014. Finally there is an update on ongoing improvement measures in relation to the management of the ECS estate including residential properties.

##### **This report contributes towards delivering the following outcomes in Working Together for the Highlands:**

- The Council will work with the Scottish Government to continue to develop an ambitious 10-year capital programme to provide modern schools in the Highlands. We are determined to ensure the completion of the current school buildings programme.
- The Council will continue to seek funding for two new Gaelic Medium Primary Schools.
- The Council will ensure that all new school buildings will act as a community-hub. We will investigate new and innovative ways to deliver more community access to existing buildings as part of the review of the schools estate.

## 1. BACKGROUND

- 1.1 Section 2 provides an update on progress with the Health and Social Care Capital programme and on work being undertaken on fire safety and other health and safety Capital works.

- 1.2 Section 3 advises on progress on the 2013/14 ECS Capital programme and the major projects that are currently being progressed.
- 1.3 Section 4 outlines some of the issues that will influence future ECS capital investment priorities.
- 1.4 Section 5 seeks approval for amendments to the budgets for some current ECS projects.
- 1.5 Section 6 informs on progress on the various phases of the Sustainable School Estate Review (SSER), including provisional dates of when related reports will be brought to this Committee during 2014.
- 1.6 Section 7 advises on progress with measures to improve communication with Ward Members on ECS estates issues and seeks approval for some amendments to the proposals for additional resources.
- 1.7 Section 8 describes measures underway to improve the management of ECS residential properties.

## **2.0 HEALTH AND SOCIAL CARE CAPITAL PROGRAMME**

### **2.1 Summary**

- 2.1.1 This report sets out the Capital monitoring position for the HSC Service for the period ended 30th November 2013 and the projected year end position.
- 2.1.2 The budget for 2013/14 is £3.914M. The expenditure at the end of November 2013 was £1.897M and this represents 48% of the annual budget available, as shown in **Appendix 1**.
- 2.1.3 It is anticipated that the budget will show a projected underspend of £0.060M, as detailed below.

#### **(i) Children's Services**

An underspend of £0.110M is anticipated at this stage. It has been projected that the spend on the Wick Children's Unit will be at the budgeted level. An underspend of £0.055M is projected on Children's Investment, expenditure relates to work at Dalneigh Family Resource Centre. A underspend of £0.055M is projected in relation to the budget for avoiding out of area placements.

#### **(ii) Adult Services**

An overspend of £0.050M is projected in relation to the care home refurbishment programmes, the projections reflect the most recent information available from the Quantity Surveyors. Overspends are projected in relation projects at Ach An Eas (£0.227M), Grant House (£0.172M) and Invernevis House (£0.350M) due to additional works being required and extension of time claims from the contractors. These over-spends are offset by an overall underspend of £0.700M on the Adult Services NHS baseline bid.

## 2.2 Update on Projects

### 2.2.1 Invernevis House

The internal works were completed at the end of December 2013, apart from installation of the lift. Some external work is still required, including additional essential drainage work and completing the installation of a biomass boiler. All work is now scheduled to finish by the end of February 2014.

Residents and families are being kept informed of progress.

The most recent estimate for the final cost of the project is shown below.

|   |              |
|---|--------------|
| <b>Phase 1</b>  | <b>£000</b>  |
| Project cost after tender and enabling works                    | 187          |
| Final cost  | 270          |
| <b>Phase 2</b>  | <b>£000</b>  |
| Project cost after tender                                       | 1,977        |
| Estimated final cost  | 2,830        |
|   |              |
| <b>Estimated final cost - Phases 1 &amp; 2 (including fees)</b> | <b>3,100</b> |

The overspend is a result of an early delay because of bats, additional essential work being identified, the general difficulty of working in phases within an occupied building, and the additional time required to complete the contract as a result. The final figure will be reported to Committee once it is confirmed.

### 2.2.2 Ach An Eas

The refurbishment was largely completed at the end of December 2013, with some final work and commissioning to take place in January 2014. A car park and turning area have been created at the rear of the building. Following discussion with colleagues in NHSH, some additional work has been carried out to enable some of the rooms at the rear of the building to be used as community support beds, which will assist in managing safe hospital discharges and help to prevent unnecessary hospital admissions.

The most recent estimate for the final cost of the project is shown below.

|   |              |
|---|--------------|
| <b>Phase 1</b>  | <b>£000</b>  |
| Project cost after tender and enabling works                    | 285          |
| Total   | 361          |
| <b>Phase 2</b>  | <b>£000</b>  |
| Project cost after tender                                       | 1,088        |
| Estimated final cost  | 1,353        |
|   |              |
| <b>Estimated final cost - Phases 1 &amp; 2 (including fees)</b> | <b>1,714</b> |

The overspend is a result of additional essential work being identified, working around bats, the general difficulty of working in phases within an occupied building, and the additional time required to complete the contract as a result. The final figure will be reported to Committee once it is confirmed.

### 2.2.3 New Children's Unit, Caithness

Work is still ahead of schedule and it is estimated that it will be completed in March. If progress continues as currently scheduled, some expenditure planned for 2014/15 will be brought forward into 2013/14.

Staff at the Northcote Street unit are keeping residents and families informed of progress.

### 2.2.4 Avoiding out-of-area placements - Holm School House

The former school house at Holm Primary in Inverness is to undergo minor refurbishment to accommodate a young person who is currently out of authority. The house will serve as move-through accommodation with a support staff element from the end of March 2014. Works are expected to cost under £0.050M, with £0.025M being budgeted for at this stage.

## 2.3 Fire Safety, Asset Improvement and Other Health & Safety Capital Items

2.3.1 Discussions are continuing with NHS Highland colleagues regarding how this money should best be used over the next four years. It will include upgrades to call systems, sluice rooms, security of grounds, replacement of major equipment and further fire safety work where required.

Essential health and safety items for other HSC services continue to be the subject of discussion with colleagues in Housing & Property Services.

2.3.2 Housing & Property Services are involved in the following projects:

| Unit  | Project   | Status  |
|---|---|---|
| Care Homes, Day Centres and other premises. | Fire safety work.   | Work is in various stages of progress at a number of sites. |
| Dalneigh Family Resource Centre, Inverness. | Create informal meeting and play area.  | Work completed.   |
| Thor House, Thurso                          | To separate children's respite unit from adult day care service. Provide staff bedroom. | Feasibility study progressing.                              |
| The Mackintosh Centre, Mallaig              | Improve assisted bathing facilities   | Tenders to be returned early January.                       |

## 3. 2013/14 EDUCATION CULTURE AND SPORT CAPITAL PROGRAMME

3.1 **Appendix 2** provides details of the expenditure to the end of November on the 2013/14 capital programme. The overall final year-end position is an estimated under-spend of £900,000. This is mainly due to delays on the Invergordon Leisure Centre, Thurso Swimming Pool, Central Primary, Cromarty Primary, Wick Joint Campus and Black Isle Education Centre projects. This has been offset to some extent by good progress on the Inverness Royal Academy and Lochaber High Phase 3 projects and additional expenditure from the Roll Pressures budget due to the increased number of projects relating to provision for pupils with Additional Support Needs that have been required this year.

**3.2 Appendix 3** updates on the status of the major capital projects that are currently being progressed.

With regard to the Fort William Primary Schools, planning approval has been obtained for all three projects. Tenders have been received for all of the projects and the total cost is within the overall approved budget allocation. Letters have been issued to all of the tenderers for the Gaelic and Lundavra projects advising them of the outcome of the tendering process. There is a two week standstill period after the date of issue of these letters for unsuccessful tenderers to request more information or to challenge the award. Once this period has elapsed then we will be in a position to issue a press release naming the contractors towards the end of January. Both schools remain on course to open in August 2015.

Some of the tenderers for the Caol joint campus project have put forward various proposals that could result in significant reductions in both the cost and the construction period without adversely affecting the overall quality of the buildings. These proposals have been reviewed to ensure that we achieve the best possible result. The outcome of the review is that Housing and Property have recommended that the project is re-tendered in order to realise the benefits of some of these proposals. Based on the revised programme, the standstill letters would be issued in early March. However this delay should be more than offset by the potential reduction of the construction period.

**4. EDUCATION CULTURE AND SPORT CAPITAL PROGRAMME – 2013/14 TO 2017/18**

**4.1 Future Capital Investment Priorities – Review of Capacities and Condition and Suitability Ratings**

One of the recommendations from The Report of the Commission on the Delivery of Rural Education published in April 2013 is that a consistent approach to school capacity modelling should be agreed between the Scottish Government and local authorities. A working group has been set up by the Scottish Government with representatives from some local authorities, including Highland Council. While revised guidance is likely to be published later this year, the Council currently faces an immediate problem with regard to the capacities of certain schools, particularly in the Inverness area, and the requirement to clearly identify capital investment priorities over the next few years.

Due to these immediate issues, it is possible that a revised methodology for determining the planning capacities of primary schools may have to be adopted as an interim measure pending the publication of revised guidance. If necessary, further details of this will be brought to the next meeting of this Committee in February 2014. This approach, combined with the updated condition survey results referred to in Paragraph 6.8 and the suitability assessments of all schools, would allow all capital investment decisions to be based on relevant criteria and accurate information.

- 4.2 Children and Young People Bill** – additional capital funding of £1,467,000 per annum has been allocated by the Scottish Government for the next three financial years to cover the cost of implementing the early learning and childcare provisions. Discussions are underway with colleagues in the implementation team and Head Teachers in order to determine the investment priorities and further details will be brought to the next meeting of this Committee.

## **5. PROPOSED NEW PROJECTS/AMENDMENTS TO APPROVED BUDGETS**

### **5.1 Portree Gaelic Primary School**

It has been confirmed that the Council will receive £3,000,000 over two years from the Scottish Government, over and above the £1,500,000 Capital grant for Gaelic Medium education provision already provided. In addition, a further Capital grant of £250,000 has been provided for Early Years provision at the new Gaelic School. As indicated at the last meeting of this Committee, the scope of the project has increased due to a review of the number of classrooms required in the school and other ancillary accommodation. The school will now include six classrooms with nursery and wrap-around provision as well as accommodation for the Croileagan. The additional funding required is approximately £500,000 which will increase the school budget to £8.5M plus the £250,000 Scottish Government grant for Early Years provision. As a result of the revised specification the funding contribution from the Council towards the school will increase from £3,500,000 to £4,000,000. It is proposed that this additional funding is provided from anticipated under-spends in the funding approved for the Fort William schools project.

- 5.2 Wireless ICT Environment in Schools** – Learning using culturally relevant technology and the need for pupils to learn about technology for future careers and life is vital. To ensure this happens in Highland a robust infrastructure must be in place, along with appropriate technologies, good pedagogical practice, school leadership and teacher professional learning. This ‘infrastructure’ includes wireless networks which are required to provide secure digital environments for learning and teaching. ‘Aruba’ is the only approved secure wireless solution to be deployed in Highland Council establishments. Benefits include opportunities for new learning spaces in the school, transformational teaching, the ability to use portable and mobile devices with a wider range of functions and applications to meet learner’s needs. Taking advantage of the opportunities of learning with mobile devices is central to the future of education and the use of the national digital intranet ‘Glow’, where the national approach is one of anytime, anywhere learning.

To date, £362,000 has been committed to ensure that 116 school establishments that have / had very limited and insecure (non PSN compliant) existing wireless access points have been targeted to have these replaced with the Aruba solution these works will be completed by April 2014. The committed resources included capital expenditure on four key requirements including an initial survey to determine connectivity, the coverage and hardware requirements; the hardware itself consisting of Wireless Access Points and switches; the enabling works that include network and power cabling, and

installation costs. Due to the uniqueness of each school building, requirements and design challenges differ in each building and each deployment is undertaken as a bespoke installation. 108 establishments in Highland are currently without any wireless provision.

It is therefore recommended that a further £350,000 in total should be drawn down from the generic Life Cycle Investment budget heading over this and next financial year in order to have a wireless enabled environment available in every Highland school by April 2015 ensuring consistency of provision and opportunity across Highland.

## **6.0 SUSTAINABLE SCHOOL ESTATE REVIEW**

### **6.1 Wick High School and Primary Schools**

The programme to construct the building to replace the existing Wick High School, Pulteneytown Academy Primary School, South Primary School, Wick Carnegie Public Library and Wick Swimming Pool, which will be known as the Wick Community Campus, has been formally agreed with Hub North Scotland Limited (HNSL) and Miller Construction UK (MCUK) has been updated as follows following receipt of a joint letter from the Chief Executive of HNSL and the Managing Director of Miller Construction, Scotland;

The key milestone dates are as follows:

- Stage 2 submission – 07/03/14
- Financial close and contract agreement - 28/03/14
- Construction start on site – 31/03/14 with main works commencing 28/04/14
- Handover of schools and community facilities – 26/02/16
- Move in period – February to April 2016
- Completion of external works – August 2016

The above timetable is predicated on the construction work packages, currently being tendered in accordance with the requirements of the Territory Partner Agreement (TPA), being completed satisfactorily during January and February 2014.

The replacement school for Hillhead Primary School and North Primary School remains on programme to open in August 2015. The Stage 1 submission has been received and the Council's project team and specialist advisers have reviewed the content and sought clarification on a range of issues from HNSL and MCUK. Subject to clarification on one technical issue the Stage 1 submission will be submitted to the Directors of ECS, Finance and the interim Director of Housing & Property Services for consideration (as agreed at the A&CS Committee on 13/11/13) during week commencing 06/01/14.

The current key programme dates as advised by HNSL and MCUK ON 12/12/13 are as follows:

- Enabling works commence – 03/02/14

- Contract award - 11/04/14
- Main construction works commence – 28/04/14
- School handover – 10/07/15
- Completion of all external works – 26/02/16

On the basis of the current programme dates provided the North of the River Primary School should open as planned in August 2015 and the Wick Community Campus will be available for move in from February 2016 as previously advised. It should be noted that the above timetable assumes that full Planning permission for the project will be granted on 14/01/14. There will be a verbal update on the outcome of that Planning meeting at the Committee meeting.

## **6.2 Alness Academy and Invergordon Academy Associated School Groupings (ASG's)**

It is proposed that the following actions are progressed during January with a view to producing a draft report by early February 2014:

- Building condition and suitability ratings to be verified;
- School capacity and occupancy figures to be updated on the basis of current school roll projections;
- Revenue budget implications of the options under consideration to be updated;
- Site selection – completion of the matrix to determine a preferred site;
- Educational benefits of the options under consideration – to ask the Head of Education to produce a report that clearly demonstrates the educational merits of each option;
- Produce updated school roll projections;
- School transport – produce a briefing document that considers the range of issues raised during the public dialogue;
- Economic impact – produce a briefing document that considers the potential impact of industrial growth on demographics and also, critically, how the future educational options under consideration could impact on the local economy.

The above work-streams will be progressed during January and consolidated within a draft report that will include the updated option appraisal report that will be produced by Caledonian Economics Limited. It is proposed that this draft report is initially considered by the Chair and Vice Chair of this Committee who will determine, in consultation with Members of the Administration, when a report with specific proposals for statutory consultation will be brought to a future Committee.

Members are reminded that the principles of the SSER process are clear and have been applied consistently to date elsewhere, namely that all options for future educational provision in an area should be considered and that the Adult & Children Services Committee will determine which proposal or proposals progress to statutory consultation.

## **6.3 Tain Royal Academy ASG**



It was intimated to the previous Committee that further investigatory work was to be progressed to explore an opportunity to acquire additional land adjacent to the existing Craighill Primary School site. The outcome of that exercise will be utilised in the option appraisal report to be produced which compares the relative merits of the existing Tain Royal Academy Community Complex site and the Craighill Primary School site. This report will be progressed during the first quarter of this calendar year with recommendations for a statutory consultation on the preferred site to be submitted to a future meeting of this Committee for consideration by Members.

#### **6.4 Plockton and Portree ASG's**

During December 2013 the initial information gathering report on the Skye SSER was made available on the Highland Council web-site and can be accessed via the following link:

<http://www.highland.gov.uk/learninghere/schools/sser/skyeSSER.htm>

On the basis of the stakeholder engagement to date it is proposed that the following actions are now progressed in order to test some of the initial ideas identified;

**North West Skye – Dunvegan, Edinbane, Knockbreck, and Struan Primary Schools** – initial community engagement has taken place with further engagement planned. There will be a practitioner work-shop, facilitated by Caledonian Economics Limited (CEL), held in late January 2014 which will include a wide constituency of Head Teachers from Skye and also representation from the Area Education management team. As with previous SSER studies, the primary focus of this workshop will be to identify educational benefits that could be delivered by current ideas to create an educational/community hub in a new school building in Dunvegan as compared to a 'status quo' position. . Thereafter an SSER option appraisal report will be produced which will identify the preferred option. On this basis, the earliest that this Committee could consider proposals for statutory consultation would be May 2014.

**Staffin and Kilmuir Primary Schools** – an initial assessment indicates that there are capacity issues at Kilmuir which could be addressed by reviewing the catchment areas for both schools. This may have implications for catchment areas at adjacent schools. It would also afford an opportunity to formally review and consolidate the school catchment area of Uig which has been dormant for the past 3 academic years. It is proposed that, subject to further dialogue with local stakeholders being completed by the end of March 2014, a statutory consultation on revised catchment areas for both schools be submitted to the May 2014 meeting of this Committee for consideration.

**Broadford Primary School** – further dialogue with local stakeholders will be progressed during the initial quarter of 2014 to ensure that any future development of the school building takes into account wider community requirements.

**Plockton High School ASG** – the initial data gathering phase has been completed. The next steps will follow the same pattern as Portree ASG: a briefing paper for Elected Members will be produced during January 2014 summarising the findings of the initial phase with initial community engagement following thereafter.

## **6.5 Inverness Royal Academy**

The project is progressing well. The current key milestone dates are as follows:

- Stage 1 approval – November 2013
- Full Planning Application – 25/11/13
- Planning Approval (indicative date) – 03/03/14
- Stage 2 approval – 19/05/14
- Construction start on site – 07/07/14
- Handover new school building – 06/05/16
- Handover existing building for demolition – 01/07/16
- Completion of all external works – 10/02/17

Stage 1 approval was agreed at the previous Committee. The main priority during the first quarter of 2014 is to progress the design development in order to inform the Stage 2 pricing report which is due to be submitted in early April 2014.

The Council has appointed Parsons Brinckerhoff to strengthen the project management function and to ensure that the key programme dates are delivered on time. This company is also supporting the Council project teams with the delivery of both the Wick schools and Greater Fort William schools programmes.

## **6.6 Inverness and Nairn ASG's**

The initial information gathering report produced by CEL is currently being updated to reflect the recent Building Condition surveys. Also, the school capacity figures contained within the CEL report will be revised on an interim basis pending the outcome of the Scottish Government's review to allow the report to be published. It is anticipated that the updated CEL report will be available for consideration by Members during March 2014.

## **6.7 Additional Support Needs Provision/Special Schools**

This Committee approved medium term investment proposals for St Clements School, Dingwall, and St. Duthus School, Tain, at the previous meeting in November 2013. This investment will provide improved accommodation and additional capacity to meet on-going demands for places at both schools. There are similar demands for places at Drummond School, Inverness. Officials are currently reviewing a range of options to meet this additional demand in the medium to long term. Costed proposals will be brought to the next meeting of this Committee in February 2014 for consideration by Members.

## **6.8 Building Condition Surveys**

All school buildings have now been surveyed and the results are currently being validated in conjunction with the consultants and colleagues in the Housing and

Property Service. This is a relatively complex and detailed exercise and it is anticipated that the final outcomes will be available towards the end of March 2014 in time for the annual Core Facts Return to the Scottish Government. Priority will be given to those schools which included within the live SSER projects in Inverness, Nairn, Easter Ross and Skye & Lochalsh.

## **7. PERFORMANCE IMPROVEMENT MEASURES**

### **7.1 ECS Estates Issues – Ward Reports**

The initial draft reports have been circulated to all Ward Members. Some minor adjustments to the format of the report template have been incorporated and reports will now be presented to Ward Business Meetings on a regular basis during 2014.

**7.2 ECS Estates Resources** – on the 23<sup>rd</sup> January 2013 this Committee approved the creation of two additional posts on a secondment basis to address the increase in the workload of the ECS Estates team in recent years. These posts were to be funded from the capital programme at an estimated cost of £80,000 per annum. One of these posts has been filled principally to undertake the Project Sponsor role on the Fort William Primary Schools and Lochaber High School projects for a two year period from February 2014. The level of resources required to support the delivery of the capital programme for the foreseeable future has since been reviewed. Instead of filling the second additional post on the basis originally envisaged it is now proposed that two lower level posts are created to provide operational support in the delivery of the overall programme as well as on specific projects.

The additional resources would allow the Project Sponsor role to be carried out more effectively, either by new or existing staff, and enable the proposed improvement measures to be fully implemented. The combination of both of these factors would help to realise increased benefits from the significant capital investment over the next few years, to ensure greater control over programmes and budgets and to complete the wider estate management improvements. It is likely that the net additional cost of employing these resources would exceed the previously approved cost of £80,000 per annum by approximately £20,000 and that this would be funded from the Capital programme.

## **8. OTHER MATTERS**

**8.1 Residential Properties** – an exercise is underway to determine the legal status of all tenancies and the work required to bring these properties up to the Scottish Housing Quality Standard by April 2015, where applicable. Each property, including vacant properties, has to be considered on its own merits and there will be discussion with Ward Members at the appropriate stage.

## **9. IMPLICATIONS**

**9.1 Resource implications** - the resource implications are as outlined above; all

refurbishment works consider energy saving and improving insulation of buildings. The additional staffing costs resulting from the proposals in Paragraph 7.2 will be funded from the capital programme and not adversely affect the existing revenue budgets.

- 9.2 Legal implications** – all projects are fully compliant with current statutory requirements.
- 9.3 Equality implications** – building projects provide the appropriate environment and facilities for individuals with specific needs where appropriate.
- 9.4 Climate change implications** – new and adapted buildings comply fully with current Highland Council policy requirements
- 9.5 Risks** – risk management is undertaken in accordance with recognised good project management practice; there are risks in ensuring that Health and Social Care buildings meet all fire regulations and that work is carried out within a short timescale.

## Recommendations

The Committee is asked to:

- Note the status of the 2013/14 HSC capital programme at the end of November 2013 as detailed in Section 2 and **Appendix 1**;
- Note the status of the 2013/14 ECS capital programme at the end of November 2013 and the ECS major capital projects all as detailed in Section 3, **Appendix 2 and Appendix 3**;
- Note the issues surrounding future ECS capital investment priorities and the additional capital grant funding related to the Children and Young People Bill as detailed in Section 4;
- Agree the amendments to existing budget allocations as detailed in Section 5;
- Note the status of the Sustainable School Estate Review as detailed in Section 6;
- Note the progress in developing Ward Reports on ECS Estates Issues and agree the staffing proposals outlined in Section 7;
- Note the measures underway in relation to the management of ECS residential properties as detailed in Section 8.

Signature: Hugh Fraser/Bill Alexander

Designation: Directors of Education, Culture and Sport and Health and Social Care

Date: 7<sup>th</sup> January 2014

Joint Authors: Ron MacKenzie, Head of Support Services  
Robert Campbell, Estate Strategy Manager  
Mike Dolan, Project Manager

## **Background Papers**

Appendix 1 – Monitoring of Capital Expenditure 2013/14 - November 2013 (Health and Social Care)

Appendix 2 – Monitoring of Capital Expenditure 2013/14 - November 2013 (Education Culture and Sport)

Appendix 3 – Status of Major ECS Capital Projects

## HEALTH &amp; SOCIAL CARE CAPITAL MONITORING REPORT

Appendix 1

November 2013

| Project Description                                 | BUDGET                      |                  |                           | ACTUAL                               |                                    | VARIANCE                         |
|---|-----------------------------|------------------|---------------------------|--------------------------------------|------------------------------------|----------------------------------|
|   | A                           | B                | C                         | D                                    | E                                  | F                                |
|   | Gross Expenditure<br>£(000) | Income<br>£(000) | Net Expenditure<br>£(000) | Net Expenditure<br>to date<br>£(000) | Net Estimated<br>Outturn<br>£(000) | Col. E minus<br>Col. C<br>£(000) |
| <b>Children's Services</b>                          |                             |                  |                           |                                      |                                    |                                  |
| Residential unit, Caithness, Sutherland & East Ross | 704                         |                  | 704                       | 194                                  | 704                                | -                                |
| Fostering Adaptations                               | 4                           |                  | 4                         | 4                                    | 4                                  | -                                |
| Childrens Services (HSC) Investment                 | 100                         |                  | 100                       | 5                                    | 45                                 | (55)                             |
| Avoiding out of area Children's Placements          | 80                          |                  | 80                        |                                      | 25                                 | (55)                             |
| <b>Total for Childrens Services</b>                 | <b>888</b>                  |                  | <b>888</b>                | <b>203</b>                           | <b>778</b>                         | <b>(110)</b>                     |
| <b>Older People</b>                                 |                             |                  |                           |                                      |                                    |                                  |
| Care of the Elderly Investment - Ach An Eas         | 626                         |                  | 626                       | 531                                  | 853                                | 227                              |
| Care of the Elderly Investment - Duthac House       | 3                           |                  | 3                         | 4                                    | 4                                  | 1                                |
| Care of the Elderly Investment - Grant House        | 28                          |                  | 28                        | 167                                  | 200                                | 172                              |
| Care of the Elderly Investment - Invermevis House   | 1,369                       |                  | 1,369                     | 989                                  | 1,719                              | 350                              |
| Adult Services (NHS) (Baseline Bid)                 | 1,000                       |                  | 1,000                     | 3                                    | 300                                | (700)                            |
| <b>Total for Older People</b>                       | <b>3,026</b>                |                  | <b>3,026</b>              | <b>1,694</b>                         | <b>3,076</b>                       | <b>50</b>                        |
| <b>OVERALL TOTAL</b>                                | <b>3,914</b>                |                  | <b>3,914</b>              | <b>1,897</b>                         | <b>3,854</b>                       | <b>(60)</b>                      |

THE HIGHLAND COUNCIL  
MONITORING OF CAPITAL EXPENDITURE - 2013/14 - NOV-14

Appendix 2

SERVICE: EDUCATION, CULTURE & SPORT

| Project Description                           | BUDGET                      |                  |                           | ACTUAL                               |                                    |  | VARIANCE                        |
|---|-----------------------------|------------------|---------------------------|--------------------------------------|------------------------------------|--|---------------------------------|
|   | A                           | B                | C                         | D                                    | E                                  |  | F                               |
|   | Gross Expenditure<br>£(000) | Income<br>£(000) | Net Expenditure<br>£(000) | Net Expenditure<br>to date<br>£(000) | Net Estimated<br>Outturn<br>£(000) | +/-<br>To Date to<br>Outturn<br>£(000) | Col E minus<br>Col. C<br>£(000) |
| <b>COMMUNITY LEARNING AND LEISURE</b>         |                             |                  |                           |                                      |                                    |  |                                 |
| <b>Community and Leisure Facilities</b>       |                             |                  |                           |                                      |                                    |  |                                 |
| Am Fasgadh (Highland Folk Museum)             | 2,855                       | 0                | 2,855                     | 2,692                                | 2,855                              | 163                                    | 0                               |
| Community and Leisure Facilities              | 233                         | 0                | 233                       | 18                                   | 283                                | 265                                    | 50                              |
| Culduthel Park                                | 0                           | 0                | 0                         |                                      |                                    | 0                                      | 0                               |
| Culloden Pitches                              | 1                           | 0                | 1                         |                                      | 1                                  | 1                                      | 0                               |
| Fraser Park - Refurbishment of Pavilion       | 6                           | 0                | 6                         | (1)                                  | 6                                  | 7                                      | 0                               |
| Highland Archive and Registration Centre      | 15                          | 0                | 15                        | (73)                                 | 15                                 | 88                                     | 0                               |
| Invergordon Leisure                           | 500                         | 300              | 200                       | (300)                                | (290)                              | 10                                     | (490)                           |
| Inverness Leisure Facility                    | 503                         | 0                | 503                       | 359                                  | 603                                | 244                                    | 100                             |
| Leisure Facilities                            | 124                         | 40               | 84                        | 108                                  | 134                                | 26                                     | 50                              |
| Lochaber Leisure Centre                       | 0                           | 0                | 0                         |                                      |                                    | 0                                      | 0                               |
| Muck Community Hall                           | 2                           | 0                | 2                         | 0                                    | 2                                  | 2                                      | 0                               |
| Slackbuie Park                                | 2                           | 0                | 2                         | 2                                    | 2                                  | 0                                      | 0                               |
| Thurso Library                                | 300                         | 0                | 300                       | 89                                   | 150                                | 61                                     | (150)                           |
| Thurso Swimming Pool                          | 860                         | 492              | 368                       | (433)                                | (392)                              | 41                                     | (760)                           |
|   |                             |                  |                           |                                      |                                    |  |                                 |
| <b>EDUCATION</b>                              |                             |                  |                           |                                      |                                    |  |                                 |
| <b>Secondary Schools Programme</b>            |                             |                  |                           |                                      |                                    |  |                                 |
| Golspie High - Re-Roofing/Replacement Windows | 85                          | 0                | 85                        | 43                                   | 85                                 | 42                                     | 0                               |
| Grantown Grammar - Extension                  | 47                          | 0                | 47                        | 1                                    | 47                                 | 46                                     | 0                               |
| Inverness Royal Academy                       | 419                         | 0                | 419                       | 21                                   | 1,919                              | 1,898                                  | 1,500                           |
| Kingussie High - Extension                    | 1,826                       | 0                | 1,826                     | 1,823                                | 1,826                              | 3                                      | 0                               |

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Appendix 2

SERVICE: EDUCATION, CULTURE & SPORT

| Project Description                              | BUDGET                      |                  |                           | ACTUAL                               |                                    |  | VARIANCE                        |
|--|-----------------------------|------------------|---------------------------|--------------------------------------|------------------------------------|--|---------------------------------|
|  | A                           | B                | C                         | D                                    | E                                  |  | F                               |
|  | Gross Expenditure<br>£(000) | Income<br>£(000) | Net Expenditure<br>£(000) | Net Expenditure<br>to date<br>£(000) | Net Estimated<br>Outturn<br>£(000) | +/-<br>To Date to<br>Outturn<br>£(000) | Col E minus<br>Col. C<br>£(000) |
| Kingussie High - Rail Footbridge                 | 3                           | 0                | 3                         | 5                                    | 5                                  | 0                                      | 2                               |
| Lochaber High - Refurbishment Phase 1            | 29                          | 0                | 29                        | 38                                   | 38                                 | 0                                      | 9                               |
| Lochaber High - Refurbishment Phase 2            | 1                           | 0                | 1                         | 1                                    | 1                                  | 0                                      | 0                               |
| Lochaber High - Refurbishment Phase 3            | 4,888                       | 0                | 4,888                     | 2,225                                | 6,679                              | 4,454                                  | 1,791                           |
| Nairn Academy - Extension                        | 64                          | 0                | 64                        | 0                                    | 64                                 | 64                                     | 0                               |
| Plockton High - Extension                        | 68                          | 0                | 68                        | 27                                   | 68                                 | 41                                     | 0                               |
| Portree High School Hostel                       | 350                         | 0                | 350                       | 0                                    | 250                                | 250                                    | (100)                           |
| Ullapool High - New Hostel                       | 10                          | 0                | 10                        | 1                                    | 10                                 | 9                                      | 0                               |
| Wick Joint Campus                                | 3,639                       | 0                | 3,639                     | 407                                  | 1,339                              | 932                                    | (2,300)                         |
|  |                             |                  |                           |                                      |                                    |  |                                 |
| <b>Primary Schools Programme</b>                 |                             |                  |                           |                                      |                                    |  |                                 |
|  |                             |                  |                           |                                      |                                    |  |                                 |
| Acharacle Primary - New School                   | 10                          | 0                | 10                        | 2                                    | 10                                 | 8                                      | 0                               |
| Aldourie Primary - Extension/Refurbishment       | 36                          | 0                | 36                        | 36                                   | 36                                 |  | 0                               |
| Aviemore Primary - New School                    | 500                         | 0                | 500                       | 16                                   | 500                                | 484                                    | 0                               |
| Ben Wyvis Primary - New School                   | 892                         | 0                | 892                       | 407                                  | 892                                | 486                                    | 0                               |
| Central Primary Refurbishment                    | 1,138                       | 0                | 1,138                     | 152                                  | 388                                | 236                                    | (750)                           |
| Cromarty Primary - Extension/Refurbishment       | 425                         | 0                | 425                       | 13                                   | 225                                | 212                                    | (200)                           |
| Farr Primary - Extension                         | 0                           | 0                | 0                         |                                      |                                    | 0                                      | 0                               |
| Fort William - Caol/RC Joint Campus              | 1,200                       | 0                | 1,200                     | 641                                  | 800                                | 159                                    | (400)                           |
| Fort William - Gaelic Primary                    | 548                         | 0                | 548                       | 394                                  | 648                                | 254                                    | 100                             |
| Fort William - New School at Lundavra            | 1,500                       | 0                | 1,500                     | 1,163                                | 2,000                              | 837                                    | 500                             |
| Glenurquhart Primary - Gaelic Medium Unit        | 91                          | 0                | 91                        |                                      | 91                                 | 91                                     | 0                               |
| Hillhead/North Wick - New School                 | 806                         | 0                | 806                       | 5                                    | 806                                | 801                                    | 0                               |
| Inverness Primaries - Ph 1 - Holm Childcare Unit | 195                         | 0                | 195                       | 212                                  | 195                                | (17)                                   | 0                               |



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| Project Description   | BUDGET                      |                  |                           | ACTUAL                               |                                    |  | VARIANCE                        |
|---|-----------------------------|------------------|---------------------------|--------------------------------------|------------------------------------|--|---------------------------------|
|   | A                           | B                | C                         | D                                    | E                                  |  | F                               |
|   | Gross Expenditure<br>£(000) | Income<br>£(000) | Net Expenditure<br>£(000) | Net Expenditure<br>to date<br>£(000) | Net Estimated<br>Outturn<br>£(000) | +/-<br>To Date to<br>Outturn<br>£(000) | Col E minus<br>Col. C<br>£(000) |
| Inverness Primaries - Ph 1 - Lochardil Additional Accommodation | 153                         | 0                | 153                       | 123                                  | 153                                | 30                                     | 0                               |
| Inverness Primaries - Ph 2 - Raigmore Replacement Accommodation | 1,914                       | 0                | 1,914                     | 1,549                                | 1,914                              | 365                                    | 0                               |
| Inverness Primaries - Ph 2 - Smithton Additional Accommodation  | 687                         | 0                | 687                       | 309                                  | 687                                | 378                                    | 0                               |
| Lochaline Primary - New School                                  | 72                          | 0                | 72                        | 73                                   | 73                                 | 0                                      | 1                               |
| Milton of Leys Primary - New School                             | 1                           | 0                | 1                         | 16                                   | 1                                  | (15)                                   | 0                               |
| Portree Gaelic Primary  | 254                         | 250              | 4                         | (249)                                | 4                                  | 253                                    | 0                               |
| Roybridge - Modular unit  | 23                          | 0                | 23                        | 25                                   | 25                                 | 0                                      | 2                               |
| Roybridge - MUGA  | 13                          | 13               | 0                         | 56                                   | 0                                  | (56)                                   | 0                               |
|   |                             |                  |                           |                                      |                                    |  |                                 |
| <b>Special Schools Programme</b>                                |                             |                  |                           |                                      |                                    |  |                                 |
|   |                             |                  |                           |                                      |                                    |  |                                 |
| Black Isle Education Centre - Replacement                       | 350                         | 0                | 350                       | 18                                   | 50                                 | 32                                     | (300)                           |
| St Clements Special School                                      | 0                           | 0                | 0                         | 53                                   | 250                                | 197                                    | 250                             |
| St Duthus Special School  | 0                           | 0                | 0                         | 0                                    | 50                                 | 50                                     | 50                              |
|   |                             |                  |                           |                                      |                                    |  |                                 |
| <b>Estate Management</b>  |                             |                  |                           |                                      |                                    |  |                                 |
|   |                             |                  |                           |                                      |                                    |  |                                 |
| Catering, Cleaning and Facilities Management                    | 500                         | 0                | 500                       | 149                                  | 500                                | 351                                    | 0                               |
| Estate Strategy - Life Cycle Investment                         | 2,523                       | 0                | 2,523                     | 1,016                                | 2,456                              | 1,440                                  | (67)                            |
| Estate Strategy - Roll Pressures                                | 451                         | 0                | 451                       | 493                                  | 751                                | 258                                    | 300                             |
| Former Achintore School   | 73                          | 0                | 73                        | 85                                   | 85                                 | 0                                      | 12                              |
| ICT Investment  | 285                         | 0                | 285                       | 127                                  | 285                                | 158                                    | 0                               |
| Musical Instruments   | 50                          | 0                | 50                        | 0                                    | 50                                 | 50                                     | 0                               |
| Office Accommodation  | 50                          | 0                | 50                        | 8                                    | 50                                 | 42                                     | 0                               |

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| Project Description              | BUDGET                      |                  |                           | ACTUAL                               |                                    |  | VARIANCE                        |
|----------------------------------|-----------------------------|------------------|---------------------------|--------------------------------------|------------------------------------|--|---------------------------------|
|                                  | A                           | B                | C                         | D                                    | E                                  | F                                      |                                 |
|                                  | Gross Expenditure<br>£(000) | Income<br>£(000) | Net Expenditure<br>£(000) | Net Expenditure<br>to date<br>£(000) | Net Estimated<br>Outturn<br>£(000) | +/-<br>To Date to<br>Outturn<br>£(000) | Col E minus<br>Col. C<br>£(000) |
| Sustainable School Estate Review | 300                         | 0                | 300                       | 96                                   | 200                                | 104                                    | (100)                           |
| Vehicles                         | 121                         | 0                | 121                       | 121                                  | 121                                |  | 0                               |
| <b>OVERALL TOTAL</b>             | <b>31,991</b>               | <b>1,095</b>     | <b>30,896</b>             | <b>14,165</b>                        | <b>29,999</b>                      | <b>15,835</b>                          | <b>(900)</b>                    |

**APPENDIX 3 - STATUS OF MAJOR ECS CAPITAL PROJECTS AS AT 07/01/2014**

| Project                       | Progress Report   | Start Date   |                   | Completion Date |  | Total Project Cost                                       |                 |             |
|-------------------------------|---|--|-------------------|-----------------|--|--|-----------------|-------------|
|                               |   | Programmed   | Actual/ Estimated | Programmed      | Actual/ Estimated  | Approved   | Estimated Final |             |
| <b>AT POST-CONTRACT STAGE</b> |   |  |                   |                 |  |  |                 |             |
| 1                             | Lochaber High Phase 3                                       | Approval to bring forward Phase 4 works and upgrading of the synthetic turf pitch. | June 2013         | June 2013       | June 2015  | April 2015   | £11,000,000     | £11,000,000 |
| 2                             | Raigmore Primary - Replacement of Modular Accommodation     | Works nearing completion.  | March 2013        | August 2013     | Phase 1 Aug 2013<br>Phase 2 Oct 2013<br>Phase 3 Nov 2013 | Phase 1 Nov 2013<br>Phase 2 Oct 2013<br>Phase 3 Dec 2013 | £1,700,000      | £1,700,000  |
| 3                             | Smithton Primary - Early Education Unit                     | Works nearing completion.  | May 2013          | August 2013     | October 2013   | January 2014   | £750,000        | £750,000    |
| <b>AT DESIGN STAGE</b>        |   |  |                   |                 |  |  |                 |             |
| 4                             | Central Primary - Kitchen/Dining, Nursery and Doorways      | Additional funding agreed. Project has been retendered.                            | September 2013    | February 2014   | January 2014   | August 2014  | £1,500,000      |             |
| 5                             | Milton of Leys Primary - Extension                          | Out to tender  | March 2014        | March 2014      | Phase 1 - August 2014; Phase 2 - October 2014            | Phase 1 - August 2014; Phase 2 - October 2014            | £650,000        |             |
| 6                             | Invergordon Leisure Centre - Extension/Internal Alterations | Progressing to tender stage.   | July 2013         | April 2014      | November 2013  | October 2014   | £750,000        |             |
| 7                             | Thurso Library - refurbishment                              | Design in progress.  | March 2014        | June 2014       | December 2014  | December 2014  | £1,200,000      |             |
| 8                             | Thurso Swimming Pool - Extension and Refurbishment          | Progressing to tender stage.   | January 2013      | April 2014      | December 2013  | March 2015   | £2,000,000      |             |
| 9                             | Inverness Leisure - Refurbishment                           | Stage D design signed off. Some enabling works being procured separately.          | June 2013         | July 2014       | January 2014   | April 2015   | £3,500,000      |             |
| 10                            | Cromarty Primary - Extension and Refurbishment              | Land purchase being finalised. Progressing towards building warrant submission.    | July 2013         | July 2014       | May 2014   | April 2015   | £2,000,000      |             |

**APPENDIX 3 - STATUS OF MAJOR ECS CAPITAL PROJECTS AS AT 07/01/2014**

| Project | Progress Report                                      | Start Date                                 |                   | Completion Date |                   | Total Project Cost                             |                 |
|---------|--|--|-------------------|-----------------|-------------------|--|-----------------|
|         |  | Programmed                                 | Actual/ Estimated | Programmed      | Actual/ Estimated | Approved                                       | Estimated Final |
| 11      | Fort William Gaelic Primary                          | Contract to be awarded in January.         | May 2014          | Mar 2014        | July 2015         | July 2015                                      | £36,500,000     |
| 12      | Fort William/Upper Achintore - New Primary School    | Contract to be awarded in January.         | January 2014      | Feb 2014        | April 2015        | July 2015                                      |                 |
| 13      | Caol/Fort William RC/Lochyside RC - New Joint Campus | Project being retendered.                  | October 2013      | Mar 2014        | July 2015         | Phase 1 - February 2016; Phase 2 - June 2016   |                 |
| 14      | Portree Hostel                                       | Design in progress.                        | December 2014     | December 2014   | December 2015     | December 2015                                  | £3,500,000      |
| 15      | Hillhead/North Wick - New Primary School             | Stage 1 submission under review.           | May 2014          | April 2014      | June 2015         | Phase 1 - July 2015; Phase 2 - February 2016   | £3,500,000      |
| 16      | Pulteneytown/South Wick - New Primary School         | Construction work packages being tendered. | May 2014          | March 2014      | June 2015         | Phase 1 - February 2016; Phase 2 - August 2016 |                 |
| 17      | Wick High - New School                               | Construction work packages being tendered. | September 2012    | March 2014      | July 2014         | Phase 1 - February 2016; Phase 2 - August 2016 |                 |
| 18      | Inverness Royal Academy                              | Stage 2 design being developed.            | May 2014          | July 2014       | May 2016          | Phase 1 - May 2016; Phase 2 - February 2017    |                 |