

THE HIGHLAND COUNCIL
RESOURCES COMMITTEE – 26 FEBRUARY 2014

Agenda Item	18
Report Number	FHR/40/14

**CHIEF EXECUTIVE'S SERVICE AND MEMBERS REVENUE EXPENDITURE
MONITORING TO 31 DECEMBER 2013
Report by the Chief Executive**

SUMMARY

This report provides information on the revenue monitoring position for the Chief Executive's Service for the period 1 April 2013 to 31 December 2013.

1. Introduction

The Revenue Monitoring Report for the year to 31 December 2013 is attached at Appendix 1. The statement shows an annual net budget of £23.278m, of which Members' Services accounts for £2.159m. Actual expenditure incurred in the period is £11,761m and £1.409m respectively.

2. 2013/14 Budget Movements

There has been a net increase in the Service budget of £0.127m since the last reporting period which is primarily due to cross service ICT transactions.

3. Predicted End of Year Position 2013/14

3.1 The Chief Executive's Service is projecting a net year end underspend of £0.052m as compared to a predicted underspend of £0.040m in the Service's November monitoring report.

3.2 In addition to the small overall pressure in Customer Services (Service Point Network and Registrars combined), Licensing is still predicting an under-achievement in income, although this has improved by £0.025m since the last reporting period. These pressures continue to be offset by savings arising from staff vacancy management and reduced spend in other budgets. The Service will continue to work to manage pressures across all of its budget headings to achieve a balanced position at the year end.

4. Implications

4.1 There are no Legal, Equalities or Climate Change/Carbon Clever implications arising from this report. There are no resource implications other than those already set out.

5. Recommendation

Members are invited to consider the revenue monitoring report for the period 1 April 2013 to 31 December 2013.

Signature: Steve Barron
Designation: Chief Executive
Report Author: Kate Lackie, Business Manager
Date: 13 February 2014

CHIEF EXECUTIVE'S SERVICE Revenue Expenditure Monitoring Report

1 April 2013 to 31 December 2013

Chief Executive's Service

	£000 Actual Year To Date	£000 Annual Budget	£000 Year End Estimate	£000 Year End Variance
Members	1,409	2,159	2,158	(1)
BY ACTIVITY				
Chief Executive	636	(2,205)	(2,265)	(60)
Corporate Improvement Programme	456	555	552	(3)
Operational Management Areas	1,969	2,860	2,828	(32)
Public Relations	223	288	288	0
Committee Services	467	624	614	(10)
Legal Services	564	489	488	(1)
Policy, Performance and Communities	1,740	2,403	2,393	(10)
E Government	72	108	100	(8)
Service Point Network & Service Centre	1,609	2,137	2,107	(30)
Registrars	8	(58)	10	68
IS Services (Including Pathfinder)	2,980	12,234	12,234	0
Personnel	1,437	2,046	1,991	(55)
Licensing	(564)	(574)	(474)	100
Childrens Panel	47	86	81	(5)
Elections	117	126	121	(5)
Sub-Total excluding Members	11,761	21,119	21,068	(51)
Total Chief Executive's Office	13,170	23,278	23,226	(52)
BY SUBJECTIVE				
Staff Costs	7,805	10,747	10,305	(442)
Other Costs	7,749	17,778	17,862	84
Gross Expenditure	15,554	28,525	28,167	(358)
Grants	(112)	(3)	(42)	(39)
Other Income	(3,681)	(7,403)	(7,057)	346
Total Income	(3,793)	(7,406)	(7,099)	307
	11,761	21,119	21,068	(51)
MEMBERS BY SUBJECTIVE				
Staff Costs	1,216	1,905	1,904	(1)
Other Costs	193	254	254	0
Gross Expenditure	1,409	2,159	2,158	(1)
Grants	0	0	0	0
Other Income	0	0	0	0
Total Income	0	0	0	0
	1,409	2,159	2,158	(1)

Notes

1. %age of Annual Expenditure	Dec-14	57%
	Dec-13	69%