

Community Planning Board

Monday, 13 October 2014 - Action Note

For Action

Ms C McDiarmid (CMcD)
Mr M Johnson (MJ)
Ms C Wright (CW)
Mr S Black (SB)
Mr B Alexander (BA)
Ch Sup J Innes (JI)
Ms E Mead (EM)
Mrs J Baird (JB)
Ms C Steer (CS)
Ms F Larg (FL)
Ms M Wylie (MW)
Mr G Hogg (GH)
Ms M Murray (MM)

For Information

Mr S Barron
Ms M Morris
Mr W Gilfillan
Mr D Yule
Mr S Hay
Mr J Pryce

Listed below is the action resulting from discussion at the Community Planning Board meeting held on 13 October 2014. Your attention is drawn to the action listed on this Action Note against your initials.

	<u>SUBJECT/DECISION</u>	<u>ACTION</u>
1.	Apologies for Absence – NOTED	-
2.	Minutes of Meeting	-
	APPROVED the Minutes of the Board Meeting on 5 June 2014.	
	NOTED:	
	<ul style="list-style-type: none">the Notes of the COG meeting of 18 June 2014 and the draft Notes of that of 22 September 2014that all partners were taking forward the “breast-feeding friendly” policy	
3.	Presentation – Digital Highlands and Highlands	
	NOTED the presentation and AGREED that the Chief Officer Group examine the scope for the Partnership to take action to tackle digital exclusion in Highland	MM
4.	Delivering Partnership Outcomes Performance Reports & Refreshed Delivery Plans	
	a. <u>Economic Growth and Regeneration</u> – NOTED the update and APPROVED the indicators to use in a refreshed plan	MJ
	b. <u>Employability</u> – NOTED the update on performance and the priority areas for action.	SB

AGREED:		
• that more information be brought forward on the numbers in Highland unemployed or on low wages		SB/MJ
• that emphasis be placed on the importance of taking a holistic view of the Highland economy and of recognising the importance to its success of sectors such as health and social care, both as underpinning other sectors and as employment opportunities in their own right, and the need to reinforce this message at the next COHI meeting		SB/MJ
• that SDS be made aware of the Partnership's disappointment over its lack of engagement with the Partnership's views on this		CW/MJ
• that SDS be invited to attend the next Board meeting		CMcD
• the importance of improving low wages in the service sector, in particular in areas with a strong local economy, given competing high wage opportunities and local cost of living		SB/MJ
• that future updates include information on the Science Skills Academy		SB
c. <u>Early Years/Children</u> – See item 5 below		BA
d. <u>Safer and Stronger Communities</u> – NOTED the performance update and revised SOA chapter and APPROVED the refreshed plan		JI
		JI
NOTED that the feedback would be sought from Community Councils and the Anti-Social Behaviour Group on the issue of litter and seeking suggestions for possible reduction strategies		
		CMcD
AGREED that the COG discuss further the issue of clearer communications and marketing, including to partners' own staff as well as the wider public, to promote better understanding of the role and achievements of the CPP on community safety and wider issues such as early years development, with particular reference to improving the Partnership's online presence		
		CS
e. <u>Health Inequalities and physical activity</u> – NOTED the annual report and APPROVED the refreshed plan		
		CS/MW
AGREED the importance of disseminating the message as to the benefits of physical activity and NOTED the role in relation to this played by High Life Highland and the voluntary sector		
		JB
f. <u>Outcomes for Older People</u> – NOTED the update on progress and ongoing work.		
		JB/FL/EM
AGREED to examine further possible improvement in training opportunities for single mothers seeking to enter the workforce, with particular reference to the care sector		
		GH
g. <u>Environmental Outcomes</u> – NOTED the update and APPROVED the refreshed plan		
		CMcD
h. <u>SOA Development Plan</u> – NOTED the update and APPROVED the revised 2014-18 Programme for submission for Scottish		

Government agreement

5. **For Highland's Children 4** **BA**
- NOTED** the presentation and integral update and **AGREED** that FCH4 would be the refreshed delivery plan for the SOA
6. **Public Health Annual Report** **CS**
- NOTED** the presentation and **AGREED** that the COG examine the Report's recommendations to ensure that they were all being adequately addressed by the Partnership
7. **Supported Self-assessment – Questionnaire Results** **CMcD**
- AGREED:**
- i. that improvement actions already in place would address the main areas of weakness identified; and
 - ii. to use the on-line survey as a baseline for any future reviews of progress of agreed improvement actions
- NOTED:**
- i. the results of the Partnership Checklist Questionnaire; and
 - ii. that further self-assessment was planned around the themes identified in 4.2 of the report and that there should be scope for District Partnership input in the future
8. **EU LEADER Programme** **SB**
- APPROVED** the Highland LEADER Programme 2014-2020 Local Development Strategy and Business Plan
- NOTED** that an annual report on progress with the Highland LEADER Programme 2014-2020 would be presented to the Board
9. **Capturing Progress in Community Planning** **CMcD**
- AGREED** that a response be submitted to the NCPG's request for an update on the CPP's work based on the progress and future plans reported at this meeting
10. **Date of Next Meeting** **All**
- NOTED** that the next Board meeting would be held on Friday, 5 December 2014, in Highland Council Headquarters, Inverness
- AGREED** the following dates in 2015, with all meetings commencing at 10.00 a.m.: 4 March, 3 June, 11 September, 2 December **RM**

14 October 2014