

THE HIGHLAND COUNCIL

RESOURCES COMMITTEE – 25 NOVEMBER 2015

Agenda Item	10
Report Number	RES/ 98/15

CHIEF EXECUTIVE'S SERVICE AND MEMBERS: REVENUE EXPENDITURE MONITORING 2015/16

Report by the Chief Executive

SUMMARY

This report comments provides information on the revenue monitoring position for the Chief Executive's Office and Members' budget for the period 1 April 2015 to 30 September 2015.

1. Introduction

1.1 The attached **appendix** shows the revenue monitoring position for the 2015/16 financial year for the period to 30 September 2015.

2. 2015/16 Budget Monitoring

3.1 **Appendix 1** shows an annual net budget of £6,389, of which the Members' budget accounts for £2.189m. Actual expenditure incurred in the first two quarters of the financial year is £2.943m and equates to 46% of the total budget.

3. Variances

3.1 The Chief Executive's Office is projecting a net year end underspend of £0.015m. There is a small pressure in the Corporate Communications Office of £0.016m, mostly due to the under recovery of income. However, this is more than offset by underspends elsewhere in the Chief Executive's budget largely as a result of staffing underspends arising from vacancy management.

4. Implications

4.1 Resources - There are no resource implications other than those already set out.

4.2 Legal - there are no legal implications for The Highland Council.

4.3 Equalities and Climate Change - there are no negative equality or climate change implications arising from this report.

4.4 Risk, Gaelic and Rural - there are no risk, Gaelic or rural implications to The Highland Council.

5. Recommendation

- Members are invited to consider the revenue monitoring report for the period 1 April 2015 to 30 September 2015.

Signature:

Steve Barron

Designation: Chief Executive

Report Author: Kate Lackie, Business Manager

Date: 13 November 2015

CHIEF EXECUTIVE'S OFFICE Revenue Expenditure Monitoring Report

1 April 2015 to 30 September 2015

	Notes	£000 Actual Year To Date	£000 Annual Budget	£000 Year End Estimate	£000 Year End Variance
BY ACTIVITY					
Members		911	2,189	2,189	0
Chief Executive	1	399	710	699	(11)
Operational Management Areas		1,236	2,695	2,695	0
Corporate Communications	3	81	147	163	16
Policy & Reform	2	316	648	628	(20)
Total Chief Executive's		2,943	6,389	6,374	(15)
BY SUBJECTIVE					
Staff Costs		1,849	4,067	4,042	(25)
Other Costs		1,160	2,485	2,479	(6)
Gross Expenditure		3,009	6,552	6,521	(31)
Grants		(14)	(11)	(11)	0
Other Income		(52)	(152)	(136)	16
Total Income		(66)	(163)	(147)	16
		2,943	6,389	6,374	(15)

Notes

1. %age of Annual Expenditure	Sep-16	46%
	Sep-15	45%