

The Highland Council

Appointments Panel External Bodies/ALEOs

Minutes of Meeting of the **Appointments Panel** held in Committee Room 2, Council Headquarters, Glenurquhart Road, Inverness on Tuesday, 24 November 2015 at 4.00pm.

Present:

Mr J Gray	Mrs M Davidson
Mr T Prag	Ms M Smith
Mr D Millar (by tele-conference)	

Officials in attendance:

Ms M Morris, Depute Chief Executive/Director of Corporate Development
Miss J MacLennan, Democratic Services Manager

Mr J Gray in the Chair

Business

1. Apologies for Absence

There were no apologies for absence.

2. Declarations of Interest

There were no declarations of interest.

3. Review of Procedure for Appointment of Directors

There had been circulated Report which had been submitted to the Panel on 25 August, Minutes of the Panel Meeting held on 25 August and Extract from the Full Council meeting held on 3 September.

In this regard, it was clarified that it had been agreed by the Council that further discussion should be undertaken by the Group Leaders on the procedures for the appointment of Directors to External Bodies/Arms-Length External Organisations.

Following discussion, it was **AGREED TO RECOMMEND** to the Council as follows:-

- (i) the membership of the Panel to be revised to reflect the political balance of the Council;
- (ii) that the Chair of the relevant External Body/Arms-Length External Organisation be invited to join the Panel in an advisory capacity only;
- (iii) that the External Body/Arms-Length External Organisation should provide details of the specific skills set required;

- (iv) that a scoring matrix using the criteria set by the External Body/Arms-Length External Organisation be utilised to inform the process; and
- (v) that a recommendation for one candidate should go forward from the Panel for approval by the Full Council.

The meeting ended at 4.20pm.