

Agenda Item	16
Report No	HC/61/15

STANDING ORDERS RELATING TO THE CONDUCT OF MEETINGS – AMENDMENTS

Report by the Depute Chief Executive/Director of Corporate Development

Summary

This report outlines a proposal for amendment to the Council's Standing Orders Relating to the Conduct of Meetings. Annual Review of Standing Orders is a requirement of the Council's Code of Corporate Governance.

1. Main Amendments

The proposed change at this time to Standing Orders (**SO**) is highlighted below for consideration.

1.1 SO 28 – Right of Reply

It is proposed to amend the wording within **Standing Order 28** as follows:-

Current Version – The mover of an original Motion will have the right to speak for five minutes in reply and in the reply will confine his or her comments to answering previous speakers and will not introduce a new matter into the debate. The mover may, however, seek a point of clarification. After the mover has been called upon by the Convener to reply, no other Member can speak to the question except on the point of clarification raised and once the reply has been given the Council will proceed directly to the vote.

Proposed Version – The mover of an original Motion *and the movers of any Amendments* will have the right to speak for five minutes in reply and in the reply will confirm *their* comments to answering previous speakers and will not introduce a new matter into the debate. *The movers* may, however, seek points of clarification. After *the movers* have been called upon by the Convener to reply, no other Member can speak to the question except on the points of clarification raised and once *the replies* have been given the Council will proceed directly to the vote.

2. Other Administrative Changes

2.1 Minor administrative changes will be made as necessary to remove duplication and to clarify existing arrangements.

3. Implications Arising from the Report

- 3.1 There are no resource, legal, climate change/carbon clever, equalities or risk implications arising from these proposals.

4. Recommendation

4.1 The Council is asked to approve the proposed amendment to the Standing Orders Relating to the Conduct of Meetings as detailed and to note that an amended copy will be circulated to all Members following the meeting.

Designation: Depute Chief Executive/Director of Corporate Development

Date: 20 November 2015