

Agenda Item 23vii.

Leadership Group

16th December 2015 2pm – 4pm Convenors Hospitality Room, HCHQ

Attended	Bill Alexander (Chair)	Director of Care & Learning
	lan Kyle	Children's Planning Manager
	Bernadette Cairns	Head of Additional Support for Learning
	Callum Mackintosh	Area Care & Learning Manager - South
	Fiona Palin	Head of Social Care
	Gillian Newman	Policy Officer, HCF
	Pam MacLean	Senior Service Information Officer
	Valerie Gale	CALA
	Dawn Grant	Area Manager, North
	Sheena MacLeod	Head of Health (Children's Services)
	Mark Richardson	Principal Adult and Youth Manager, HLH
	Norma Young	Area Care & Learning Manager - West
	Edward Foster	Finance Manager, C&L
	Sandra Campbell	Head of Children's Services
	Jim Steven	Head of Education
	George Maldonado	Performance Analyst
	Cath King	Health Improvement Policy Manager
	Deborah Shanks	Service Lead for Paediatrics
Apologies	Sally Amor	Child Health Commissioner/Public Health Specialist
	Rikki Selkirk	Staffside – GMB Inverness
	Margaret MacRae	Staff Representative, NHS
	Ann Darlington	Action for Children
	Karen Erskine	Locality Reporter Manager, SCRA
	Kat Bateson	Youth Convener
	Joanna Macdonald	Chair of Transitions Group
	Graham Nichols	Area Care & Learning Manager – North & Mid
	Hugo Van Woerden	Director of Public Health
Did not attend	Douglas Wilby	Head of Performance
	Biz Campbell	Children's Champion
	Isobel Murray	Commissioning Officer
	Vince McLaughlin	Police Scotland
In attendance	Maggie Tytler (minutes)	Administrative Assistant, Care & Learning, Mid

1.	Previous Minutes – 21 st October 2015 As read.	
2.	Quality Assurance Framework (1.1) Paper distributed to the group (appendix 1). Some IGs still to be added. Linda Connelly, Care Inspectorate, will take an interest in quality assurance statements. District Partnerships – Bill to look into ways in which feedback can be incorporated.	Bill
3.	Partnership Reporting The chart illustrates the current proposed arrangements from April 2016 (appendix 2). Unclear the level of governance for decision making. Ian produced a template for reporting which was shared with the group.	
4.	Local Outcome Improvement Plan (Community Empowerment Act) An extract from the act was distributed (appendix 3). Implications for the service were discussed.	
5.	District Plans Ian tabled proposed planning format. The first stage is to test this in the North area team. This will be developed individually for Caithness and Sutherland districts. Learning from this will be shared with other areas.	
	There are ongoing discussions around District Partnership areas.	
6.	 Improvement Group Leads Update – including annual report update Early Years IG – Bill – still to complete 1.1. Meeting was cancelled last week because of a budget meeting. Moving to new structure. Child Care and Family Resource Officers posts to be advertised in the new year. Sheena has completed report on Early Years Change Fund. LAC IG – Sandra – completed all driver diagrams. In discussion with voluntary provision re out of area. Tender for TCAC at Beechwood to go out in February. Champion Board took place. Young people led the group. Bill to discuss with Gemma involving others from this group. Child Protection IG – Sandra - following through on action plans. Need to meet around quality assurance. Practice Model IG – draft of statutory guidance was published last week. Concept of named person service has morphed into single point of contact expecting health boards and local authority to arrange. No funding to set up a new system. Sandra to meet with Vince. Bill has spoken with northern constabulary and fire and rescue re sharing of concerns. Information sharing policy to be reviewed with discussions from various organisations. 	IG Leads

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Supporting Parents IG – Sheena – completed self-evaluation. Group	
have refocused priorities. Parenting programmes to be available in	
every district. Mapping exercise almost complete.	
Incredible Years parenting programme to be trialled in Caithness. Staff to be trained.	
Youth Justice IG – Dawn – group have agreed to do more self-	
evaluation and take into account new responsibilities. Named	
person for 16 -18 year old goes to prison service. Measures to be	
reviewed in January. Protocol with criminal justice has to be	
reviewed.	
Health and Well Being – Cath highlighted some of the key findings	
from the lifestyle survey Cath to send revised analysis. Group plan	
to revise action plan.	Cath
Meet the MacPhersons is on MFR.	
http://www.mfr.co.uk/win/macphersons/	
Pupils homophobic attitudes to be discussed at managers meeting.	
Mark and Cath have discussed issue in the North area. Norma	
asked to be involved.	
Bite size has received positive feedback.	
Some schools are not undertaking the tooth brushing programme.	
Reasoning will be looked into.	
Play IG – Cath – strategy runs out this year and will need to be	
signed off. Community guidance is a large piece of work. Cath	
requested 'Like' the play news letter on facebook.	
Consultancy work in Ullapool has been postponed till next year and	
money saved will go to pay awards.	
Play highland is known internationally but not so much in Highland. http://www.playhighland.co.uk	
<u>mup.//www.playmgmand.co.uk</u>	
Jim joined the meeting.	
Mental Health IG – Bernadette – funding has received for various	
projects around mental health services. Bid was made for	
supporting children who were looked after. Need to do some	
scoping. Training on suicide prevention – Primary Mental Health Workers have completed their training.	
<u>Transitions IG</u> – Sandra – monthly meetings taking place.	
Yesterday's meeting was around understanding pathways.	
Sandra handed out paper re transitions. Maggie has since circulated	
via email on 17 th December.	
Young Carers IG – Bernadette – Joanna Macdonald met with some	
young carers in Sutherland and talked about their transitions to being	
a young carer and what it means for them. The group have focussed	
on awareness raising and identifying carers creating an overnight	
increase of young carers on SEEMIS. Some young carers require	
plans but only a small amount have them.	
ID cards – Gail Ross took the idea to SNP conference.	
ASN IG – Bernadette – driver diagram completed. Report will be	
ready by next Leadership Group in February. Bernadette to discuss	
profile with Deborah.	
Targeting social development and language within early years	Bernadette
training programme.	
Social and emotional programme for multi agency staff – now	
running and been accredited by SCDL. Schools, with staff who have	
completed the training, have noticed a reduced number of violence	

and aggressions forms being submitted. <u>ASN IG</u> – Bernadette - number of children with a disability has increased	
<u>Early Years IG</u> – Sheena to forward Universal Health Visiting Pathway. Maggie has since circulated via email on 17 th December. <u>School IG</u> – Jim – priority is revision of broad and general education and developing young work force. LAC attainment gap needs to be	
Sandra, Jim and Bernadette to discuss. Standardised testing already in place. Equality diversity and children's rights will be on the agenda. <u>Youth IG</u> – Mark – group met to discuss issues and look at where they were. Ian facilitated. To work on driver diagram before next Leadership Group. It was felt there should be adult representative at	Sandra/Jim/ Bernadette
Supporting Improvement Co-ordination Group – Cath handed out a paper with the groups, terms of reference and membership. Looking to have an event possibly on 16 th March.	
Early Years Committee Update Sandra Harrington led presentation at a work shop. Cath led on communication and team work. Scottish government around Early Years provision – Valerie was asked to sit on the board.	Cath/lan
National Updates None.	
 AOCB There is preventative work around vulnerable groups in Eden Court on 3rd and 4th February. If anyone would like to attend contact Bill. Deborah advised that the Child Protection Lead for health has been appointed and starts 16th February. 	
Next Meeting 24 th February 2016, 2pm – 4pm, CR1, HCHQ	
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