

Agenda Item 21i.

## Leadership Group

## 20<sup>th</sup> April 2016 11am – 1pm Committee Room 1, HCHQ

Atten	ded	lan Kyle	Children's Planning Manager
		Bernadette Cairns	Head of Additional Support for Learning
		Callum Mackintosh	Area Care & Learning Manager - South
		Pam MacLean	Senior Service Information Officer
		Valerie Gale	CALA
		Nigel Brett Young	HLH Youth Work Manager
		Jim Steven	Head of Education
		George Maldonado	Performance Analyst
		Cath King	Health Improvement Policy Manager
		Sally Amor	Child Health Commissioner/Public Health
			Specialist
		Gillian Newman	Policy Officer, HCF
Apologies		Sandra Campbell	Head of Children's Services
		Stephanie Govenden	Consultant Community Paediatrician and Lead
			Doctor for Child Protection
		Hugo Van Woerden	Director of Public Health
		Joanna Macdonald	Chair of Transitions Group
		Margaret MacRae	Staff Representative, NHS
		Rikki Selkirk	Staffside – GMB Inverness
		Edward Foster	Finance Manager, C&L
		Deborah Shanks	Service Lead for Paediatrics
		Beth Brown	Strategic Quality Improvement Manager
		Mark Richardson	Principal Adult and Youth Manager, HLH
		Dawn Grant	Area Manager, North
		Debbie Milton	Area Manager, Mid
		Bill Alexander	Director of Care & Learning
		Vince McLaughlin	Police Scotland
In attendance		Sarah Black (minutes)	Administrative Assistant, Care & Learning, West
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1.	Welcome	e, Introduction and Apol	ogies
	Previous Minutes – 24 <sup>th</sup> February 2016		
		ans Update	lorth and there has been peritive
	A pliot is	currently taking place in N	lorth and there has been positive

	feedback following the development of plans at area and district level.	
	A session is being held in the West on 10 <sup>th</sup> May.	
3.	Quality Assurance – QI 2.1	lan
5.	Ian thanked those who have taken time to look at QI 2.1 The capacity for each IG has to complete the tasks was discussed.	lan
4.	Improvement Group Leads Update	
	ACTION	
	Discuss re a more structured way of providing IG updates through the development of a simple template for reporting.	IG Leads
	<u>ASN</u> – Bernadette – There has been a lot of pressure around part time timetables and future plans, it was also noted that it would be helpful to have a record of part time timetables on SEEMiS. Work has been done around children who require moving and handling or intimate care protocols. There is a new section on the website for staged intervention and advice. <u>Young Carers</u> – Bernadette – This group has refocused its plan and carried some of the existing actions forward. Raising awareness is one of the main areas as well as ensuring that information is recorded correctly within child's plans. <u>Child Protection</u> – Ian – A development day was recently run by the group, a driver diagram was developed and wider issues were	IG Leads
	looked at such as prioritising and poverty. <u>Youth</u> – Nigel – A self evaluation session was recently held in Fortrose, there was a mix of people there and a self-evaluation exercise was completed. The exercise highlighted key themes of mental health, equality of opportunity, youth work in schools, celebrating achievement and how we can sell the work we do to a wider audience.	
	<u>Youth Justice</u> – Ian – Ian met with Dawn to look at performance measures and it was agreed that we will propose to remove and revise these.	
	The group is going to refocus on some of the baseline measures and make a plan around these and the process of self-evaluation. <u>Supporting Parents</u> – Ian – The first meeting was held last week chaired by Sandra Harrington.	
	The focus is currently around the improvement plan and ensuring our priorities are correct and setting actions from this. Key items discussed were ensuring we deliver the core parenting programs across each district, defining each program and sustaining	
	a workface able to deliver these. <u>Early Years</u> – Ian – Sandra Harrington will be chairing this group going forward.	
	The group is currently working on supported self-evaluation, the area improvement advisor will attend at some point in June to support the group with this.	
	<u>School</u> – Jim – The group are looking at membership and how this fits in with decision making from an education point of view. The key measure in schools has changed and there has been a big impact with the introduction of the national improvement framework.	