

CNSRP Advisory Board – June 2016 minutes - approved



CNSRP ADVISORY BOARD MEETING

21st June 2016
Pentland Hotel, Thurso

Attendees: Cllr Alasdair Rhind (Chair) Derrick Milnes (T&WTC), Ian Mitchell (SNH), Trudy Morris (CCoC), June Love (DSRL), John Robertson (Crown Estate), , Eann Sinclair (CNSRP), William Sutherland (HIAL), Tom Pottinger (SHT), Sandy Mackie (SHT), Anna MacConnell (NDA), Frances Gunn (CVS North), David Flear (DSG), Cllr Roger Saxon, Roddy Bailey (SDS), Roy Kirk (HIE), Simon Middlemas (Cavendish Dounreay Partnership), Stuart Black (THC) Billy Manson (ACCC), Gail Ross MSP, Donald MacBeath (NHC-UHI), Cllr George Farlow

Apologies: Bill Baxter (CCoC), Cllr Matthew Reiss, Cllr Margaret Davidson, Dr Paul Monaghan MP, Stephen Sutherland (CCoC), Willie Watt (WHA), Gill MacVicar (NHS Highland),

1. WELCOME

The Chairman welcomed Gail Ross MSP to her first meeting following her election.

2. PREVIOUS MINUTES AND MATTERS ARISING

Previous minutes were agreed as submitted.

Actions arising:

Work Placements for young people – ES and TM updated on previous discussions with Caithness Chamber and Highland Council re: Risk Assessments for work placements. Key staff had left Council, and SB agreed to speak to J Stevens at Council to ensure a proposed solution could be taken forward. **ACTION 1 – SB** to discuss with Jim Stevens, Highland Council.

2b. DECLARATIONS OF INTEREST

There were no declarations of interest from Advisory Board members.

3. PRESENTATION – “Future Employment Projections” - Eann Sinclair and Simon Middlemas

ES and SM have been delivering a presentation on projected future employment to Dounreay staff at well-attended meetings on the Dounreay site. They delivered a slightly shortened version of this presentation, highlighting the likely trend over the next 15 years, which will see ongoing employment opportunities, and potentially some skills gaps to be addressed. Members welcomed the presentation, and the planned roll-out to other groups and audiences. A paper with suggested target audiences for the presentation was circulated for comment. **ACTION 2 – ALL** to comment on potential target audiences for presentation.

4. PROGRAMME MANAGER UPDATE – PROGRESS REPORT

ES quarterly update report was distributed to everyone in advance of the meeting, and some verbal updates were discussed.

Key Points:

- Offshore wind – SSE Final Investment Decision welcomed, with Wick confirmed as O&M base.
- Talent Attraction – Needs Assessment completed by Caithness Chamber on behalf of HIE. Reinforces messages in ES/ SM presentation regarding skills needs in the future. HIE to consider next steps. **ACTION 3 – RK** to update at next meeting.

4b. COMMUNICATIONS

ES referred the group to the distributed list of CNSRP media coverage.

6. MEMBER UPDATES

Written updates were distributed to members in advance of the meeting. The following additional points were also discussed at the meeting:

Scrabster Harbour Trust

Continuing good levels of activity. Increased levels of press coverage via support from commercial PR company..

Highland Council

Cllr Farlow highlighted ongoing issues relating to the forestry industry around Strathhalladale, and the impact on roads infrastructure.

Highlands and Islands Enterprise

RK reported continuing growth from local companies account-managed by HIE. He also highlighted the Enterprise & Skills review being undertaken by Scottish Government. Outcomes are expected in the Autumn.

Scottish Natural Heritage

John Henderson has stepped down as Chair of the Peatlands Partnership, with Stuart Gibb taking on the role.

Skills Development Scotland

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RB highlighted the Oil & Gas related Transition Training Fund as an opportunity to support personnel moving out of oil & gas into other sectors.

7. AOB

Date of Next Meeting: 21st June 2016 (Outlook invitation already issued)

Summary of actions:

	Action	Lead	Due	Status
1	Check for any issues with risk assessments for school work placements	S Black	ASAP	Complete
2	Comment on potential audiences for Jobs presentations	ALL	ASAP	Ongoing
3	Next steps for Talent Attraction	R Kirk	Next Meeting	Ongoing