

Highland Community Justice Partnership

Minutes of Meeting held 27 September 2017

Present: Philip Macrae Police Scotland (Chair), Mhairi Wylie HTSI, Margaret McShane HTSI, James Maybee Highland Council, Roddy Bailey SDS, Gary Aitken COPFS, Malcolm MacBean VSS, James Dunbar HADP, Alistair McDonald APEX Highland, Libby Bligh Libertie Project, Tom Heggie Councillor

1. Apologies:

David Goldie Highland Council, Frances MacPherson SCTS, David Alston NHS, Stephen Coyle SPS, Antony Gardner SFRS, Samantha Whipp Community Justice Scotland, Joanna MacDonald NHS

2. Declaration of interest:

James Dunbar and Mhairi declared interest in relation to funding item to be covered in AOCB

3. Minutes of Previous Meetings:

Notes of the previous Community Justice Partnership Meeting in June were circulated for noting. They were agreed as correct.

Action – James Dunbar, Chair of the HADP to be contacted in relation to a member of the HADP being invited on to the Community Justice Partnership – Margaret – COMPLETED

Action – Set a date for the Plan Development Day – Margaret – COMPLETED

Action – Letter to be sent to Andrew Shanks stating that we will not necessarily be able to attend the COPFS meeting and the local PF is willing to engage with the Community Justice Partnership – Margaret on behalf of The Chair – COMPLETED

Action – Consider extending invitation to Plan Development Day to Community Partnership Chairs – Margaret – To be done

Community Justice Plan:

Action 1 – Organisational awareness survey drafted – completed

Action 2 – Organisational awareness survey distributed - although not all partners took part - completed

Action – re circulate to Police, Housing, SCTS to be completed in July – Margaret - COMPLETED

It was agreed that a line should be drawn under this.

Action - reports on the survey responses to be circulated to the Partnership - Margaret

Action 3 – Third Sector Forum survey drafted – completed

Action 4 – Third Sector Forum survey distributed – completed

Action 5 – Partnership self-evaluation survey drafted & circulated – completed

Action 6 - Partnership self-evaluation survey completed – completed well and good response from the partnership group – completed

Action 7 – Baseline figure for number of custodial sentences.... – James has sent figures in relation to CJSW - Amber

Action - COPFS will speak to SCTS to try to obtain figures - Gary

Gary confirmed that the figures in question are not recorded and suggested that perhaps CJS could take this up at a strategic level if that would help partnerships in Scotland.

Action - SPS will also try to obtain figures from the Justice Analytical Service at SG – Stephen

Action – Margaret to check with Stephen if figures available and depending on outcome follow up with CJS

Action – Margaret to write to CJS to ascertain if these stats are available and if not, could they be obtained for use by CJ Partnerships nationally

Action 8 - Baseline figure for no. of Bail Supervision Orders.... - James has provided figures - completed

Action 9 – Baseline figure for 2016/17 figures for number of ASB instances... Margaret updated that Insp Judy Hill had provided some information around this but some information is still to be provided - Red

Action – The Chair to clarify what information will be covered by anti-social behaviour – Philip

Philip updated this is ongoing and the analyst is looking at set data for use going forward which would give consistency regarding geography and types of behaviour. There is a need to ensure meaningful data sets.

[Action 10](#) – Summary of activity types used as part of a CPO.... – James has provided information around this - **completed**

[Action 11](#) – Baseline figure from 2016/17 for the number of people with offending history who are recorded to abuse alcohol – Joanna updated that these figures would be difficult to achieve - **Red**

Much discussion took place in relation to where the figures could be obtained.

[Action](#) – SPS, CJSW & NHH (ABIs) to check what figures they hold that would be useful & The Chair will also check with the police analysts – Stephen, James, Joanna & Philip

Similar issues ongoing with this as Action 9

[Action 12](#) – Not due until October 2018 - **Red**

[Action 13](#) – Baseline figures for period to treatment after referral.... – still no update, Joanna to follow up by next meeting – **Red**

Similar issues ongoing with this as Actions 9 & 11

[Action 14](#) – Deliver in partnership with other agencies and CPP activity... - all carried out and update provided earlier in meeting - **completed**

[Action 15](#) – Launch Event – carried out and update provided earlier in meeting - **completed**

[Action 16](#) – Establish third/public sector forum – on track to be delivered, Margaret/Mhairi - **Amber**
In progress

[Action 17](#) – Complete a participatory Budgeting pilot... – on track for delivery, Margaret/Mhairi by end October 2017 – **Amber**
In progress

[Action 18](#) – Bi-monthly press releases...- on track to be delivered in July around the PB Project, Margaret by 1 Aug 2017 – **Amber**
On track

Action 19 – Provision of good news case studies.... – All Partners throughout year – Red

Action – All partners to contribute to the provision of good news stories - ongoing

Action 20 – Develop a youth engagement strategy.... – All partners to look at what they already do in relation to youth justice - Red

Action – Set up a meeting with Centre for Youth & Criminal Justice to see what assistance, if any they can provide – Margaret - COMPLETED

Action – Margaret to set up a meeting to progress this by end of the year – see Action under Section 4

Action – ALL partners to feed back what is currently being done in terms of engaging with young people within their organisations to Margaret by end of October – not done

Action 21 - Set up and manage Twitter account – in hand and will be completed soon - Margaret - completed

Action 22 – Promote & utilise partnership Facebook – being progressed, Margaret throughout year – Amber
Ongoing

Action 23 – Support provision of good news stories... - being progressed, All Partners throughout year – Amber
Ongoing

Action 24 – Webinars to promote PB.... – being progressed, Mhairi – Amber
Not going to be progressed

Action 25 – In prison workshop/focus group – will be carried out on 6 July 2017, Margaret – completed

Action 26 – In community workshop/focus group ... - awaiting action, Margaret – completed

Action 27 – Lived experience seminar arranged – awaiting action, Margaret – Red

Action – Circulate request for sub group nominees in relation to Lived Experience Seminar - Margaret
Progressing

[Action 28](#) – Submission of case studies.....- All partners by January 2018 – Red

Action – template to be compiled - Margaret

[Action 29](#) – Quality Principle Audit or rapid access to treatment.....- Awaiting action, Joanna by 31 March 2018 – Red
Not done

[Action 30](#) – Case Audit report for increased engagement... - Awaiting action, James by 31 March 2018 – Red

[Action 31](#) - Organisational awareness survey.....- Awaiting action, Margaret by 31 March 2017 – Red
Not done

[Actions 32 – 42](#) to be marked as Red
Not done

James Dunbar requested clarity around Action 29, clarified that this action is in relation to treatment for drugs and alcohol.

James Maybee intimated that he had some information in relation to Action 12, which he would circulate to the group – Highland Council 2017 Council Public Attitudes Survey - COMPLETED

Action – James to circulate information to Partnership

Action – Timeline to be compiled in relation to development of 3-year plan – Margaret - COMPLETED

Action – Invitation to be extended to Centre for Youth & Criminal Justice to attend the next Partnership Meeting – Margaret - COMPLETED

Action – Media/press release in relation to the Persistent Offender Project – James Maybee – To be done

Action – Everyone to look at who we are actually interacting with in terms of good news stories (Item 10, previous meeting)

In reflecting upon the impact of good news stories Philip updated this related to the recent Chief Officers' Group Meeting and Bill Alexander's point regarding how we work, what do we do regarding support working with communities. How do we not just become a talking shop?

Action – Philip to follow with e-mail

Philip continued that Bill Alexander had also raised points of governance and how this links back into the individual organisations.

Action - Libby offered to provide a good news story for the next meeting.

Tom informed the meeting that Alistair Christie had suggested that good news stories could be shared at full Highland Committee Meetings.

4. Community Justice Update

Margaret spoke in relation to the update paper that had been circulated including items around A Series of Unfortunate Events which James Docherty had spoken at.

Engagement with Signpost in Inverness who are looking at engaging volunteers from a criminal justice setting.

Engagement with the Shirlie Project who work with those with an offending history in gaining employment. Employability seems to be an important factor in rehabilitation.

Engagement with Youth Action Team who have suggested the partnership could work alongside them in relation to intervention within schools.

Malcolm informed the meeting that VSS do work with schools in Aberdeen and he is happy to do this with no additional resource. This could possibly be passed on to the Committee

A discussion ensued in relation to how it would be best to engage with younger people and it would be better to have an idea of what we are trying to achieve prior to doing bits and pieces. Several items were mentioned including engaging with primary school children, active citizenship, Highland Youth Convenor, academia and what works.

Philip reinforced that the development of the youth engagement strategy is so important.

Action – Youth Strategy Sub Group in Nov, Dec with invitation to Bill Alexander & HADP (HADP, Fire, Police, CJSW, FHC4, 3rd Sector, YAT, NHS/Public Health) - Mhairi

Philip mentioned that he wanted others to participate and develop this work not just Mhairi and Margaret and the need for buy in from other agencies.

Margaret provided an update around the Social Work Team Managers' Meeting which had been beneficial to attend in the sense that information from across the North area had been shared as to what is working and what is not.

Margaret provided an update in relation to the meeting with COPFS who will now be looking at mental health and diversion from prosecution as priorities over the next year. Margaret updated that information around the Custody Initiatives project currently being looked at in Inverness had been provided to that meeting.

Information around the Third Sector Community Justice Forum was provided.

The Early Action System Changed was also mentioned and this would be covered in more detail in AOCB.

Margaret updated that she had attended the Community Partnership Chairs Meeting recently which provided them with information around community justice and how the HCJP links in.

5. Review of CJ Plan

Already covered under Item 3 on the Agenda.

6. Small Change For Justice

Margaret updated the group in relation to the paper that had been circulated around the Small Change for Justice Project. Plans are well underway for the Bidding Event which will take place on Friday 27th October in Smithton Church. A plea was made for the Partnership and other members of their organisations to attend on the day in order that there is a good representation of the Partnership and a mix of people eligible to vote.

Members of the Partnership will form a Panel towards the end of the event in order that any questions from the audience about community justice can be answered.

Action – an invoice to be raised in order that James Maybee can pay HTSI the funding for the Small Change For Justice Projects - Mhairi

Mhairi mentioned the partners could 'buddy' one project each to find out how they are getting on and report back.

Libby made the point that a good news story could actually be what £25K actually achieved at the conclusion of the year.

7. Prison/CPO Engagement:

Margaret updated the meeting in relation to the engagement that had been carried out with some of the short to medium term prisoners within HMP Inverness and the engagement that had been carried out with some people who have been involved in the Community Payback Order process. The meeting were made aware of the main points of this engagement.

Action – Margaret to repeat within another prison including those who are on longer term sentences.

A discussion took place about the main points this engagement had highlighted particularly around employability.

Action – Invite DWP & Employability team to the plan Development Day – Margaret

Action – Libby to find out a name for contact at DWP

Philip updated the meeting that the feedback from the prison should be built into the Plan development Day

Consideration for DWP to attend the Partnership. Libby updated that if she becomes a representative from the DWP at the Partnership then another representative from the third sector would have to be considered.

A discussion took place about future funding of community justice and consideration as to whether the Scottish Government should be contacted in this regard through the CPP. Community Justice Scotland may have some answers to this in the meantime.

Action – future funding to be broached with CJS - Margaret

8. Plan Development Day/Timeline:

Margaret spoke to the paper that had been prepared outlining the timeline for the production of the 3 year CJ Plan.

Discussion took place around a focus group being held after the Plan Development Day to fine tune some of the priorities agreed on and the gaps in engagement. Philip updated that a large pool of people are needed to contribute.

Some examples forthcoming – Apex, care experienced leavers, Action for Children, Barnardos, education, Families Outside, prison visitors centre staff.

Action – the Partnership to provide ideas of who should be at the Plan Development Day by e-mail to Margaret next week – All Partners

It was agreed that a meeting would be required to sign off the CJ Plan before the CPP Meeting in February or March 2018. It was also agreed that the next CJP Meeting would be held in December.

Action – Dates of future meetings to be sent out to the partnership – Margaret

9. Good News Stories:

Philip invited Alistair to inform the meeting in relation to a good news story. Philip updated that it may be beneficial to take the good news stories to the CPP.

Action – celebration of recognising good practice awards to be discussed – All partners

10. AOCB:

Mhairi spoke about the Early Action System Change Fund from the Big Lottery that the Partnership could make application to. The partners agreed that an application be made and Mhairi agreed to circulate details of the application for comment prior to the deadline on 2 October 2017.

Philip informed the meeting that Stephen Coyle had been invited to take on the position of Vice-Chair for the CJP Meetings. Due to his leave there has been no reply in relation to this.

Margaret informed the meeting that she would circulate the Community Justice Scotland Corporate Plan Consultation to the Partnership for any comments.

12. Date of next meeting TBC