

Agenda Item	<b>12c</b>
Report No	<b>RC/046/19</b>

## HIGHLAND COUNCIL

**Committee:** Ross and Cromarty Committee

**Date:** 6 November 2019

**Report Title:** Fortrose and Rosemarkie Common Good Fund – Annual Report and Quarter 2 Monitoring Report

**Report By:**  
Executive Chief Officer – Resources and Executive Communities and People

### 1. Purpose/Executive Summary

1.1 The purpose of this report is to present the audited accounts for 2018/19 and the second Quarter monitoring for 2019/20 of the Fortrose and Rosemarkie Common Good Fund. The report highlights main issues regarding the accounts and the impact and strategy in relation to the overall Fund value.

### 2. Recommendations

2.1 Members are asked to:

- Consider the Fortrose and Rosemarkie Common Good Fund Annual Report for 2018/19;
- Consider the position of the Fortrose and Rosemarkie Common Good Fund, as shown in the 2019/20 Quarter 2 monitoring statement against budget.

### 3. Implications

3.1 Useable Reserves - Stood at £129,477 as at 31 March 2019 from £198,156 as at 31 March 2018.

3.2 Resource – the resource implications are as detailed in this report.

3.3 Legal – the application of funds will fall within the competency guidelines set out both in statute and in common law in relation to Common Good Funds. Additionally, through governance being implied by the Finance Service, funds will remain compliant with all financial regulations.

3.4 Community (Equality, Poverty and Rural) – There is a small community grants budget. Any future major projects for the protection or improvement of assets would seek to improve equality of access.

3.5 Legal – None

- 3.6 Community (Equality, Poverty and Rural) – None. Any future major project for the protection or refurbishment of Common Good assets would seek to improve equality of access.
- 3.7 Climate Change / Carbon Clever – None.
- 3.6 Risk – None.
- 3.7 Gaelic - None

#### **4. Annual Report**

- 4.1 Appendix 1 of this report shows the Income and Expenditure Account and Balance Sheet in respect of the Fortrose and Rosemarkie Common Good Fund for Financial Year 2018/19.
- 4.2 Income from rents of £14,534 was slightly higher than that budgeted for at £13,022 due to the timing of rental payments received. Overall income of £16,117 was received. Expenditure out with the Coastal Protection project was kept to a minimum the overall budget set returning a deficit for the year was £68,679. This has decreased the usable reserves at 31 March 2019 to £129,477 from £198,156.
- 4.3 Following the year-end valuation process a revaluation gain of £17,100 has been recognised in terms of the investment properties held by the fund. This does not have an impact on the Usable Reserves of the fund but can be seen by the movement in the Capital Adjustment Account which is the reserve that holds the balance of the Investment Properties.

#### **5. Monitoring Statement to 30 September 2019**

- 5.1 A monitoring statement showing transactions to the end of September 2019 against budget is attached as Appendix 2.
- 5.2 **Income** - The income comes from rental of Fortrose Town Hall, King George V Playing Field, Fortrose Bay Caravan Park, Rosemarkie Caravan Park and the Car Park at the Golf Club. Income has been received to date for Fortrose Bay Caravan Park and Rosemarkie Caravan Park. Income for Golf Club Car Park, Fortrose Town Hall and King George V Playing Field will be received in Quarter 3.
- 5.3 **Expenditure** - Staff costs for the Common Good Fund Officer which is within the budget set and £242 relating to property costs have been incurred in Quarter 1.

Designations: Executive Chief Officer – Resources and  
Executive Chief Officer – Communities and People

Date: 28 October 2019

Authors: Diane Agnew, Ward Manager  
Jackie McLaughlin, Principal Accounting Technician

## Appendix 1

**STATEMENT OF ACCOUNTS 2018-19**  
**Fortrose and Rosemarkie Common Good**  
**Fund**

**Income and Expenditure Account**

	2018/19 £	2017/18 £
<u>Expenditure</u>		
Property repairs and maintenance	82,412	396
Contributions and donations	1,282	5,068
Administration charges	140	145
Staff Costs	962	1,047
Total expenditure	<u>84,796</u>	<u>6,656</u>
<u>Income</u>		
Rents	14,534	11,511
Interest and investment income	1,583	796
Donations	-	350
Total income	<u>16,117</u>	<u>12,657</u>
<b>Surplus/(deficit) for the year</b>	<b>(68,679)</b>	<b>6,001</b>
Revaluation gains/(losses)	(17,100)	(6,400)
Total comprehensive income and expenditure	<u>(51,579)</u>	<u>(399)</u>
<b>Balance Sheet</b>		
	31/03/19 £	31/03/18 £
<u>Non current assets</u>		
Investment properties	123,100	106,000
Heritage assets	253,500	253,500
	<u>376,600</u>	<u>359,500</u>
<u>Current assets</u>		
Loans fund deposits	129,477	198,156
	<u>129,477</u>	<u>198,156</u>
<b>Total Net Assets</b>	<b><u>506,077</u></b>	<b><u>557,656</u></b>
<b>Usable reserves</b>		
Revenue funds	129,477	198,156
<b>Unusable reserves</b>		
Revaluation Reserve	253,500	253,500
Capital Adjustment Account	123,100	106,000
	<u>376,600</u>	<u>359,500</u>
<b>Total reserves</b>	<b><u>506,077</u></b>	<b><u>557,656</u></b>

**Fortrose and Rosemarkie Common Good - Quarterly  
Monitoring  
Period to 30 September 2019**

	<b>Actual to date £</b>	<b>Budget £</b>	<b>Year End Estimate</b>	<b>Variance £</b>
<b>INCOME</b>				
Rents	5,274	13,797	14,497	700
Interest and investment income	0	500	500	0
<b>TOTAL INCOME</b>	<u>5,274</u>	<u>14,297</u>	<u>14,997</u>	<u>700</u>
<b>EXPENDITURE</b>				
Staff Costs - CGF Officer	103	1,000	1,000	0
Grants and Donations	0	1,000	1,000	0
Property costs	242	2,000	2,000	0
Central support	0	1,000	1,000	0
<b>TOTAL EXPENDITURE</b>	<u>345</u>	<u>5,000</u>	<u>5,000</u>	<u>0</u>
<b>Income less Expenditure</b>	<u><u>4,929</u></u>	<u><u>9,297</u></u>	<u><u>9,997</u></u>	<u><u>700</u></u>

