

AGENDA ITEM 10

HIGHLAND CHILD PROTECTION COMMITTEE

Minutes of the Meeting held on Tuesday 20th August 2019, Police HQ, Old Perth Road, Inverness

Present :

DCI Vince McLaughlin - PPU, H&I Division, Police Scotland (Chair)
Ms Gillian Pincock - Lead Nurse Child Protection (Health), Highland Council
Ms Donna-Marie Munro - CP Training Officer, Highland Child Protection Committee
Ms Fiona Malcolm - Legal Manager, Highland Council
Mr Ian Kyle – Children’s Planning Manager, Highland Council
Mr James Martin – Head of Development, High Life Highland
Ms Norma Reuttimann – Training and Development Manager, Care and Learning Alliance (Keeping Children Safe)
Ms Sally Amor - Child Health Commissioner/Public Health Specialist, NHS Highland
Ms Suzann Barr – Lead Panel Rep, Children Hearings, Scotland
Ms Dawn Main – Children’s Hearing, SCRA
Miss Megan Mackay – Administrative Assistant (Minutes) Highland Council

Apologies:

Ms Tracie McDermott – Welfare Support Officer, Army Welfare Service
Dr Stephanie Govenden - Lead Doctor Child Protection, NHS Highland

| | Item | Summary |
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| 1. | Welcome & Apologies | Chair welcomed everyone to the meeting. There were introductions around the table. Apologies were received as above. |
| 2. | Presentation – James Maybee, Caledonian System | James delivered a presentation on the Caledonian System (presentation available on request) |
| 3. | Presentation – Katrina Beaton, CARM | Katrina delivered a presentation on CARM (presentation available on request) |
| 4. | SCR/ICR/ Learning Reviews - ‘In Camera’ and ICR/SCR Action Plan | There is currently no outstanding SCR/ICR. There is one more meeting to be held with the review team about the learning review. To be presented to November CPC. |
| 5. | Standing Items | <ol style="list-style-type: none">a. Minute of previous meeting – It was noted that this was a true and accurate record of the meeting.b. Matters arising – See action tracking tablec. Child protection Dataset - Gillian stated that she had a further meeting on Friday about the data that is already collected. CPC agreed to collect all information within the national dataset and continue to include Police/Health data. We will need to work with Care & Learning to collect data that we don’t currently request and bring this back to the meeting in November. CELCIS has agreed to support CPCs to develop local spreadsheets. SCRA would like to |

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| | | <p>present their data at the November meeting – CPC agreed.</p> <p>d. The IRD process was ratified by CPC and it is now live. This will be audited every 4 months initially. The multiagency case, work has been done on the audit tool. This tool will be useful for the multiagency audit. More work does need to be done on the audit tool so that we are all using the same principles and framework. South Lanarkshire are going to send their electronic audit tool as this will generate the report rather than having to collate all the information ourselves.</p> <p>iii. CAPSM - funding now available and expressions of interest notice sent out</p> |
| 6. | Improvement Plan 2019-2022 | The improvement plan is now available on www.hcpc.scot |
| 7. | Child Protection Guidance and National Guidance | The national guidance will be available in March 2020. |
| 8. | Independent chair | If everyone is happy with the job description then Vince will take it to the chief officers. |
| 9. | Belladrum Feedback and Event Planning | See attached report by Donna. Any feedback please send to Donna. |
| 10. | Annual CPC Conference 2020 | The CPC is hoping to link in with the Community Justice Partnership this year for the CPC Conference. If this does happen we will have more funding for good speakers. We are looking at the Strathpeffer Pavilion which is costing £500 for the day on the 28 th of February 2020. CPC agreed. |
| 11. | AOCB | n/a |