

APPROVED

**VAW Partnership Meeting**  
**19<sup>th</sup> October 2020 @ 1pm-3pm**  
**Remote Access (Microsoft Teams)**

- Present:**
- Jacquelyn Jennett, THC, Chair
  - James Maybee, THC, Vice Chair
  - Cathy Steer, NHSH
  - Richard Baird, Police Scotland
  - Jacqui Hutchinson, THC,
  - Jane Park, THC,
  - Catherine Russell, VAW
  - Sharon Holloway, NHSH,
  - Elaine Fetherston. IWA
  - Adele Newlands, RWA
  - Lorraine Revit, LWA
  - Gwen Harrison, RASASH

- Apologies:**
- Donald Buntain COPFS
  - Kate Blowers, CASWA
  - Debbie Stewart, HDAP
  - Lyndsay Sutherland, UHI
  - Helen Eunson, NHS
  - Eilidh Moir, VAW Marac Co-ordinator
  - Maggie Hume, VAW

<b>1</b>	<b>WELCOME AND APOLOGIES</b>  Apologies as above.	<b>Action</b>
<b>2</b>	<b>NOTES OF PREVIOUS MEETING AND ACTIONS REVIEW</b>  Nothing arising from the previous minutes - Minutes approved.  <u>Updates not already on the agenda:</u>  THC Education Rep will be Tina Stones – JJ to contact and update and then provide contact details to Catherine THC Adult SW Rep for the Perpetrator Sub Group – Maybe Donella Mackenzie, tbc THC Children’s SW Rep for the Perpetrator Sub Group – JM to contact Gordon Kilborn Joanna Chapel has set aside COG dates for next year, Catherine to contact to allow us to plan our VAWP meetings running before the COG meetings to provide update reports.	   <b>JJ</b>  <b>JJ</b> <b>JM</b>  <b>CR</b>
<b>3</b>	<b>COVID-19 – VAWP ACTION PLAN</b>  The updates were noted. Gaps have been identified in the medium to long term required actions. It was agreed that Elaine Fetherston, Gwen Harrison, Sharon Holloway, Jacqui Hutchinson and Catherine Russell would meet off line to complete this section. Richard Baird and James Maybee to provide updates by email. Catherine to organise Teams meeting and circulate once updated.	   <b>CR</b>

<p><b>4</b></p> <p><b>a.</b></p> <p><b>b</b></p> <p><b>c.</b></p> <p><b>d.</b></p>	<p><b>VAWP Plan</b></p> <p>Noted updates and agreed completed actions</p> <p><u>January Event – VAWP Draft Plan for 2021-24</u></p> <p>It was agreed that although a face to face meeting was preferred it was not practicable at the moment so an on-line event to draft up the next VAWP Plan for April 2021 – 24 would take place. It was therefore agreed:</p> <ul style="list-style-type: none"> <li>• JJ would ask Donna Munro to facilitate the event as this proved popular at the review in Summer 2019.</li> <li>• Gwen will ask Romy Rehfeld of RASASH to help facilitate.</li> <li>• Sub Groups will all meet before January and discuss what they would recommend for the next VAWP plan.</li> <li>• Once Donna and Romy are confirmed and their availability is known Catherine to organise a date for a meeting to last 3 to 4 hours.</li> <li>• It was agreed that we also need to have a VAWP meeting in January and two separate dates would be preferred.</li> <li>• Catherine to circulate a blank VAWP Action plan which the sub-groups can populate and send to Catherine with their suggestions to begin discussions at the meeting. The document can then be put into the Teams Chat under files so it can be seen and worked on by everyone on the day. <b>Feedback to Catherine by Friday 18th December.</b></li> </ul> <p><u>Human Trafficking and CSE</u></p> <p>JJ suggested that these areas are normally dealt with by COG and Child and Adult Protection Committees who are the main leads on this in Highlands. James Maybee would feed back into the VAWP from the Child Protection sub-group anything that they need support on from the VAWP. This will ensure any support required can be then discussed and incorporated into the next VAWP Plan.</p> <p><u>Equally Safe at Work</u></p> <p>The Scottish Government are looking at developing a new pilot for NHS and Kelsey Smith from Close the Gap had been in contact to ascertain if the NHSH would be interested. A previous pilot had been run at THC which JJ updated the meeting on. Cathy Steer is taking this forward with Senior Management Team within the NHSH. Once she has hopefully got their support they will look at how they can progress this within the NSHS. Catherine to pass Kelsey’s details to Cathy and it was suggested that Kelsey should be contacting the CE of NHSH.</p>	<p>JJ</p> <p>GH Subs</p> <p>CR</p> <p>CR</p> <p>CR</p> <p>JM</p> <p>CS</p> <p>CR</p>
<p><b>5.</b></p>	<p><b>OASIS Database</b></p> <p>The Partnership had wanted some legal input into the IT Works contract for the database. Both the NHSH and THC IT Contracts people have been asked to get involved - the NHSH said it wasn’t their remit and we hadn’t heard back from THC. We have already paid for the database, ring fenced further monies for final installation and training and also agreed an annual maintenance budget. Many of the WA groups and RASASH already use the OASIS DB through IT Works and both IWA and LWA had briefly looked at the agreement and felt it was fairly standard. The Partnership agreed that we should move things forward and JJ and JM would sign the agreement on behalf of the Partnership. JJ and CS will prepare a paper to COG for additional funding for MARAC to ensure ongoing annual costs are covered out of MARAC funding. Catherine to send CS, JJ and LR the costs of the database to date and</p>	<p>JJ &amp; JM JJ &amp; CS CS</p>

	<p>ongoing cost. CS also offered to see if she could find a contact within the NHS to have a quick look at the agreement before it was signed as the NHS do have similar contracts in operation.</p>	
<p><b>6.</b></p>	<p><b>Sub-Group Updates</b></p> <p><u>Service Provision Sub Group</u> – Reconfirmed this year’s priorities as per the TORS. Have update previous VAWP plan and are working on ideas for the new one. Have contributed to the C-19 VAWP Action Plan. A focus on Trauma will be an element on the new plan. Membership of the group is now agreed.</p> <p><u>Addressing Perpetrator Sub Group</u> – Again they are concentrating on this year’s priorities and have updated most of the current VAWP Plan. A date in the diary is being agreed to work on the new plan. James is due to retire as Chair this year and has asked if anyone would like to take over. The Safe and Together model has previously been discussed at COG and it was suggested that the partnership could re-take this back to COG. Sharon will speak to Debbie Stewart and provide an update at the next meeting and Richard will speak to the COG Chair. It was suggested that Donna Munro could be asked to send out a refresher paper to COG if necessary. James to pass Richard and Sharon a copy of the previous COG paper</p> <p><u>Training Sub Group</u> – Last meeting was cancelled and an update from the July meeting was provided at the VAWP in August.</p> <p><u>Prevention and Education Group</u> – No report was available and the Chair wasn’t present at the meeting.</p> <p><u>Data Collection Working Group</u> – Another meeting was held to ascertain if any work could be undertaken on data collection. The group felt that it would be a worthwhile exercise to gather data and information around C-19. The C-19 VAWP response document contained government recommendations on this and a check was to be undertaken to make sure there were no plans to ask for data nationally, other than that being currently supplied, to avoid duplication of effort. It was agreed that the Data Collection working group will put this into action and report findings back to the VAWP.</p>	<p>SH RB JM</p> <p>Data Collection SG</p>
<p><b>7.</b></p>	<p><b>Expenditure and Income Analysis</b></p> <p>This was noted. All income due for the year had been received. Current expenditure to date stands at £46,316 but there is still expenditure to be incurred within the rest of the financial year.</p>	

<p><b>8.</b></p>	<p><b>Underspend Projects</b></p> <p>The Sub Groups and Partners had put forward a few ideas of projects to be undertaken during the rest of the financial year. It was agreed that the £1k request to cover the partnerships costs for holding a variety of “16 days of Action” events would be funded. A further suggestion was to also look at a liaison role between Housing and Services to deal with VAWG issues in relation to housing. It was also suggested that VAW Communications as a whole could be looked at. A suggestion of a paid MARAC chair was tabled as several meetings had recently struggled to find a chair, however, it was felt that continuing the current practice of agency reps chairing was more suitable as the VAW partnership budget couldn’t be used to pay for this type of role. It was felt the partnership monies should be used for more one-off costs rather than ones that were annually recurring, especially if it was felt that other services should be covering these costs. It was agreed that until the new VAWP Action Plan was finalised, any further agreement for project costs should be put on hold until our own priorities for the future were agreed. The January VAWP meeting should therefore be after the development day in January. Catherine was asked to research the VAWP website proposal and report back to the development day in January to see how this would fit into our priorities in the new plan.</p>	<p><b>CR</b></p>
<p><b>8</b></p>	<p><b>Government Consultations – “Equally Safe – a consultation on challenging men’s demand for prostitution, working to reduce the harms associated with prostitution and helping women to exit”</b></p> <p>It was agreed consultations should be circulated to all partners and put on agendas. Catherine was asked to prepare some general comments on this and send it out for comments and further input. Deadline for the consultation is 10 December.</p>	<p><b>CR</b></p>
<p><b>9.</b></p>	<p><b>16 Days of Action</b></p> <p>A briefing paper had been circulated and Gwen briefly provided a further verbal update. A content calendar is being co-ordinated by RASASH which will provide information on what each organisation is undertaking. It has a rural focus and a large on line event on the last day is planned.</p>	
<p><b>10.</b></p>	<p><b>Any other Competent Business</b></p> <p>LWA asked if anyone in THC or NESH knows how to access COVID-19 testing for those that don’t work for the Council ie third sector staff. It was confirmed that only people with symptoms or care home staff would currently be eligible for a tests.</p>	
<p><b>11.</b></p>	<p><b>Date of Next Meeting</b></p> <p>To be set up for late November/December.</p>	