

Agenda Item	<b>6</b>
Report No	<b>NC/04/22</b>

## HIGHLAND COUNCIL

**Committee:** Nairnshire

**Date:** 1 March 2022

**Report Title:** Place Based Investment Programme

**Report By:** Executive Chief Officer Infrastructure, Environment & Economy

### 1 Purpose/Executive Summary

- 1.1 The Scottish Government has allocated the Council £1,963,000 ring-fenced Place Based Investment Programme (PBIP) funding for 2021/22. On 1 September 2021, Members of the Economy and Infrastructure Committee agreed an area distribution of the grant. Nairnshire Committee was allocated £78,728.
- 1.2 In discussion with Ward 18 Members via email on 22 December 2021, Members expressed a desire to invite bids for the available PBIP grant. The process was publicised and opened on 29 December 2021 and closed 31 January 2022. A total of seven applications were received. The total grant amount requested was £177,968, which means that not all projects can be funded at the current time.

The report provides an outline of each project and highlights key aspects of each, including deliverability and readiness to support decision making. An extract of the salient sections of each application can be viewed in **Appendix 2**.

### 2 Recommendations

- 2.1 Members are asked to **consider** the applications submitted and agree which projects are to be offered a Place Based Investment Programme grant and the value of funds to be offered up to a total value of £78,728.

### 3 Implications

- 3.1 **Resource** - The Placed Based Investment Programme are capital and ring-fenced with specific conditions attached. The grant can be spent by Council or third parties. The grant needs to be contractually committed by 31 March 2022.

- 3.2 **Legal** – The Council, along with statutory community planning partners, has a legal duty from the Community Empowerment Act (Scotland) (2015) to tackle inequalities. The Council and its partners must produce 'locality plans' at a more local level for areas experiencing particular disadvantage. All partners must take account of these plans in carrying out their functions and must contribute appropriate resources to improve the priority outcomes. By seeking the views of the community partnerships in allocating this place-based funding and in recognising the areas of need to consider, the place-based investment can support the Council's legal duties.
- 3.3 **Community (Equality, Poverty and Rural)** – A key objective of the Place Based Investment Programme is to support wellbeing and inclusive economic development, tackling inequality and disadvantage, community involvement and ownership. While the allocation formula included use of the Scottish Index of Multiple Deprivation (SIMD), the Council has agreed with community planning partners to also use the Socio-Economic Performance (SEP) index which recognises rural deprivation better. This has led to over 20 locality planning areas being identified for community planning partners to work together in and with communities to reduce inequalities. Communities where locality plans have been or are being produced should be included in the consideration for this funding.
- 3.4 **Climate Change / Carbon Clever** - A key objective of the Place Based Investment Programme is to accelerate net zero ambitions.
- 3.5 **Risk** - When managing external funding it is imperative that the risks to the Council are accessed/mitigated and any back-to-back grant award letters with third parties and financial claims management protect Council financial and reputational interests. In addition, the Best Value Assurance Report 2020 highlighted the need for the Council to make progress with partners in delivering our shared empowerment and locality planning obligations. The involvement of community partnerships in informing the priorities for place-based investment will help deliver this improvement action.
- 3.6 **Gaelic** - No direct implications arising albeit specific projects may bring positive implications.

#### **4 Place Based Investment Programme background**

- 4.1 The 2020 Programme for Government committed to establishing a Place-Based Investment Programme (PBIP), linking and aligning place-based funding initiatives. The aim of the PBIP is to ensure that all place-based investments are shaped by the needs and aspirations of local communities and accelerate ambitions for place, 20-minute neighbourhoods, town centre action, community led regeneration and community wealth building.
- 4.2 The Place Principle, which underpins this approach, was adopted by Scottish Government and COSLA as a basis for collaborative working to ensure that future local investment is relevant to local communities for the benefit of local people. Bringing relevant services, enterprise, and communities together to make our towns, villages, and neighbourhoods more viable.
- 4.3 The Scottish Government recognise that local government is a key partner in delivering the PBIP. Scottish Government and CoSLA have agreed that Local Government will receive a share of the funding over 5 years to support and advance place-based investment.

4.4 Local Government will receive a share of this capital funding, with £38m in 2021/22; £33m in 2022/23; £23m in 2023/24; £23m in 2024/25; and £23m in 2025/26. The £1,963,000 awarded to the Highland Council for 2021/22 is based on a distribution methodology agreed by COSLA and Scottish Ministers with 80% distributed based on the total population and number of towns, and 20% distributed based on deprivation. Economy & Infrastructure Committee (E&I) agreed that the same formula be applied to arrive at the area committee allocations.

4.5 Assuming that no changes are made to the aforementioned distribution formula, the Council can expect the following awards in future years:-

- £1,704,710 in 2022/23
- £1,188,131 in 2023/24
- £1,188,131 in 2024/25
- £1,188,131 in 2025/26

## **5 PBIP objectives**

5.1 The main objectives of the Place Based Investment Programme are:-

- to link and align place-based initiatives and establish a coherent local framework to implement the Place Principle;
- to support place policy ambitions such as town centre revitalisation, community led regeneration, 20-minute neighbourhoods and Community Wealth Building;
- to ensure that all place-based investments are shaped by the needs and aspirations of local communities; and
- to accelerate ambitions for net zero, wellbeing and inclusive economic development, tackling inequality and disadvantage, community involvement and ownership.

## **6 PBIP locations**

6.1 The Programme aims to invest in centres or neighbourhoods connected with two categories of settlement.

1. Rural settings with smaller populations, dependent on larger geographical area for support, for example:-

- small towns with a limited range of non-specialised facilities; and
- villages with very limited, or non-existent, access to facilities.

2. Urban settings with sizeable populations, for example:-

- regional capitals with extensive provision supporting a wide geographical area;
- larger towns with a comprehensive range of dedicated services and facilities; and
- individual neighbourhoods with limited access to relevant local provision.

6.2 As a consequence of the above aims, Economy & Infrastructure Committee agreed that all places, irrespective of population, be considered eligible for PBIP support.

## **7 Nairnshire PBIP Applications**

7.1 As is typical with this type of funding, the proposals received by The Highland Council vary significantly in terms of project outputs and outcomes. Each project proposed has its own particular local benefits and impacts. In assessing which project to support, Members will need to consider four key factors when determining applications:-

1. Does the project satisfy one of the seven PBIP objectives (section 5)?
2. Is the expenditure capital in nature?  
*i.e., A fixed physical asset.*
3. Can the expenditure be contractually committed by 31 March 2022?  
*Whilst the 5-year pipeline of funding is welcome and allows for more opportunity to identify and develop projects with more funding certainty, the grant condition that funds are to be committed on annual basis undermines any advantage secured and limits the ability to develop and support those projects that may potentially deliver the biggest impacts for Nairnshire communities. It was agreed at the E&I Committee meeting on 1 September 2021 that the Council would write to the Scottish Government seeking flexibility in that regard.*
4. Does the project align with local CPP objectives?  
*A key requirement of the decision-making process agreed by E&I Committee is that Members take into account the views of the community partnerships when allocating this place-based funding. A verbal update will be provided by the Ward Manager.*

A compliance matrix reviewing each of the applications against the 4 considerations can be viewed in **Appendix 1**. A summary is provided below including an officer recommendation on the status of the project.

7.2 The following paragraphs summarise the seven proposals received by The Highland Council for Nairn and provides commentary on the key issues to be considered by Members when determining which projects they wish to offer PBIP grant.

7.3 Team Hamish Nairn Links Regeneration Phase 2 (Nairn Improvement Community Enterprise)

Nairn Improvement Community Enterprise (NICE) are seeking the sum of £70,000 towards the £160,000 Phase 2 of the Team Hamish Nairn Links Regeneration Project. Phase 2 seeks to build on the collaborative success of Phase 1 and focuses on the area of the Links currently occupied by the existing putting green, crazy mini golf and adjacent banking and grassed areas. NICE wishes to continue working in partnership with the Council to revitalise and enhance how these areas are currently used, encouraging a more integrated and cohesive purpose for both individual contemplation and social interaction through the creation of a journey of connecting spaces and places.

PBIP objectives met?	Yes
Capital?	Yes
Deliverable?	Yes. Match funding in place. It is clear that there are elements of the project that still need refinement. Therefore, there is the risk that any PBIP award may not be entirely committed by 31 March 2022. However, potential exists to initiate some immediate infrastructure work packages (e.g., path works) and as a consequence provide confidence to the Scottish Government that the project has commenced.
CPP alignment?	Verbal update to be provided

#### 7.5 Floodlights Upgrade (Nairn St Ninian JFC)

Nairn St Ninian JFC are seeking the sum of £5,094 to upgrade the floodlights at the Showfield in order to expand the use of the facility. The existing floodlights at the Lodgehill Road end of the ground have been in place for over 25 years and have not functioned for at least 5 years. The Stanchions are deemed to be beyond repair and the current floodlights damaged by water ingress making them unusable. The electricity cable from the fuse box to the floodlights is unstable and dangerous. The total project cost estimate is £10,188.

PBIP objectives met?	Yes
Capital?	Yes
Deliverable?	Yes. Match funding in place. Preferred contractor identified.
CPP alignment?	Verbal update to be provided

#### 7.6 Disabled toilet renovation (Nairn St Ninian Bowling Club)

Nairn St Ninian Bowling Club are seeking the sum of £4,400 towards the £8,800 refurbishment of the disabled access toilet. The existing facility is in the region of 25 years old and the refurbishment will enhance the accessibility of the property.

PBIP objectives met?	Yes
Capital?	Yes
Deliverable?	Yes. Match funding in place. Preferred contractor identified.
CPP alignment?	Verbal update to be provided

#### 7.7 NSC Bounce Back (Nairn Sports Club)

Nairn Sports Club (NSC) are seeking the sum of £35,000 towards a £190,000 project to improve the outdoor space at the club. The current outdoor space consists of 4 tennis courts. NSC plan to change one court which will be fenced separately to allow an independent MUGA (Multi Use Games Area) court primarily for mini tennis and a 4th tennis doubles court, whilst also providing provision for recreational multi sports such as basketball and football, with inclusion of combination goal recess/basketball units to either end of the facility, enabling different activities at the same time. A Court with these facilities will be a first for Nairn. While tennis remains the major sport, the flexible space will allow other groups, clubs and the community to enjoy the new outdoor space.

PBIP objectives met?	Yes
Capital?	Yes
Deliverable?	Yes. Subject to successful application to the Davidson Trust for £50,000
CPP alignment?	Verbal update to be provided

7.7 Fornightly Hall Refurbishment (Fornightly Hall Management Committee)

Fortnightly Hall Management Committee are seeking the sum of £11,229 towards the £223,843 refurbishment of the Hall. The PBIP grant requested is specifically for works associated with improving the kitchen. The expectation is that the refurbished hall will provide a fit for purpose community hub for a dispersed rural population.

PBIP objectives met?	Yes
Capital?	Yes
Deliverable?	No. Match funding package not expected to be finalised until April 2022 – applications to the value of £84,239 currently pending.  £56k approved by the Davidson Trust. ENCOMM offer in principle of £75k. Expected to be confirmed by the end of February 2022.  The works have been competitively tendered and a preferred contractor identified. Statutory consents are in place.
CPP alignment?	Verbal update to be provided

7.9 Net Zero Nairn at Seaman's Hall (Nairn River Enterprise - Operating as Green Hive)

Green Hive are seeking £25,000 to carry out a first phase of enabling work to the property, with the PBIP grant being invested in an accessible toilet. Total refurbishment costs are anticipated to be in the region of £250,000. Feasibility work is ongoing, and a final draft report expected at the end of March 2022. Final feasibility study and business plan is expected end of April 2022. Consequently, it is felt that this funding application is premature.

PBIP objectives met?	Yes
Capital?	Yes
Deliverable?	No. Feasibility study and business plan required to make informed investment decision.
CPP alignment?	Verbal update to be provided

7.10 Net Zero Nairn with Seavolution (Nairn River Enterprise - Operating as Green Hive)

Green Hive are seeking £27,245 to deliver 6 months of the Seavolution project. Funding applications are pending with the Davidson Trust and also the SSE Renewables Sustainable Development Fund to fund it for an additional three years. Seavolution is a community-based recycling and pollution reduction project focused on marine plastics along Nairn's beaches and waterways. Volunteers will be supported to collect waste plastic from the environment and sort this using innovative mobile infrared spectrometers ready for recycling, re-use and upcycling into new products.

The project is ineligible for PBIP investment due to being revenue not capital expenditure.

PBIP objectives met?	Yes
Capital?	No
Deliverable?	Yes
CPP alignment?	Verbal update to be provided

## 8. Nairnshire PBIP Application Conclusion

8.1 A summary of the project status, including an officer recommendation is outlined below.

Project	Total Funding Request (£)	Meet PBIP objectives and criteria	All funding in place?	Is the project ready to commit before end March '22	Recommendation
NSC Bounce Back (Nairn Sports Club)	35,000	Yes	Yes	Yes	Suitable to approve – all funding is in place and project is ready to commence
Floodlights Upgrade (Nairn St Ninian JFC)	5,094	Yes	Yes	Yes	Suitable to approve – all funding in place and project is ready to commence
Disabled toilet renovation. (St Ninian Bowling Club)	4,400	Yes	Yes	Yes	Suitable to approve – all funding is in place and project is ready to commence
Team Hamish Nairn Links Regeneration Phase 2 (NICE)	70,000	Yes	Yes	No	Funding is all in place however further development work is required to take forward.
Fornightly Hall Refurbishment (Fornightly Hall Management Committee)	11,229	Yes	No	No	Full funding package not yet in place and therefore not able to commit before end March 22
Net Zero Nairn at Seaman's Hall (Nairn River Enterprise - Operating as Green Hive)	25,000	Yes	No	No	Feasibility study still under-development. Full costs not known until complete. Not able to commit before end March 22
Net Zero Nairn with Seavolution (Nairn River Enterprise - Operating as Green Hive)	27,245	No	NA	NA	Application for revenue costs and therefore not eligible

8.2 Given that the Nairnshire PBIP area allocation is oversubscribed, there are two options open to Members.

Option No.1

Fully fund the three projects that satisfy the PBIP requirements in their entirety and essentially complete the funding package for each project:

Project	PBIP requested £	Eligible PBIP costs £	Suggested PBIP grant £
NSC Bounce Back (Nairn Sports Club)	35,000	35,000	35,000
Floodlights Upgrade (Nairn St Ninian JFC)	5,094	5,094	5,094
Disabled toilet renovation (St Ninian Bowling Club)	4,400	4,400	4,400
<b>Sub Total</b>	<b>44,494</b>	<b>44,494</b>	<b>44,494</b>

Invest the residual £34,234 in the Team Hamish Nairn Links Regeneration (Phase 2) recognising that further development of the project is required. Suggest that the applicant is encouraged to resubmit in 2022/23 when further PBIP grant will be available.

Option No.2

Apply a pro rata reduction to all four projects. The risk with this approach is that it will invariably create funding gaps in each and every project. These gaps will need to be addressed immediately in order to contractually commit the PBIP grant by 31 March 2022 or alternatively applicants will need to reduce the scope of works included in their proposals.

Project	PBIP requested £	Eligible PBIP costs £	Suggested Pro rata PBIP grant £
NSC Bounce Back (Nairn Sports Club)	35,000	35,000	24,067
Floodlights Upgrade (Nairn St Ninian JFC)	5,094	5,094	3,503
Disabled toilet renovation (St Ninian Bowling Club)	4,400	4,400	3,026
Team Hamish Nairn Links Regeneration Phase 2 (NICE)	70,000	70,000	48,133
<b>Sub Total</b>	<b>114,494</b>	<b>114,494</b>	<b>78,728</b>

Designation: Executive Chief Officer Infrastructure, Environment & Economy

Date: 22 February 2022

Author: Alan Webster, Regeneration Team Leader

### Appendix 1: PBIP Application Compliance Matrix

Project	PBIP requested £	Eligible costs £	PBIP Total costs £	project costs £	PBIP Objectives met?	Capital expenditure?	Commitment by 31/03/2022	CPP Alignment?
Team Hamish Nairn Links Regeneration Phase 2 (NICE)	70,000	70,000	160,000		Yes	Yes	Yes	Verbal update
Floodlights Upgrade (Nairn St Ninian JFC)	5,094	5,094	10,188		Yes	Yes	Yes	Verbal update
Disabled toilet renovation. (St Ninian Bowling Club)	4,400	4,400	8,800		Yes	Yes	Yes	Verbal update
<b>Sub Total</b>	<b>79,494</b>	<b>79,494</b>	<b>178,988</b>					

NSC Bounce Back (Nairn Sports Club)	35,000	35,000	190,000		Yes	Yes	Yes – Subject to Davidson Trust award (Feb 22)	Verbal update
Fornightly Hall Refurbishment (Fornightly Hall Management Committee)	11,229	11,229	223,843		Yes	Yes	No	Verbal update
Net Zero Nairn at Seaman's Hall (Nairn River Enterprise - Operating as Green Hive)	25,000	25,000	250,000		Yes	Yes	No	Verbal update
Net Zero Nairn with Seavolution (Nairn River Enterprise - Operating as Green Hive)	27,245	0	27,245		Yes	No	Yes	Verbal update
<b>Grand Total</b>	<b>177,968</b>	<b>150,723</b>	<b>870,076</b>					

## Appendix 2: PBIP Application Extracts

### SECTION 1: PROJECT SUMMARY

<b>1.1 Applicant organisation</b>	Nairn Improvement Community Enterprise (NICE)	
<b>1.2 Project title</b>	TeamHamish Nairn Links Regeneration Phase 2	
<b>1.3 Project costs</b>	<b>Total cost of project</b>	£160,000
	<b>Match Funding</b>	£90,000
	<b>PBIP grant requested</b>	£70,000
<b>1.4 Project start date</b>	31 March 2022	
<b>1.5 Project end date</b>	30 September 2022	

<b>1.6 Which of the following programme objectives will the project meet?</b> <i>See guidance notes for further information.</i>		
1. Town centre revitalisation		<b>NO</b>
2. 20-minute neighbourhoods		<b>NO</b>
3. Community wealth building		<b>YES</b>
4. Net zero		<b>NO</b>
5. Wellbeing and inclusive economic development		<b>YES</b>
6. Tackling inequality and disadvantage		<b>NO</b>
7. Community ownership		<b>YES</b>

## SECTION 4: PROJECT DETAILS

Please refer to the **Guidance Notes** to complete this section. It provides important information, definitions, and examples to ensure you answer each section correctly.

<b>4.1 Project location - include postcode</b>
Nairn Links Marine Road Nairn IV12 4EA
<b>4.2 Do you own the land/building, or a lease/control of asset is in place?</b> <i>Lease agreements must be for at least 10-years. Please provide evidence of ownership or lease with the application. If not in place, what are the arrangements to obtain this and by when?</i>
<b>Details:</b>  The proposed project is to be located on Common Good Land as a community asset, and therefore is being delivered in Partnership with The Highland Council.

<b>4.3 The Project</b>
<b>(a) Please summarise the project, explaining how it will achieve the funds' objectives as noted in 1.6, and list which outcomes it hopes to achieve.</b>
TeamHamish Phase 2 - Social Gathering Space
Our Phase 2 proposals focus on the area of the Links currently occupied by the existing putting green, crazy mini golf and adjacent banking and grassed areas. All these existing elements are worn and tired, and in need of refurbishment, and maintenance.
Through a holistic approach, we aim to revitalise the existing context and utilise the natural environment to enhance how these areas are currently used, encouraging a more integrated and cohesive purpose for both individual contemplation and social interaction through the creation of a journey of connecting spaces and places.
The principal intervention is the introduction of a new linking footpath where the grass has been

heavily trodden at the head of the banking, combining this with places to pause, contemplate, reflect, and appreciate the wonderful setting with magnificent views across the Moray Firth. This would be accessible and appropriately illuminated with themed directional signage.
We would like to invite local Community groups and schools to design interactive installations as objects to discover, explore and appreciate along this new link - these would be in the form of bespoke sculptural fixed seating and tables, whilst being respectful of existing memorial benches. We believe that Community participation would develop an awareness of a sense of ownership to the spaces. There is also potential to add further benches, should it be desired.
The footpath would open out to utilise the existing natural banking, creating terraced seating which could become a juncture for meeting, social gathering, private thoughts or for teaching and education. This space could also be utilised for performance of the Arts.
This tiered seating space also gives a perfect viewing platform for the proposed refurbishment and revitalisation of the existing crazy mini golf and putting green, for a 'Golfing Town'.
Ultimately, these proposals would deliver Our TeamHamish Mission Principles: the creation of places, spaces, and facilities for the benefit of Nairn's broad demographic of Community and Visitors of all ages and abilities, combined with a sustainable legacy for generations to enjoy.
Our concept presentation board for the proposals is attached in Appendix A.

**(b) How will the project benefit local communities and surrounding locality areas? Who will benefit from the project?**

We believe that this is a Community project.

Since we founded TeamHamish, the positive response that we have received from the Community throughout all the fundraising and development of our ideas to the completion of the first phase of our proposals, the Splashpad, has been absolutely amazing, and a true testament to what can be achieved when we work together.

It soon became evident from the way that our ideas for #TeamHamish were adopted by the Community that this had the potential scale to act as a catalyst for the wider regeneration and revitalisation of Nairn in a wider holistic context with increased footfall and consequential economic growth.

We would like to see this next phase having increased Community involvement, not only in design intent, but also in both the implementation and ongoing maintenance, ranging from engineering, plant use and groundwork operatives through to green-keeping and general routine maintenance.

Additionally, we believe that by entrusting elements of the proposals to a wide variety of Community Groups and school pupils within the Town, this Community participation would develop a sense of ownership to the spaces.

In the revitalisation of these spaces, TeamHamish is striving to create a place that aids the promotion of mental and physical health and emotional wellbeing. In our proposals for Phase 2, this is demonstrated through both the enhancement of the existing natural environment with aspects beneficial to all ages and abilities, and in the bringing together of the Community for all stages of the project.

4

**(c) What need or opportunity will the project address? How do you know there is local support for the project?** *Please provide evidence of community support with the application i.e. letters of support/consultation reports*

The overarching premise of our TeamHamish proposals is to revitalise public areas of the Town that have become tired and well-worn over time through use. And through this reinvigoration, there is the opportunity to enhance these spaces, places, and facilities for benefit of the Users.

This area of the Links was one of the key elements highlighted as being of particular interest in the public feedback following our initial presentation of TeamHamish ideas to the Community in June 2018. The emphasis being on a place that could be multi-purpose: as well as for meeting, resting, contemplating, and appreciating, could also be used for education, as an outside teaching space and for occasional presentation of the arts - theatrical and literature, but being very conscious that there are nearby residential properties.

The support and enthusiasm that we received from both the Community and far afield from the outset for both our TeamHamish ideas, and the extensive fundraising to make them a reality, has been absolutely incredible.

This was so important to us, as none of this could have been achieved without this overwhelming Community support. Over the past four years, there have been countless events to fundraise and make these ideas a reality, with such amazing generosity being shown throughout. The level of support for our proposals can also be seen through our social media pages.

**(d) List the main activities to deliver the project including timescales – this will be the project delivery plan.** *Projects must be completed and claimed by the end of September 2022.*

Activity name	Achieved by (date)
'Infrastructure' - linking footpath (including hard standings for bespoke benches), tiered seating, and focal area (with rainbow surround) at foot of banking.	June 2022
New crazy mini golf area.	July 2022
Community and school pupil designed, bespoke benches.	August 2022
Reconfigured and revitalised putting green.	September 2022

**(e) In developing the project, please detail how you have considered the following:**

**Environmental impact** – *describe how you have taken into consideration how the project specifically addresses climate change/net zero ambitions.*

One of the key principles of our TeamHamish Vision for Nairn is that all our project interventions must be sensitively and sympathetically integrated into their proposed context so as to enhance and revitalise the existing environment in an appropriate and holistic manner. This holistic approach extends to the social aspects of our proposals and consideration of the types of places that are being created and their impact on the adjacent spaces.

With our proposal to utilise the Common Good Land, they will be designed to respect Nairn's beautiful, natural context. This is so important, as the Links area of the Town is close to the hearts of many, and our proposals are therefore intended to reinvigorate and enhance the existing features.

5

There will be an emphasis on longevity and sustainability through the specifying of quality materials, and a proper scheduled routine maintenance programme. Where practicable, recycled materials, for example, crushed aggregates for the groundworks; recycled crushed coloured glass for the path surfaces, reclaimed timber, or metals for the benches.

There will be a drive to employ local workers for the construction and maintenance.

**Equalities impact** – *explain how you have taken groups with protected characteristics into account in the development of the project. How will you strive to ensure that no one is excluded or disadvantaged from benefitting from the project?*

TeamHamish Mission Principles are to create places, spaces, and facilities for the benefit all ages and abilities. This will be demonstrated in the accessibility of the spaces, and in the range of the Community groups and local school pupils who we wish to involve in the designing the bespoke benches, as well as the implementation and maintenance of the proposals long term.

We aim to involve a local charity, Cantraybridge, which provides support to young adults with learning disabilities in the maintenance of the proposal. This charity also has a wood skills department and some of the work proposed could be sourced from them thereby providing a sense of ownership and achievement for this group of young adults with learning disabilities.

**(f) How will the project be supported after PBIP funding and what will be the lasting benefits?**

The sustainability and continued maintenance are critical to the ongoing success of the project, and therefore paramount in both NICE, and TeamHamish's Vision for Nairn. It is proposed that this will be achieved through a number of separate sources:

- As a charity, there will be continuing with fundraising to cover any reparation required through general use / wear and tear.
- A number of local Community groups have also offered to assist with routine maintenance, for example: The Men's Shed, local golf clubs, and Cantraybridge College.
- As the proposed project is located on Common Good Land, there are existing maintenance contracts in place, which we would seek to extend. Similarly, this would include routine daily management, e.g., administration of putters, etc.

Following the initial capital investment, ongoing maintenance will ensure that these wonderful, proposed spaces and facilities are available for the enjoyment of Nairn's Community and Visitors for many years to come, and a lasting legacy to Hamish.

**(g) Please outline how the project fits with local plans and strategies**

Our ideas / proposals contained within our TeamHamish Vision for Nairn were incorporated into the Nairn Links Development Plan, prepared through Community consultation by Nick Wright.

<b>4.4 Does the project require planning permission or statutory regulatory consents?</b>	<b>NO</b>
<i>If YES, please detail below – if consents are in place, please provide evidence with the application</i>	
<b>Type</b>	<b>Date granted/expected</b>





**Phase 2 - Estimated Cost Plan**

Sub-Phase	Activity	Basis of Estimate	Cost
<b>2A</b>	<p>Infrastructure:</p> <p>New linking footpath, hard standings for benches, and focal area (with rainbow surround) at foot of banking.</p>	<p>Surfacing &amp; sub-base: 560m<sup>2</sup> @ £60/m<sup>2</sup> = £33,600</p> <p>Preferably maximising recycled content, for example a crushed glass surface finish, and / or crushed aggregate in sub-base.</p> <p>Alternatively, a resin bound gravel.</p> <p>Coloured finish to achieve rainbow.</p> <p>Edging (example: galvanised steel to achieve desired curves) to perimeter: 320m @ £20/m = £6,400</p> <p>Potential to use variety of surface finishes, i.e. standard Bitmac spec. for majority of path, with specialist coloured surfacing for specific focal areas.</p>	£40,000
<b>2B</b>	<p>Infrastructure:</p> <p>Tiered seating on banking</p>	<p>Retaining structure, preferably gabion baskets, with recycled content.</p> <p>Precast stair units, concrete foundations where required.</p> <p>Sectional precast seating units, on concrete support structure, grassed infill.</p> <p>Handrails / balustrades where required.</p>	£40,000
<b>2C</b>	New crazy mini golf area	Complete specialist sub-contractor designed and installed package, 12 hole course.	£35,000



Company Number: SC388110  
Registered Charity Number: SC042118



<b>2D</b>	Community designed bespoke benches	10no. Benches @ £2,500	£25,000
<b>2E</b>	Reconfigured and revitalised putting green.	Works carried out by local golf course greenskeepers.	£1,000
-	Lighting	Illumination to new path.	£2,000
-	Signage	Community designed to suit spaces created.	£1,000
-	Landscaping	Supplementary groundworks / modelling, turfing.  Any upgrading required to existing footpath giving level access from the Links kiosk at the upper level down to the putting green and crazy mini golf at the lower level.	£4,000
-	Professional Fees	- Project Management for construction phase, site coordination & CDM.  - Engineering input for groundworks, drainage, foundation and retaining structure design.	£4,000
-	Contingency		5% £8,000
<b>Total</b>			<b>£160,000</b>

**Notes:**

- To be read in conjunction with dimensioned Proposed Site Area Plan for take-off quantities.
- All figures indicated in this table are estimates, and subject to further development of detailed proposals and tender returns.

## 5.2 Reasonableness of cost – how did you obtain project costs?

The proposed cost plan estimate for the project is based on a number of sources, as noted on the attached spreadsheet, ranging from previous experience to market research.

We do however appreciate that until tenders, and / or sub-contractor / consultant costs for each of the elements is received, establishing a definitive cost for the project is challenging, particularly in the current economic climate, and with material availability supply chain uncertainty across the industry. Similarly, the foundation structures can only be determined once the ground conditions have been established; and the cost for benches will very much depend on the selected designs.

We would therefore highlight that the project works have been structured as a series of deliverable and independent sub-phases, depending on the level of funding available, material availability and prices returned from contractors once the proposals have been developed, all of which will provide purposeful and completed elements that will enhance and revitalise this area of the Links.

## SECTION 6 – MATCH FUNDING

6.1 Please give details of confirmed match funding if applicable: <i>If match funding is confirmed, please provide letters of awards with the application</i>		
Name	Date awarded/expected	Amount £
TeamHamish Fundraising	In place	£70,000
The Highland Council funding contribution towards new path works.	In place	£20,000
<b>Total match funding</b>		<b>£90,000</b>
<b>PBIP Grant requested</b>		<b>£70,000</b>
<b>Total project cost</b>		<b>£160,000</b>

6.2 Will the project involve "in kind" support? <i>This should not be counted as confirmed match funding for the project</i>
<p><b>Yes</b></p> <p><b>If yes, please detail:</b></p> <p>To date, the support that TeamHamish has received from the Community of Nairn, and beyond, has been truly incredible. As noted in section 4.3 (f), we intend to continue fundraising to both develop this project and for further phases. To date we have had a number of offers of "in kind" practical support for this project:</p> <p>Local golf club greenskeepers – reconfigured and upgraded putting green.  Nairn Men's Shed – general maintenance and upkeep of seating and crazy golf.  Staff and pupils of Cantraybridge College – maintenance of putting green.  BEAR Scotland – groundworks and landscaping.  Consultant Engineering advice on structural and civil requirements.  Plant and logistics.</p> <p>There will also be input from local Community groups and schools for the design of the bespoke benching.</p>

## **SECTION 7 – REVENUE GENERATION PROJECTS**

*For projects that will generate revenue, please submit a business plan and financial forecast with the application.*

### **7.1 Will the project generate revenue?**

**No**

**If yes, how will the revenue benefit the organisation? How will it be utilised?**

Whilst the project is not intended to generate any revenue, we appreciate that there may be a requirement for a small charge for use of the putters & balls for the crazy mini golf and putting green (amount yet to be fully determined). However, the level of this is uncertain, and any revenue generated will be used for administration and maintenance of the facility, over and above that stated in 4.3 (f) and 6.2.

### **7.2 Have you considered taking out a loan for the project?**

**No**

**Please state your reasons:**

As the project relies purely on fundraising, there will be no predicted regular income, therefore servicing a loan would be uncertain.

## SECTION 1: PROJECT SUMMARY

<b>1.1 Applicant organisation</b>	Nairn St Ninian JFC	
<b>1.2 Project title</b>	Floodlights Upgrade	
<b>1.3 Project costs</b>	<b>Total cost of project</b>	£10,188
	<b>Match Funding</b>	£5,094
	<b>PBIP grant requested</b>	£5,094
<b>1.4 Project start date</b>	1 June 2022	
<b>1.5 Project end date</b>	30 June 2022	

### 1.6 Which of the following programme objectives will the project meet?

*See guidance notes for further information.*

1. Town centre revitalisation	YES
2. 20-minute neighbourhoods	YES
3. Community wealth building	YES
4. Net zero	YES
5. Wellbeing and inclusive economic development	YES
6. Tackling inequality and disadvantage	YES
7. Community ownership	YES

1

## SECTION 4: PROJECT DETAILS

Please refer to the **Guidance Notes** to complete this section. It provides important information, definitions, and examples to ensure you answer each section correctly.

### 4.1 Project location - include postcode

Showfield, Lodgehill Road, Nairn, IV12 4RY

### 4.2 Do you own the land/building, or a lease/control of asset is in place?

*Lease agreements must be for at least 10-years. Please provide evidence of ownership or lease with the application. If not in place, what are the arrangements to obtain this and by when?*

#### Details:

Lease the Showfield and Facilities from the Farmers Association, pay £250 per year and have been in situ since 1968. We are in discussions with the Farmers Association to obtain the formal arrangement. The arrangement was put in place back in 1968 and amended when the Dressing Rooms were built but the agreement has been lost in space and time.

### 4.3 The Project

- (a) Please summarise the project, explaining how it will achieve the funds' objectives as noted in 1.7, and list which outcomes it hopes to achieve.

Refrubish the current old floodlights at the Lodgehill Road End which will be used for training for local Mens/Ladies/Girls football team, along with local sports groups to train through the Winter in a safe environment.

- (b) How will the project benefit local communities and surrounding locality areas? Who will benefit from the project?

We help run local football teams for Mens/Ladies/Girls along with local sporting clubs including HESA at the Showfield. We have old Floodlights at the A96 end of the ground but the ground is on a slope and not fit for playing on when the winter sets in. The current floodlights at the Lodgehill Road are no longer fit for purpose and require to be replaced, including the stantions and upgrading floodlights. This will allow everyone to train during the winter in a good environment and allow more access to the Showfield to the public.

3

- (c) What need or opportunity will the project address? How do you know there is local support for the project? *Please provide evidence of community support with the application i.e. letters of support/consultation reports*

The Showfield is large open space facility in the centre of Nairn, which allows us to accommodate a number of Football and Local community groups, but we are very limited to using the facility during the winter due to the Floodlights not being for for purpose. Upgraded floodlights would allow us to train and allow other groups to use the facility the long winter nights.

- (d) List the main activities to deliver the project including timescales – this will be the project delivery plan. *Projects must be completed and claimed by the end of September 2022.*

Activity name	Achieved by (date)
Take down existing poles	6 June 2022
Erect now poles	13 June 2022
Install New LED floodlights	20 June 2022
Sign Off project	30 June 2022

**(e) In developing the project, please detail how you have considered the following:**

**Environmental impact** – describe how you have taken into consideration how the project specifically addresses climate change/net zero ambitions.

All material will be recycled and the use of LED lights the Electricity usage will be less and the light will be more targeted to certain areas of the training pitches.

**Equalities impact** – explain how you have taken groups with protected characteristics into account in the development of the project. How will you strive to ensure that no one is excluded or disadvantaged from benefitting from the project?

The upgraded floodlights will allow us provide more access to the facility and allow everyone to enjoy the facility.

**(f) How will the project be supported after PBIP funding and what will be the lasting benefits?**

The continued benefit of the Floodlights will extend for a number of years, the reduced replacement requirements of the LED lights will allow us to offer the training facilities to more and more local people and organisations.

**(g) Please outline how the project fits with local plans and strategies**

The increased use of the Showfield facilities will allow more people to become active and get healthy exercise outdoors in a safe and well lit safe environment.

4

<b>4.4 Does the project require planning permission or statutory regulatory consents?</b>	<b>NO</b>
<i>If YES, please detail below – if consents are in place, please provide evidence with the application</i>	
<b>Type</b>	<b>Date granted/expected</b>



## SECTION 6 – MATCH FUNDING

6.1 Please give details of confirmed match funding if applicable: <i>If match funding is confirmed, please provide letters of awards with the application</i>		
Name	Date awarded/expected	Amount £
Internal Funds	Immediate	£5,094
<b>Total match funding</b>		<b>£5,094</b>
<b>PBIP Grant requested</b>		<b>£5,094</b>
<b>Total project cost</b>		<b>£10,188</b>

6.2 Will the project involve “in kind” support? <i>This should not be counted as confirmed match funding for the project</i>
<p><b>Yes / No</b></p> <p><b>If yes, please detail:</b> We have enthusiastic committee who will give free time to help out as and when required.</p>

## SECTION 7 – REVENUE GENERATION PROJECTS

*For projects that will generate revenue, please submit a business plan and financial forecast with the application.*

7.1 Will the project generate revenue?	
<p><b>Yes</b></p> <p><b>If yes, how will the revenue benefit the organisation? How will it be utilised?</b> Any Revenue will be put back into keeping the facility up to date.</p>	
7.2 Have you considered taking out a loan for the project?	
<p><b>No</b></p> <p><b>Please state your reasons:</b> The committee do not want to take any loans out to put more financial pressure on the Club.</p>	
7.3 Have you had support from other organisations in developing the project? If so, please specify the organisation and contact person.	
<p><b>Name of organisation</b> <i>(e.g. Highlands and Islands Enterprise, Business Gateway etc.)</i></p>	<p><b>Contact Person</b></p>
N/A	

**SECTION 1: PROJECT SUMMARY**

<b>1.1 Applicant organisation</b>	St Ninian Bowling Club	
<b>1.2 Project title</b>	Disabled Toilet Renovation	
<b>1.3 Project costs</b>	<b>Total cost of project</b>	£8,800
	<b>Match Funding</b>	£4,400
	<b>PBIP grant requested</b>	£4,400
<b>1.4 Project start date</b>	1 March 2022	
<b>1.5 Project end date</b>	31 March 2022	

**1.6 Which of the following programme objectives will the project meet?**

*See guidance notes for further information.*

1. Town centre revitalisation	YES /
2. 20-minute neighbourhoods	YES /
3. Community wealth building	YES /
4. Net zero	YES /
5. Wellbeing and inclusive economic development	YES /
6. Tackling inequality and disadvantage	YES /
7. Community ownership	YES /

**SECTION 4: PROJECT DETAILS**

Please refer to the **Guidance Notes** to complete this section. It provides important information, definitions, and examples to ensure you answer each section correctly.

**4.1 Project location - include postcode**

Clubhouse, Viewfield, Nairn, IV12 4EE

**4.2 Do you own the land/building, or a lease/control of asset is in place?**

Lease agreements must be for at least 10-years. Please provide evidence of ownership or lease with the application. If not in place, what are the arrangements to obtain this and by when?

**Details:**

Bowling Green is leased, Building is owned

**4.3 The Project**

**(a) Please summarise the project, explaining how it will achieve the funds' objectives as noted in 1.7, and list which outcomes it hopes to achieve.**

We are looking to upgrade our Disabled, Men and Women toilets to bring them up to a fit state for our members.

The building is now over 25 years old and the toilets have not been upgraded since then. We are looking to provide the best facilities for all our members.

We have had comments from our members that they do not always use the current facilities as they like using them. The facilities are clean and fit for purpose, but they are old and in desperate need of a freshening up and upgrade to more modern facilities.

**(b) How will the project benefit local communities and surrounding locality areas? Who will benefit from the project?**

We rent out and allow the clubhouse to be used by many local community organisations and we are looking to attract more people to the club to participate in our club. New facilities would be wonderful addition to the club and the wider community.

**(c) What need or opportunity will the project address? How do you know there is local support for the project?** *Please provide evidence of community support with the application i.e. letters of support/consultation reports*

Letter of support from Dave Watson, can provide other letters of support.

**(d) List the main activities to deliver the project including timescales – this will be the project delivery plan.** *Projects must be completed and claimed by the end of September 2022.*

Activity name	Achieved by (date)
Preparation	7 March 2022
Strip out of facilities	14 March 2022
Installation of new facilities	28 March 2022
Sign off facilities	31 March 2022

**(e) In developing the project, please detail how you have considered the following:**

**Environmental impact** – describe how you have taken into consideration how the project specifically addresses climate change/net zero ambitions.

All waste products will be recycled as far as possible at local recycling centres

**Equalities impact** – explain how you have taken groups with protected characteristics into account in the development of the project. How will you strive to ensure that no one is excluded or disadvantaged from benefitting from the project?

The upgrading of the disabled toilets will allow us to allow with confidence to welcome our disabled/learning difficulties members and visitors are provided with new facilities.

**(f) How will the project be supported after PBIP funding and what will be the lasting benefits?**

We will be able to attract more visitors and members with confidence in our facilities and allow the clubhouse to be used by the wider community, all repairs and maintenance will be carried out by the club from our own funds.

4

**(g) Please outline how the project fits with local plans and strategies**

It provides the members and visiting public to the clubhouse to have a game of Bowls and other local organisations a place to meet up and enjoy the benefits of meeting up with their friends in a safe and secure environment.

<b>4.4 Does the project require planning permission or statutory regulatory consents?</b>	<b>/ NO</b>
<b>If YES, please detail below – if consents are in place, please provide evidence with the application</b>	
<b>Type</b>	<b>Date granted/expected</b>





## **SECTION 7 – REVENUE GENERATION PROJECTS**

*For projects that will generate revenue, please submit a business plan and financial forecast with the application.*

### **7.1 Will the project generate revenue?**

**Yes /**

**If yes, how will the revenue benefit the organisation? How will it be utilised?**

It will allow us to request with confidence more organisations and visiting members to visit our clubhouse which will subsequently provide additional income for the Club

### **7.2 Have you considered taking out a loan for the project?**

**No**

**Please state your reasons:**

We have some funds in our bank account and the club members do not wish saddle the club with debt.

**SECTION 1: PROJECT SUMMARY**

<b>1.1 Applicant organisation</b>	Fornightly Hall	
<b>1.2 Project title</b>	Kitchen refurbishment as part of hall upgrade to install disabled access ramp and toilets.	
<b>1.3 Project costs</b>	<b>Total cost of project</b>	£223,843
	<b>Match Funding</b>	£212,064
	<b>PBIP grant requested</b>	£11,229
<b>1.4 Project start date</b>	1 <sup>st</sup> July 2022	
<b>1.5 Project end date</b>	31 <sup>st</sup> July 2022	

<b>1.6 Which of the following programme objectives will the project meet?</b> <i>See guidance notes for further information.</i>		
1. Town centre revitalisation	<input type="checkbox"/>	/ NO
2. 20-minute neighbourhoods	YES /	<input type="checkbox"/>
3. Community wealth building	YES /	<input type="checkbox"/>
4. Net zero	YES /	<input type="checkbox"/>
5. Wellbeing and inclusive economic development	YES /	<input type="checkbox"/>
6. Tackling inequality and disadvantage	YES /	<input type="checkbox"/>
7. Community ownership	<input type="checkbox"/>	/ NO

## **SECTION 4: PROJECT DETAILS**

Please refer to the **Guidance Notes** to complete this section. It provides important information, definitions, and examples to ensure you answer each section correctly.

### **4.1 Project location - include postcode**

Fornightly Hall, Lethen, Nairn, IV12 5JB

### **4.2 Do you own the land/building, or a lease/control of asset is in place?**

*Lease agreements must be for at least 10-years. Please provide evidence of ownership or lease with the application. If not in place, what are the arrangements to obtain this and by when?*

#### **Details:**

The Fornightly Hall lease the building from Lethen Estate. The lease was recently renewed for a further 20 years and will expire on 4th June 2042.

### **4.3 The Project**

**(a) Please summarise the project, explaining how it will achieve the funds' objectives as noted in 1.7, and list which outcomes it hopes to achieve.**

By upgrading the kitchen to meet food safety standards, we will create opportunities

- **Wealth building.** For local businesses to use the hall for events such as weddings, children's parties, community meals, pizza or curry nights.
- **Wealth building.** Local artisanal producers will be able to use the kitchen to increase their production capacity for making honey, jams, chutneys etc.
- **Net Zero.** By modernising the kitchen, upgrading hot water system, converting to LED lighting, more efficient heating and low energy appliances this will help contribute to the Fornightly Hall committee's objective of achieving Net Zero status.
- **20 minute neighbourhoods.** Provide a local venue for the community to use rather than travelling into Nairn and elsewhere.
- **Tackling inequality and disadvantage.** Provide an inclusive community hub, welcoming all.

**(b) How will the project benefit local communities and surrounding locality areas? Who will benefit from the project?**

The Fornightly Hall aims to bring the local population from a dispersed rural community closer together by providing an accessible hub for all generations. We host a variety of events including community consultations, sports clubs (yoga, pilates, badminton, table tennis), family ceilidhs, a wildlife club for children, afternoon teas and music bands.

**(c) What need or opportunity will the project address? How do you know there is local support for the project?** *Please provide evidence of community support with the application i.e. letters of support/consultation reports*

The Fornightly hall provides a focal point for the rural community, without which there will not be a venue where the local community can easily convene and where different generations can come together.

A recent survey of the community received responses from 62 households indicating interest and support for a range of activities. Many of the responders proposed new ideas (please see the attached survey results). This demonstrates that there is significant interest from the community to use the village hall as a way to connect with others.

**(d) List the main activities to deliver the project including timescales – this will be the project delivery plan.** *Projects must be completed and claimed by the end of September 2022.*

Activity name	Achieved by (date)
Remove existing 1960's kitchen units, 1990's oven and heaters	5 <sup>th</sup> July
Prepare electrics and plumbing	10 <sup>th</sup> July
Fit kitchen units	15 <sup>th</sup> July
Second fit of electrics and plumbing and white goods	20 <sup>th</sup> July
Paint kitchen	31 <sup>st</sup> July

**(e) In developing the project, please detail how you have considered the following:**

**Environmental impact** – *describe how you have taken into consideration how the project specifically addresses climate change/net zero ambitions.*

By upgrading hot water system, converting to LED lighting and more efficient heating, low energy appliances this will help contribute to the committee's aims of achieving Net Zero status. Efforts will be made to recycle (i.e. by gifting to appropriate charities) all equipment.

**Equalities impact** – *explain how you have taken groups with protected characteristics into account in the development of the project. How will you strive to ensure that no one is excluded or disadvantaged from benefitting from the project?*

A modern kitchen that complies with food safety standards will allow the hall to provide a community café for all.

**(f) How will the project be supported after PBIP funding and what will be the lasting benefits?**

The community hall raises funds through many different activities, which will be enhanced by a better functioning kitchen. The hall has been self-sufficient for many years.

**(g) Please outline how the project fits with local plans and strategies**

The hall will provide a community hub, to enhance social interaction.

<b>4.4 Does the project require planning permission or statutory regulatory consents?</b>	<b>YES /</b> <input checked="" type="checkbox"/>
<b>If YES, please detail below – if consents are in place, please provide evidence with the application</b>	
<b>Type</b>	<b>Date granted/expected</b>
Building Warrant reference: 21/01173/NDOM6 was granted to carry out the required work. The warrant is valid for 3 years.	27 <sup>th</sup> Aug 2021

**SECTION 5: BUDGET**

*This can be provided in a separate excel spreadsheet if preferred. Delete the example below before completing this section.*

<b>5.1 Main project expenditure</b>		
<b>Budget Heading</b>	<b>Detailed cost</b>	<b>Amount</b>
Construction	Preliminaries	£12,280
	Prov & PC Sums	£8,100
	Builder Work & Drainage	£15,990
	Joinery Work (minus kitchen refit)	£32,175
	Roofing Work	£10,311
	Plumber work (minus kitchen)	£6,235
	Electrical work (minus kitchen)	£11,905
	<b>Kitchen refit (joinery, electrical and plumbing)</b>	<b>£11,229</b>
	Fire Systems work	£2,998
	Painter work	£44,430
	Landscaping work	£15,865
	Commission on sub trades	£6,136
	Sub-total	£17,7653
	Contingency 5%	£8,883
	Total costs	£186,536
	VAT	£37,307
<b>TOTAL PROJECT COST</b>		<b>£223,843</b>

**5.2 Reasonableness of cost – how did you obtain project costs?**

7 local contractors were invited to tender for the works. Two returned quotes. Glyn Young Associated undertook an analysis of the tenders (see attached).

## **SECTION 6 – MATCH FUNDING**

<b>6.1 Please give details of confirmed match funding if applicable:</b> <i>If match funding is confirmed, please provide letters of awards with the application</i>		
<b>Name</b>	<b>Date awarded/expected</b>	<b>Amount £</b>
ENCOMM	22 <sup>nd</sup> Apr 21	£75,000
Davidson Trust	Feb 2022	£53,375*
SSE Sustainable Development Fund	April 2022	£30,864
Berryburn Community Fund	March 2022	£53,375*
*TBC pending success of other applications		
<b>Total match funding</b>		£212,614
<b>PBIP Grant requested</b>		£11,229
<b>Total project cost</b>		£223,843

<b>6.2 Will the project involve “in kind” support?</b> <i>This should not be counted as confirmed match funding for the project</i>
<b>Yes / <input checked="" type="checkbox"/></b>
<b>If yes, please detail:</b>
The committee are providing all of their time for progressing this project at no cost to the hall.

## **SECTION 7 – REVENUE GENERATION PROJECTS**

*For projects that will generate revenue, please submit a business plan and financial forecast with the application.*

<b>7.1 Will the project generate revenue?</b>
<input checked="" type="checkbox"/> / No
<b>If yes, how will the revenue benefit the organisation? How will it be utilised?</b>
N/A
<b>7.2 Have you considered taking out a loan for the project?</b>
<input checked="" type="checkbox"/> / No
<b>Please state your reasons:</b>
The hall is a leased from Lethen Estate so there are therefore no secured assets against which a loan can be obtained.

## **SECTION 1: PROJECT SUMMARY**

<b>1.1 Applicant organisation</b>	Nairn Sports Club		St Andrew's Churchyard: Disabled Access Project
<b>1.2 Project title</b>	NSC Bounce Back		
<b>1.3 Project costs</b>	<b>Total cost of project</b>	£190,000	
	<b>Match Funding</b>	£155,000	
	<b>PBIP grant requested</b>	£35,000	
<b>1.4 Project start date</b>	April 2022 (as soon as we have funding, we would arrange a date with the chosen contractor)		
<b>1.5 Project end date</b>	May 2022		

### **1.6 Which of the following programme objectives will the project meet?**

*See guidance notes for further information.*

1. Town centre revitalisation	<b>YES</b>
2. 20-minute neighbourhoods	<b>YES</b>
3. Community wealth building	<b>NO</b>
4. Net zero	<b>NO</b>
5. Wellbeing and inclusive economic development	<b>YES</b>
6. Tackling inequality and disadvantage	<b>YES</b>
7. Community ownership	<b>NO</b>

## **SECTION 4: PROJECT DETAILS**

*Please refer to the **Guidance Notes** to complete this section. It provides important information, definitions, and examples to ensure you answer each section correctly.*

### **4.1 Project location - include postcode**

Nairn Sports Club, Viewfield Drive, Nairn, IV12 4BF

### **4.2 Do you own the land/building, or a lease/control of asset is in place?**

*Lease agreements must be for at least 10-years. Please provide evidence of ownership or lease with the application. If not in place, what are the arrangements to obtain this and by when?*

**Details:** Lease agreement with the Highland Council until 2041.

### 4.3 The Project

**(a) Please summarise the project, explaining how it will achieve the funds' objectives as noted in 1.7, and list which outcomes it hopes to achieve.**

We want to improve our outdoor space to provide a high-quality sports area in the local community to encourage people to take part in sports and physical exercise on a regular basis and expand provision for members, targeted groups and the wider community. Our outdoor space currently consists of 4 tennis courts. We plan to change one court which will be fenced separately to allow an independent MUGA (Multi Use Games Area) court primarily for mini tennis and a 4th tennis doubles court, whilst also providing provision for recreational multi sports such as basketball and football, with inclusion of combination goal recess/basketball units to either end of the facility, enabling different activities at the same time. A Court with these facilities will be a first for Nairn. While tennis remains the major sport, the flexible space will allow other groups, clubs and the community to enjoy our new outdoor space.

As a charity, we strive to make sport and exercise affordable for all to partake in, all profits are used to improve the facilities/equipment within the club. Without funding, the club will find it extremely difficult to replace the current tennis courts, which are coming to the end of their life span. Despite a maintenance programme in place, during the winter months the courts have been unplayable over the last few years. Ultimately, if we cannot raise funds to replace the courts, they will not be able to be played upon and potentially, there will be no tennis facilities on offer at the club. This would be hugely detrimental for the club and the community as a whole

We should be able to live in well-designed, sustainable places where we are able to access the amenities and services we need. Nairn is a small town and therefore the provision of services is vitally important. The aim is to have towns that are vibrant, creative, enterprising and accessible. By developing the facilities of Nairn Sports Club ensures that the residents of Nairn are not disadvantaged as a result of their more rural circumstances.

We have strong, resilient communities where people take responsibility for their own actions and how they affect others. Nairn Sports Club is a prime example of a local group understanding a need and working hard to meet that need. By expanding the facilities at Nairn Sports Club, we are demonstrating a strong feeling of social responsibility within the community in an area of expertise.

We are helping to tackle some of the significant inequalities in Scottish Society. Nairn Sports Club has provided residents of Nairn the access to services similar to those provided by Highlife Highland and Highland Council. By enhancing the availability of leisure services locally, Nairn residents have access to sport and training facilities on par with the local population of larger centres such as Inverness. The club allows access for both members and non-members, and membership is not subject to any social indicator or group affiliation. The service as it stands, and post expansion, is open to everyone thus benefitting the whole of the wider Nairn community. In this way the Club could be seen as addressing inequalities in service provision.

The Covid 19 pandemic put a spotlight on the importance of where we live and to have a complete, compact and connected neighbourhood, where people can meet their everyday needs within a short walk or cycle. Having outdoor facilities within the 20-minute neighbourhood presents multiple benefits including boosting the local Nairn community, improving people's health and wellbeing, increasing social connections in communities, and tackling climate change.

More space will allow us to introduce more initiatives/targeted programmes. The services and activities we offer promote inclusion and well-being, reduce isolation; and address the limited availability outdoor all-weather facilities. The provision of access to local services and activities is vital to improving the quality of life in communities.

**(b) How will the project benefit local communities and surrounding locality areas?  
Who will benefit from the project?**

Our aim is to provide the highest quality, dynamic, safe and well-designed sporting facility for the local and wider community of Nairn.

Nairn is a small town and therefore the provision of services is vitally important. Expanding the facilities of Nairn Sports Club ensures that the residents of Nairn are not disadvantaged as a result of our more rural circumstances. By providing sustainable facilities in Nairn, this avoids people incurring costs of having to travel to Elgin or Inverness. There is a subsequent benefit to the environment through a reduction in travel journeys and carbon footprint.

By extending the facilities at Nairn Sports Club, the club is increasing the opportunity for both participant numbers and participation frequency – in essence, allowing more people to exercise more often.

The project aims to encourage and support a wider range of people to take part in a wide variety of exercise activities.

The project aims to improve the health and well-being of the local community, assist with rehabilitation, and to provide targeted access to specific groups to promote inclusion.

There are many benefits associated with taking part in sport and physical recreation. In addition to extensive health benefits, there are a number of social benefits including helping to reduce isolation and increase engagement. Confidence and self-esteem developed through sport empowers individuals both socially and in the workplace.

For our young people this will be the opportunity to sample and hopefully take up a range of sports in a safe and secure environment supported by qualified instructors/coaches, giving young people something to do with their free time without having to travel. By providing a positive outlet for young people's leisure time, this helps divert them from the temptations of anti-social behaviour.

.Physical activity and sport can also play a major role in improving outcomes and tackling inequalities across many different aspects of our lives and society. It's so important that we make being active easy, accessible, affordable and part of everyone's normal routine and help to motivate the broadest range possible of people to participate, progress and achieve in sport. Much needed funding is required to support the immediate viability of Nairn Sports Club to emerge successfully beyond Covid19.

The enhanced infrastructure and provision of new activities will lead to greater membership numbers and increased income for the Club through membership fees and hire of the courts. This will contribute towards the long-term sustainability of the Club and allow the Club to continue to look at new and innovative ideas to help people become/stay active.

Our intended targets are as follows:

- To encourage and enable the active to stay active throughout life

*This outcome is about sustaining physical activity habits through key transitions in life and encouraging those who do some physical activity to do some more activity, more often.*

- To improve opportunities to participate, progress and achieve in sport

*This outcome is about developing and supporting an outstanding sporting facility at all levels, motivating individuals to get involved and enabling the broadest range possible of people to participate, progress and achieve in sport.*

- To attract and retain young adults

*We want our children and young people to experience the joy of sport and develop positive attitudes to active living. This outcome is about ensuring all Nairn's children and young people develop the physical confidence and competence required for a foundation of lifelong participation in physical activity and sport.*

**(c) What need or opportunity will the project address? How do you know there is local support for the project?** *Please provide evidence of community support with the application i.e., letters of support/consultation reports*

Nairn Sports Club is a prime example of a local group understanding a need and working hard to meet that need. By expanding the facilities at Nairn Sports Club, we are demonstrating a strong feeling of social responsibility within the community in our area of expertise.

All the facilities at Nairn Sports Club are open to members and non-members and very much a community environment where we listen to what the members want. All our users are encouraged to talk to staff, complete feedback forms about any concerns or suggestions for improvement they may have. We also work closely with sporting groups in the community and see their feedback. They may also post comments on our Facebook page. We strive to build on the success we have already achieved at the club and it's important that we make being active easy, affordable, accessible and part of our normal routine.

Approximate 1760 pupils are enrolled within Nairn Schools.

Attracting just 5% of these children to participate in tennis or outdoor activities would be another 88 juniors participating in sport. This encourages involvement from entire families, increasing memberships. It is a chance to attract and help develop the young people of Nairn into activities which teach etiquette, sportsmanship, teamwork and discipline. Being involved in programmes such as LTA PE Plans, Woman and Girls in sports campaigns, schools 'come and try sessions' will encourage children to take part in sport.

A wide variety of local sports groups contact us, looking to use the club for training. These include rugby, Nairn County Football, basketball, athletics, swimming club and netball. We are currently unable to accommodate all these requests due to demand on our hall, but we would have the option to accommodate outside during tennis down time. This will enable sports to take place all year long, no matter what the unpredictable weather may bring.

**(d) List the main activities to deliver the project including timescales – this will be the project delivery plan.** *Projects must be completed and claimed by the end of September 2022.*

Activity name	Achieved by (date)
Preparation Pressure washing	All work will be complete within a month. Require dry weather so aim to start in April, complete by May.
Extension area and excavate to reduce levels, lay new geotextile membrane to formation level, import, spread and compact free draining base stone, lay 1 layer of porous asphalt base material to finish at same level as existing asphalt.	

Edging, Sockets, Ground Anchor	
Fencing	
Lay surfaces	

**(e) In developing the project, please detail how you have considered the following:**

**Environmental impact** – *describe how you have taken into consideration how the project specifically addresses climate change/net zero ambitions.*

The company chosen will be based in Scotland and where possible, all products used for build will be environmentally friendly.

Having facilities locally on offer to the community, there is a subsequent benefit to the environment through a reduction in travel journeys and carbon footprint

Within the Sports club we are encouraging healthier lifestyles choices, e.g., educate to walk or cycle rather than take a car.

In 2022 our aim is to have an environmental champion who will encourage all our members to take part

E.g.: encouraging healthier lifestyles choices, e.g., educate to walk or cycle rather than take a car.

Gather old sports kit and drop off to high street retailers (M & S, H & M) who will upcycle, Trainers can be sent to Nike, Scale back on the number of tennis balls only used once, by purchasing stronger pressurised balls.

**Equalities impact** – *explain how you have taken groups with protected characteristics into account in the development of the project. How will you strive to ensure that no one is excluded or disadvantaged from benefitting from the project?*

We strive to ensure that every person in our community has the opportunity to participate in sports regardless of age, sex, sexual orientation, race, or political, religious or other opinion.

Physical activity and sport can also play a major role in improving outcomes and tackling inequalities across many different aspects of our lives and society. It's so important that we make being active easy, accessible, affordable and part of everyone's normal routine and help to motivate the broadest range possible of people to participate, progress and achieve in sport

The improved facilities will benefit all participants attending the Club. Our new build will be open plan allowing disabled people to move more freely, accessing the courts without assistance.

**(f) How will the project be supported after PBIP funding and what will be the lasting benefits?**

The completed project will provide an enhanced sporting and leisure facility for the local and wider community of Nairn.

In addition to the existing activities and services available through the Club, greater participation space will allow us to introduce a number of new initiatives and programmes currently not available within the area.

The enhanced infrastructure and provision of new activities will lead to greater membership numbers and increased income for the Club through membership fees and hire of the courts. This will contribute towards the long-term sustainability of the Club and allow the Club to continue to look at new and innovative ideas to help people become/stay active.

Membership subscription fees provide the largest revenue stream for Nairn Sports Club and therefore it is important to focus on how this will develop post expansion

When viewing the project for new outdoor facilities at Nairn Sports Club, it is important to reiterate that the ideal outcomes are two-fold.

The primary outcome will be to create improved facilities for members and the Nairn Community. Secondly, the club will have an increase in membership and in non-member facility use.

The first of these outcomes will generate very little in the way of additional revenue and have little effect on the operating profit.

Increased visit frequency and satisfaction by our existing members generates very little additional revenue income, but it should improve member experience, minimise risk of cancelled members and stem attrition.

The second outcome should generate increased revenue and growth. Utilising existing members is more cost-effective than wide reach marketing campaigns as they are our best salesforce. Approximately 50% of new members come from member referrals, friends and family, as well as lapsed members re-joining

Our existing management and staff are well able to manage an enlarged membership. If we can achieve the funding to transform our outdoor facility as outlined above, we can provide the intended benefits and improvements without incurring significant financial risks.

Prior to COVID, Within the last ten years, membership had increased by 127% and usage by 59%. We had a membership of 1013, with annual visits in excess of 40,000. We have a proven track record which shows that by continual improvements and innovative ideas, participation within the Club was evolving year on year.

### **(g) Please outline how the project fits with local plans and strategies**

Within the Highland wide Local Development Plan, the Council's long-term aim for open space provision is for:

- . Areas of local open space that are accessible by foot and linked to a wider network
- . Fit for purpose greenspaces and sports facilities that support and enhance biodiversity
- . High quality, accessible, fit for purpose open spaces help to enhance the Highland area as a place in which to live and work. They can enhance the feel of the local area and provide opportunities for people to meet up and take part in physical activity.

The adopted Inner Moray Firth Local Area Action Plan (20-year plan) specifically mentions the following examples of eligible activity under the Outcome "People have better access to local services and activities":

Projects that develop local services and activities, in particular:

- b) clubs that provide sports, health and wellbeing activities and services
- e) services and activities which promote inclusion and wellbeing/reduce isolation
- g) removing or minimising barriers or disadvantage to services/activities

As stated earlier in 4.3(b) our reasons for going ahead with the outdoor development meet the criteria set out in the local plans and strategies. The provision of access to local services and activities is vital to improving the quality of life in communities.

<b>4.4 Does the project require planning permission or statutory regulatory consents?</b>	<b>NO</b>
<b>If YES, please detail below – if consents are in place, please provide evidence with the application</b>	
<b>Type</b>	<b>Date granted/expected</b>

**SECTION 5: BUDGET**

*This can be provided in a separate excel spreadsheet if preferred. Delete the example below before completing this section.*

<b>5.1 Main project expenditure</b>		
<b>Budget Heading</b>	<b>Detailed cost</b>	<b>Amount</b>
Construction	<b>Resurfacing and reconfiguration of courts at Nairn Sports Club Includes Drainage. Removing existing courts and fencing.</b>	£181,047
New Pathway	Pathway to allow all abilities access to MUGA £8694	£8,694
<b>TOTAL PROJECT COST</b>		<b>£189,741</b>

**5.2 Reasonableness of cost – how did you obtain project costs?**

We contacted a variety of companies, Doe Sports, Sportex, Leisure Tech, Soft Surfaces, Sportssoft, Ecosse Sports, Novasports along with various companies regards roofs for the courts too. Along with advice from Tennis Scotland.

All of the above was a mixture of phone calls and emails and they sent a variety of quotes and information

Doe Sports and Sportex - both based in Scotland, with work completed in the area and highlands, were the companies we concentrated on. They visited Nairn and sent quotes with various options (Doe installed the courts at Rothiemurchus and we took advice from Yvonne Burnie in charge of the project) Sportex laid the courts at Inverness Tennis Club, Ailsa Polsworth Manger provided feedback)

When it was agreed to lay 3 artificial grass and 1 polymeric, we made contact for quotes to provide an indication of pricing.

It is our intention once we know where we stand with funding to ask 3 companies to provide like for like quotes before choosing which company to go with.

Quotes are included within the application.

## **SECTION 6 – MATCH FUNDING**

### **6.1 Please give details of confirmed match funding if applicable:**

*If match funding is confirmed, please provide letters of awards with the application*

<b>Name</b>	<b>Date awarded/expected</b>	<b>Amount £</b>
Adapt & Thrive	April 2021	£75,000
Davidson Trust	Feb 2022	£50,000
Nairn Sports Club Contribution	Available Now	£30,000
<b>Total match funding</b>		<b>£155,000</b>
<b>PBIP Grant requested</b>		<b>£35,000</b>
<b>Total project cost</b>		<b>£190,000</b>

### **6.2 Will the project involve “in kind” support?**

*This should not be counted as confirmed match funding for the project*

No

**If yes, please detail:**

## **SECTION 7 – REVENUE GENERATION PROJECTS**

*For projects that will generate revenue, please submit a business plan and financial forecast with the application.*

### **7.1 Will the project generate revenue?**

Yes

**If yes, how will the revenue benefit the organisation? How will it be utilised?**

There is a cashflow attached with the application. All funds generated, pay for general running costs, heating, lighting, staff costs, repairs and investment back into the club.

### **7.2 Have you considered taking out a loan for the project?**

No

Please state your reasons:

As per the constitution the committee has made the decision in the past not to take on any borrowing. The committee shall have the authority to borrow finance on behalf of the Club, subject to the agreement, by a simple majority, of an Annual General Meeting or Special General Meeting

## **SECTION 1: PROJECT SUMMARY**

<b>1.1 Applicant organisation</b>	Nairn River Enterprise - Operating as Green Hive	
<b>1.2 Project title</b>	Net Zero Nairn at Seaman's Hall	
<b>1.3 Project costs</b>	<b>Total cost of project</b>	£250,000
	<b>Match Funding</b>	Applications in progress
	<b>PBIP grant requested</b>	£25,000
<b>1.4 Project start date</b>	31st March 2022	
<b>1.5 Project end date</b>	30th September 2022	

<b>1.6 Which of the following programme objectives will the project meet?</b> <i>See guidance notes for further information.</i>	
1. Town centre revitalisation	<b>NO</b>
2. 20-minute neighbourhoods	<b>YES</b>
3. Community wealth building	<b>YES</b>
4. Net zero	<b>YES</b>
5. Wellbeing and inclusive economic development	<b>YES</b>

1

6. Tackling inequality and disadvantage	<b>YES</b>
7. Community ownership	<b>YES</b>

**SECTION 4: PROJECT DETAILS**

*Please refer to the Guidance Notes to complete this section. It provides important information, definitions, and examples to ensure you answer each section correctly.*

<b>4.1 Project location - include postcode</b>
Seaman's Hall, Harbour Street, Fishertown, Nairn - IV124PH
<b>4.2 Do you own the land/building, or a lease/control of asset is in place?</b> <i>Lease agreements must be for at least 10-years. Please provide evidence of ownership or lease with the application. If not in place, what are the arrangements to obtain this and by when?</i>
<b>Details:</b> Seaman's Hall is currently held under a Victorian trust agreement and is administered by the trustees of the Hall. Green Hive trustees have been working with the Hall trustees to develop plans for the Hall and for a transfer of ownership of the Hall to Green Hive. Our mutual aim is for it to be developed and retained for the future benefit of the community. There is a Memorandum of Understanding in place to reflect this which has been signed by both sets of trustees. The transfer itself is planned to take place between May and August, with independent legal support in place for both sets of trustees. We are confident, and it is likely, that Green Hive can take ownership during the lifetime of this project.  We are currently accelerating the legal advice (instigated this week through our supported partnership with HIE) and the progress needed with pre-conveyancing research, checks and investigations and the dated transfer of ownership, so we will be in a position to draw down the funds if they should be granted.  Support from the PBIP at this early stage would accelerate the community ambitions and potential uses and function of this community asset. It would contribute towards the installation of some basic amenities such as toilet facilities to make the building operational whilst we plan the longer term regeneration and improvement works. It would also help us to leverage grants from other funders by showing we had raised some match-funding early on and importantly enable us to begin tangible community led action to begin regenerating the site.

### 4.3 The Project

(a) **Please summarise the project, explaining how it will achieve the funds' objectives as noted in 1.7, and list which outcomes it hopes to achieve.**

**Seaman's Hall** is a much-loved but under-utilised community asset in the Fishertown area of Naim. It is ideally situated a short walk from the coast and harbour area and is well connected via a short walk directly to the town centre. We want to regenerate and develop Seaman's Hall whilst preserving its rich community and historical heritage. Our ambitions are to create an environmental sustainability and community hub. This will deliver education, opportunity and local direct action to achieve mutually supporting environmental and community objectives, including the provision of employment and training opportunities and the promotion of active travel and healthy, sustainable and environmentally friendly lifestyles.

This involves:

- Completing the current development stage funded by Highland Council (£25,000) PBIP 2021 by the end of April 2022
- Securing 'enabling costs' to upgrade key infrastructure such as toilets and heating to enable us to take ownership, occupy and start supporting groups and individuals from the community to begin using the building (£50,000)
- Further regenerating and improving the Hall at an estimated cost of £200,000
- Recruiting specialist staff to raise the necessary funding to open the fully regenerated Net Zero Naim community hub to the public within the three year period.

**We are asking for a contribution towards the 'enabling costs' from the PBIP. This equates to 50% of what we feel is needed for the next phase of the work based on our considered estimates and that of our consultants working with us.** We are in the process of obtaining fully costed quotes for the works (drawing on our existing development consultants) and more detailed cost assessments of individual improvement works.

**A £25,000 contribution is 10% towards the £250K funding the hall will need longer term** based on initial assessments and will help us make further progress with key improvements, maintain momentum and help leverage support from other funders. For example, we estimate that fully accessible toilets could be affordably sourced and installed for the £25K funding request and once accurate estimates are received potentially other more minor enabling improvements could also be put in place. It is also feasible for a renewable heating source to be installed for £25k.

(b) **How will the project benefit local communities and surrounding locality areas? Who will benefit from the project?**

Seaman's Hall is a community building which once brought back into life would be open to everyone living in the Naim community and to visitors. The current population of Naim is 13,456 (Naim & Cawdor based on Scottish Government figures). Conservatively assuming at least 20% of the town's residents benefit from the activities of Seaman's Hall and use the facilities this would result in 2,691 beneficiaries. We are currently running a community consultation on future use of the Hall. Initial responses show strong support for the Hall's redevelopment as a community hub (see below).

This project will support the growing and expanding team and assets of Green Hive available to the local community. We are conscious of the impact Covid has had on Nairn and Nairnshire, as elsewhere in Highland, on physical and mental health and employment among other things and know from our work so far that we can directly help those people most affected. We believe Seaman's Hall can become a sustainability and community hub supporting Nairn's recovery with a Green Recovery, delivering genuine social and climate change.

Your funding will support us to make significant progress with improving a key community asset locally. Longer term we are clear that Seaman's Hall and the community and environmental activities which will take place there will deliver the following outcomes:

**A better sense of community**

- People will be more engaged
- People will feel there are fewer barriers to participation
- The town will be more prosperous

**Positive environmental action**

- Increased biodiversity
- Cleaner green spaces
- People find it easier to recycle and reuse

Finally, there is a real issue with public and accessible toilets in the harbour area of the town for the local community and people who visit and work in the town. If the PBIP funds could be directed to specific improvements such as installing accessible toilets in Seaman's Hall (a community building which would be open to the public, once staffed) this would go some distance to alleviating the local toilets issue in that area of town.

**(c) What need or opportunity will the project address? How do you know there is local support for the project?** *Please provide evidence of community support with the application i.e. letters of support/consultation reports*

We have attached a wide variety of letters of support from individual councillors, Emma Roddick MSP and other key local people and potential partners who are all energised to work with us and support our ambitions. We have a strong focus on collaboration and have extensive informal working relationships with a range of local partners who can support this work. We have contracts in place with Oberlanders Architects and Community Enterprise until the end of April and a Cost Consultant whom we will draw upon to accurately cost the works.

Highland Council's own recovery planning from the pandemic has a priority for action on climate change and carbon clever measures which this project would directly address. The Nairn and Nairnshire Community Planning Partnership has a focus on building community resilience, community development and activities which promote cohesion and collaboration.

Consultants, Community Enterprise, are in the early stages of a significant community engagement exercise on the future of Seaman's Hall, which includes an open day for interested parties at the Hall on Feb 5th. There is also a survey which is aiming to reach 250 people and through a combination of engagement methods we are confident in demonstrating need and support for the project by April 2022. For example, of the participants who have so far completed the survey (n=40) 89% in principle support the transfer of Seaman's Hall to

Green Hive, which has been backed up by 1:1 engagement interviews recently conducted. Additionally, respondents top three requests of the future hall are, so far:

- A meeting place for all (75%)
- Education and learning (64%)
- A catalyst for environmental protection (61%)

Furthermore, early survey data tells us that:

- 93% of people thought it would enhance the town's environment
- 93% of people thought it would create a more useful space for the community
- 86% of people thought it would reduce isolation and bring people together

**(d) List the main activities to deliver the project including timescales – this will be the project delivery plan.** *Projects must be completed and claimed by the end of September 2022.*

Activity name	Achieved by (date)
Seaman's Hall: Cost Consultant visit for accurate assessment and cost options for improvement works	March 2022
Working with existing consultants to accurately cost options and agree for the best value capital spend of PBIP funds for improving the Hall including one or more of: Heating, accessible toilets, lighting, external maintenance and improvements such as stone pointing, gutter maintenance	April 2022
Legal research, conveyancing and transfer of ownership of the hall to Green Hive	August 2022
Chosen improvement works completed with targeted enabling costs e.g. accessible toilet installation	Following ownership

**(e) In developing the project, please detail how you have considered the following:**

**Environmental impact** – *describe how you have taken into consideration how the project specifically addresses climate change/net zero ambitions.*

Our ambitions for Seaman's Hall are to develop it into a community hub with a focus on environmental action, education and awareness-raising leading to more positive action to address climate change. All of the future activities either taking place there or being co-ordinated from there, such as beach cleans, litter picks, e-bike hire and recycling activities will support Nairn's Net Zero ambitions. The working name for this project is therefore called Net Zero Nairn at Seaman's Hall.

Furthermore, Oberlanders, the architectural consultants working with us on the development phase, have already completed an early analysis of the building including its environmental impact and the opportunities and constraints of an old building like this situated next to the river. SEPA flood risk has been analysed as well as improving thermal efficiency, airflow and ventilation, energy reduction as well as renewable energy sources being installed to minimise the environmental impact of the works themselves as well as the future operating costs and sustainability of the site.

**Equalities impact** – explain how you have taken groups with protected characteristics into account in the development of the project. How will you strive to ensure that no one is excluded or disadvantaged from benefitting from the project?

Green Hive is an inclusive organisation and strives to reach out and work with all sectors of the wider Nairn and Naimshire community. Specifically in relation to Seaman's Hall we are aiming to design and develop the space based on key principles of it being accessible, welcoming and inclusive to everyone in Nairn. A place where anyone and everyone can come through the door to find out more.

The existing community engagement work and business planning being conducted by Community Enterprise involves a survey, meetings and individual conversations with groups, organisations and individuals including groups with protected characteristics for their views on the development of the Hall.

For example, a recent conversation took place between Community Enterprise and Nairn Academy regarding pupils with additional support needs and the stresses and difficulties they face in their school and home environments and how a community space focused on environmental action could provide meaningful activities for this group. Furthermore we have existing and long standing partnerships working with Nairn Academy and Hillcrest Nursing Home whom we have worked with for some years to support groups of individuals with protected characteristics. Once ready, Seaman's Hall will be suitable for various groups including nascent groups such as Dementia Friendly Naimshire.

We have an Equalities policy as part of a comprehensive suite of policies. Our HR and Health and Safety policies and practices are independently audited by Citation Limited.

In August 2021, we also received a significant three year grant from the Volunteer Support Fund to grow and develop our volunteer group and specifically to try to encourage people from hard to reach and under-represented communities and/or people living with a disability or other protected characteristics to become actively involved in our projects. This not only shows financial support for a diverse group of participants but also our desire to ensure that everybody can play their part and volunteer with us.

**(f) How will the project be supported after PBIP funding and what will be the lasting benefits?**

We have a robust track record in raising operating funds, growing our organisation's income year on year. We are also building income streams from trading which will contribute to our sustainable development. For Seaman's Hall we are in the process of raising funds and having early stage conversations with a range of potential funders whom we are confident will contribute to the significant capital costs associated with improving the Hall including funding applications currently pending. Our consultants are tasked with generating a sustainable business plan for the operation of the Hall beyond the initial investment phase of the capital improvement works.

**(g) Please outline how the project fits with local plans and strategies**

As we begin 2022 and with Covid restrictions currently retreating the recovery objectives for the town are becoming ever clearer with experience and through consultations and dialogue with the Community Planning Partnership, Highland Council, NHS, HIE and others. We are still operating in volatile and uncertain times with rising costs of living and a

pending energy crisis made worse by the global costs of gas. We are all needing positive community action.

This project would contribute to the shared objectives amongst public and third sector organisations as we all work together to navigate our community through this year to become stronger, more resilient and take action on climate change.

Here, for example are the priorities identified by NHS Highland for the third sector:

- Activity and services to improve social connectedness, including those which tackle loneliness and social isolation.
- Community development which promotes cohesion and collaboration in, and building resilience for, local health and wellbeing needs. (Local being a defined community, geographic or thematic)
- Activity and services that support vulnerable individuals to live well within their community, including those that promote independence and living longer within community settings.
- Activity and services that support people with long term health conditions to live well.
- Activity and services which promote and support volunteering and community led approaches to health and wellbeing

Similarly, here are priorities set out by Highland Council in its recovery planning:

- Community measures to tackle inequality and poverty (particularly acute in two SIMD areas of Nairn)
- Recruitment and job retention to help young people and prevent out-migration
- Climate change and carbon clever measures
- Community measures to tackle inequality and poverty (particularly acute in two SIMD areas of Nairn)
- Recruitment and job retention to help young people and prevent out-migration
- Climate change and carbon clever measures

For the Nairn and Nairnshire Community Planning Partnership a particular concern is to build sustainable recovery from the ground up through partnership with the third sector, capitalising on existing skills and capacity rather than introducing untested initiatives. This project builds upon Green Hive's established practice and extends its reach into a community beleaguered by the pandemic. The project will enhance the public sector working with the third sector to bring a much loved asset (at risk of falling into disrepair) into a new and exciting future focused on bringing people together, positive environmental action and community cohesion.

<b>4.4 Does the project require planning permission or statutory regulatory consents?</b>	<b>Yes</b>
<b>If YES, please detail below – if consents are in place, please provide evidence with the application</b>	
<b>Type</b>	<b>Date granted/expected</b>
Internal improvements such as installing toilets will require building warrant consent, installing renewable energy heating, because of an external unit will also require building warrant consent and Conservation area consent.	To be applied for once building is in Green Hive ownership





## **SECTION 1: PROJECT SUMMARY**

<b>1.1 Applicant organisation</b>	Naim River Enterprise - Operating as Green Hive	
<b>1.2 Project title</b>	Net Zero Naim with Seavolution	
<b>1.3 Project costs</b>	<b>Total cost of project</b>	£27,245
	<b>Match Funding</b>	£0 - see notes below
	<b>PBIP grant requested</b>	£27,245
<b>1.4 Project start date</b>	1st March 2022	
<b>1.5 Project end date</b>	30th September 2022	

### **1.6 Which of the following programme objectives will the project meet?**

*See guidance notes for further information.*

1. Town centre revitalisation	<b>NO</b>
2. 20-minute neighbourhoods	<b>YES</b>
3. Community wealth building	<b>YES</b>
4. Net zero	<b>YES</b>
5. Wellbeing and inclusive economic development	<b>YES</b>
6. Tackling inequality and disadvantage	<b>YES</b>
7. Community ownership	<b>YES</b>

## SECTION 4: PROJECT DETAILS

Please refer to the *Guidance Notes* to complete this section. It provides important information, definitions, and examples to ensure you answer each section correctly.

<b>4.1 Project location - include postcode</b>
Nairn - IV125QW
<b>4.2 Do you own the land/building, or a lease/control of asset is in place?</b> <i>Lease agreements must be for at least 10-years. Please provide evidence of ownership or lease with the application. If not in place, what are the arrangements to obtain this and by when?</i>
<b>Details:</b> Green Hive leases the community workshop from Highland Council. Lease agreement is attached. We have every expectation that we will be extending our lease and lengthening it when the current lease agreement comes up for renewal.
<b>4.3 The Project</b>
(a) <b>Please summarise the project, explaining how it will achieve the funds' objectives as noted in 1.7, and list which outcomes it hopes to achieve.</b>  <b>Seavolution</b> is a community-based recycling and pollution reduction project focused on marine plastics along Nairn's beaches and waterways. Volunteers will be supported to collect waste plastic from the environment and sort this using innovative mobile infrared spectrometers ready for recycling, re-use and upcycling into new products in our existing, award-winning community workshop. People will find it easier to recycle and learn skills in micro-recycling and waste as a commodity within the circular economy. The local environment will be cleaner with less pollution and less waste going to landfill leading to a positive environmental impact and greater local biodiversity.

**(b) How will the project benefit local communities and surrounding locality areas? Who will benefit from the project?**

Local volunteers will benefit from being purposefully involved in marine plastic collecting and repurposing. Our litter pickers and beach cleaning volunteers report they experience both pride and satisfaction in clearing an area of litter and plastic pollution. Additionally, volunteers will be educated in the various types of plastics which pollute our waterways and the Firth and will be supported to re-purpose these in our workshop where possible. The scanners add tremendous value because they enable people to identify (and therefore, learn about) different plastics, sort them and either turn them into reusable products or recycle the plastic appropriately. It means Green Hive has the potential to grow its activities since we won't have to limit our sources of recycled plastics.

People will find it easier to recycle and learn skills in micro-recycling and waste as a commodity within the circular economy. The local environment will be cleaner with less pollution and less waste going to landfill leading to a positive environmental impact and greater local biodiversity.

The project itself will additionally benefit the marine and waterways environment and habitats. It will contribute to greater biodiversity by reducing plastic pollution. It will also benefit the wider community through environmental improvement and community action to address a growing problem.

If funded this would be the first volunteer community coastal recycling project in the UK adopting this innovative technology to do 'smarter' beach cleans resulting in circular economy craft making. It is feasible to produce a recycled plastic bench using some of the marine plastics collected during this project as a showcase volunteer produced item. You can [see an example of this on our website here](#).

**(c) What need or opportunity will the project address? How do you know there is local support for the project?** *Please provide evidence of community support with the application i.e. letters of support/consultation reports*

The plastic recycling project based at our community workshop has contributed significantly to Naim winning the Climate Town Award in 2021 with Scotland Towns Partnership and the volunteers which have supported the project since its inception over two years ago were recognised with the Queen's Award for Voluntary Service in 2020. If funding is forthcoming, the Seavolution project would enable this initiative, the volunteers and its supporters and partners to actively reach out into the marine environment and waterways to specifically tackle marine pollution. This would be a completely new direction in terms of our recycling capabilities and would tackle a major problem which volunteers on the project have previously identified.

We have attached a wide variety of letters of support from individual councillors, key members of the local community and potential partners who are all energised to work with us on this innovative project using state of the art and only recently available handheld plastic scanners. We do not have formal partnership agreements in place but do have a strong focus on collaboration and have extensive informal working relationships with a range of local partners who can support this work.

Highland Council's own recovery planning from the pandemic has a priority for action on climate change and carbon clever measures which this project directly addresses. The Naim and Nairnshire Community Planning Partnership has a focus on building community resilience, community development and activities which promote cohesion and collaboration. This project brings together volunteers from various parts of the local community to work together, to be healthier and bring about a healthier environment.

To bring our work into tangible context we organised one large beach clean in the covid year of 2021 and we had 66 volunteers recovering 40 black bags of plastic and waste pollution from Naim's beaches. Whilst to the untrained eye the beaches might look clean they contain various hot spots of litter and waste plastic, fishing rope and other waste which enters the river system and regularly ends up on the beaches. If we don't take action the plastic and other waste pollution in our waterways and on our beaches will get worse which is going to negatively affect people who live in and visit Naim and the local wildlife.

**(d) List the main activities to deliver the project including timescales – this will be the project delivery plan.** *Projects must be completed and claimed by the end of September 2022.*

Activity name	Achieved by (date)
Seavolution scanners purchase	End of March 2022
Staff and volunteer training rounds	Monthly throughout
Purchase of beach cleaning equipment and sundries	End of March 2022
Co-ordinate with supporting partners/groups up to 10 beach cleans	End of September 2022
Lead plastic recycling and upcycling workshop product creation	Weekly throughout

**(e) In developing the project, please detail how you have considered the following:**

**Environmental impact** – *describe how you have taken into consideration how the project specifically addresses climate change/net zero ambitions.*

This marine plastics recycling is an example of the circular economy in action. It is an environmental and community project which will actively move Naim towards its ambitions for the journey towards Net Zero. Specifically it will work on environmental improvement to beaches and water courses, some of which are either in a protected conservation area (in Fishertown) or under the management of the Common Good.

**Equalities impact** – *explain how you have taken groups with protected characteristics into account in the development of the project. How will you strive to ensure that no one is excluded or disadvantaged from benefitting from the project?*

Green Hive is an inclusive organisation and strives to reach out and work with all sectors of the wider Naim and Nairnshire community. We will draw upon relationships with local partner organisations and public bodies in ensuring a wide range of local individuals and groups can be involved. For example, we anticipate supporting and resourcing local

groups to lead and conduct their own beach cleans using our guidance, training and equipment but in a way that works for them.

In August 2021, we also received a significant three year grant from the Volunteer Support Fund to grow and develop our volunteer group and specifically to try to encourage people from hard to reach and under-represented communities and/or people living with a disability or other protected characteristics to become actively involved in our projects. This not only shows financial support for a diverse group of participants but also our desire to ensure that everybody can play their part and volunteer with us.

**(f) How will the project be supported after PBIP funding and what will be the lasting benefits?**

We are seeking PBIP funds to kickstart this innovative new direction for our plastics work. The project will be sustained and extended by drawing on a mix of charitable income plus self-directed support and contracts associated with plastics recycling. These will additionally be supported by any products we are able to sell. We aim to continue to run this project long term through this diverse mix of charitable and enterprising funds. We have already submitted applications to the Davidson's Trust and SSE's Sustainable Development Fund for long term financial support. Should the PBIP application be successful we anticipate talking to both of these funders to fund the work for the next three years after the PBIP funds have been spent. See notes below.

**(g) Please outline how the project fits with local plans and strategies**

As we begin 2022 and with covid restrictions currently retreating, the recovery objectives for the town are becoming ever clearer with experience and through consultations and dialogue with the Community Planning Partnership, Highland Council, NHS, HIE and others. We are still operating in volatile and uncertain times with rising costs of living and a pending energy crisis made worse by the global costs of gas. We are all needing positive community action.

This project would contribute to the shared objectives amongst public and third sector organisations as we all work together to navigate our community through this year to become stronger, more resilient and take action on climate change.

Here, for example are the priorities identified by NHS Highland for the third sector:

1. Activity and services to improve social connectedness, including those which tackle loneliness and social isolation.
2. Community development which promotes cohesion and collaboration in, and building resilience for, local health and wellbeing needs. (Local being a defined community, geographic or thematic)
3. Activity and services that support vulnerable individuals to live well within their community, including those that promote independence and living longer within community settings.
4. Activity and services that support people with long term health conditions to live well.
5. Activity and services which promote and support volunteering and community led approaches to health and wellbeing

Similarly, here are priorities set out by Highland Council in its recovery planning:

1. Community measures to tackle inequality and poverty (particularly acute in two SIMD areas of Nairn)
2. Recruitment and job retention to help young people and prevent out-migration
3. Climate change and carbon clever measures

For the Nairn and Nairnshire Community Planning Partnership a particular concern is to build sustainable recovery from the ground up through partnership with the third sector, capitalising on existing skills and capacity rather than introducing untested initiatives. This project builds upon Green Hive's established practice and extends its reach into a community beleaguered by the pandemic. The project will provide volunteering opportunities, introduce people, including the vulnerable, to new technical and teamworking skills and help grow Nairn's action on climate change.

This project will be a much needed short term stimulus of positive environmental action and community action during the key spring and summer months and be the launchpad for further longer term activities which local people can engage with to support their own well-being and the environment they live and work in.

<b>4.4 Does the project require planning permission or statutory regulatory consents?</b>	<b>Yes</b>
<b>If YES, please detail below – if consents are in place, please provide evidence with the application</b>	
<b>Type</b>	<b>Date granted/expected</b>
We will make and put in place the applications for permissions to conduct the beach cleans as we have done with previous Green Hive organised beach cleans.	One month prior to the first beach clean

## **SECTION 5: BUDGET**

*This can be provided in a separate excel spreadsheet if preferred. Delete the example below before completing this section.*

<b>5.1 Main project expenditure</b>		
<b>Budget Heading</b>	<b>Detailed cost</b>	<b>Amount</b>
Plastic scanners	Three infra-red mobile plastic scanners and carry/protective cases	£8,500
Beach cleaning equipment	100 hairpin litter pickers, 100 GreenHive shoulder bags for litter collection, 100 gloves and sundry black bags and rubble bags, trolley for transporting rubbish from the beach locations	£2,000
IT and sundries	Laptop and phone for Enterprise Project Assistant to use on location and at the workshop. New plastic mold for workshop spacers for bench production.	£950
Volunteer costs	Recruitment, training, support, travel and subsistence for up to 100 people (approx. £23/p/p)	£2,300

Overheads	10% contribution to Workshop overheads where the recycling activities take place and is the main staff/volunteering office space	£2,040
Staff time to manage and support the project delivery	6 months of Staff time (April-Sept inclusive) for Enterprise Project Officer (£6,732). 5 Months staff time for Enterprise Project Assistant (role currently funded until end of April by Kickstart Scheme £4723)	£11,455
<b>TOTAL PROJECT COST</b>		<b>£27,245</b>

<b>5.2 Reasonableness of cost – how did you obtain project costs?</b>
<ul style="list-style-type: none"> <li>• Plastic scanners are estimates of costs based on the assumption we can purchase from current suppliers advertising online. We would need three mobile scanners, one based at the workshop and two for our use on the beaches and with partner organisations. We would also need to purchase the batteries and carry cases for safe transit/storage of the machines.</li> <li>• Beach cleaning equipment costs are surprisingly expensive and these costs are based on our previous purchases of similar equipment. We aim to recruit 100 participants and supply them with their own kit for covid reasons and for sustainability - so that they can continue to do litter picking beyond the life of the project</li> <li>• IT - currently the assistant lacks a laptop and mobile phone which would be needed for this project. We are a google compliant company for security and effectiveness and once again these costs mirror recent purchases of similar equipment. We require a new mold for making recycled plastic 'spacers' for the production of the benches associated with this project.</li> <li>• Volunteer costs - we have estimated a range of volunteer costs associated with recruiting and training the volunteers to ensure they take part safely and within project delivery guidelines. And we have estimated reasonable travel and subsistence costs based on up to 10 beach cleans happening. We have planned for a conservative £23 per person for volunteer costs.</li> <li>• Overheads: the project will be based at and delivered from our workshop and so we have added in a reasonable contribution (10%) to the overheads associated with running the workshop (heating, energy costs etc.) and possibly needing to open more frequently to cover additional weekend activities.</li> <li>• Staff costs: Currently there is no dedicated staff funding specifically to cover Andy MacVicar's post and he would be responsible for leading and delivering this funded project</li> </ul>

for 6 months. He would be supported by an assistant who is already in post but is funded by the Government Kickstart Scheme until May 2nd 2022. By funding this post for a further five months it would enable an extension to this employment whilst providing key support to the project delivery ambitions.

<b>6.1 Please give details of confirmed match funding if applicable:</b>		
<i>If match funding is confirmed, please provide letters of awards with the application</i>		
<b>Name</b>	<b>Date awarded/expected</b>	<b>Amount £</b>
<p><b>The Davidson's Charitable Trust</b>            We have submitted an application to this local trust giving the trustees three possible options for supporting Green Hive this year, including costs to develop and deliver Seavolution. We are expecting a decision on our application from Davidson's during February 2022. Should the PBIP application be successful we would notify Davidson's that 6 months of funding has been secured. This may support them to consider funding Seavolution longer term beyond the PBIP funds or supporting our other suggested projects instead.</p>	<p>Expecting decision in February 2022</p>	<p>£43,923</p>
<p><b>SSE Renewables Sustainable Development Fund:</b> We have submitted a large and multi faceted application to this fund which includes costs for Seavolution to run for three years. If this PBIP is successful we would notify the SSE fund and amend the budget accordingly. The SSE fund, if successful, will ensure the longevity of the project for three further years.</p>	<p>Expecting decision by April 2022</p>	<p>£73,989</p>
<b>Total match funding</b>		<b>£0</b>

**6.2 Will the project involve “in kind” support?**

*This should not be counted as confirmed match funding for the project*

No

**SECTION 7 – REVENUE GENERATION PROJECTS**

*For projects that will generate revenue, please submit a business plan and financial forecast with the application.*

**7.1 Will the project generate revenue?**

Yes

**If yes, how will the revenue benefit the organisation? How will it be utilised?**

The project will involve crafting plastic items, such as our recycled bench, from marine waste plastics for sale in retail outlets and from our online shop. The modest amount of income we expect to result from these sales will contribute to the future costs and sustainability of the workshop beyond this project.

**7.2 Have you considered taking out a loan for the project?**

No

**Please state your reasons:** We already have a loan in place for the workshop for the heating, lighting and windows we purchased previously.