

## Agenda Item 5iiiia.

### The Highland Council

#### Recruitment Panel: Interim Chief Executive

Minutes of Meeting of the **Recruitment Panel: Interim Chief Executive** held in the Leader's Meeting Room, Council Headquarters, Inverness on Wednesday, 11 January, 2023 at 9.00 a.m.

#### Present:

Mr R Bremner  
Mr A Christie  
Mr B Lobban

#### Officials in attendance:-

Ms E Barrie, Head of People, Resources & Finance Service  
Mr A MacInnes, Committee Officer, Performance and Governance Service

#### 1. Appointment of Chair

Mr B Lobban was unanimously appointed as Chair of the Panel.

#### 2. Apologies for Absence

There were no apologies for absence.

#### 3. Declarations of Interest

There were no declarations of interest.

#### 4. Exclusion of the Public

The Panel **RESOLVED** that, under Section 50A(4) of the Local Government (Scotland) Act, 1973, the public be excluded from the meeting for the following item on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 7A of the Act.

#### 5. Interim Chief Executive

There had been circulated to Members only Job Description/Person Specification, candidate applications; a summary list of applications and key criteria matrix for the post of Interim Chief Executive. The Panel were invited to shortlist candidates for interview. The format of the interviews, presentation topic, interview questions were discussed.

Following consideration, the Panel **AGREED** to shortlist 4 candidates for interview:

#### 6. Interview Date

The Panel **NOTED** that interviews of shortlisted candidates for the post of Interim Chief Executive would take place on Thursday, 19 January 2023 at 10.00 a.m. in Council Headquarters, Inverness.

The meeting ended at 9.40 a.m.