Agenda Item 2iii.

Jenny Valentine, Frances Mathewson, Iain Templeton, Iain McKenzie, Cathy Steer, Brian McKirdy, Caroline Robertson, David Reid, Beverley Horton In attendance: Aileen Trappitt (Minutes) Agenda	ibeth Smart, Andrea Broad, nette Douglas				
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1 Molecome I Cothy welcomed averyone to the mean					
was extended to Kate and Jenny.	-				
2. Minutes: Accepted as a true and accurate account of the	he meeting held on the 23 rd				
of August					
Actions: All previous actions are on the Agenda.					
Bullet points of discussion:					
 The partnership extended its thanks to Eve MacLeod for 					
work of the partnership and wished Eve all the best in l	her new post.				
3. Development Session					
Bullet points of discussion:					
 Debbie highlighted the Terms of Reference, which had 					
the ADP Partnership Delivery Framework and also loca					
accountability structures and asked the group for sign of					
 Thanks were extended to Liz Smart, lain McKenzie and 	d Iver Forsyth for the work				
on the ToR					
Membership of the group was discussed and included					
we don't currently have representation from Mental He	alth, The Crown Office, Fire				
and Rescue Service or the DWP.					
 There is a need to add a number of appendices, particular to a second provide the second provid					
governance and accountability. It would be good practi writing what the process is in relation to things like slipp					
authority, also investment and disinvestment procedure					
Action Points Lead / responsil					
Debbie to invite representation from Debbie Stewart					
the Community Justice Partnership,					
The violence against Women					
Partnership and the Child Protection					
Committee to the Strategy group.					
Debbie to strengthen the wording on Debbie Stewart	14 th February 2023				
inequalities					
Once the amendments have been Debbie Stewart	14 th February 2023				
made, the ToR will be brought back					
to the table for sign off					
4. Strategy/Partnership Development					
4.1 Self – Assessment and Improvement Plan					
Bullet points of discussion:					
Back in May the ADP took part in a test of change template for the Scottish					
Government, Ragging ourselves against five standards					
change the template has been amended.					

 Going forward the ADP will be required to report on the five standards on an annual basis Standard five was challenging to report on as it is about how we work with the integrated joint board, which we do not have in Highland. An improvement plan was developed on the back of the self – assessment. 4.2 Feedback from the Community Planning Partnership Bullet points of discussion: The Community Planning Partnership approved the Annual Report. Debbie will take the Self - Assessment to the next CPP meeting The Investment plan has also been approved. 4.3 Report to the Chief Officers Group Bullet points of discussion: The Self - Asseessment has gone to the Chief Officers group for sign off. It was highlighted that the ADP is unable to carry funding forward which can create challenges for long term planning. 4.4 Whole Family Learning Event 22/09/22 Bullet points of discussion: There was a joint learning event at the end of September with the children and young people (drug and alcohol) joint committee , the Child Protection Committee, the Integrated Children's Services Partnership, the lived experience panel and Scottish Government to raise awareness of and look at practical steps that we can takeforward to progress the whole family framework. This was a test of change with the aim of rolling out to other areas It was an online event and 109 people attended There was a joint event ond 109 people attended There was a point of yourg Peoples (drug and alcohol) committee along with a number of other strategic partnerships will lead on 4.5 Website Development / Survey Results Bullet points of discussion: A spart of the Website refresh, we circulated a survey to the partnership, Drug Death Prevention group and Lived Experience panel asking what	 annual basis Standard five was challenging to report on as it is about how we work with the integrated joint board, which we do not have in Highland. An improvement plan was developed on the back of the self – assessment. 4.2 Feedback from the Community Planning Partnership Bullet points of discussion: The Community Planning Partnership approved the Annual Report. Debbie will take the Self - Assessment to the next CPP meeting The Investment plan has also been approved. 4.3 Report to the Chief Officers Group Bullet points of discussion: The Self - Assessment has gone to the Chief Officers group for sign off. It was highlighted that the ADP is unable to carry funding forward which can create challenges for long term planning. 4.4 Whole Family Learning Event 22/09/22 Bullet points of discussion: There was a joint learning event at the end of September with the children and young people (drug and alcohol) joint committee, the Child Protection Committee, the Integrated Children's Services Partnership, the lived experience panel and Scottish Government to raise awareness of and look at practical steps that we can takeforward to progress the whole family framework. This was a test of change with the aim of rolling out to other areas It was an online event and 109 people attended There was a number of positive actions to take forward in Highland, which the Children and Young Peoples (drug and alcohol) committee along with a number of other strategic partnerships will lead on 4.5 Website Development / Survey Results Bullet points of discussion: As part of the Website refresh, we circulated a survey to the partnership, Drug Death Prevention group and Lived Experience panel asking what people would like to see on the website, what would improve it and encourage people to usse it more. The results included easy to find informati	•							
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•	Debbie to take the Self -	Debbie Stewart			
_	Assessment to the next CPP				
	meeting.	Aileen Trappitt			
•	The support team to take the				
	website development forward.	Debbie Stewart			
•	Debbie to write to the Scottish				
	Government to ask to be included in				
	the consultation for Phoenix Futures				
	Residential Rehab.				
5.	Performance Management				
	5.1 Dashboard				
Bullet	Points of Discussion :				
•	Information was circulated to the grou		, except for the		
	information on ABI's as it wasn't avail				
•	We have exceeded the target, mostly				
•	There has also been an increase in N		ough this is largely		
	due to the change in the way it is repo				
	5.2 MAT Standards Progress Report		mes Standard -		
Dullat	Opiate Substitute Treatment (OST)	larget			
	Points of Discussion :				
•	There are 10 MAT standards. Standa		edded by April 2023		
	and standards 6-10 the following year				
•	The first five are mostly focused aroun				
•	An Implementation plan has been sub				
•	A monthly report is produced for the N				
	to the Scottish Government, detailing made.	the work that is being d	one and the progress		
		of standards 1 E			
•	Bev provided a summary of the status		d for the NAAT		
•	We have recently been successful in Standards.	recruiting a strategic lea	ad for the MAT		
		portnore to request so	ma aunnart in		
 The support team will be in touch with partners to request some support in interviewing people for the experiential data collection 					
	5.3 Progress Reports – Partners and	Funded Projects			
Bullet	Points of Discussion :				
Dunot	Updates were circulated with the pape	ers ahead of the meetin	a and the aroun were		
•	asked for any exceptional reporting		g and the group were		
•	A new template has been provided. A	ny questions or feedbar	ck to be given to		
-	Debbie.				
Action	Points	Lead / responsible	Time scale		
•					
-	Development and Priorities - LEAP	1	1		
	Points of Discussion :				
• The lived experience panel continues to meet once a month. We have individuals					
and family members, whose experiences are quite different, so we are looking to					
	split the group.	· ····································			
•	If partners know of anyone who might	be interested in joining	the panel, please		
	pass their details on to Andrew or Del		1 / I		
Action	Points	Lead / responsible	Time scale		
		All			

•	Partners to pass on details of anyone who might be interested in initiate the papel to Androw					
7	joining the panel to Andrew					
7. Finance 7.1 Budget Statement						
	Points of Discussion :					
Duilet	David provided a summary of each fu	nding stream and the ov	erall position and			
•	forecast for the financial year.	nung stream and the ov				
	7.2 Slippage and Funding Proposals					
Bullet	Points of Discussion :					
•	Partners were invited to submit propo	sals by the 17 th of Nover	nber.			
•	A group of partners not involved in the proposals.	e proposals will then mee	et to score the			
•	There are options for any slippage at	the end of this process,	including adding to			
	the local improvement fund administe					
	out of area residential rehab places. I		st option would be to			
	increase the funding to HTSI for the lo	ocal Improvement fund.				
•	If we were able to carry some of the fi	unding forward it would g	give us more time to			
	plan.					
	7.3 Finance Group Membership					
Bullet	Points of Discussion :					
•		1	1			
Action	Points	Lead / responsible	Time scale			
•	Debbie to write out to members to	Debbie Stewart				
	invite them to sit on the scoring					
	panel.					
•						
8.	Drug Related Deaths					
	8.1 Drug Related Death Review Group	0				
Bullet	Points of Discussion :					
	Covered accessions hold even to the m					
•	Several cases were held over to the r	lext meeting due to lack	of Post mortem			
a	vailability.	n ta aam <i>i</i> laaa				
•	All of the remaining cases were know		fination on the			
•	There were a number of actions to tak	0	lication on the			
ρι	rovision of Naloxone and medication dis	spensing anangements.				
Bullot	8.2 Drug Death Prevention group Points of Discussion :					
 The minutes were circulated with papers ahead of the meeting. There was a presentation given by Eve MacLeod and Andrew Kyle on the Planet 						
 There was a presentation given by Eve MacLeod and Andrew Kyle on the Planet Youth project. Highlighting risk factors and protective factors. 						
 Naloxone training has been ongoing. The Eastgate Centre security staff have now 						
•	 Naloxone training has been ongoing. The Easigate Centre security star have now been trained and carry Naloxone with them 					
_	The Stay safe campaign will be runnin		edia again this			
•	festive season.	IS OF WER AND SOCIAL M	cuia ayani li lis			
8.3 Immediate Response team						
	·					
Bullet Points of Discussion :						
 Two out of three members of the team have been recruited, A nurse and a support worker. We are still in the process of recruiting a social worker. 						
_	 A more detailed update will be provided at the next meeting once the team is up 					
•	and running	eu al lite next meeting of	nce the team is up			
	anu running					

Action Poir	nts	Lead / responsible				Time scale	
9. Inde	9. Independent Chair						
9.1 Re	cruitment and Time	eline					
Bullet Poin	ts of Discussion :						
• The	e recruitment pack h	nas b	een updat	ed and w	ill go o	ut to adver	in the New Year.
Action Poir	nts	Lea	id / respon	sible		Time scal	е
10. Items f	or Noting						
Bullet Poin	ts of Discussion :						
• Ple	ase note the links ir	n the	agenda fo	r items o	f intere	st	
Action Points Lead / Res			ld / Respoi	nsible		Time Sca	le
10. Date and time of next meeting: 14 th February 2pm							
Notes/comments:							
Admin control	Minutes taken by: Aileen Trappitt	Draft sent to ordinator:				oved by dinator:	Sent to MAT Chair for approval:

Summary of action points

Agenda item	Action	Lead/responsible	Time scale
3	 Debbie to invite representation from the Community Justice Partnership, The violence against Women Partnership and the Child Protection Committee to the Strategy group. 	Debbie Stewart	
3	Debbie to strengthen the ToR wording on inequalities	Debbie Stewart	
3	 Once the amendments have been made, the ToR will be brought back to the group for sign off 	Debbie Stewart	
4	Debbie to take the Self - Assessment to the next CPP meeting.	Debbie Stewart	
4	 The support team to take the website development forward. 	Aileen Trappitt	
4	 Debbie to write to the Scottish Government to ask to be included 	Debbie Stewart	

	in the consultation for Phoenix Futures Residential Rehab.		
6	 Partners to pass on details of anyone who might be interested in joining the lived experience panel to Andrew or Debbie 	All	
7	 Debbie to write out to members to invite them to sit on the scoring panel. 	Debbie Stewart	