

	Partners to bring the paper to their Boards for approval with the final paper being signed off at the Community Planning Board on 20 December 2021.			
11.	Highland CPP Communications Plan Communications Leads from NHS Highland and The Highland Council to report how the Highland CPP Communications Plan could be progressed to the Community Planning Board on 20 December. An Annual Communications Plan to be developed for specific key focus areas.	Ruth Fry/Ruth Cleland Ruth Fry/Ruth Cleland	This was on hold until Community Planning Team in place. Review of approach to communications including website will form part of their remit, building on the outline Communications Plan and the work undertaken by HTSI on website development. <i>This forms part of the CPP Development Update at item 4 on the agenda.</i>	Green
20 December 2021				
8.	Highland Alcohol and Drugs Partnership (HADP) Annual Report 2020/21 and Funding Summary An update on progress in terms of assessing the impact of investments and establishing headline measures that would dovetail into the HADP's core indicators to be provided at the next meeting of the Board.	Elisabeth Smart/Debbie Stewart	A verbal update to be provided.	Green
9 December 2022				
4.	Highland Adapts Update A further update to be provided in 6 months' time.	Harper Loonsk	Report to be presented to the December Board.	Green
5.	Highland Environment Forum: Report on activities and opportunities for future action The Regional Skills Planning Lead, SDS, to instigate discussions with Becky Shaw, NatureScot, and other relevant officers, including the Area Manager – Caithness and Sutherland,	Stephen Sheridan	A verbal update will be provided.	Green

	HIE, regarding promoting the opportunities that existed in terms of peatland restoration.			
6.	Cost of Living Workshop Feedback A representative of Social Security Scotland to be invited to attend a future meeting of the Board to discuss what they were doing in relation to the cost of living crisis.	Eann Sinclair	Added to the list of items for the December Board.	Amber
8.	Presentation: “My Life in the Highlands and Islands” Survey The Council’s Head of Development and Regeneration, Allan Maguire, to be invited to attend a future meeting of the Board to discuss the Strategic Housing Investment Plan. The possibility of establishing a CPP SharePoint site to enable the storing/sharing of information to be explored.	Stuart Black/Eann Sinclair CPP Senior Officers Group	Discussion has taken place - invitation to be extended to December Board. This forms part of the CPP Development Update at item 4 on the agenda.	Amber Green
11.	Review of Strategic Risk Register Risk owners/leads to be identified for the next meeting, particularly in respect of the risks currently scored red, namely, Covid Resilience and the Cost of Living Crisis.	CPP Senior Officers Group	Completed – updated Risk Register at item 5 on the agenda.	Green
22 June 2023				
3.	Action Tracker A report to be presented to the next meeting of the Board with a view to formalising the governance arrangements in respect of the various groups that form part of the CPP structure, particularly in relation to approval of Terms of Reference and recruitment of independent Chairs.	CPP Senior Officers Group	This will form part of a wider report to the December Board on CPP Governance.	Green

<p>9.</p>	<p>Scottish Parliament Inquiry into Community Planning</p> <p>The report on the findings of the inquiry to be presented to the next meeting of the Board for consideration.</p>	<p>Alison Clark</p>	<p>On the agenda for the September Board.</p>	<p>Green</p>
<p>11.</p>	<p>Annual Report of the Director of Public Health</p> <p>The Director of Public Health to liaise with partners and come back to a future meeting of the Board with a proposed model as to how to approach prevention.</p>	<p>Tim Allison</p>	<p>Added to the list of items for the December Board.</p>	<p>Green</p>
<p>13.</p>	<p>“Leave No One Behind”</p> <p>Linked to item 11 above, the Director of Public Health to liaise with partners and come back to a future meeting of the Board with proposals as to how health inequalities could be addressed.</p>	<p>Tim Allison</p>	<p>Added to the list of items for the December Board.</p>	<p>Green</p>