

Agenda Item	6.
Report No	SCC/14/24

HIGHLAND COUNCIL

Committee: Sutherland County Committee

Date: 27 August 2024

Report Title: Dornoch Common Good Fund – Invitation to Pay Parking Scheme

Report By: Assistant Chief Executive - Place

1 Purpose/Executive Summary

- 1.1 The operational management costs to deliver the invitation to pay scheme at the site must be considered and approved by this Committee before being recharged against the Sutherland Common Good Fund.

2 Recommendations

- 2.1 Members are asked to **agree** that £956.00 costs incurred by the Council's Parking Enforcement Team to operate the invitation to pay parking scheme at the Sutherland Common Good sites is charged against the Sutherland Common Good Fund.

3 Implications

- 3.1 **Resource** – Financial implications are as outlined in this report. There are costs incurred by the Parking Enforcement Team in running the Invitation to Pay scheme at these sites on behalf of the Common Good Fund. These costs should be borne by the Common Good Fund.
- 3.2 **Legal** – This application of Common Good Funds will fall within the competency guidelines set out both in statute and in common law in relation to Common Good Funds.
- 3.3 **Community (Equality, Poverty, Rural and Island)** – No implications.
- 3.4 **Climate Change / Carbon Clever** – No implications.
- 3.5 **Risk** – No implications.
- 3.6 **Health and Safety (risks arising from changes to plant, equipment, process, or people)** – No implications.
- 3.7 **Gaelic** – No implications.

4 Income Generated to date

4.1 To date in 2023/24 the invitation to pay parking scheme at the site has generated £2705.28 of income all of which is paid to the Dornoch Common Good Fund:-

2023/24	Totals
Total transactions	3080
Gross Income	£2705.23

5 Costs to be recharged

5.1 The costs incurred by the Parking Enforcement Team in respect of the operation and maintenance of the 3 Nairn Common Good Fund invitation to pay parking sites are as follows:-

Item	Cost
Card Transaction and processing fees	£189
Maintenance agreements	£400
1 payment machine at £400 each per annum	
Staff Costs to retrieve cash and monitor sites 1.5 hours per week for 12 months	£367
Total costs	£956

Designation: Assistant Chief Executive - Place

Date: 10 July 2024

Authors: Shane Manning, Principal Traffic Officer

Background Papers: None

Appendices: None