

Highland Community Planning Board Risk Register

Date: August 2024

Risk Score	
20-25	Very High
12-16	High
8-10	Medium
1-6	Low

Risk ID & Date	Risk Category	Target Score		Risk Description	Untreated Probability	Untreated Impact	Untreated Score	Management Plan	Current Probability	Current Impact	Current Score	Risk Owner Review	Target Date	Risk Movement	Escalation	Risk Closure Date	Risk Owner	Risk Lead
		Risk Appetite	Risk Tolerance															
01/20— 23.01.2020	Public- Confidence	Cautious 8-10	Moderate 12-16	Risk Title: <u>Reputational</u> Risk Description: Community Planning Partnership fails to deliver broadly and specifically the Highland Outcome Improvement Plan Impact: Loss of public confidence	4	3	12	Current controls in place: Community Planning Board governance has been reviewed and refreshed this will provide enhanced understanding of how we are delivering and what gaps exist	3	3	9	(1) Date of Review: August 2024 (2) Review Notes —Ongoing review during reporting periods of 24/25 will identify any specific areas for concern and these will be priorities and actioned accordingly. (3) Further Controls Required (include action owner and date for completion):	Ongoing				CPP Board	CPP Chair
02/20 23.01.2020	Public Confidence	Cautious 8-10	Moderate 12-16	Risk Title: <u>Failure to deliver against strategic priorities - People, Place, Prosperity</u> Risk Description: Community Planning Partnership fails to deliver against the actions in the HOIP Delivery Plan Impact: Issues identified in the HOIP Delivery Plan are not tackled and outcomes for people and communities do not improve	4	4	16	Current controls in place: Working towards implementing new HOIP delivery structure Mitigation: New HOIP delivery structure will be in place for each action and monitoring to CPP Board in place. Each Cross-Cutting Theme has a sponsor at senior officer level	3	4	12	(1) Date of Review: August 2024 (2) Review Notes - Ongoing review during reporting periods of 24/25 will identify any specific areas for concern and these will be priorities and actioned accordingly. (3) Further Controls Required (include action owner and date for completion):	Ongoing				CPP Board	CPP Chair
03/20 23.01.2020	Service Delivery	Cautious 8-10	Moderate 12-16	Risk Title: <u>Commitment to Partnership Activity</u> Risk Description: Individual Partners not effectively committing to the function of Community Planning at all levels within organisations Impact: Loss of confidence/credibility within the Board and similar impact at a local level	4	4	16	Current controls in place: 2024 - 2027 HOIP is strategically aligned to Partners strategic plans, Partners take responsibility to ensure commitment is achieved to Community Planning at all levels	4	4	16	(1) Date of Review: August 2024 (2) Review Notes - Reflecting committing to Community Planning across an organisation as a whole (3) Further Controls Required (include action owner and date for completion):	Ongoing				CPP Board	CPP Chief Officers
04/20 23.01.2020	Service Delivery	Cautious 8-10	Moderate 12-16	Risk Title: <u>Joint Situational Awareness - Information Sharing</u> Risk Description: There is a lack of cross partnership data sharing to effectively fully understand where resources should be intelligently deployed to best address demand/need Impact: Failure to fully understand Threat, Risk and Harm impacts across the Partnership/Communities	4	4	16	Current controls in place: Actions have been identified within the revised HOIP delivery plan to support this Mitigation: Recognised need with Joint Needs Assessment and Mental Health and implemented Individual organisations have appropriate business intelligence processes/products and are able to plan/deliver as required but this needs enhanced	3	3	9	(1) Date of Review: August 2024 (2) Review Notes - This is an ongoing area for focus within the Partnership and there could be a number of shared products during the lifetime of the HOIP which will provide a better understanding of gaps/demand. (3) Further Controls Required (include action owner and date for completion):	Ongoing				CPP Board	CPP Chief Officers
05/20— 23.01.2020	Public- Confidence	Cautious 8-10	Moderate 12-16	Risk Title: <u>CPB Communication</u> Risk Description: There is a need to have a clearer defined method of communication both internally and externally for the CPP— Impact: Lack of knowledge/understanding of Partnership and how it can support communities and achieve collaborative outcomes	3	3	9	Current controls in place: Individual organisations have appropriate media strategies and can communicate activity, but this needs to be enhanced to include impact/effectiveness of CPP	4	3	12	(1) Date of Review: 21/07/2023 (2) Review Notes —It is acknowledged that the Community Planning Board needs to better communicate its purpose, intentions and outcomes internally with all stakeholders and with our wider communities. This will be subject of increased discussion and focus during 23/24. CPP Communications Strategy to be developed and proposed to Board for December 2023 Board meeting. (3) Further Controls Required (include action owner and date for completion):	Ongoing				CPP Board	Partnership Development Manager
06/21 01.02.2021	Service Delivery	Moderate 12-16	Moderate 12-16	Risk Title: <u>Pandemic/Influenza Resilience</u> Risk Description: New demands and priorities for the Partnership strategically and locally to respond to the onset of a pandemic/influenza outbreak and these competing with pre-existing priorities Impact: Failure to delivery on new, existing and competing priorities	5	5	25	The National Strategic Risk Assessment (NSRA) identified pandemic as HIGH risk, with impact rating 5 and likelihood rating 4 = 20. The Regional and Local Resilience Partnership undertook a Capability Assessment for the impact of this risk in H&I Area in January 2024. Current controls in place: Partnership response to new demands and issues. Prioritisation of actions and identifying short, medium and long term action Response monitored and managed within the Resilience Partnership structure	5	4	20	(1) Date of Review: 21/11/23 (2) Review Notes - Updated to reflect Pandemic/Influenza risk, not just Covid-19 (3) Further Controls Required (include action owner and date for completion): (4) Regional Resilience Partnership plan in place, based on capability assessment, complimented by LRP action on work plan, noting that local work is delayed as a result of the National Plan not yet being produced. Gaps are particularly notable in respect of staffing resilience and body storage capability, and concerns regarding the likelihood of public compliance with health protection measures for another pandemic to the extent we saw during COVID.	Ongoing				CPP Board	CPP Chief Officers
07/21 01.02.2021	Service Delivery	Cautious 8-10	Moderate 12-16	Risk Title: <u>COVID Recovery</u> Risk Description: Recognition of long term impacts associated with Covid and risks impacted on communities in the future. For example economic recovery, children and young people, education. Exacerbation of existing inequalities Impact: Failure to effectively collaborate, mitigate and address issues affecting Highland communities as a result of impacts of Covid	4	4	16	Current controls in place: Considered within 2024 - 2027 HOIP Developing new programme of work around prevention and inequalities Continued engagement to effectively understand needs of Highland communities. Collaboration and sharing of organisational intelligence in order to develop an effective strategy for dealing with recovery. Reviewing and updating CPP priorities to reflect emerging covid recovery issues Covid recovery needs to be a golden thread implemented across all workstreams and is mainstreamed into plans and priorities regionally and locally	3	4	12	(1) Date of Review: 21/11/23 (2) Review Notes - Management of Covid recovery is embedded as business as usual (3) Further Controls Required (include action owner and date for completion):	Ongoing				CPP Board	CPP Chief Officers
08/22-05.09.2022	Service- Delivery	Cautious 8-10	Moderate 12-16	Risk Title: <u>Support and Resourcing for People Fleeing Crisis</u> Risk Description: Failure to co-ordinate support and meet the demand for services for people fleeing a crisis in other countries Impact: Duplicating resource and unable to meet the needs of those coming to Highland	2	2	4	Current controls in place: Importance of partnership forum to ensure communication and sharing of service pressures, demands and plans to ensure a joined up approach. Ensure appropriate liaison and communication with Scottish Government regarding the needs of those fleeing crisis and resourcing of support.	2	2	4	(1) Date of Review: 21/11/23 (2) Review Notes —October 2023—Brian Cameron, Chair of the Resettlement Group and he has said that although most services have been 'normalised' there's still a need to keep the risk on the register, and suggested downgrading it to green as everything (for now) is under control and processes are in place. November 2023—Risk Description updated to reflect widening of potential support required for people fleeing a crisis in other countries (3) Further Controls Required (include action owner and date for completion):					Highland Council Housing	Resettlement Group
09/22-05.09.2022	Service Delivery	Cautious 8-10	Moderate 12-16	Risk Title: <u>Cost of Living</u> Risk Description: Being unable to mitigate the affects of the cost of living on individuals, families, communities, third sector and public sector partners and businesses Impact: Increased demand on services (public and third sector) and increasing levels of inequality	4	4	16	Current controls in place: Building understanding into planning processes and future proofing Ensure that the partnership co-ordinates efforts in order to maximise local response Raising awareness and lobbying national governments of the greater challenges facing Highland communities due to social, economic and geographical circumstances Review activity of the partnership locally and strategically to support Mitigation: Whole Family Wellbeing Programme implementation and funding strategy	4	4	16	(1) Date of Review: 27/10/23 (2) Review Notes - Re-scored by the Chair of the Poverty Reduction Group as identified that the CPP have limited ability to mitigate this Risk but any deliverables will be through the Poverty Reduction Delivery Group. (3) Further Controls Required (include action owner and date for completion):	Ongoing				CPP Board	Poverty Reduction Delivery Group

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08/23 25.08.2023	Service Delivery	Cautious 8-10	Moderate 12-16	<p>Risk Title: <u>Partnership Development Team</u></p> <p>Risk Description: Partnership Development Team does not continue, broader impact on CPP</p> <p>Impact: HOIP - Partnership's ability to deliver against the 2024 - 2027 Highland Outcome Improvement Plan HOIP - Partnership's ability to manage the HOIP Delivery Framework HOIP - Partnership's capacity to produce a new 10 year plan 2027 - 2037 is significantly reduced Communication - Partnership's ability to implement the new Communications Strategy Website - CPP's ability to manage, develop and maintain the CPP website is lost Connection - the framework to connect Highland with local priorities and actions is lost Reputational - Risk to HCPP and Community Parternships at a Highland and local level - loss of confidence across the Partnership and within communities Collaboration - Loss of Partnership's ability to work collaboratively and identify opportunities at Highland and local level Community Partnerships - Direct support for network of Community Partnerships lost Knowledge / Experience - Loss of knowledge and experience across the CPP strcuture is lost, including connections between Partnerships and Programmes, to Delivery Groups and Community Partnerships</p>	4	4	16	<p>Current controls in place:</p> <p>Partnership discussions required re continuation of Partnership Development Team</p>	3	3	9	<p>(1) Date of Review: 25/08/2023</p> <p>(2) Review Notes - Risk added as part of August 2023 review</p> <p>(3) Further Controls Required (include action owner and date for completion):</p>	01/05/2025					CPP Board	CPP Chief Officers
Oct-23	Service Delivery	Cautious 8-10	Moderate 12-16	<p>Risk Title: <u>Public Sector Funding</u></p> <p>Risk Description: With the budget reductions across all sectors, there is a risk that services will not be able to provide sufficient, skilled resource to deliver the services expected by the communities, and a reduced capacity to work in partnership</p> <p>Impact: Service Delivery - reduced delivery of services due to lack of staff and limited opportunities to invest in collaboration to enable working practices to overall reduce demand Partnership Working – inability to commit to joint planning and delivery models or participate in joint working groups Public Confidence - reduced public confidence in in partnerships due to lack of staff and budget Finance - Financial implications due to overtime, staff movement and potential high sickness/absence levels Legal - Potential breach of legislatively required functions, leading to internal and external scrutiny</p>	4	3	12	<p>Current Controls in place:</p>			0	<p>(1) Date of Review: 21/11/23</p> <p>(2) Review Notes - Risk added as part of October 2023 review and discussions at CPP September 2023 Board meeting</p> <p>(3) Further Controls Required (include action owner and date for completion):</p>						CPP Board	CPP Chief Officers
		#N/A	#N/A	<p>Risk Title:</p> <p>Impact:</p>			0	<p>Current Controls in place:</p>			0	<p>(1) Date of Review:</p> <p>(2) Review Notes -</p> <p>(3) Further Controls Required (include action owner and date for completion):</p>							
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