

APPLICATION FORM TO APPLY TO

THE INVERI	NESS	COM	MON GOOD FUND		
Applicant / Organisation:	High	nland a	nd Islands Blood Bikes (HAIBB)		
Project Title:	Highland and Islands Blood Bikes – Motorcycle Urgent Medical Response				
Project Location (inc. Postcode):	Inverness based, operating across Highland Region, Office Address: Unit 4, Highland House, Inverness, IV1 1RY				
Contact Name:					
Applicant Address (inc. Postcode):	Unit	4, High	nland House, Inverness, IV1 1R	1	
Email Address:					
Contact Telephone:					
Council Ward (check guidance for link):	Inve	rness C	ommon Good Fund		
Does the main contact have any conprint?	mmui	nicatio	ns needs? E.g., textphone, sign	langu	age, large
Yes				No	Х
What type of organisation are you?	(Pleas	e tick a	ll that apply)		
Third Sector (Voluntary or Communorganisation	nity		Community Council		
Registered Charity If yes Registration Number		Х	Company Limited by Guarar If yes – Company Number	itee	

Third Sector (Voluntary or Community organisation		Community Council	
Registered Charity If yes Registration Number	V	Company Limited by Guarantee If yes – Company Number	
ii yes kegistration Number	X	ir yes – Company Number	
SCIO - SC049345			
Other – please specify			

250,000	Amount applied for	£30,000
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Start Date of Project	01/04/2025
End Date of Project	30/03/2026

Project summary – please provide a brief outline of your project and the outcomes it will deliver. ex*ample:*

- Aims of the project and how you are going to do it
- Is this a new project/service or an additional activity to an existing project or service?
- Help with running costs or for a specific project or activity?
- Please include details of how you know there is a need for this project
- Who will benefit? It is important to state in your application how your project will benefit the citizens of the City of Inverness
- **Please note** that the Council (ICGF) will be unable to provide any resources towards activities/items not specified on this form or supporting information

Highland and Islands Blood Bikes (HAIBB) is a Scottish Registered Charity which transports urgent medical supplies (blood samples, patient medications, human donor milk etc..) for NHS Highland, with significant support to Raigmore Hospital and NHS patients.

This project is to replace two existing HAIBB vehicles.

The service provided enables a faster NHS response to those in the community who need rapid test results to establish what further medical treatment is needed, or to allow a patient to be released from hospital earlier and free up beds. In addition, HAIBB collect human donor milk in the region and have this delivered to NHS Milk Bank for treatment, HAIBB then re-transport from Glasgow to the Neonatal unit at Raigmore for premature & newborn babies.

The service is provided 100% free of charge to the NHS and is carried out 100% by volunteers – the charity has no paid managers or volunteers.

HAIBB have been operational in the area now for 5 years and are now a permanent established service. There are currently 5 service level agreements (SLAs) in place with NHS management; NHS Highland Laboratories, Pharmacy, Patient Discharge support, Neonatal Unit/Milk Bank, and Argyll & Bute Health & Social Care Partnership.

HAIBB have vehicles based in Inverness (main location) Wick, Fort William, and Oban. This application relates only to the Inverness based motorcycles.

Please give a summary of expected outcomes from your project.

Please include details:

- How your project will continue beyond the period of ICGF support?
- How your project or activity will help the Council to meet its Public Sector Equality Duty?
- Will your project make a contribution towards the promotion of the Gaelic language?
- Please Note you will be expected to submit an Evaluation Report (a form will be supplied) at the conclusion of your project and prior to the payment of the final instalment of grant.
- **Please Note** If successful your grant will be valid for a period of six months from the date of the letter confirming Project Funding your award. Extensions can be applied for in writing if made within the period of validity.

Your support is being asked to provide funding for capital expenditure of two second hand motorcycles to be based in Inverness. These will be used to replace existing motorcycles which are currently based in Inverness and are in daily use at Raigmore Hospital and the Inverness area. Much of the work that the charity does is initiated by, or completed at Raigmore Hospital. However, longer journeys are encountered where patient samples may be required to be moved urgently to specialist labs at Glasgow, Perth, or Edinburgh for example.

The existing motorcycles in Inverness are both reaching 70,000 miles and are becoming increasingly costly to maintain and nearing the end of their service life. The existing vehicles have both provided daily use for a three-year period. It is expected that the funding applied for would also enable support ongoing to local communities and the NHS for a three year period.

This project will:

- Reduce operating costs to both HAIBB and the NHS
- Maintain a reliable service to patients in the region (including to more remote, rural locations), moving bloods more quickly for urgent analysis and specialist medication to treat conditions more effectively.
- Continue the free service to the NHS, particularly complimenting NHS services both out of hours, and at weekends, or where NHS resources are stretched.
- Address Health Inequality in rural areas due to the distances required to travel by
 patients and providing better access for blood analysis and medication delivery. Human
 milk donors will have access to milk donation services which have proven challenging in
 the past. The service is available to all patients at the request and direction of the NHS
 clinicians.

PROJECT COSTS

Total Project Cost	£45,500
Running expenditure per annum – fuel costs (2 vehicles)	£4,800
Running expenditure – Livery of vehicles (2 vehicles)	£1200
Running expenditure per annum – Maintenance (2 vehicles)	£900
Running expenditure per annum – Insurance (2 vehicles)	£600
Fitting of safety equipment (additional lights / safety bars / tracker etc)	£3,000
Capital Expense -Purchase of two 'warranted' used motorcycles with low mileage	£35,000
Please Note grant recipients are expected to provide evidence of value for money.	
Please provide a breakdown of how much your activities/project will cost splitting between revenue and capital expenditure,	Amount (£)

PROJECT FUNDING

How will the project be funded? (What other organisations have you applied to?)	Amount (£)	Confirmed
Trade-in of two existing assets (vehicles)	£7,000	
Total Match Funding	£7,000	
Total Inverness Common Good Fund Funding Requested	£30,000	
Own Contribution	£8,500	
Total Project Funding	£45,500	

If there is a shortfall in funding, how do you propose to fund it?

Through Ongoing fundraising activities

About your Organisation

When did your Organisation start?	2019 the charity was formed, and went live with its services in March 2020
What geographic area does your organisation cover? Please note the Inverness Common Good Fund can only help with projects that bring direct benefit to the citizens of Inverness.	The charity covers the needs of NHS Highland and its patients and communities. The majority of the work is however done to and from the Inverness (Raigmore Hospital) area.
What communities of interest (e.g. Young people, people with disabilities, people with an ethnic minority background etc.) does your organisation cover?	HAIBB serves <u>all</u> patients of the NHS, at the request and direction of its clinicians. The charity also provides specific support to premature and newborn babies through transport of human donor milk and support to the Neonatal Unit at Raigmore Hospital. The charity also engages in supporting the Youth Philanthropy Initiative with Inverness schools.
Is there a restriction on who can join your organisation? If yes please give details.	Motorcycle riders must hold an advanced motorcycle licence (eg IAM or RoSPA) for rider safety.
Has your organisation received any funding from the Inverness Common Good Fund over the last 3 years. If yes please give details of when/what for/how much.	Funding of £30,000 was received in 2021 and was used to help purchase two used motorcycles.
Has your organisation received any other funding from the Highland Council or any Common Good Fund over the last 3 years? If yes please give details of when/what for/how much.	No



APPLICATION FORM TO APPLY TO THE INVERNESS COMMON GOOD FUND

Applicant / Organisation:	Crown Church Inverness				
Project Title:					
Project Location (inc. Postcode):	King	vn Ch smills	Rad		
Contact Name:					
Applicant Address (inc. Postcode):					
Email Address:					
Contact Telephone:					
Council Ward (check guidance for link):	e for Inverness: Millburn				
Does the main contact have any co	mmui	nicati	ons needs? E.g., textphone, sign	n langu	age, large
Print? Yes				No	X
What type of organisation are you?	(Pleas	e tick	all that apply)		
Third Sector (Voluntary or Community			Community Council		
organisation					
Registered Charity If yes Registration Number SCO18159		X	Company Limited by Guara If yes – Company Number	ntee	
Other – please specify					
		,			
Amount applied for			£30,000		
Start Date of Project			July 7th 2025		
End Date of Project			September 30 th 2025		

Project summary – please provide a brief outline of your project and the outcomes it will deliver. ex*ample:*

- Aims of the project and how you are going to do it
- Is this a new project/service or an additional activity to an existing project or service?
- Help with running costs or for a specific project or activity?
- Please include details of how you know there is a need for this project
- Who will benefit? It is important to state in your application how your project will benefit the citizens of the City of Inverness
- **Please note** that the Council (ICGF) will be unable to provide any resources towards activities/items not specified on this form or supporting information

This project is to insulate the attic of the sanctuary of Crown Church, Inverness. This is part of the major programme of refurbishment and improvements which we have been undertaking since 2020. We have already had the walkways in the attic made safe by the installation of handrails along the walkways. We are keen to carry out this work to reduce the energy used to heat the sanctuary, both to save cost and as part of our drive towards zero carbon emissions. We know that the attic insulation is not up to standard. However, with the shape of the attic, we also know that it is not a straight- forward project. We had tried early last year to try to obtain quotes for the fitting of insulation required as specified by our architect, (William Reynolds, Dingwall), and did have a quote for foam spray insulation. However, on looking at this process in detail it was decided not to be a wise method for our attic. We then asked Mr Reynolds to reconsider and prepare an alternative plan, and when he put this out to tender we were pleased to obtain two quotes. The quotes were close enough to each other for us to consider that they were asking a reasonable price for the work, and fitted with our estimates since we knew the cost of purchase of the insulation We have taken our architect's advice and chosen I & K Ferguson as our contractor.

This project will be of benefit to all who use the sanctuary. Since the removal of the pews, we have been using this wonderful space every day, instead of just for 3 hours a week for Sunday worship. It is now used by the community regularly for activities, some organised by the church, or by Young Crown which carries out the youth work, as for example the two toddler's groups, church services and meetings, the weekly Crown Church Band practices, the Friendship Club which provides afternoon tea with a talk or entertainment for senior citizens, and many one-off events. The others being community lets -the community choir, Perfect Harmony, Pilates, a variety of concerts both from local amateur groups and visiting choirs and bands. During school holidays, we regularly staff the church for people to drop in, which is particularly welcomed by families who can drop in for the children to play in the large space. In the summer we welcome people from all over the world.



Please give a summary of expected outcomes from your project.

Please include details:

- How your project will continue beyond the period of ICGF support?
- How your project or activity will help the Council to meet its Public Sector Equality Duty?
- Will your project make a contribution towards the promotion of the Gaelic language?
- Please Note you will be expected to submit an Evaluation Report (a form will be supplied) at the conclusion of your project and prior to the payment of the final instalment of grant.
- Please Note If successful your grant will be valid for a period of six months from the date of the letter confirming Project Funding your award. Extensions can be applied for in writing if made within the period of validity.

Once completed, this project will be of continuing benefit to all who use the sanctuary. The church will be enabled to continue to provide activities at minimal or no cost to the local community as the insulation will keep the costs of heating the building as low as possible. We try to ensure no one is excluded by being unable to afford to come to any of our activities, and we bring together people from birth to 98 (a recently celebrated birthday), pregnant mums and families with babies and toddlers, people of different race and from different religious communities, people with disabilities. We do not expect this project to make any contribution towards the promotion of the Gaelic language, though there will be some conversations carried out in Gaelic every now and then!

PROJECT COSTS

Please provide a breakdown of how much your activities/project will cost splitting between revenue and capital expenditure, Please Note grant recipients are expected to provide evidence of value for	Amount (£)
money.	
Capital Expenditure: Purchase of insulation, preparation of attic and access and cost of laying insulation, with a contingency allowance of £2,500.	£30,616.27
VAT @20%	£6,123.26
Total Project Cost	£36,739.53

PROJECT FUNDING

How will the project be funded? (What other organisations have you applied to?)	Amount(£)	Confirmed
Total Match Funding		
Total Inverness Common Good Fund Funding Requested	£30,000	
Own Contribution	£6,739.53	
Total Project Funding	£36,739.53	

If there is a shortfall in funding, how do you propose to fund it?

This will require to be drawn down from Reserves.

About your Organisation

When did your Organisation start?	1898
What geographic area does your organisation cover? Please note the Inverness Common Good Fund can only help with projects that bring direct benefit to the citizens of Inverness.	Inverness
What communities of interest (e.g. Young people, people with disabilities, people with an ethnic minority background etc.) does your organisation cover?	Young people, elderly people, people from ethnic minorities, disabled people,
Is there a restriction on who can join your organisation? If yes please give details.	No
Has your organisation received any funding from the Inverness Common Good Fund over the last 3 years. If yes please give details of when/what for/how much.	No
Has your organisation received any other funding from the Highland Council or any Common Good Fund over the last 3 years? If yes please give details of when/what for/how much.	No



APPLICATION FORM TO APPLY TO THE INVERNESS COMMON GOOD FUND FOR FUNDING

Applicant organisation:	Inverness Rowing Club	
Project title:	All-Abilities Pontoon Project	
Project location (inc. postcode):	Inverness Rowing Club	
	Torvean	
	Inverness IV3 8JN	
Contact name:		
Applicant Address (inc. postcode):		
Email address:		
Contact telephone:		
Organisation Website:	www.invernessrowing.uk	
Council Ward: (check guidance for link)	Ward 13 – Inverness West	
Does the main contact have any communication needs? E.g., textphone, sign language, large print?		
Yes	No X	

What type of organisation are you? (Please tick all that apply)

Third Sector (voluntary or community) organisation		Community Council	
Registered Charity If yes – Registration number SC046612	Х	Company Limited by Guarantee If yes – Company Number	
Other - please specify			

Amount applied for	£20,000
Chart data of mustants	04 (00 (0005
Start date of project:	01/08/2025

	0170072023
End date of project:	30/11/2025

Project summary

Project Aims: Our All-Abilities Pontoon Project aims to improve the water access, safety, launching capacity and training opportunities on the Caledonian Canal. It will build on the success of the recent Facilities Upgrade Project, and will improve access for rowing and other Canal users.

Proposed Work:

The Project will replace the Rowing Club's existing two small pontoons with a larger connected structure that is wheelchair accessible and slip resistant, enabling rowers and other water sports participants of all abilities to safely access the Caledonian Canal, often described as "the best rowing water in Scotland".

This is a one-off capital project which, once complete, will be maintained by IRC members. It will be situated on land leased from Scottish Canals, who have expressed their support for the project.

Project Need:

- Inverness Rowing Club has expanded its membership and now hosts training camps for visiting rowing clubs. The Club runs two weekend regattas in March and November, which attract up to 650 crews per event. Launching and recovering capacity is currently stretched and can result in crews queueing with their boats for up to 30 minutes per race. We hire an additional mobile pontoon to help during these busy times, but it is not designed for rowing boats and is difficult to access and launch rowing boats from. The Project will double the launching and water-side coaching space, and the provision of an additional, wider ramp will help larger boats and crews to launch safely.
- The current pontoons are over 25 years old and suffering from wear and tear. Members row year-round, unless the canal is frozen or the weather is too windy. The current access ramps are wooden and can present a hazard for less able crews carrying heavy boats in the winter.
- There is currently no wheelchair access to this part of the Canal, and we are keen to help less abled people to try rowing. An all-abilities pontoon will improve water access for other non-motorised sports including canoeing, kayaking and stand-up paddleboarding.

Beneficiaries:

- **Inverness citizens:** The project will benefit all those seeking access to the waters of the Caledonian Canal in Inverness for recreational purposes, specifically:
 - o **IRC members:** We have 139 members, including 39 juniors and many retired and semi-retired people. The new pontoons will particularly benefit our younger and older members, who sometimes struggle to carry heavy boats to and from the water. We also have 44 associate members.
 - New & junior rowers: We have 44 new members (rowing <1 year). We run 3 learn2row events p/a (average 12-16 participants), and there are 34 people on our waiting list. A larger, stable platform adjacent to the water will facilitate the coaching of new and junior rowers by helping coaches to demonstrate and provide instruction on new skills and improved technique.</p>
 - Visiting Rowing Clubs: Last year, five visiting clubs held training camps in Inverness (total over 100 participants, 3-5 day camps). This often coincided with IRC outings, and the pontoons became very busy at times.
 - Regatta participants: Our bi-annual head races attract up to 650 crews racing in six divisions over two weekends in March and November. Each division has up to 200 boats, and the installation of a longer pontoon with an additional, wider ramp will significantly improve our launching and recovery capacity during these busy days.
 - Less-abled / disadvantaged people: IRC has been in discussions with Scottish Disability Sport about helping blind and partially-sighted people learn to row; and with Nansen Highland about a joint project to provide coaching to young adults with learning disabilities, and we currently have one young adult learning to row with us. We have an Easter Camp for Highland Young Carers scheduled for April 2025.
 - o **Highland Hospice:** Last year we trained 36 volunteers from Highland Hospice, which raised £16,000 for the Hospice and £1,000 for Club funds. 6 of these volunteers have gone on to join the Club, and we plan to make this an annual event.
 - Other Canal users: Many people enjoy canoeing and kayaking on the Canal, and Inverness is the start/end destination for the Great Glen Canoe Trail, with Torvean representing the first/last entry or egress point for paddlers wishing to avoid the two low bridges. We also regularly see stand-up paddleboarders during the summer.
- **Inverness businesses:** Improved launching and recovery capacity will help us host training camps for visiting clubs and our regattas, which attract over 1,000 rowers and supporters to Inverness on two weekends in March and November. This has downstream effects of boosting hotel, B&B & hostel occupancy and pub & restaurant trade during these all-important shoulder months. The Club also hires mobile toilets and provides trade to 3 mobile caterers during these events.

Please give a summary of expected outcomes from your project.

Project Outcomes:

- This is a one-off capital project. It will provide a larger, more accessible pontoon structure, which will be connected to the existing concrete access ramp on the Canal bank, close to the IRC boathouse at Torvean. It will be a permanent structure which will be owned and maintained by the Inverness Rowing Club, on land leased from Scottish Canals.
- The new pontoon will be a larger, stable platform situated close to the water which will assist coaches in training members, be they new rowers, juniors or competent crews wishing to refine technique & skills.
- The new pontoon will build on the success of the recent IRC Development Project which upgraded our bankside facilities by enhancing land training, changing, welfare, toilet and boat storage facilities. We have also purchased new boats, blades and equipment, including 12 training boats, and hold regular come & try and learn2row sessions, all with the aim of expanding our membership and helping more people from Inverness and the surrounding area to experience rowing.
- The new pontoon will improve water access, safety, launching & recovery capacity, and coaching opportunities for the following groups:
 - o **IRC members:** The new pontoon will double IRC's launching and recovering capacity, ensuring swifter and safer access to the water, particularly during busy times. The Club's Facilities Upgrade Project helped us to recover from the Covid lockdowns, grow our membership and attract visiting crews from elsewhere in Scotland. We hope to grow our membership to 200 by 2030, and to increase our number of volunteer rowing coaches to 20.
 - New and junior rowers: We hope to grow our junior membership to 50 by 2030, and have met
 with Highlife Highland's Active Schools Co-ordinators and all secondary schools within 20 miles
 of Inverness to give pupils to opportunity to experience both indoor and outdoor rowing.
 - University Students: We tend to lose members when they leave Inverness to go to University elsewhere, although many join University Clubs and return to Inverness to compete in our regattas and row with our Club in the holidays. We are in discussions with UHI about developing rowing into the coaching curriculum and getting students to the canal to aid their studies in Sport. We are also in discussion about setting up a student-led rowing club in Inverness.
 - Outreach Project: The new pontoon will facilitate the delivery of the Club's Outreach Project, which aims to improve participation in rowing and is specifically targeting schools and youth groups within the nearby Scottish Index of Multiple Deprivation areas of Merkinch, Muirtown, Balifeary, Dalneigh and Ardersier (SIMD decile rating 1-4). This is a three year programme funded by Henley Stewards, National Schools, Scottish Rowing and the Club, which will be delivered in partnership with High School PE departments, Youth Groups, Highlife Highland Active Schools Co-ordinators, Scottish Disability Sport, Highland Young Carers and SportScotland. It will deliver 2,000 indoor and 2,000 water sessions per annum. The Project started with the appointment of an Outreach Co-ordinator in February 2025, and
 - A scheduled session with pupils from Nairn Academy.
 - A Scout Group attending on Saturday 29 March.

activities already organised include:

- An Easter Rowing Camp as a respite activity for a group of Highland Young Carers in April. We envisage this will help the Council to meet its Public Sector Equality Duty.
- o **Young people in care:** We have had an approach from Highland2Home to help some care-experienced young people with regular midweek PE sessions on the canal.
- Regatta participants and visiting clubs: There is not scope to increase the number of boats participating in our bi-annual regattas, however the new pontoon will speed up launching and recovery times, helping the events to run more smoothly and benefiting the participants by reducing the waiting time to get onto the water. We welcome visiting clubs and there may be scope to increase the number of rowing camps per annum (target: 8 rowing camps & 160 participants per annum by 2030).
- Less-abled / disadvantaged people: We hope to provide opportunities for less abled people and disadvantaged groups to try rowing, focusing on providing the right training in a safe and sustainable manner (target: 6 sessions per annum by 2030).
- o **Highland Hospice:** Last year's charity fundraiser training and event was a tremendous success, which we hope to replicate on an annual basis.
- o **Other Canal users:** We envisage the project will improve water access for other non-motorised water users including kayaking, canoeing and stand-up paddleboarding.
- The Project does not aim to promote the Gaelic language. The Club has a small number of Gaelic speakers, and there are opportunities to link up with other sports groups which use the language during youth sports activities such as Spòrs Gàidhlig.

PROJECT COSTS

Please provide a breakdown of how much your activities/project will cost splitting between revenue and capital expenditure. Please Note grant recipients are expected to provide evidence of value for money.	Amount (£)
Pontoons & accessories	36,895
Access gangways	21,150
Delivery & installation	14,538
Civil works inc concrete shore blocks	2,500
VAT @ 20%	15,017
Contingency @ 10%	9,010
Total Project Cost	99,110

PROJECT FUNDING

How will the project be funded? (What other organisations have you applied to?)	Amount (£)	Confirmed
SportScotland	45,000	No
People's Postcode Trust	20,000	No
Total Match Funding	65,000	
Total Inverness Common Good Fund Funding Requested	20,000	
Own Contribution	14,110	
Total Project Funding	99,110	

If there is a shortfall in funding, how do you propose to fund it?

If there is a large shortfall in funding then the Rowing Club will be unable to install a new all-abilities pontoon but may be able to replace all or part of the current pontoons with a similar setup to the existing one. We have discussed the proposal with the Gordon and Ena Baxter Foundation, who are supportive and may provide match funding if there is a small shortfall.

About your Organisation

When did your Organisation start?	Inverness Rowing Club was established in March 1988 and moved into its current boathouse in 1992.
What geographic area does your organisation cover? Please note the Inverness Common Good Fund can only help with projects that bring direct benefit to the citizens of Inverness.	The majority of our members live in and around Inverness, although we have members travelling 50-60 miles to row with us, from Fochabers in the East to Torridon in the West.
What communities of interest (e.g. Young people, people with disabilities, people with an ethnic minority background etc.) does your organisation cover?	Our membership ranges from 12 to 80 plus, and we have training and rowing sessions specifically targeted at juniors, women and semi-retired / retired people. We are open for all to join, and we have a reduced membership for juniors and unemployed people / students. We are engaging with Nansen Highland to provide training for young adults with learning difficulties and related disabilities, and we have been in discussions with Scottish Disability Sport about how to work with other disabilities e.g. blind / partially sighted. We have had expressions of interest from people with other disabilities such as wheelchair users, but don't as yet have the equipment or coaching capacity to help them learn to row.
Is there a restriction on who can join your organisation? If yes please give details.	The only limit is the physical size needed to hold oars and handle equipment, children below the age of around 12 would have difficulty holding oars.
Has your organisation received any funding from the Inverness Common Good Fund over the last 3 years. If yes please give details of when/what for/how much.	Yes – we received £30,000 from the Common Good Fund in 2021/2022 for our Facilities Upgrade Project, total project cost £174,400. This was part of a larger IRC Development Project to expand club facilities, assist Covid recovery and grow membership. The Facilities Project enabled us to erect two new welfare cabins, install a new changing cabin and expand the boat storage area.
Has your organisation received any other funding from the Highland Council or any Common Good Fund over the last 3 years? If yes please give details of when/what for/how much.	No – the Club received land as a Community Asset Transfer in 2020 (value £50,000).



APPLICATION FORM TO APPLY TO THE INVERNESS COMMON GOOD FUND

Applicant / Organisation:	Apex Scotland		
Project Title:	The Challenge Team		
Project Location (inc. Postcode):	Highland Hub Unit 7, 23 Lotland Street Inverness IV1 1ST		
Contact Name:			
Applicant Address (inc. Postcode):	Highland Hub Unit 7, 23 Lotland Street Inverness IV1 1ST		
Email Address:			
Contact Telephone:			
Council Ward (check guidance for link):	Inverness and South Team (Wards 12-20) as individuals would be able to self-refer across Inverness.		
Does the main contact have any conprint?	mmunications needs? E.g., textphone, sign	langua	age, large
Yes		No	X

What type of organisation are you? (Please tick all that apply)

Third Sector (Voluntary or Community organisation		Community Council	
Registered Charity If yes Registration Number	X	Company Limited by Guarantee If yes – Company Number	
SCO23879			
Other – please specify			

Amount applied for	£20,000

Start Date of Project	01.06.25

End Date of Project	31.05.26

Project summary – please provide a brief outline of your project and the outcomes it will deliver. ex*ample:*

- Aims of the project and how you are going to do it
- Is this a new project/service or an additional activity to an existing project or service?
- Help with running costs or for a specific project or activity?
- Please include details of how you know there is a need for this project
- Who will benefit? It is important to state in your application how your project will benefit the citizens of the City of Inverness
- **Please note** that the Council (ICGF) will be unable to provide any resources towards activities/items not specified on this form or supporting information

Project Overview

This proposal outlines a request for funding to support the implementation of a woodworking project aimed at participants who have experience with the justice system. The project will offer an opportunity for skill development, personal growth, and community reintegration leading to meaningful employment. By engaging 50 participants in woodworking activities, the program aims to provide valuable hands-on experiences, enhance employability, and build positive social connections. The project will be led by 2 dedicated practitioners and supported by volunteers, ensuring a comprehensive and supportive environment for all participants.

Our existing participants expressed an interest to learn lasting skills, and we identified a growing demand for woodworking. This insight has led us to expand into woodwork, creating new opportunities for skill development and employability.

We have already secured commitments from local suppliers to provide reclaimed and recycled wood for the project, ensuring a sustainable and cost-effective approach. Additionally, we have acquired most of the necessary equipment, allowing us to focus funding on delivering high-quality training, participant support, and program outcomes.

Project Goals and Objectives

- 1. **Skill Development**: To provide our participants with practical woodworking skills that can be applied in various industries, thereby improving their job prospects and self-reliance.
- 2. **Empowerment**: To foster personal development, improve routine and structure, and develop problem-solving skills, which are transferable to everyday life.
- 3. **Business Skills:** To promote business management skills to our participants including income and expenditure management.
- 4. **Rehabilitation**: Promote rehabilitation by offering a constructive, positive outlet for our participants to engage in, encouraging them to rebuild their lives and create a sense of purpose.
- 5. **Community Reintegration**: To support our participants to reintegrate into society by helping them build relationships with others, develop a sense of belonging, and reduce the likelihood of reoffending. Through gaining meaningful employment they will also be able to contribute economically again.

6. **Support and Mentorship**: To establish a safe and supportive environment where our participants are mentored by skilled volunteers and Lead Practitioners, creating positive role models.

Project Structure and Delivery

- **Practitioner 1**: The project will have a dedicated practitioner who will oversee all aspects of the program, from recruitment to ensuring the safety and well-being of participants. They will also manage the logistical tasks, as well as liaise with community stakeholders. (Please note all our practitioners have standard job descriptions).
- **Practitioner 2:** Will support our participants on our Participant Journey, providing direct employment support and guidance in stages 2-4. The participant journey is detailed below, and further info on the activities can be found in our supporting information.
- Administrator and Assistant Operational Services Manager: Responsible for ensuring
 the day-to-day operation of the program, including administrative support, scheduling,
 and resource management. They will oversee record-keeping, compliance, and reporting,
 as well as coordinate logistics such as participant registration. Additionally, the Assistant
 OSM will support communication between practitioners, volunteers, and external
 stakeholders to facilitate program delivery.
- **Volunteers**: A team of trained volunteers with experience in woodworking and mentoring will provide direct guidance to our participants. Volunteers will also create a positive and inclusive learning environment, offering support and encouragement.
- **Workshops**: The woodworking program will run in weekly sessions over a 12-month period, with each session lasting 7-8 hours. Sessions will be hands-on, covering basics to intermediate woodworking techniques and project completion. Participants will work on both individual and group projects.
- **Location**: The program will be held at our Inverness hub, that is accessible and equipped with the necessary tools and safety equipment.
- **Participants**: 50 individuals with experience of the justice system will participate in the program.

Beneficiaries

The primary beneficiaries of the program will be the 50 participants, many of whom may face significant barriers to employment and community reintegration due to their experience of the justice system. Additionally, beneficiaries will also include their families, employers, and the local community and City of Inverness, who will benefit from the reduced likelihood of participants reoffending and increased economic contributions longer term.

Participant Journey:



Please give a summary of expected outcomes from your project.

Please include details:

- How your project will continue beyond the period of ICGF support?
- How your project or activity will help the Council to meet its Public Sector Equality Duty?
- Will your project make a contribution towards the promotion of the Gaelic language?
- Please Note you will be expected to submit an Evaluation Report (a form will be supplied) at the conclusion of your project and prior to the payment of the final instalment of grant.
- **Please Note** If successful your grant will be valid for a period of six months from the date of the letter confirming Project Funding your award. Extensions can be applied for in writing if made within the period of validity.

Expected Outcomes and Impact

- 1. **Increased Employment Opportunities**: Participants will gain valuable skills and accredited training qualifications that will enhance their employability, particularly in sectors that value practical craftsmanship, such as construction, carpentry, and design. This will lead to meaningful employment.
- 2. Personal Development and Empowerment: The program will contribute to participants' personal growth, helping them to build self-confidence, develop a work ethic, and improve problem-solving skills. Surveys and participant feedback will show a minimum of 80% of participants reporting increased self-esteem and a more positive outlook toward their future.
- 3. **Reduced Reoffending**: Participants will have access to a meaningful and engaging activity that fosters personal discipline and encourages positive behaviour. We aim to see a 90% reduction in reoffending rates among participants.

- 4. **Improved Social Inclusion**: As participants work across projects, they will build social connections and develop a sense of community.
- **5. Long-Term Sustainability**: The program will provide participants with a long-term skill set that can be used for personal projects, employment, or self-employment. Additionally, we want to promote sustainability by incorporating the use of reclaimed and recycled wood in our projects. By repurposing materials, we aim to reduce waste, lower costs, and teach participants valuable skills in upcycling and sustainable craftmanship.
- 6. **Improved Mental Health and Well-being**: Engaging in a hands-on creative project like woodworking can serve as a form of therapeutic release. We expect to see improvements in mental health, with at least 80% of participants reporting a decrease in stress and anxiety levels after completing the program.

This programme will not contribute to the Gaelic language.

Sustainability Plan

The project will focus on building long-term relationships with local businesses, vocational training providers, and community organisations to create a sustainable pathway for participants. By promoting the success of participants and showcasing positive outcomes, we will seek ongoing financial support through grants, partnerships with local businesses, and community fundraising. Where possible, we will explore income-generating opportunities, such as selling woodworking products or commissioned work, with all proceeds reinvested into the program.

Our woodworking project directly supports the Council's Public Sector Equality Duty by promoting inclusivity, reducing barriers to employment, and fostering community integration for individuals with justice system experience.

PROJECT COSTS

Please provide a breakdown of how much your activities/project will cost splitting between revenue and capital expenditure, Please Note grant recipients are expected to provide evidence of value for money.	Amount (£)
Practitioner Salary 100%-time allocation to project	£26,500
National Insurance & Pension	£4,020
Practitioner 51%-time allocation to project	£13,515
National Insurance & Pension	£2,050
Administrator 20%-time allocation to project	£4,700
National Insurance & Pension	£696
Assistant Operational Services Manager 20%-time allocation to project	£3,600
National Insurance & Pension	£509
Rent	£7,800
Utilities	£900
Staff IT & Phone (2 x staff phones based on current Vodafone contract and ASPIRE IT support)	£1,607.28
Staff Travel (Based on 2 Practitioners at £250 each)	£500

Staff Training	£500
Volunteer Recruitment	£1,500
Volunteer Expenses (Based on £20 per month for 10 x volunteers)	£2,400
Participant Training (Accredited training provision)	£2,500
Marketing	£2,500
Printing and stationery	£250
Total Project Cost	£76,107.28

PROJECT FUNDING

How will the project be funded? (What other organisations have you applied to?)	Amount(£)	Confirmed
Sunbelt Rentals (This has been agreed upon in principle through verbal discussions, and we are now awaiting a final meeting to confirm the exact amount as there financial year runs May-April)	£26.000	
Total Match Funding	£26,000	
Total Inverness Common Good Fund Funding Requested	£20,00	
Own Contribution	£30,000	
Total Project Funding	£76,107.28	

If there is a shortfall in funding, how do you propose to fund it?

If there is a shortfall in funding, we will take a proactive approach and we will seek additional grants from other charitable foundations, local authority schemes, and relevant funding bodies that align with our objectives. In addition, we will collaborate with local businesses, training providers, and community organisations to secure in-kind support, such as donated materials, equipment, and volunteer expertise. We will also engage with local businesses through corporate sponsorship, donations, and employee volunteering initiatives. If necessary, we will adapt the project's scale or timeline while ensuring that core outcomes remain achievable. Through these combined efforts, we are confident in our ability to secure additional resources and maintain the project's long-term sustainability.

When did your Organisation start?	1986
What geographic area does your organisation cover? Please note the Inverness Common Good Fund can only help with projects that bring direct benefit to the citizens of Inverness.	We deliver services across Scotland but for the purpose of this application the geographic area would be Inverness.
What communities of interest (e.g. Young people, people with disabilities, people with an ethnic minority background etc.) does your organisation cover?	We support people with experience of the justice system.
Is there a restriction on who can join your organisation? If yes please give details.	Yes, Participants must be over the age of 16.
Has your organisation received any funding from the Inverness Common Good Fund	Yes, we have received the following:
over the last 3 years. If yes please give details of when/what	Sept 24 – Aug 25 £14,580.56 – for maintenance of pathways at Kings golf course.
for/how much.	June 24 – June 25 £17,096 - for maintenance of Donkey Brae, Millburn Escarpment
	Nov 22 – Nov 23 £14,342 - for maintenance of Donkey Brae, Millburn Escarpment
Has your organisation received any other funding from the Highland Council or any Common Good Fund over the last 3 years? If yes please	No
give details of when/what	
for/how much	
Bank Details	

nk Detaiis

Name of Bank	



APPLICATION FORM TO APPLY TO

THE INVER	NESS	COM	MON GOOD FUND		
Applicant / Organisation:	Shor	omobil	ty Highland SCIO		
Project Title:	Shor	omobil	ty		
Project Location (inc. Postcode):	Falco	on Gall	ery, Carpark level 2,		
	East	gate ce	ntre, Inverness. IV2 3PR		
Contact Name:					
Applicant Address (inc. Postcode):	Shopmobility Highland SCIO, Falcon Gallery, Carpark Level 2, Eastgate centre, Inverness. IV2 3PR				
Email Address:					
Contact Telephone:					
Council Ward (check guidance for	Our	service	benefits the residents from the	e whole	e of
link):	Inverness area and beyond. Ward 14 businesses benefit.				
Does the main contact have any con print?	nmui	nicatio	ns needs? E.g., textphone, sign	langua	age, large
Yes				No	√
What type of organisation are you?	(Pleas	e tick a	ll that apply)		
Third Sector (Voluntary or Commur organisation	nity	√	Community Council		
Registered Charity			Company Limited by Guarar	ntee	
If yes Registration Number			If yes – Company Number		

Third Sector (Voluntary or Community organisation	√	Community Council	
Registered Charity		Company Limited by Guarantee	
If yes Registration Number		If yes – Company Number	
Other – please specify			

Amount applied for	£30,000

Start Date of Project	01 May 2025
End Date of Project	30 April 2028

Project summary – please provide a brief outline of your project and the outcomes it will deliver. ex*ample:*

- Aims of the project and how you are going to do it
- Is this a new project/service or an additional activity to an existing project or service?
- Help with running costs or for a specific project or activity?
- Please include details of how you know there is a need for this project
- Who will benefit? It is important to state in your application how your project will benefit the citizens of the City of Inverness
- **Please note** that the Council (ICGF) will be unable to provide any resources towards activities/items not specified on this form or supporting information

We are a registered charity, in existence since 1994. We are primarily for people with long and short term mobility problems, we cater for people of all ages. We have our Head Office and Operating base within the Eastgate centre, Inverness.

Anyone who requires a mobility aid can attend at our office and have the use of a manual wheelchair, powerchair or mobility scooter.

This enables persons who would otherwise be confined to their homes to visit the City centre area for shopping, socialising, attending appointments or for any other reason. And of course, this is available to anyone whether it be visitors to the area or persons living in any part of the Highlands and Islands. This is vital to ensure any person with limited mobility can remain socially inclusive thereby enhancing their overall well-being.

We also deliver our mobility equipment to local hotels, caravan parks or any tourist venue for visitors to the area. We will also meet persons with equipment at the bus station and train station if requested. This has obvious economic benefit for the Inverness City centre area. We acknowledge the importance of making accessibility and independence available to everyone.

We have noticed in recent times a significant increase in our equipment being used by persons with short term injuries having been discharged from hospital without mobility equipment.

Another part of our service is the provision of two fully accessible minibuses which operate within the City and surrounding areas. The minibuses also operate in the rural areas of Drumnadrochit, Black isle, Beauly, Nairn areas taking our Service Users into Inverness City centre. This service is available to persons for whom public transport is not practicable due the Service Users limited mobility or else the cost of taxis are unaffordable. Our minibuses operate Monday to Friday and take our Service Users into Inverness City centre. They are provided with mobility equipment upon arrival and a Shopping Assistant if necessary. This generates economic benefit to City centre businesses.

We have tried to keep our fees at the same level for a number of years as we acknowledge the financial hardship some persons are in and we think it is imperative that cost does not discourage or deter someone from using our services.

The provision of our services will enable them to retain their independence and contribute to their overall well-being which is of benefit to the individual along with providing respite in cases to other family members and Carers.

It also helps us to battle isolation where it leads to mental health problems.

There is also the obvious economic benefit to the City centre businesses.

Please give a summary of expected outcomes from your project.

Please include details:

- How your project will continue beyond the period of ICGF support?
- How your project or activity will help the Council to meet its Public Sector Equality Duty?
- Will your project make a contribution towards the promotion of the Gaelic language?
- Please Note you will be expected to submit an Evaluation Report (a form will be supplied) at the conclusion of your project and prior to the payment of the final instalment of grant.
- **Please Note** If successful your grant will be valid for a period of six months from the date of the letter confirming Project Funding your award. Extensions can be applied for in writing if made within the period of validity.

On being informed of the cut to our funding, our Board realised that some changes had to take place in order for our charity to survive, as losing 30-40% of our funding which has been in place for 30 years was hugely detrimental to us.

We have introduced some cuts to our services and with the savings generated we are hopeful that we can fill the gap in our funding by identifying various Grant funding sources. If successful, this application will provide us with the financial stability for the immediate term and enable us to plan for the future. It will give us the security of being able to maintain our reduced level of service. And, with our plan of identifying various funding opportunities through Grants, etc which will be an ongoing process we will utilise this to enable us to return to our full range of services. We would also in 2028 aim to be apply and hopefully be successful with regard to NHS Third Sector Funding.

We provide all types of mobility equipment for persons of all ages with short or long term mobility problems. This is available from our base in Inverness city centre and the equipment is mostly used within the city centre although they are also available for "long term" hire so that persons are able to use them at home, hotel, holiday or wherever they wish.

The provision of our services ensures people living with long term conditions are supported to better take control of their own health and wellbeing and have access to activities, services and support that enables them to live well and stay well.

It also enables them in a lot of situations to be less dependent on family members, friends or statutory services. And so, is not only of benefit to the Service User but very often to their family members who are often unpaid Carers, giving them some respite.

It ensures that our City centre is accessible to persons who otherwise would not be able to visit due to their lack of mobility whether that be due to injury, illness or age. This service is of benefit to all persons visiting Inverness and the surrounding area and that includes visitors whether it be from other parts of the Highlands and Islands, UK or foreign visitors.

This obviously creates an economic benefit to the businesses as mobility aid users are generally more inclined to remain in the City centre for longer than someone who is unrestricted in their mobility.

This enables any person with mobility problems who would otherwise be restricted to take part in Community life and also enables them to benefit from public services in a fairer way. It also shows that everyone is treated with dignity and respect.

Our manager is a fluent Gaelic speaker who regularly interacts with those off our Service Users who are Gaelic speakers and there are quite a number. This in itself promotes the Gaelic language.

PROJECT COSTS

Please provide a breakdown of how much your activities/project will cost splitting between revenue and capital expenditure, Please Note grant recipients are expected to provide evidence of value for	Amount (£)
money.	
Revenue costs	42,000
Salaries	43,000
Insurances	4,400
Servicing – equipment and vehicles	1,500
Fuel	5,000
Office and professional fees	1,300
Electricity	1,800
Volunteer expenses	2,600
Sundry expenses	2,000
Total Project Cos	st 61,600

PROJECT FUNDING

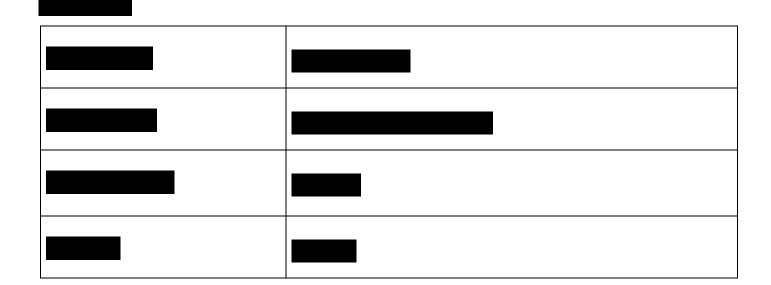
How will the project be funded? (What other organisations have you applied to?)	Amount(£)	Confirmed
Robertson Trust	20,000	N
Community Transport Grant	12,500	Υ
Total Match Funding		
Total Inverness Common Good Fund Funding Requested	30,000	N
Own Contribution	19,500	Υ
Total Project Funding	62,000	

If there is a shortfall in funding, how do you propose to fund it?

About your Organisation

When did your Organisation start?	November 1994
What geographic area does your organisation cover? Please note the Inverness Common Good Fund can only help with projects that bring direct benefit to the citizens of Inverness.	Our service is based in Inverness City centre and serves the citizens of Inverness and surrounding areas. However, being the capital of the Highlands, our services are used by all who visit the area of Inverness, whether they be residents, visitors from other parts of the Highlands and Islands, or other parts of the UK or foreign visitors.
What communities of interest (e.g. Young people, people with disabilities, people with an ethnic minority background etc.) does your organisation cover?	Our charity covers anyone whosoever that is affected by mobility issues, whether that be for a short term due to injury or illness or a long term issue.
Is there a restriction on who can join your organisation? If yes please give details.	No.

Has your organisation received any funding from the Inverness Common Good Fund over the last 3 years. If yes please give details of when/what for/how much.	No.
Has your organisation received any other funding from the Highland Council or any Common Good Fund over the last 3 years? If yes please give details of when/what for/how much.	Yes. Community Transport Grant - £12,500 per annum.





APPLICATION FORM TO APPLY TO THE INVERNESS COMMON GOOD FUND

Applicant / Organisation:	Caln	nan T	rust		
Project Title:	Beyo	ond C	lub Artysans		
Project Location (inc. Postcode):			ans, 7 Strothers Lane, Inverness		}
Contact Name:					
Applicant Address (inc. Postcode):	17a	Hiltor rness	Village		
Email Address:					
Contact Telephone:					
Council Ward (check guidance for link):	Cent	ral			
Does the main contact have any coprint? Yes	mmur	nicatio		languag	ge, large
What type of organisation are you? Third Sector (Voluntary or Communorganisation		e tick	all that apply) Community Council		
Registered Charity If yes Registration Number SC027878			Company Limited by Guarant If yes – Company Number Company No. 184887	tee	
Other – please specify					
Amount applied for			E26,256		
Start Date of Project			1 July 2025		
End Date of Project			30 June 2026		

Project summary – please provide a brief outline of your project and the outcomes it will deliver. example:

· Aims of the project and how you are going to do it

• Is this a new project/service or an additional activity to an existing project or service?

• Help with running costs or for a specific project or activity?

- · Please include details of how you know there is a need for this project
- Who will benefit? It is important to state in your application how your project will benefit the citizens of the City of Inverness
- Please note that the Council (ICGF) will be unable to provide any resources towards activities/items not specified on this form or supporting information

The aim of the project is to build on the impact delivered in its first year by Club Artysans which has taken place weekly at the Calman Trust-owned Café Artysans in Strothers Lane, Inverness. Club Artysans was established in 2024 through support from the Inverness Common Good Fund to provide a participation opportunity for young people in Inverness who are vulnerable and isolated, and who as a result experience exclusion from general community activity. This support to the end of December 2024 made possible the offer of a weekly Club Artysans session, enabling the involvement of young people, whose underlying needs have been supported by the Calman Trust and Café Artysans teams.

The open access nature of the activity, taking place in a public restaurant, where they can just drop in, share a restaurant meal and join in a creative activity that they enjoy opens up the world and new possibilities for these young people. (The creative activity has been provided in part by the Moniack Mhor Creative Writing Centre, whose contribution is funded separately.) By March this year, 33 young people had participated in Club Artysans. These are young people aged 15+ who have left school but have no plan for the future, who do not attend school, have additional support needs or are care experienced. All are young people who experience low confidence or self-esteem, either through mental health, learning or physical disability or other disabling personal barriers, and find social situations difficult.

In terms of need, Club Artysans has been proved to provide an invaluable social experience for participants and relief for their families. In the year, 31 young people recorded improved mental health or wellbeing through the experience. The wider Calman team supported 20 to engage in future-facing learning at Calman Trust or alternative of their choice. Three are young people with significant disability, whose under-pressure family experience some relief from caring duties through their young person's participation in this social experience. Currently, 17 young people attend regularly, joining in together, eating with their new friends and sharing what they make on the night. All rely on others to communicate their needs; they experience difficulty in conveying their wishes or to influence what happens to them. In this next year, we look to prepare these young people more fully for adulthood.

Our request is to extend this offer to young people and add further impact through the employment of a youth worker with responsibility for the following:

1. Maintain the offer of a weekly Club Artysans for young people aged 15+ who have left school without a plan, are not attending school through disability, exclusion or refusal, or

who have care experience. This is to continue to provide that social experiences that enhances their quality of life and ability to share community space and activities with others.

- 2. Establish a new weekly participation group involving Club Artysans participants, where young people can learn to organise their thoughts and express their voice. The aim is to enable this cohort of marginalised young people to reflect on their experience and communicate what they like and what they would like to change. The Youth Worker will be responsible for supporting the participation of these young people, enabling collaboration and reflection, reaching agreement with others, and translating shared decisions into practice, starting with what happens at Club Artysans. In the process, young people will benefit from seeing how their voice can influence what happens, including with the community services that exist to support them. They can learn to convey their concerns and wishes as active participants in their community, not passive recipients, ultimately contributing to a diverse, inclusive community.
- 3. Extend this participation opportunity to all young people coming through learning opportunities at Café Artysans. This will reach young people who come to Café Artysans opportunities through other channels. Referrals for learning or work experience come through Highland Council, NHS, family and community services. These are young people with significant personal challenges, but closer to independent living and/or employment than Club Artysans participants. While on a funded journey towards employment, they share with Club Artysans participants the expectation that they will be told what to do, and have decisions made for them. They are slow to express an opinion and instead may act or react without warning. They assume that they will be told what to do and what will be done to them. Not feeling in agreement, but unable to say so, can spark resentment and negative behaviours, or simply opting out, physically or emotionally, without explanation. Including these young people in a participation forum, at a different time, with their peers, is aimed at developing their ability to organise their thoughts and communicate what they feel in a way that can take them to the result they are looking for. These sessions would be offered using the same approach as with Club Artysans participants and with similar purpose of preparing vulnerable young people for future community participation, but at a different time.
- 4. Follow through on the shared decisions that young people come to across the board, so that they can see how using their voice can bring about the experience that will meet their needs. While in participation sessions young people will learn to gather their thoughts, find their voice, reflect with others, reach a shared view and communicate this, it is vital that they see the result of this in what happens next. The youth worker will therefore have responsibility for engaging with Calman colleagues and externally to align the young people's experience with what they have expressed as important, a real-life practical experience of community engagement.
- 5. Convey the asks of young people across all Calman Trust decision making, including the Board of Management, so that the young person's voice is embodied in all organisational decision-making and service design. A young person-led service, aligned to the young person's expressed need and understanding, will be more effective in meeting need. The aim ultimately is to equip young people with the tools to participate actively and effectively in an inclusive, diverse Inverness community.

6. Promote Club Artysans to young people across Inverness, the opportunities for participation and the difference this can make. Promote these also to the services that work with this cohort of young people so that they can inform their clients of the opportunities and help make an introduction.

Calman Trust has long experience of working with vulnerable and disadvantaged young people, including young people affected by prior trauma, having done so since 1998. The organisation has in place the policies and procedures to keep young people and staff safe, and to protect their wellbeing (including for staff, adherence to Fair Work principles).

Our ask is for support to develop the above opportunities through employment for one year of a youth worker with the relevant experience 4 days/week, FTE salary £30,000, pro rata.

Please give a summary of expected outcomes from your project.

Please include details:

How your project will continue beyond the period of ICGF support?

How your project or activity will help the Council to meet its Public Sector Equality Duty?

• Will your project make a contribution towards the promotion of the Gaelic language?

 Please Note you will be expected to submit an Evaluation Report (a form will be supplied) at the conclusion of your project and prior to the payment of the final instalment of grant.

• Please Note If successful your grant will be valid for a period of six months from the date of the letter confirming Project Funding your award. Extensions can be applied for in writing if made within the period of validity.

We are able to fund this service to an extent, but this further development to build on the impact achieved at Club Artysans last year will require additional assistance to get it off the ground. The work described in this application in pivotal in our effort to draw into participation vulnerable young people who too often rule themselves out. The open public access afforded by Café Artysans is undoubtedly a factor in making this happen, but so is the extraordinary way in which existing participants just get alongside new arrivals with no judgement and regardless of their capacity. We recognise the intense pressure on all funds, and if we could establish the work this year with support from the Inverness Common Good Fund we would look to secure its continuation in future charitable fundraising and in public sector tenders, ultimately with a view to mainstreaming the activity.

The entire focus is aimed at enabling the active participation of marginalised young people in local community living and as such the project will help the Council meet its Public Sector Equality Duty. It will do this by giving young people the tools to participate in decisions about their life, overcoming discrimination derived from their personal barriers, to improve their ability to engage with the services that exist to help them, and to communicate with their neighbours.

The project does not contribute to promotion of the Gaelic language.

Expected outcomes for participants are:

 30 young people affected by poor mental health, physical or learning disability or care experience will have improved wellbeing through participation at Club Artysans.

- 30 young people with limited social interaction will experience improved social skills through participation at Club Artysans, evidenced in sharing activity and conversation.
- 20 young people who face communication challenges will develop improved ability to express their views and influence decision-making in a shared forum.
- Another 30 young people engaged in a learning activity at Café Artysans will develop improved ability to express their views and influence decision-making in a shared forum.
- 40 young people have an understanding of how to prepare themselves for and engage in discussion with the community services they access.

PROJECT COSTS

Amount (£)
Amount (2)
28,320
2,000
1,750
1,500
2,686
t 36,256

PROJECT FUNDING

How will the project be funded? (What other organisations have you applied to?)	Amount(£)	Confirmed	
Gannochy Trust	8,000	/	
Total Match Funding	8,000	_	
Total Inverness Common Good Fund Funding Requested	26,256		
Own Contribution	2,000	1	
Total Project Funding	36,256		

About your Organisation

When did your Organisation start?	1998
What geographic area does your organisation cover? Please note the Inverness Common Good Fund can only help with projects that bring direct benefit to the citizens of Inverness.	Through use of digital technology, the Calman Trust service reaches young people across Highland. Our face-to-face services are delivered in and around Inverness and this project will be for Inverness citizens.
What communities of interest (e.g. Young people, people with disabilities, people with an ethnic minority background etc.) does your organisation cover?	Calman Trust exists to improve the life chances of disadvantaged young people aged under 25 who are at risk of long term poverty and exclusion. Our services are open access and reach young people affected by personal challenges including learning or physical disability, or poor mental health, irrespective of ethnicity or other distinguishing features.
Is there a restriction on who can join your organisation? If yes please give details.	No
Has your organisation received any funding from the Inverness Common Good Fund over the last 3 years. If yes please give details of when/what for/how much.	Yes. We received the sum of £9,370 in the year 2024. This was support towards the cost of establishing Club Artysans - youth worker costs and participants' weekly meal
Has your organisation received any other funding from the Highland Council or any Common Good Fund over the last 3 years? If yes please give details of when/what for/how much.	 Year 1, 2022-23 Highland Employability Partnership, Innovation Fund: £23,175 Employability service: £12,965 European Structural Funds, Highland Challenge Fund: £583,602.38 (match funding provided by Calman Trust as programme terms) Year 2, 2023-24 Highland Council Employability Service, £42,552 Year 3, 2024-25 Highland Council Employability Service, £94,003



APPLICATION FORM TO APPLY TO THE INVERNESS COMMON GOOD FUND FOR FUNDING

Applicant organisation:	Visit Inverne	ss Loch Ness		
Project title:	Business Tou	ırism		
Project location (inc. postcode):	Visit Inverne	ss and Loch Ness		
Contact name:				
Applicant Address (inc. postcode):	Wasps, Midr	nills Bldg, Stephens St, Inverness IV2	2 3JP	
Email address:				
Contact telephone:				
Organisation Website:	https://www	https://www.visitinvernesslochness.com/		
Council Ward: (check guidance for link)	Inverness			
		n needs? E.g., textphone, sign langua	nge, large	
Does the main contact have any co		n needs? E.g., textphone, sign langua	nge, large	
Does the main contact have any coprint? Yes	ommunicatio			
Does the main contact have any contact print? Yes What type of organisation are you? Third Sector (voluntary or communication)	ommunicatio			
Does the main contact have any contact print? Yes What type of organisation are you?	ommunicatio	all that apply)		
Does the main contact have any contact print? Yes What type of organisation are you? Third Sector (voluntary or communorganisation Registered Charity	ommunicatio	all that apply) Community Council Company Limited by Guarantee If yes – Company Number	No X	
Does the main contact have any coprint? Yes What type of organisation are you? Third Sector (voluntary or communorganisation Registered Charity If yes – Registration number	ommunicatio	all that apply) Community Council Company Limited by Guarantee If yes – Company Number	No X	

31st March 2024

End date of project:

Project summary – please provide a brief outline of your project and the outcomes it will deliver. ex*ample:*

- Aims of the project and how you are going to do it
- Is this a new project/service or an additional activity to an existing project or service?
- Help with running costs or for a specific project or activity?
- Please include details of how you know there is a need for this project
- Who will benefit? It is important to state in your application how your project will benefit the citizens of the City of Inverness

Please note that the Council (ICGF) will be unable to provide any resources towards activities/items not specified on this form or supporting information

Attracting conferences and events is very positive for the area but this can only be successful by attracting conferences and events in the first place. Using a holistic approach, the Destination and business development manager will both attract and attend events, conferences and meeting to the region.

The benefit of applying for funding for business and incentive travel will be for the entire Inverness area and businesses within such as accommodation providers, venues with function spaces, transport providers, food and beverage outlets, local attractions and activity companies.

This is an opportunity to increase the awareness of Inverness as a go-to destination for Business Tourism and success would give us all a great story to tell. We will encourage all types of events with no barriers to any group.

This will include conference, meetings, conventions, incentive travel and sporting events – not just general tourism

Target business sectors:

- 1. Incentive Travel Buyers
- 2. Associations
- 3. Meeting Planners
- 4. Conference Planners

Target Markets:

- 1. North America
- 2. UK & Ireland direct flight access (esp. London, Manchester, Dublin)
- 3. Europe
- 4. Asia (esp. China)

We will do this by attending and supporting;

- Occasional trade show attendance both virtual and in person live events
- Increase awareness of Business Tourism opportunities in the area
- Support potential buyers with venue visits, proposals and funding applications
- Look for new business opportunities

Target Business	Event	Target Market
Incentive Travel Buyers	Visit Connect Scotland	Global
	World Travel Market attendance	Global
	<u>Famtastic</u> events – multiple	Global
	Global Incentive Summit	Global/ North America
Associations	Bringing Fam Trips and incentive buyers to Highlands, SITE Scotland local showcases	Global
	Membership to UK Inbound	Global
Meeting Planners	Visit Connect	Global
Conference Planners	Conference and Hospitality Show, Birmingham	UK market

Events coming to the city:

- DTTT Conference October https://www.thinkdigital.travel/campus/home The finances will be venue, catering and other key aspects related to the in-destination delivery of the event. £5K estimated
- UKInbound Conference (Possibly now Feb 2026 TBC) which will be a considerable amount will need to be a separate application
- UKInbound Discover Programme February 2025 Applications are now in for £5K from Common Good and also HIE – expected to cost around £16-20K https://www.ukinbound.org/events/discover-inverness/
- Visit Britain Fam Trip Jan 27th 2025 No cost to us at this point other than staff time
- Visit Scotland North of England Fam Trip confirmed as Feb 23-25 2025 Transport will need to be paid for so expect around £1k for this
- Possible Youth Summit conference in October 2025 TBC Around £1k estimated for this, all TBC so not applying for funding at this point

Familirization trips can be organized at any point in the year and where possible, we would like these in the shoulder months. We seek a pot of funding to enable this to happen as and when. A pot of around £10,000 would be a fantastic starting point for this.

Visit Inverness Loch Ness Business Plan strives to;

- Continue to work with members to retain existing Business Events, whilst identifying and developing new opportunities for the growth of conferencing and business events in the area
- To work with our members in highlighting the benefits of working with the Travel Trade and ensuring they are equipped to make the most of the opportunities available
- To respond to enquiries and provide support with proposals, contacts and funding options To promote the area as a location for television, movies & media. Assist with location finding/suggestions. Facilitate contact with local authority and landowners regarding approvals

By attending the proposed events, and bringing the proposed events to the destination, we are working towards these aims by;

- Representing businesses globally offering more opportunities for growth and creating new business relationships
- Bringing more business to the area itself, with fewer visits outwidth the destination compared to previous years focusing on who we can bring here and when
- Ensuring businesses that are travel trade ready are promoted as much as possible at travel trade shows
- Ensuring facilities on offer are promoted at shows we attend representing the destination
- Showcasing that Inverness is a fantastic conference location for organisations, and that with a little creative thinking, it could be just the location they have been looking for

With DTTT and UK Inbound conference already in the planning stages, we are confident we can bring more conferences, business events and familiarisation trips to the area. Fam trips – Visit Britain Brazilian, Visit Scotland North of England and UK Inbound Discover, are already planned before March, with more to come throughout the year, really focusing on out of season.

For 2024/2025 overview of business tourism expenditure, please see the dedicated sheet.

Please give a summary of expected outcomes from your project.

Please include details:

- How your project will continue beyond the period of ICGF support?
- How your project or activity will help the Council to meet its Public Sector Equality Duty?
- Will your project make a contribution towards the promotion of the Gaelic language?
- **Please Note** you will be expected to submit an Evaluation Report (a form will be supplied) at the conclusion of your project and prior to the payment of the final instalment of grant.
- **Please Note** If successful your grant will be valid for a period of six months from the date of the letter confirming Project Funding your award. Extensions can be applied for in writing if made within the period of validity.

if made within the period of validity.
The project on business events is hugely beneficial for local, economic growth and we will always strive to increase business to the area and economy within it. As laid out in the plans, we aim to cover different target markets to be able to represent the business sectors and represent our membership at Visit Inverness Loch Ness plus wider business. This includes accommodation, food and drink tourism, adventure tourism, conference and activity companies.

PROJECT COSTS

Please provide a breakdown of how much your activities/project will cost splitting between revenue and capital expenditure. Please Note grant recipients are expected to provide evidence of value for money.	Amount (£)
Events to attend (see above)	£14,000
Destination development events	£6,000
Pot for all incoming Familiarization Trips	£10,000
Total Project Cost	£30,000

PROJECT FUNDING

How will the project be funded? (What other organisations have you applied to?)	Amount (£)	Confirmed
Visit Inverness Loch Ness	10,000	Yes
Total Match Funding	10,000	
Total Inverness Common Good Fund Funding Requested	20,000	
Own Contribution		
Total Project Funding	30,000	

If there is a shortfall in funding, how do you propose to fund it?
We are hopeful to apply for external funding with HIE. Members may also be expected to pay towards familirisation trips within the region, as we do not have the cash to support.

About your Organisation

When did your Organisation start?	2014
What geographic area does your organisation cover? Please note the Inverness Common Good Fund can only help with projects that bring direct benefit to the citizens of Inverness.	Inverness and Loch Ness
What communities of interest (e.g. Young people, people with disabilities, people with an ethnic minority background etc.) does your organisation cover?	Inclusive to all
Is there a restriction on who can join your organisation? If yes please give details.	No
Has your organisation received any funding from the Inverness Common Good Fund over the last 3 years. If yes please give details of when/what for/how much.	Yes - business events £20K each year Food and drink tourism – £10k for 2 years
Has your organisation received any other funding from the Highland Council or any Common Good Fund over the last 3 years? If yes please give details of when/what for/how much.	



APPLICATION FORM TO APPLY TO THE INVERNESS COMMON GOOD FUND

Applicant / Organisation:	INVERNESS ANGLING CLUB (IAC)				
Project Title:	Inver		upport for the continuing mana Common Good ngs	gemen	t of the
Project Location (inc. Postcode):	RIVE	R NES	S, INVERNESS		
Contact Name:					
Applicant Address (inc. Postcode):					
Email Address:					
Contact Telephone:					
Council Ward (check guidance for link):					
Does the main contact have any conprint?	mmuni	icatio	ns needs? E.g., textphone, sign	langu	age, large
Yes				No	√
What type of organisation are you?	(Please	tick a	ll that apply)		
Third Sector (Voluntary or Communorganisation	nity	√	Community Council		
Registered Charity If yes Registration Number			Company Limited by Guarar If yes – Company Number	itee	
Other – please specify	Other – please specify				
Amount applied for		1	E19,000		
Start Date of Project			I st APRIL 2024		

End Date of Project	1 ST APRIL 2026

Project summary – please provide a brief outline of your project and the outcomes it will deliver. ex*ample:*

- Aims of the project and how you are going to do it
- Is this a new project/service or an additional activity to an existing project or service?
- Help with running costs or for a specific project or activity?
- Please include details of how you know there is a need for this project
- Who will benefit? It is important to state in your application how your project will benefit the citizens of the City of Inverness
- **Please note** that the Council (ICGF) will be unable to provide any resources towards activities/items not specified on this form or supporting information

This application is for a grant to cover fishery rent paid by Inverness Angling Club and management of the ness fishing's, which would help defray costs and ensure affordable fishing for all Inverness area residents during these challenging times. It is acknowledged that angling is now recognized internationally as being of huge benefit to good health and mental wellbeing.

Inverness Angling Club, formed in1917, has had leases for the River Ness Fishings, now owned by the Inverness Common Good Fund, and has managed the fishings on its behalf for many years. Membership is open to all residents in the Inverness area. The City free day fishings are also managed by the club.

A committee is elected annually and meets 12 times a year, a member of which sits on the Ness District Salmon Fishery Board.

Management of the Ness fishings take up a huge amount of time and relieves Highland Council administration staff of this chore, a fact that has been recognised by the Common Good committee for many years. Many of the tasks include the issuing of application forms, printing, distribution and selling of season tickets, day tickets and free day tickets

All new applicants and members are treated fairly without discrimination, harassment and victimisation. For instance club members warmly welcomed some of the Ukrainian refugees, who were recently accommodated in Inverness, giving them tuition, tackle and probably ore importantly to them, showed understanding and a friendly face during difficult times. Mobile phone translation also helped.

Angling is an inclusive sport, when affordable, through organisations like IAC which aims to provide salmon and sea trout fishing at moderate cost to the citizens of Inverness, the wider Highlands and visitors from the UK and overseas. Without such clubs, salmon angling is frequently expensive and elitist. This project will enable IAC to continue managing and maintaining the fishings, marketing their attractions to locals and visitors, whatever their abilities, and training coaches to help develop the angling skills, river knowledge and health and safety aspects of the club's 100+ junior members.

Free fishing for junior members: casting clinics, fly tying classes, attendance at Moy Fair. Also there are voluntary club members trained and accredited with the Scottish Sports Council who are legally able to deliver tuition.

The club has a modern website - https://www.invernessanglingclub.co.uk/home and is a member of the international angling availability company known as Fishpal - https://www.fishpal.com/Scotland/Ness/ https://www.fishpal.com/

The club also has a very informative coloured booklet which is freely available from committee members and the local tackle shop.

Various activities throughout the year include light-touch bank maintenance – grass cutting, bush pruning, maintaining access paths to the banks and pools of the river and litter clearance. All of which is appreciated by anglers, locals and visitors.		
nverness Angling Club has previously featured in an episode of the BBC Alba series Turas a Bhradain. Filming took place around the time of the Spey Casting competition in September 2017 with the programme being first broadcast in early 2018.		

Please give a summary of expected outcomes from your project.

Please include details:

- How your project will continue beyond the period of ICGF support?
- How your project or activity will help the Council to meet its Public Sector Equality Duty?
- Will your project make a contribution towards the promotion of the Gaelic language?
- Please Note you will be expected to submit an Evaluation Report (a form will be supplied) at the conclusion of your project and prior to the payment of the final instalment of grant.
- Please Note If successful your grant will be valid for a period of six months from the date of

the letter confirming Project Funding your award. Extensions can be applied for in writing if made within the period of validity.

Following extended discussions, from mid 2013 through to late 2014, IAC warmly welcomed the decision by Inverness Common Good Fund to reduce the rent from £18,000 plus VAT to £9,500 plus VAT, and, subsequently, to award a grant of £9,500 to the club which is subject to annual review with a proportion of the grant being withheld until each review is completed. The club initially gets billed for and pays the rent then receives the grant for most of this sum, effectively achieving almost zero rent for the year. However, the way in which this is done, involving a payment from the club to the Common Good Fund, requires a payment of £11,400 which includes VAT of £1,900 which is non-refundable. This seems an unnecessary burden on IAC that also involves unnecessary administrative activity by the council which could be avoided if the Common Good Fund provided its assistance by way of a waiver of rent in the future, subject to the annual review.

IAC also pays to the council the assessment levied by the Ness District Salmon Fishery Board – a sum of £12,240 in 2023.

We have achieved all our targets for 2024 and set clear targets for 2025/ 2026. Please see the attached Business Plan for 2025/2026.

PROJECT COSTS

Total Project Cost	£55,936
STORAGE RENTAL	£1640
HONORARIA	£6000
INSURANCE	£3026
ACCOUNTANCY FEES	£2,280
PRINTING	£2010
FISHERY BOARD ASSESMENT	£24,480
RENT	£16,500
Please Note grant recipients are expected to provide evidence of value for money.	
Please provide a breakdown of how much your activities/project will cost splitting between revenue and capital expenditure,	Amount (£)

PROJECT FUNDING

How will the project be funded? (What other organisations have you applied to?)	Amount(£)	Confirmed
MEMBERSHIP FEES	£41000	NO
VISITOR PERMIT SALES	£8000	NO

Total Match Funding		
Total Inverness Common Good Fund Funding Requested	£19,000	NO
Own Contribution		
Total Project Funding		

If there is a shortfall in funding, how do you propose to fund it?

The angling club would have to increase membership fees.

About your Organisation

When did your Organisation start?	Inverness Angling Club, formed in1917, has had leases for the River Ness Fishings, now owned by the Inverness Common Good Fund, and has managed the fishings on its behalf for many years. Membership is open to all residents in the Inverness area. The City free day fishings are also managed by the club.
What geographic area does your organisation cover? Please note the Inverness Common Good Fund can only help with projects that bring direct benefit to the citizens of Inverness.	Inverness town fishings. From the Clachnahaig stone to the sea.
What communities of interest (e.g. Young people, people with disabilities, people with an ethnic minority background etc.) does your organisation cover?	IAC membership is open to residents of the City of Inverness, including Smithton, Balloch, Culloden and North Kessock. Youth membership is free to under 18s, a low rate is available to those aged 18 to 20 inclusive. OAPs get a discount of over 50 per cent at age 65 after 12 years continuous senior membership. Associate membership is available at a slightly higher cost to anglers outwith the club's local membership area.
Is there a restriction on who can join your organisation? If yes please give details.	NO

Has your organisation received any funding from the Inverness Common Good Fund over the last 3 years. If yes please give details of when/what for/how much.	YES: £9,500 PER YEAR
Has your organisation received any other funding from the Highland Council or any Common Good Fund over the last 3 years? If yes please give details of when/what for/how much.	NO



Checklist

To ensure that the Highland Council can consider your application please tick to show what you have enclosed. Please ensure that you have enclosed the following information:

Externally verified Statement of Accounts as presented to your AGM for the last 3 years

OR

For new organisations which have been established less than 12 months please give an estimate of first year's income and expenditure