

The Highland Council

Agenda Item	7.
Report No	CC/28/25

Committee: Caithness Committee

Date: 3 November 2025

Report Title: Invitation to Pay Income

Report By: Assistant Chief Executive - Place

1 Purpose/Executive Summary

- 1.1 To update members on income generated in their area via the Invitation to Pay scheme in Council operated Car Parks.

2 Recommendations

- 2.1 Members are asked to **note** the earmarked funds for this committee from the Invitation to Pay Parking of £10,876.19

3 Implications

- 3.1 **Resource** - Financial implications are as per Council Policy, 50% of income after costs, are passed to the relevant Area Committee as ear-marked funds from the previous financial year.
- 3.2 **Legal** – No implications
- 3.3 **Risk** – No implications
- 3.4 **Health and Safety (risks arising from changes to plant, equipment, process, or people)** – No implications.
- 3.5 **Gaelic** - None

4 Impacts

- 4.1 In Highland, all policies, strategies or service changes are subject to an integrated screening for impact for Equalities, Poverty and Human Rights, Children's Rights and Wellbeing, Climate Change, Islands and Mainland Rural Communities, and Data Protection. Where identified as required, a full impact assessment will be undertaken.

- 4.2 Considering impacts is a core part of the decision-making process and needs to inform the decision-making process. When taking any decision, Members must give due regard to the findings of any assessment.
- 4.3 This is a monitoring and update report and therefore an impact assessment is not required.

5 Income from Invitation to Pay

5.1 Amount Raised 2024/25

Across Highland, 32 sites have generated Gross Income of:-

- £337,052 for Regulated Car Parks.
- £46,369 for Common Good Car Parks

5.2 The amount available for this committee from 2024/25 after all relevant costs are deducted:-

Wick Common Good Fund
£9,466.80 credited directly in year.

Wick, Riverside Car Park - CG (MH)	£ 8,396.05
Wick, Camps Car Park - CG	£1,070.71

Area Committee earmarked funds
£10,876.19

Net income by location

Dunnet Head Car Park (MH)	£4,315.34
Dunnet Seadrift Car Park (MH)	£ 1,998.79
Noss Head Car Park	£ 4,657.63
Reiss Beach Car Park (MH)	-£ 95.58

5.3 As per Council Policy, 50% of income after costs, are passed to the relevant Area Committee as earmarked funds from the previous financial year. 2024/25 income earmarked for 2025/26 spend.

6 Governance

- 6.1 Members may allocate funds raised through the scheme at their discretion and within their governance. It is recognised as good practice that income raised in a particular ward is allocated to that ward so that the public can see the practical benefits of the scheme.

Designation: Assistant Chief Executive – Place

Date: 9 October 2025

Author: Ross Bartlett, Principal Officer Traffic and Parking (Acting)

Background Papers: The Highland Council Parking [Policy](#) 2018 – 2023
Off-street Car Parking Policy [Review](#)
Motorhome [Parking](#)

Appendices: None