

Agenda Item	8
Report No	BSAC/17/26

The Highland Council

Committee: Badenoch and Strathspey

Date: 31 August 2026

Report Title: Community Regeneration Fund Assessment of Application

Report By: Assistant Chief Executive - Place

1 Purpose/Executive Summary

- 1.1 The purpose of this report is to present one funding request to the Badenoch and Strathspey Community Regeneration Fund (CRF) budget for 2026-27, for discussion and decision by Members. The report also updates Members on their CRF budget position for 2026-27.

One application is provided as **Appendix 1** to this report, and a technical assessment summary is provided as **Appendix 2**. An update on the Badenoch and Strathspey CRF budget for 2026-27 is provided in section 5.3 below.

2 Recommendations

- 2.1 Members are asked to:-

- i. **Note** the Community Regeneration Funds currently available in Badenoch and Strathspey;
- ii. **Consider** the application presented and agree whether to approve, defer or reject the application. An approval of funding should detail the amount approved and outline any conditions of funding that Members wish to attach to the approval over and above the required technical conditions. A deferral would allow an applicant to resubmit the current application at a future date with updated information or for the project to be approved subject to further funding becoming available. A rejection would mean that the application will not proceed and any future application to the fund should be brought forward initially as a new expression of interest; and
- iii. **Agree** the approved CRF grant award, subject to any conditions up to the value of the available area allocation.

3 Implications

- 3.1 **Resource** - Badenoch and Strathspey area has available funding of £65,597.64. The application under consideration totals £27,500. Therefore, there are no resource implications in approving the funding award as requested.

- 3.2 **Legal** - When managing external funding it is imperative that the risks to the Highland Council are assessed/mitigated and any back-to-back grant award letters with third parties, and financial claims management protect the Highland Council financial and reputational interests.
- 3.3 **Risk** - A balanced approach to risk is necessary when disbursing grant funds as sometimes it is necessary if a community led project is to proceed, to forward grant payment. Factors such as past knowledge of and project experience of the grant receipt, release of funds related to invoices/works completion certificates etc are considered in such assessments.
- 3.4 **Health and Safety (risks arising from changes to plant, equipment, process, or people)** – No risks arising directly from this report. Risks within projects are identified and managed on a project-by-project basis by the applicant organisations.
- 3.5 **Gaelic** - Consideration given within individual project applications in line with the council's policy.

4 Impacts

- 4.1 In Highland, all policies, strategies or service changes are subject to an integrated screening for impact for Equalities, Poverty and Human Rights, Children's Rights and Wellbeing, Climate Change, Islands and Mainland Rural Communities, and Data Protection. Where identified as required, a full impact assessment will be undertaken.
- 4.2 Considering impacts is a core part of the decision-making process and needs to inform the decision-making process. When taking any decision, Members must give due regard to the findings of any assessment.
- 4.3 A separate screening for impact for each application is not required, however consideration of impacts for equalities, socio-economic impact and consideration of the impact on the individual community is part of the assessment criteria and included within the assessment report. This supports the decision-making process.

5 Background

- 5.1 Community Regeneration Funding is an umbrella term for a number of funds that are available for communities/organisations to access in Highland. At local area committee level, where funds are controlled by local Members, it is currently comprised of the Highland Coastal Communities Fund (HCCF). This is a Scottish Government funding stream to support economic regeneration and sustainable development in Highland. In previous years Scottish Government Place Based Investment Programme (PBIP) funds have also been available at Local Area Committee level. No PBIP funding has been made available by the Scottish Government for 2026/27. Area committees are awarded devolved allocations of HCCF funds according to an approved formula, and decision making on which projects should receive funding sits with elected Members.

5.2 Broad eligibility criteria for the fund is as follows:-

All projects are expected to be able to meet at least one of the following priorities:-

- Economic recovery;
- Community resilience;
- Mitigating the impact of the climate/ecological emergency; or
- Addressing the challenges of rural depopulation.

Projects should be able to demonstrate that they are:-

- Sustainable/viable;
- Providing value for money;
- Providing additionality; and
- Able to evidence positive impacts and wide community benefit.

5.3 In summary, the CRF budget position in Badenoch and Strathspey at Area Committee on 31 August 2026 is as follows:-

Funding Source	Designation	Amount
Highland Coastal Communities Fund (HCCF) – Tranche 6	Revenue or Capital	£15,597.64
Highland Coastal Communities Fund (HCCF) – Tranche 7	Revenue or Capital	£50,000.00
Total confirmed Badenoch & Strathspey budget for 2026/27		£65,597.64
Less Awards Made from Badenoch & Strathspey CRF Budget 2026-27 To Date		£0
Available CRF budget on 31 August 2026		£65,597.64

5.4 One application is under consideration by Members today with a total grant request value of £27,500.

If Members were to approve the application, there would be £38,597.64 remaining in the Badenoch and Strathspey CRF budget for 2026-27.

To aid Members in their decision making, the following appendices are provided to this report:-

- Appendix 1 - Project Application Form; and
- Appendix 2 - RAG Summary Spreadsheet.

RAG status on key criteria is based on the application form and supplementary information provided during the application process. The application presented is technically eligible – if any criteria are marked as red this does not indicate an eligibility concern but reflects the quality of information provided or outstanding requirements that will require technical conditions to be applied to any award of funding.

Designation: Assistant Chief Executive - Place

Date: 25 June 2026

Author: Fiona Cameron, Programme Manager
Alison Tanner, Project Officer

Background Papers: None

Appendices: Appendix 1 – Project Application Form
Appendix 2 - Project Technical Assessments RAG
Summary

Community Regeneration Funding (CRF) Application Form

(May 2025 – CRF Area Funds)

Key considerations

Please refer to the **Application Guidance** (link below) and **Fair Work First Summary Guidance** when completing the application form as there is important supplementary information you need to be aware of. Answer the questions concisely, describing clearly and directly what the project you are seeking funding for is delivering. Please do not exceed the word limit given.

To ensure you have the best opportunity to score well during the assessment, please refer to the **Assessment Criteria Matrix** (link below) when completing the application form.

In this current round of CRF, we are seeking well-developed and robust projects that are ready to commence, and can complete within 12 months of funding being awarded.

The deadline for application submission is June 15th 2026

Double click the icons below to download the documents. If you have any issues with downloading the documents, please contact us at communityregenerationfund@highland.gov.uk

<u>Application Guidance</u>	<u>Assessment Criteria Matrix</u>

SECTION 1: PROJECT SUMMARY

1.1	Project reference number	CRF 4199
1.2	Organisation	Newtonmore Tennis Club
1.3	Project title	Tennis Courts Resurfacing
1.4	Summary of project you wish to be funded (max 250 words)	In October 2018 Newtonmore Tennis Club was reconstituted after over 10 years in abeyance. During this period the courts had been used, but had not been maintained. A large volunteer project cleared the weeds and the worst parts of the court were treated with liquid tar. New posts and nets were purchased and as an interim improvement an acrylic paint surface was applied in 2021 after delays occasioned by covid and the weather.

		In the meantime the club had developed a full programme of social tennis, coaching blocks and competitive matches with teams entered in both the ladies and the missed doubles league. ! It has become increasingly problematic with the larger number of league matches we are hosting. Members are getting increasingly frustrated with the unpredictable bounce. Critical comments from visiting teams increased significantly in 2025 which was the first year we had run both a ladies and a mixed doubles team. We have recently discovered that the courts were last resurfaced over thirty years ago! The proposal is to totally resurface the three courts.	
1.5	Project costs	Total project cost	£55349
		Match funding	£27849
		CRF grant requested	£27500
1.6	Start date	01/07/2027	
1.7	End date (max 12 months from start date)	01/09/2027	
1.8	Please confirm you have read and understood the CRF privacy notice	Yes ☒ No ☐	

SECTION 2: CONTACT AND ORGANISATION DETAILS			
2.1	Organisation	Newtonmore Tennis Club	
2.2	Address and postcode	Golf Course Road PH20 1AT	
2.3	Main contact name	[REDACTED]	
2.4	Position in the organisation	Committee member	
2.5	Contact number	[REDACTED]	
2.6	Email address	[REDACTED]	
2.7	Website address	https:clubspark.lta.org.uk - NewtonmoreTennisClub	
2.8	Organisation type	☐	Company limited by guarantee
		☒	Constituted group
		☐	Public body
		☐	Charity

		☐	SCIO
		☒	Other (please specify):
2.9	Organisation registered number	CASC 12028	
2.10	Is the organisation VAT registered?	By confirming this, you are declaring the organisation VAT status as per HMRC. If this changes at any time during the project, you <u>must</u> notify the CRF Team as this may affect the offer of grant. Yes ☐ No ☒	
2.11	If the organisation is VAT registered, please provide the number.	N/A	
2.12	Is the VAT related to the project being reclaimed from HMRC?	☐	Whole
		☐	Partial
		☒	None
2.13	Provide details of VAT exemptions.	N/A	

SECTION 3: PROJECT DETAILS		
3.1	Please confirm the location of the project including post code.	Newtonmore Tennis Club Golf Course Road Newtonmore PH20 1AT
3.2	Are you applying on behalf of a partnership project?	Yes ☐ No ☒
3.3	Is there a partnership agreement in place?	Yes ☐ No ☒
3.4	Is your organisation the lead applicant?	Yes ☒ No ☐
3.5	Do you own the land or asset?	Yes ☐ No ☒
3.6	Are you leasing the land or asset? If so, what is the term left on your current lease agreement	Yes ☒ No ☐ 65 Years 6 Months
3.7	If ownership or lease agreements are not in place, please provide details if applied for and/or the arrangements to obtain these and by when.	N/A
3.8	Does the project require planning permission or other statutory regulatory consents?	Yes ☐ No ☒
3.9	If consents are required, please provide details if applied and/or the arrangements to obtain these and by when.	N/A

SECTION 4: THE PROJECT PROPOSAL	
4.1	List the main activities required to deliver the project including timescales.
Activity name	Achieve by (date)

Sweep existing surface and pierce holes to the depth of the original foundation, fill with shingle and seal	01/07/2027
Chase out a rebate approximately 300mm around the perimeter:	08/07/2027
Set galvanised 'plunger type' ground anchor in concrete cube 300mm x 300mm x 300mm and raise level of existing posts	12/07/2027
Supply and screed between bars, in bays, 40mm depth of '32' pervious wearing course macadam; rolled and cross rolled to give 32mm nominal consolidated depth. Apply temporary lines.	15/07/2027
Apply by spraying, two coats of acrylic surface paint	01/08/2027
Apply final white lines	01/09/2027

4.2 (a) What local need or opportunity will the project address?

This project improves a place and a space that matters to the community, while also helping to bring people together through sport and a shared activity. The tennis courts are a valued community asset situated on village owned land [overseen by village trustees] sharing a clubhouse with the local Bowling Club.

With over 100 local members from a village population of around 800 the club plays an important role in community life, health and well being. In remote rural areas like ours, local facilities are especially important as alternatives are limited and travel distances are significant. The nearest alternative tennis facility for about 6 months of the year requires a 36 mile round trip to Aviemore.

The project will transform the experience of members, visitors and visiting clubs by providing safe and high quality courts for both recreational and competitive tennis. It will particularly benefit women and girls, as the majority of our regular players are female and we run girls-only coaching sessions to encourage greater participation in the sport.

The courts are also made available to two local social enterprises [Caberfeidh Horizons and the Richmond Fellowship], both organisations supporting young adults through inclusive community activity.

The project is not creating a new facility, but transforming and safeguarding an existing community asset that has already proved successful in increasing participation, strengthening community engagement and providing accessible sporting opportunities in a very remote rural area.

(b) Has this need been recognised in a local place plan?

The local place plan for Badenoch and Strathspey has not been finalised according to the Beconnected website. However there are several aspects of the proposal which are consistent with existing plans

- Community resilience and empowerment: the facility is owned along with the adjacent Bowling Club by the village Trustees and has 65 years of a lease remaining. This is an important community asset and this project safeguards that asset for a considerable period of time.
- The contribution that the tennis facility makes to healthy lifestyle with exercise taking place in an age range from tots to 70s. This project ensures that this facility stays available for the whole community including the local Primary School. Activities include social tennis, competitive tennis, tennis coaching and cardio tennis fitness sessions which also attracts people unable to take part in tennis matches due to injury.

- Ensuring that there is a good quality facility available in the village means that there is no need to travel, for those who have a car, the 36 mile round trip to Aviemore for the nearest alternative facilities over the winter months when the Kingussie courts are not available

4.3 How do you know there is local support for the project? How can you evidence this? Provide evidence as supporting documents as requested at 8.2

(500 words max limit) The Project has been shaped through on going feedback from club members, local organisations/businesses and partner organisations. Concerns about the deteriorating court surface have been raised consistently for several years through committee meetings, social tennis, coaching sessions, league participation, cardio tennis [fitness classes] participants so there is strong support from both members and wider community users. Supporting documents from local businesses, local organisations and visiting clubs are attached [The Rothes Tennis Club letter of support evidences the poor quality of the courts for competitive tennis and the Balavil Hotel letter evidences the age of the existing surface].

Resurfacing the courts does not just mean that people of all ages can continue to access a safe, high quality local facility for recreation, coaching and competition. The letters of support show how it also supports local tourism business and the wider economy through our partnerships with accommodation providers and local social enterprises.

Our volunteer committee is made up of local residents [including accommodation providers] and active club members who are involved in all aspects of planning and decision making. We regularly engage with the community through social media, e mail updates, local publicity and face to face conversations. We have also organised community open days and social doubles tournaments [with BBQ] involving local residents and neighbouring clubs. All this helps gather feedback, strengthens relationships and encourages wider community involvement and support for tennis.

4.4 Outputs and outcomes – Please refer to the application guidance for further information and a definition of what constitutes “outputs” and “outcomes”.

(a) Please select below ONE of the CRF main strategic objectives that you believe your project’s outputs and outcomes will best align with.

☒	Increasing community resilience
☐	Tackling poverty and inequality
☐	Addressing causes of rural depopulation
☐	Helping economic recovery and sustaining growth
☐	Tackling the climate emergency and working towards net zero

(b) What are the immediate and short-term outputs that your project will achieve? How will you measure them?

(500 words max limit)

It will vastly improve the quality of the courts leading to a better player experience and a safer playing environment. We expect an end to comments/complaints about the uneven bounce from members and visiting teams and instead expect to receive compliments. This will be measured by asking members and visiting teams for their feedback if not already given spontaneously.

It will level the courts out thereby eliminating the ponding effect which currently exists after rain as parts of the surface are not level. This ponding allows debris to accumulate which if not cleared encourages weed growth and can also be slippery and a risk for injury. The improvement will be

by observation by the volunteers who look after the courts. There should also be an end to reports of player injury through slipping ... two of our team members have suffered an injury following a slip in matches this year.

It will in the short term eliminate the need for weed/moss control. In the medium term moss growth on these courts is inevitable due to their location near high pine trees. However the new surface will make treatment easier and more effective. [the cracks and holes currently present will be eliminated and that is where the weeds start so this problem should be at an end]. This will save volunteer time.

We expect there to be an increased usage of the courts both by local members and by visitors who will enjoy the experience more and therefore come back for additional sessions. We will be able to measure this through the smart gate that we had installed recently. [This means all use of the courts requires a booking to generate a code for access allowing us more accurate statistics].

(c) What do you think the outcomes of your project will be and how will you measure them? Please note an outcome is the longer-term change that your project will achieve. What will be the lasting benefits and legacy?

(500 words max limit)

This will give us a high quality court surface for a minimum of ten and up to over twenty five years. We anticipate the short term benefit of small increased member and visitor bookings will be sustained thereby increasing income modestly for the club [which will be offset by allowing us to increase expenditure to prevent moss growth]. Increase in useage will be evident from the booking information.

We will not receive any negative comment about the quality of the court surface allied with idiosyncratic bounces which is a regular comment from both our social tennis players, our team players and visiting teams. We hope injuries from slippage will end.

The process of raising funds to allow the project to happen will widen the scope of support for the club. A volunteer is taking on the task of contacting all the estates, selected local businesses and higher net worth individuals to support the project. We intend to try and cultivate that relationship beyond one off support and encourage these contacts to take part in the activities of the club.

The process is also allowing the club to build on the relationship with a number of grant funding bodies some of which we have received money from before [so know our journey from late 2018] and others that are new to us. This means we would expect to be able to return to them to support other improvement projects like acquiring a new automatic ball machine, fence renewal etc which will improve our facilities and overall offering.

4.5 How will the project be supported/maintained/sustained after CRF funding?

(500 words max limit)

There is a volunteer groundsman who ensures that the courts are swept and debris blown off using a leaf blower. This will continue, though will be much easier with the absence of cracks and ponding leading to debris accumulation and weed growth.

We already treat for moss with limited success due to the surface deterioration. We will continue to have at least twice yearly moss treatments as well as ad hoc treatments as soon as there is

any evidence of moss growth. This has an annual cost, but we are confident that the increased income we expect, referred to above, will be enough to cover it.

The club already has a reserves policy. This will be reviewed with a view to establishing a designated fund built up through fundraising events and individual donors that is for court renewal and improvement. We would expect any future major works to be over 50% funded by grants, but we want to ensure that we have the seed capital on which to build any future fundraising efforts.

4.6 Describe how you intend to mitigate negative environmental impacts that may arise in delivering the project. It may be that the project specifically seeks to address climate change issues or implement net zero ambitions/solutions.

(500 words max limit) The provision of a replacement tar surface which is an oil based product will have an unquantified environmental impact. However we know that there are previous and potential members in the village who travel to Aviemore to play, because the quality of the bounce on our current courts spoils the game for them. For over 6 months of the year playing in Aviemore is the main alternative and the new surface will make our courts playable for longer as they will not be so slippery. This travel To Aviemore is all by car so attracting them to play all their tennis in Newtonmore will reduce pollution from car travel over the long term.

4.7 In developing the project, explain how you have considered equalities issues and taken groups with protected characteristics into account in the development/delivery of the project. How will you ensure that no one is excluded or disadvantaged from benefitting from the project? Will the project target specific groups?

(500 words max limit)

Although the project does not target specific groups we have already tried to address disadvantage. Our website asks the unemployed and anyone who might have difficulty paying to contact the secretary [and we will give them free membership]. That is also why we make tennis racquets and balls available free of charge inside the courts so that people who are not financially well off can use the club's equipment.

We realise that some of the children in schools might not have had the opportunity to play for different reasons. We have already received grant funding to let all pupils in primary 4 to have a block of lessons in school which was delivered in November 2025. Due to the success of that the Head Teacher asked us to provide more sessions which were able to do in May this year.

As mentioned previously we are providing girls only coaching sessions [and cardio tennis exercise classes] to encourage teenage girls in particular to participate. We plan to continue doing that on the new courts which will be more attractive to play on.

We have been aware for some time of the need to ensure that people with disabilities of different types have the ability to make use of the courts. We reached out several years ago to Caberfeidh Horizons based in Kingussie and the Richmond Fellowship based in Aviemore as they sometimes have clients that are interested in playing sports. We offered them special membership for use of the courts for all their clients and staff. We also said that if any clients needed any specific equipment then we could help them provide that [as we know there are special grant sources for specialised equipment]. Uptake by the two organisations has been relatively disappointing so far, but with rejuvenated courts we hope they will make more use of the facilities.

4.8 All applicants are required to provide a statement on how the organisation is committed to advancing the [Fair Work First Policy](#) including the 'Real Living Wage' and 'Effective Workers Voice' criteria. The statement should be agreed jointly by the employer and an appropriate workplace representative or a trade union representative if one is in place.

PLEASE NOTE- This statement is applicable to all groups and organisations even if you do not employ staff and/or only work with volunteers. Projects cannot progress without a signed statement - refer to the Fair Work First guidance for more information. Complete the following Fair Work First Statement and Declaration form and submit with the application. Double click the icon to download.  FWF statement and declaration template.docx	
Have you provided a Fair Work First statement in a separate document with this application? Please ensure it is signed by an appropriate workplace representative.	Yes ☒ No ☐
Can you confirm if you have the Living Wage Accreditation or are planning to be certified?	Yes ☐ No ☒ Applied ☐
Is the Fair Work First statement on your organisation's website?	Yes ☒ No ☐ Do not have a website ☐
How many people do you employ or how many volunteers do you have?	No employees. We pay sessional coaches who determine their rate according to the level of coaching qualification that they have. We also have about a dozen volunteers.
Do you currently pay the Real Living Wage hourly rate?	Yes ☐ No ☐ NA ☒
As part of your procurement assessment process, do you ensure that traders/suppliers also pay the Real Living Wage hourly rate?	Yes ☒ No ☐
How do you provide channels for Effective Voice in the workplace for staff and/or volunteers?	☐ Line Management Relationship ☒ Staff /Engagement Surveys ☒ Suggestions Schemes ☒ Intranet/Online Platforms ☐ Staff Forums / Networks ☐ Trade Union Recognition/Collective Bargaining

SECTION 5: PROJECT BUDGET			
5.1	Main project expenditure – costs should be as accurate and current as possible from recent quotations or price comparisons. Please refer to the guidance note on eligible expenditure. Only download and complete the overheads and management fees summary spreadsheet below, if you would like to claim more than 10% of total project costs as overheads.  CRF overheads and management fees summary		
Budget Heading	Detailed Costs	Revenue/Capital	Amount
Re surfacing of three courts	To preparation of courts, digging holes with shingle to foundation for drainage, raising level of post installation, tarring the surface, tapering into boundary, provision of two coats of acrylic paint and line marking as complete package	Capital	£53737
Contingency	Above price is based on work August 2026 so a 3% contingency for July 2027 seems prudent	Capital	£1612

Total revenue expenditure			£0
Total capital expenditure			£55349
TOTAL PROJECT COSTS			£55349
Is VAT included in these costs?			Yes
Can you confirm that the costs above have not already been incurred or committed to?			Yes
5.2	Reasonableness of cost – Are the project costs listed in 5.1 based on valid quotes as per the procurement guidance provided? Please provide any quotes as supporting documents to this application .		Yes
5.3	Please explain how your project will achieve value for money.	We have asked four contractors to quote so we believe we have tested the market. We already knew from contact with other clubs the likely level of cost. We asked for and recently received an update on price from the lower of the 2 quotes received. A third contractor visited the courts when there unfortunately was snow on the court and has not responded to further contact. A fourth contractor tried to find out how much our existing quotes were then did not respond to a further e mail asking for a quote.	
SECTION 6 – MATCH FUNDING (if applicable) Please note match funding for this round is not essential, however efforts to secure match funding for the project is reflected within the assessment criteria.			
6.1	Please provide details of any match funding applied for and whether it is awaiting a decision or confirmed.		
Name of funder		Confirmed?	Date Confirmed or Decision Expected
Amount £			
Newtonmore Tennis Club		Yes ☐	Confirmed
			6000

Newtonmore Community Woodland & Development Trust	No ☐	August 2026	5000
Awards for All	No ☐	September 2026	10000
Benzies Foundation	No	July 2026	5000
In the event that some of these applications are unsuccessful, or only partially successful, we have a number of additional funding opportunities Including Foundation Scotland Forbes Fund, the Conundrum Trust, the Weir Charitable Trust & the Gordon and Ena Baxter Foundation to pursue. One of our members is seeking to increase the club contribution by organising fundraising activity and approaching local estates and businesses.	No	Various	1787
Total match funding			£27837
CRF requested			£27500
Total funding			£55349
6.2	Will the project involve "in kind" support?	Yes ☐ No ☒	
6.3	If yes, please detail.		
6.4	Please explain why public funding is required to deliver the project.	For a small community of less than 1000 in a club with limited scope for membership we are always reliant on grant funding for all improvements. The courts are a community asset in the heart of the village. Our judgement is that a significant donation of public funding to protect the long term quality of this asset is needed due to the scale of the project and will unlock a number of the other donors. There are potential funders like Foundation Scotland and the Weir Charitable Trust that cannot be applied for till July or in the case of the Gordon 7 Ena Baxter Foundation when 50% of the funding has already been raised. While the Tennis Club has committed the maximum allowed by its reserves policy, it is not known how much our local fundraising volunteer might be able to attract.	
6.5	Please explain what the remaining bank balances are for in your accounts.	We have a minimum reserves policy of £2000 and our confirmed commitment from the club is £6k	

		Our current balance is just over £11k so there would at first glance appear to be £3k more available. However about £1100 is unspent grants for coaching; about £700 is income for coaching sessions that have still to be charged for by coaches; Newtonmore Bowling Club with which we share the clubhouse are also anxious to proceed with replacing the clubhouse windows, which are shot, and we expect our share to be about £1200
6.6	Please explain why unrestricted funding in your annual accounts cannot be used to deliver the project and/or used as match funding.	The funds are being used leaving only our minimum reserve level. We have built up these funds for this purpose over the last 7 years
6.7	If you are applying for 100% funding for your project, please explain why no match funding is available.	Not applicable

SECTION 7 – INCOME GENERATION

7.1	Will the project generate income?	Yes ☐ No ☒
7.2	If yes, how will the income benefit the organisation? Will it be re-invested to help with the sustainability of the project – if so, how? A copy of a business plan and/or budget forecast must be provided with the application.	The project will protect our existing income by securing the long term future of the courts. [Although a minor increase in income may occur we are planning increased preventative moss control measures which will balance this out]
7.3	How will you ensure that local organisations/ businesses are not disadvantaged because of the project? Are they supportive of the project?	This does not adversely affect any local organisation or business. Indeed for hotels and other tourist accommodation having good quality tennis courts they can offer as part of their package is a bonus. We have letters of support showing this.
7.4	Have you considered taking out a loan for the project?	Yes ☐ No ☒
7.5	If not, please state why?	Our annual income is not large enough to justify this. Our minimum reserve level reflects the need for ad hoc expenditure over which we do not have any control e.g.repairs to the Clubhouse which we share with the Bowling Club. We do not want any further recurring revenue commitments on top of insurance, LTA membership, Highland League membership, court maintenance and our equipment replacement programme.
7.6	Have you previously received public funding?	Yes ☒ No ☐
7.7	If yes, please provide details of awards for the last 3 fiscal years and if any were awarded under Public Subsidy.	

Funding	Date	Amount £	Public Subsidy?
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Highland Council Discretionary Fund	26/01/2026	£540	No ☒
Highland Council Discretionary Fund	07/11/2024	£670	No ☒
Highland Council Discretionary Fund	15/02/2024	£500	No ☒
Cairngorms National Park Authority	24/02/2025	£250	No ☒

SECTION 8 – SIGNATURE AND SUPPORTING DOCUMENTATION

8.1	Main applicant, chairperson or equivalent – the person signing this application has the authority within the organisation to apply for grant funding.		
<i>I declare that the information contained in this application is correct to the best of my knowledge. I have read the guidance notes and understand and accept the terms and conditions noted within them.</i> <i>The data provided in the application (and claim) forms are subject to the provisions of the Freedom of Information (Scotland) Act 2002, the Data Protection Act 1998 and the Environmental Information (Scotland) Regulations 2004.</i>			
Signature:			
Print:			
		Date: 10/06/2026	

Please Ensure You Also Complete the Attachments Checklist Below

8.2	You must enclose the following supporting documents (where applicable) with the application. If they are not available, please state why.	Yes / No / Not applicable
1	Bank statement – please provide a full bank statement with the organisation address. It must be the latest statement at the time of application submission.	Yes ☒ No ☐
2	Annual financial accounts – latest available.	Yes ☒ No ☐
3	Constitution or articles and memorandum.	Yes ☒ No ☐
4	Committee Members or Directors List.	Yes ☒ No ☐
5	Policies – relevant organisational policies applicable to the project such as child protection, health and safety, equal opportunities, Fair Work First policy.	Yes ☒ No ☐
6	Valid organisation insurance policy.	Yes ☒ No ☐
7	Evidence of need and demand i.e. letters of support, community consultation reports, photos, feasibility study	Yes ☒ No ☐
8	Confirmation of match funding letters	Yes ☒ No ☐ NA ☐
9	Permissions – i.e. planning, building warrants, marine licences	Yes ☐ No ☐ NA ☒
10	Business plan (income generation projects only)	Yes ☐ No ☐ NA ☒
11	Job descriptions (for CRF funded posts)	Yes ☐ No ☐ NA ☒
12	Evidence of control/ownership of asset – i.e. lease, title deeds	Yes ☒ No ☐ NA ☐
13	Partnership agreement	Yes ☐ No ☐ NA ☒
Reason for missing documentation:		

Completed forms and supporting documentation should be emailed to communityregenerationfund@highland.gov.uk quoting your unique project reference number.

Please ensure you have labelled the supporting documents as per 8.2 of the guidance note:

The application form should follow the naming convention example:

(Name of organisation) final application form

Supporting documentation should be labelled as: **document type followed with the title** – for example:

- Match funding – The Highland Council
- Match funding – National Lottery
- Insurance – Zurich 2022/23 annual policy
- Organisational policy – health and safety
- Organisational policy – Fair Work First statement
- Permissions – Planning granted July 2022
- Permissions – Building warrant granted Aug 2022
- Bank statement – Bank of Scotland Nov 2022
- Letter of support – name of Councillor
- Letter of support – community council/group
- Letter of support – name of local business

Appendix 2

Badenoch & Strathspey Area Committee - 03 August 2026																			
Ref No	Organisation	Project title	Project description	Total project cost	Grant Requested	Capital	Revenue	Project Robustness	Engagement & Support	Meeting a need/demand	Legacy & Exit Strategy	Equalities issues/ impacts	Environmental sustainability	Value for Money	Match funding	Meets Local Priorities	Additionality	Score	
4199	Newtonmore Tennis Club	Tennis Courts Resurfacing	Newtonmore Tennis Club was reconstituted in 2018 after 10+ years in abeyance. During this period the courts had been used but had not been maintained. A large volunteer project cleared the weeds, and the worst parts of the court were treated with liquid tar. Although the acrylic surface looked good this was only a temporary fix. The club now propose to resurface the three courts.	£ 55,349.00	£ 27,500.00	£ 27,500.00	£ -	2	3	3	2	3	2	3	2	3	3	26	
					Total requested	£ 27,500.00	£ -												
					Budget available	£ 65,597.64	£ -												
					Remaining	£ 38,097.64	£ -												
All projects are given a rating of red, amber or green against key assessment criteria. As part of the application paperwork applicants are made aware of the criteria for these. These ratings are then converted into scores as follows: Red – 1, amber – 2, green – 3. This allows a total score for each project to be provided. Ratings are based on information provided during the application process and are provided as a guide only. All projects presented are eligible but if Members wish to approve projects that have red or amber ratings it would usually suggest that additional conditions will be attached to the award to address these concerns.																			