The Highland Council

Agenda Item	**7**
Report No	**CC/27/26**

Committee: **Caithness**

Date: **2 November 2026**

Report Title: **Invitation to Pay Income**

Report By: **Assistant Chief Executive - Place**

1 Purpose/Executive Summary

1.1 To update members on income generated in their area via the Invitation to Pay scheme in Council operated Car Parks.

2 Recommendations

2.1 Members are asked to:-

i. **Note** the earmarked funds for this committee from the Invitation to Pay Parking of £8,009; and
ii. **Note** the intention to bring the Princes Street Experimental Traffic regulation order to the November business meeting prior to any decisions being determined by the Area Committee.

3 Implications

3.1 **Resource** – Level of income will dictate amount available to Area Committee for local spend.

3.2 **Legal** – No Implications.

3.3 **Risk** - Minimum income requirements must be achieved to cover committed costs.

3.4 **Health and Safety (risks arising from changes to plant, equipment, process, or people)** – No Implications.

3.5 **Gaelic** – No Implications.

4 Impacts

4.1 In Highland, all policies, strategies or service changes are subject to an integrated screening for impact for Equalities, Poverty and Human Rights, Children's Rights and Wellbeing, Climate Change, Islands and Mainland Rural Communities, and Data Protection. Where identified as required, a full impact assessment will be undertaken.

4.2 Considering impacts is a core part of the decision-making process and needs to inform the decision-making process. When taking any decision, Members must give due regard to the findings of any assessment.

4.3 This is a monitoring and update report and therefore an impact assessment is not required.

5 Income from Invitation to Pay

5.1 Amount Raised 2025/26
Across Highland, 32 sites have generated Gross Income of:-

- £337,446 for Regulated Car Parks.
- £41,173 for Common Good Car Parks.

5.2 The following table shows the income for the Wick Common Good Fund carparks. These are allocated at source to the Common Good Fund and a separate paper will detail costs to be recovered. £8,481 credited directly in year.

Wick, Riverside Car Park - CG (MH)	£ 7,514
Wick, Camps Car Park - CG	£967

5.3 The following table updates members for invitation to pay income and committee earmarked funds, a more detailed breakdown can be found in **Appendix 1**:

Carpark	Gross Income	Total Costs	Committee	Highland Council
Dunnet Head	£8,428	£2,188	£3,120	£3,120
Dunnet Seadrift	£7,240	£2,704	£2,268	£2,268
Noss Head	£7,238	£1,919	£2,659	£2,659
Reiss Beach	£1,628	£1,703	-£37	-£37
Total	£24,533	£8,515	£8,009	£8,009

The committees earmarked funds for 2025/26 are £8,009.

5.4 As per Council Policy, 50% of income after costs, are passed to the relevant Area Committee as earmarked funds from the previous financial year.

6 Thurso Princes Street

6.1 In December 2025 a limited waiting of maximum 1 hour was installed on Princes Street just prior to the busy December period to make it easier for customers to access businesses. This was carried out using an Experimental Traffic Regulation order and it appears to have been well received in the community. The intention is to discuss this matter with Members at the November business meeting to review the next steps prior to any decisions being determined by the Area Committee.

Designation:	Assistant Chief Executive - Place
Date:	9 October 2026
Author:	Ross Bartlett Principal Officer
Background Papers:	The Highland Council Parking Policy 2018 – 2023 Off-street Car Parking Policy Review
Appendices:	Appendix 1 – Parking Income & Expenditure

Appendix 1

Parking Income & Expenditure

Carpark	Cash	Contactless	Total	Transaction Fees	Annualised Costs	Total	Committee	Highland Council	Total
Dunnet Head	£335	£8,093	£8,428	£728	£1,460	£2,188	£3,120	£3,120	£6,240
Dunnet Seadrift	£482	£6,758	£7,240	£608	£2,096	£2,704	£2,268	£2,268	£4,536
Noss Head	£960	£6,278	£7,238	£565	£1,354	£1,919	£2,659	£2,659	£5,319
Reiss Beach	£107	£1,521	£1,628	£137	£1,566	£1,730	-£37	-£37	-£75
Totals	£1,884	£22,650	£24,533	£2,039	£6,476	£8,515	£8,009	£8,009	£16,019