Agenda Item	**7**
Report No	**NC/23/26**

The Highland Council

Committee: **Nairnshire Area**

Date: **23 November 2026**

Report Title: **Community Regeneration Fund Assessment of Applications**

Report By: **Assistant Chief Executive - Place**

1 Purpose/Executive Summary

1.1 The purpose of this report is to present two Project Change Requests by The Highland Council for CRF2355 Nairn Beach Shower & CRF4221 – Nairn Viewfield Stables Renovation & Re-development, and to present one funding request to the Nairnshire Community Regeneration Fund (CRF) budget for discussion and decision by Members.

The detail of the project change requests is provided in sections 5.3 and 5.4. The project application form is provided as **Appendix 1** to this report, and a technical assessment summary is provided as **Appendix 2.** An update on the Nairnshire CRF budget is provided in 6.1.

2 Recommendations

2.1 Members are asked to:-

i. **Consider** and **agree** the Change Requests to projects CRF2355: Nairn Beach Shower & CRF4221: Nairn Viewfield Stables Renovation & Redevelopment;
ii. **Note** the Community Regeneration Funding available in Nairnshire;
iii. **Consider** the CRF application presented and agree whether to approve, defer or reject it. An approval of funding should detail the amount approved and outline any conditions of funding that Members wish to attach to the approval over and above the required technical conditions. A deferral would allow an applicant to resubmit the current application at a future date with updated information or for the project to be approved subject to further funding becoming available. A rejection would mean that the application will not proceed and any future application to the fund should be brought forward initially as a new expression of interest or application; and
iv. **Agree** the approved CRF grant award, subject to any conditions, up to the value of the available area allocation.

3 Implications

3.1 **Resource** – Nairnshire area has available funding of £122,606.46 from the current CRF allocation and a provisional reallocation of underspend of £60,276.43 (subject to approval by Members). Applications under consideration total £182,882.89 therefore, should the request and reallocation be approved, it can be accommodated from within the funding currently available.

3.2 **Legal** - When managing external funding it is imperative that the risks to The Highland Council are assessed/mitigated and any back-to-back grant award letters with third parties, and financial claims management protect The Highland Council financial and reputational interests.

3.3 **Risk** - A balanced approach to risk is necessary when disbursing grant funds as sometimes it is necessary if a community led project is to proceed, to advance grant payment. Factors such as past knowledge of and project experience of the grant recipient, release of funds related to invoices/works completion certificates etc are considered in such assessments.

3.4 **Health and Safety (risks arising from changes to plant, equipment, process, or people)** - No risks arising directly from this report. Risks within projects are identified and managed on a project-by-project basis by the applicant organisation.

3.5 **Gaelic** - No risks arising directly from this report. Risks within projects are identified and managed on a project-by-project basis by the applicant organisation.

4 Impacts

4.1 In Highland, all policies, strategies or service changes are subject to an integrated screening for impact for Equalities, Poverty and Human Rights, Children's Rights and Wellbeing, Climate Change, Islands and Mainland Rural Communities, and Data Protection. Where identified as required, a full impact assessment will be undertaken.

4.2 Considering impacts is a core part of the decision-making process and needs to inform the decision-making process. When taking any decision, Members must give due regard to the findings of any assessment.

4.3 A separate screening for impact for each application is not required, however consideration of impacts for equalities, socio-economic impact and consideration of the impact on the individual community is part of the assessment criteria and included within the assessment report. This supports the decision-making process.

Background

5.1 Community Regeneration Funding is an umbrella term for a number of funds that are available for communities/organisations to access in Highland. At Local Area Committee level, where funds are controlled by local Members, it is currently comprised of the Highland Coastal Communities Fund (HCCF). This is a Scottish Government funding stream to support economic regeneration and sustainable development in Highland. In previous years Scottish Government Place Based Investment Programme (PBIP) funds have also been available at Local Area Committee level. No PBIP funding has been made available by the Scottish Government for 2026/27. Area committees are awarded devolved allocations of HCCF funds according to an approved formula, and decision making on which projects should receive funding sits with elected Members.

5.2 Project change requests are routinely considered as projects develop and respond to changing circumstances and can be agreed under delegated authority. Given the scale of the requests in relation to CRF2355 and CRF4221, these have been brought to committee for Members consideration.

5.3 **CRF2355 Nairn Beach Shower**

Grant Award: £26,625.99
Reallocated Amount: £22,675.38
CRF2355 Balance: £3,950.61

- The works order was progressed in July 2026 with a small amount of expenditure incurred against materials; however, contractor-related challenges and the need for further project revisions resulted in the project no longer being considered viable or representative of value for money at the original proposed location adjacent to the Splashpad. A Change Request has been received seeking approval to relocate the outdoor shower provision and incorporate it within the new Nairn Links toilet and facilities building. This approach will enable the delivery of outdoor shower facilities as part of a wider capital investment, providing a more cost-effective and sustainable solution

- It is considered that the revised proposal remains aligned with the original objectives, outputs, and outcomes set out in the CRF application, ensuring that the anticipated community benefits are retained while maximising the value of the grant investment.

- Subject to Members approval of CRF4251, approval of this change request will allow the balance of funding from CRF2355 to be transferred to the Links Toilet Project and for the original project objectives to be fulfilled. Should approval for CRF4251 not be granted then funding will be returned to the available CRF allocation or the Scottish Government as required.

5.4 **CRF4221 – Viewfield Stables**

Grant Award: £57,601.05
Reallocated Amount: £37,601.05
CRF4221 Balance: £20,000

- The project proposed to make essential repairs to the roof and walls of the Viewfield Stables with a view to make the building wind and watertight. The building has however suffered further deterioration and the works required are more extensive than first thought. Advice has been provided from Property & Assets Team that a feasibility study should be undertaken to assess the current condition of the stables and identify the minimum works required to stabilise, preserve and protect the structure, making it fully wind and watertight. The study should provide detailed cost estimates for these essential conservation and repair works. A Change Request has been received seeking approval to ringfence £20,000 of the original grant award to commission and complete the feasibility study. This will ensure that future investment decisions are informed by a robust assessment of the building's condition and the costs associated with its restoration and long-term preservation.

- The balance of funding will be returned to the available CRF allocation for 2026/27 or the Scottish Government as required.

6.1 In summary, and subject to Members approval to reallocate funds as outlined in sections 5.3 and 5.4 above, the CRF budget position in Nairnshire at Area Committee on 23 November 2026 is as follows:-

Funding Source	**Designation**	**Amount**
HCCF – tranche 7	Revenue or Capital	£61,759.40
HCCF – tranche 8	Revenue or Capital	£60,847.06
Funds available for reallocation (subject to approval of the change requests detailed above)	Capital	£60,276.43
Available CRF budget on 23 November		**£182,882.89**

The application brought to committee has been identified by Members as addressing priorities set out in the Nairnshire Area Place Plan. This is in line with the policy direction set by the CRF Strategic Sub-Group in February 2025. One application is under consideration with a total grant request value of £182,882.89

- CRF4251 – Nairn Links Toilets (Capital Build)

6.2 To aid Members in their decision making, the following appendices are provided to this report:

- **Appendix 1** – Project Application Form
- **Appendix 2** - RAG Summary Spreadsheet

RAG status on key criteria is based on the application form and supplementary information provided during the application process. All applications presented are technically eligible – if any criteria are marked as red this does not indicate an eligibility concern but reflects the quality of information provided or outstanding requirements that will require technical conditions to be applied to any award of funding.

Designation: Assistant Chief Executive - Place

Date: 6 November 2026

Author: Fiona Cameron, CRF Programme Manager
Sarah Lamb, Project Officer

Background Papers: None

Appendices: Appendix 1 – Project Application Form
Appendix 2 – Project Technical Assessment RAG Summary

Community Regeneration Funding (CRF) Application Form

Highland Community Regeneration Funding

Highland Council led projects only

Key considerations

CRF is an umbrella term for a number of different funds aimed at supporting regeneration for Highland communities. Highland Council led projects must demonstrate high levels of community benefits to be eligible for CRF support.

Please note that if a CRF grant is awarded to a Highland Council led projects, the project lead will be expected to fulfil all grant conditions, including post offer meetings, financial claims and monitoring reports. The grant will not be released unless all grant conditions have been met.

CRF funds are external grant funds, with specific reporting and audit requirements that must be fulfilled. These are distinct from internal budget transfers, and it is important that the Officer designated as the main contact in this application is aware of and prepared to meet these requirements.

Please refer to the **Application Guidance** (link below) when completing the application form as there is important supplementary information you need to be aware of. Answer the questions concisely, describing clearly and directly what the project you are seeking funding for is delivering.

To ensure you have the best opportunity to score well during the assessment, please refer to the **Assessment Criteria Matrix** (link below) when completing the application form.

Double click the icons below to download the documents. If you have any issues with downloading the documents, please contact us at communityregenerationfund@highland.gov.uk

Application Guidance	Assessment Criteria Matrix
CRF application guidance-THC project	CRF Assessment Criteria (FINAL CRF AF

SECTION 1: PROJECT SUMMARY			
1.1	**Project reference number**	CRF4251	
1.2	**Project title**	Nairn Links Toilets	
1.3	**Start date**	01/11/2026	
1.4	**End date** ***(max 12 months from start date)***	31/07/2027	
1.5	**Project finance**	**Total project costs**	£509,710.00
		Match funding	£326,827.11

		CRF grant amount requested	£182,882.89
1.6	**Please confirm you have read and understood the CRF privacy notice**	Yes ☒ No ☐	
1.7	**Artificial Intelligence Assistance Declaration**	Have you used any form of AI assistance in the preparation of this application? Yes ☒ No ☐	
	For guidance on the appropriate use of AI in funding applications, please refer to ***Use of AI in Funding Application Guidance.***		

SECTION 2: CONTACT DETAILS FOR PROJECT LEAD		
	Main contact/Project lead	**Secondary contact**
Contact name	Lewis Hannah	Alastair Garrow
Job title	Community Development Manager	Common Good Project Officer
Team/Department	Community Support	Community Support
Contact number		
Email address		

SECTION 3: PROJECT DETAILS		
3.1	**Please confirm the location of the project including post code.**	Nairn Links, IV12 4NQ
3.2	**Are you applying on behalf of a partnership project?**	Yes ☒ No ☐
3.3	**Is there a partnership agreement in place?**	Yes ☒ No ☐
3.4	**Does The Highland Council own the land or asset?**	Yes ☒ No ☐
3.5	**Is The Highland Council leasing the land or asset?** **If so, what is the term left on the current lease agreement**	Yes ☐ No ☒ Years & Months
3.6	**If ownership or lease agreements are not in place, please provide details if applied for and/or the arrangements to obtain these and by when.**	
3.7	**Does the project require planning permission or other statutory regulatory consents?**	Yes ☒ No ☐

3.8	**If consents are required, please provide details if applied and/or the arrangements to obtain these and by when.**	Planning permission is required and applied for, decision is expected by 02/12/2026. Building warrant is anticipated for 1/2/27. Statutory Community Consultation and Court sign off is required. Running currently and outcome anticipated on 1/1/27.

SECTION 4: PROJECT PROPOSAL

4.1	**Project Summary (max 250 words)**	The project will deliver a new bespoke public toilet facility at Nairn Links Beach, incorporating a fully accessible Changing Places Toilet, modern public conveniences and outdoor beach shower facilities. The facility will be constructed adjacent to the existing public conveniences and will significantly improve accessibility, visitor experience and community infrastructure at one of Nairn's most important recreational and tourism assets. The project responds to extensive public consultation and will create a long-term community asset supporting residents, visitors, carers and disabled users while enhancing the attractiveness and inclusiveness of Nairn Links.

4.2 List the main activities required to deliver the project including timescales.

Activity name	Achieve by (date)
Common Good Consultation (Completion)	01/01/2027
Planning Permission (Decision)	02/12/2026
Obtain Building Warrant	01/02/2027
Procurement	28/02/2027
PAMIS Design (changing spaces facility)	31/12/2026
Ground Works	01/06/2027
Installation	01/06/2027
Handover	01/07/2027

4.3	**Are any of the project activities considered part of The Highland Council's statutory duties?**	**Yes** ☐ **No** ☒

4.4 How will the CRF grant enable the delivery of additional outcomes that could not be achieved without it being in place?

The Nairn Common Good Fund has committed significant investment towards a replacement public toilet facility. CRF support is required to enable the bespoke new build preferred by the community and that would not otherwise be achievable, incorporating indoor and outdoor showers and a changing places facility for maximum accessibility. Without CRF funding, the project would require a reduction in scope, redesign or delayed delivery, potentially preventing key benefits from being delivered. The funding will therefore accelerate delivery and unlock social, equality, wellbeing and tourism benefits beyond a simple replacement or refurbishment.

4.5 What local need or opportunity will the project address?

Nairn Links is one of the town's most important community and visitor destinations. An informal usage survey undertaken during a summer day recorded 91 users of the current facilities over a 30-minute period. Based on this observed level of demand, it is reasonable to estimate that the facility serves in excess of 500 users per day during peak season, demonstrating its importance as a key piece of public infrastructure for both residents and visitors to Nairn. The existing facilities are ageing and its clear they are no longer fit for purpose nor meeting users expectations.

At present, there are no registered Changing Places facilities within Nairn's public spaces, the nearest would be Forres and Inverness Airport. This creates a significant barrier for people with disabilities, mobility impairments, carers and families. The project addresses a recognised need for modern, inclusive public facilities while supporting tourism, community wellbeing and accessibility. Consultation demonstrated strong support for investment in improved facilities and continued enhancement of Nairn Links.

4.6	**In which Area Place Plan/HC strategic development plan has this need been recognised?**

The need for the project has been recognised through the Nairn Local Place Plan, community consultation undertaken regarding Nairn Links, wider Links enhancement proposals, Highland Outcome Improvement Plan priorities relating to reducing inequalities and improving wellbeing, and Highland Council commitments to accessibility, inclusion and sustainable economic development

4.7	**How will the project contribute to addressing priorities identified in the Area Place Plan and/or other relevant Highland Council strategic development plans?**

The project contributes directly to local priorities by improving accessibility and inclusion, reducing barriers experienced by disabled people and carers, enhancing community infrastructure, supporting health and wellbeing through access to outdoor recreation, strengthening Nairn's visitor economy and promoting inclusive growth. It represents investment in a long-term public asset that supports community resilience and equal access to public spaces.

4.8	**How do you know there is local support for the project? How can you evidence this?** Provide evidence as supporting documents.

Extensive engagement has been undertaken throughout project development. Evidence includes public consultation on design options, community workshops, stakeholder engagement, online consultation exercises, project board discussions involving local partners and feedback gathered through the Common Good consultation process. Responses consistently demonstrated support for improved public facilities, greater accessibility and continued investment in Nairn Links as a key community asset.

A community stakeholder workshop was held on 18th March at the Nairn Community & Arts Centre. The event was well attended by a wide range of stakeholders, including NICE, THC, Nairn Access Panel, Nairn Community Council's, Nairn Beach Wheelchairs, Nairn BID, Green Hive, Nairn Healthcare, local businesses, and other community representatives.

During the workshop, Colin Armstrong Architects presented three potential design options for the redevelopment of the facility:

1. Refurbishment of the existing toilet block, including an extension to accommodate a Changing Places facility and accessible toilet.
2. Installation of a modular unit on the existing footprint.
3. Construction of a new bespoke facility.

A public drop-in consultation event was subsequently held on 29th April, alongside an online survey (paper copies were also available) running from 29th April to 11th May. A dedicated engagement session was also delivered with pupils from Nairn Academy to ensure the views of young people were captured.
In total, 335 consultation responses were received, comprising 287 online submissions and 53 hard-copy responses (copy of the consultation response has been provided).
The consultation results demonstrated clear support for Option 3, with more than two-thirds of respondents selecting the new bespoke design as their preferred option. As a result, this option was progressed by Colin Armstrong Architects for further development and submission of planning permission. Respondents expressed particularly strong support for the inclusion of a Changing Places toilet, enhanced accessible

facilities, and the provision of shower facilities, highlighting the importance of improving accessibility and inclusivity within the final design.

4.9	**Outputs and outcomes – Please refer to the application guidance for further information and a definition of what constitutes "outputs" and "outcomes".**
(a)	**What are the immediate and short-term outputs that your project will achieve? How will you measure them?**

The project will deliver a new purpose-built public toilet facility at Nairn Harbour, including:

- Fully accessible Changing Places Toilet
- 5 uni-sex toilet cubicles
- An accessible toilet room
- 1 indoor hot shower room
- 2 outdoor showers
- Integrated solar PV array

The development will significantly improve access to high-quality public amenities for residents, visitors, families, older people, and individuals with disabilities.

In the short term, the project will:

- Increase the availability of accessible public toilet provision in Nairn, including specialist facilities for people with disabilities
- Improve the visitor experience at the Links through the provision of modern, fit-for-purpose amenities.
- Support increased use of Nairn Links by residents and visitors.
- Support the growing watersports usage of the Links
- Utilise renewable energy to reduce running costs

Success will be measured through the completion and commissioning of the facility, building standards approval, accessibility audits, usage monitoring, user feedback, and stakeholder engagement. Baseline and post-completion assessments will also be undertaken to demonstrate improvements in accessibility, facility provision, and user satisfaction.

(b)	**What do you think the outcomes of your project will be and how will you measure them? Please note an outcome is the longer-term change that your project will achieve. What will be the lasting benefits and legacy?**

The project will create a lasting improvement in the accessibility, inclusivity, and attractiveness of Nairn Harbour and the Links, ensuring that residents and visitors can access high-quality public facilities for many years to come.

The primary long-term outcome will be the creation of a more inclusive destination, enabling people with disabilities, older people, families with young children, and those with additional support needs to visit and enjoy the area with greater confidence and independence. The provision of a fully accessible Changing Places Toilet will remove a significant barrier for many users and help ensure that Nairn is a welcoming destination for all.

The project will also support the long-term growth of tourism, recreation, and active lifestyles by providing modern public conveniences and shower facilities that meet the needs of beach users, walkers, cyclists,

swimmers, and the growing watersports community. Improved amenities are expected to encourage longer visits, increase user satisfaction, and support local businesses operating in the Links area.

Renewable energy will be utilised through the installation of solar PV panels, helping to reduce energy costs and the facility's carbon footprint over its operational lifetime.

These outcomes will be measured through:

- Usage monitoring of the toilet, shower, and Changing Places facilities.
- Visitor and user satisfaction surveys conducted following project completion.
- Feedback from disability groups, community organisations, and local stakeholders.
- Monitoring of visitor numbers and activity levels at the Links where data is available.
- Evidence of increased use by people with disabilities and those requiring accessible facilities.
- Operational data demonstrating reduced energy consumption and cost savings resulting from the solar PV installation.

The project's legacy will be the provision of a modern, resilient, and inclusive public facility that supports community wellbeing, strengthens Nairn's visitor offer, and ensures equitable access to one of the area's most valued coastal destinations.

(c)	**a) Please select below ONE of the CRF main strategic objectives that you believe your project's outputs and outcomes will best align with.**

☐	Increasing community resilience
☒	Tackling poverty and inequality
☐	Addressing causes of rural depopulation
☐	Helping economic recovery and sustaining growth
☐	Tackling the climate emergency and working towards net zero

4.10	**How will the project be supported/maintained/sustained after CRF funding?**

The facility will remain in the ownership and management of The Highland Council on behalf of the Nairn Common Good Fund. A planned maintenance regime covering inspections, cleaning, repair and lifecycle replacement will be implemented. Durable materials and efficient design will minimise long-term costs. The Common Good Fund has demonstrated a long-term commitment to the asset and opportunities will be explored to generate income to assist with future operating costs.

A feasibility study has been undertaken by Nairn Improvement Community Enterprise (NICE) to present options for a community organisation to lead in operational management of the facilities on behalf of the Common Good, and discussions are ongoing with NICE around them taking on that role and how this can be achieved.

4.11	**Describe how you intend to mitigate negative environmental impacts that may arise in delivering the project. It may be that the project specifically seeks to address climate change issues or implement net zero ambitions/solutions.**

Environmental impacts will be minimised through use of an existing developed site, existing utility connections, energy-efficient systems, sustainable procurement principles and durable construction materials. Construction activities will be carefully managed to reduce waste and disruption. The project supports sustainable tourism and investment in resilient public infrastructure while maintaining the environmental quality of Nairn Links.

The installation of a solar PV array has been incorporated into both the design and project costings to improve the environmental sustainability of the facility and reduce long-term operating costs. The renewable

energy generated on-site will help offset electricity consumption associated with lighting, ventilation, hot water provision and contribute to net zero ambitions.

A range of water-saving measures will be integrated into the building design to minimise resource consumption and ongoing maintenance costs. Together, these features will help lower the environmental impact of the facility and reduce utility costs over its lifetime.

4.12	**Please describe how your project will demonstrate value for money. What level of community and/or economic benefit will the project deliver in proportion to the CRF grant amount requested?**

Long-term community asset: The project will deliver a modern, purpose-built public facility with an expected lifespan of several decades, providing a sustainable legacy from a one-time capital investment.

Significant accessibility benefits: The inclusion of a fully accessible Changing Places Toilet and accessible toilet facilities will enable people with disabilities, older people, and those with additional support needs to access and enjoy the Links

Benefits to residents and visitors alike: The facility will serve both the local community and the thousands of visitors who use Nairn's beach and coastal paths each year

Support for tourism and the local economy: Improved amenities enhancing the visitor experience and in return local businesses, cafés and tourism services.

Supporting health and wellbeing: Improved public facilities will encourage outdoor recreation, physical activity, and participation in activities (Park Run etc) contributing to wider health and wellbeing benefits

Supporting watersports and active travel growth: The provision of indoor and outdoor shower facilities will support existing and growing participation in open-water swimming and watersports

Environmental and operational savings: The installation of solar PV panels and water-efficient fixtures will reduce energy and water consumption, lowering running costs and improving the long-term financial sustainability of the facility.

Reducing future maintenance liabilities: Replacing ageing infrastructure with a modern facility designed to current standards will reduce ongoing repair and maintenance costs compared to retaining or continually repairing older assets.

Strong evidence of demand and community support: The proposed design was selected through a comprehensive public consultation demonstrating that the investment reflects identified community need and will deliver benefits valued by local people.

4.13	**In developing the project, explain how you have considered equalities issues and taken groups with protected characteristics into account in the development/delivery of the project. How will you ensure that no one is excluded or disadvantaged from benefitting from the project? Will the project target specific groups?**

Equalities considerations have been central to project development. Extensive community and stakeholder consultation, including Nairn Access Panel and Nairn Beach Wheelchairs, has played a key role in shaping the project design and ensuring it reflects the diverse needs of those who use the Links.
The fully accessible Changing Places Toilet will directly address barriers experienced by people with disabilities, mobility impairments and those requiring specialist facilities. The facility will include ceiling hoist, height-adjustable changing bench, adequate circulation space, and provision for carers.
The project supports carers, families, older people and others with additional support needs, helping ensure that everyone can access and enjoy Nairn Links with dignity and independence. The project promotes equality of opportunity and reduces exclusion from public spaces and community life.

Dedicated baby changing facilities will also be provided, ensuring the facility is welcoming and practical for families with young children.

SECTION 5: PROJECT BUDGET

5.1 **Costs should be accurate and current, based on quotes or tenders as per Highland Council standing orders.**

Internal Council fees (i.e. fees charged by Council services or departments) are generally not eligible for claiming against CRF. If project costs listed below include internal fees, these must be funded via Council core budget or other external funders.

Highland Council Staff costs can only be claimed against CRF for new and additional posts not already funded via THC core budget.

COSTS TO BE FUNDED BY CRF GRANT

Budget Heading	Detailed Costs	Revenue/Capital	Amount (excl. VAT)
Links toilet build	Part funding of overall project to install facility including incorporating changing spaces toilet into overall build	Capital	£182,882.89
		TOTAL	£182,882.89

COSTS TO BE FUNDED BY OTHER SOURCES OF FUNDING

Budget Heading	Detailed Costs	Revenue/Capital	Amount (excl. VAT)
Changing Spaces Facility	Installation of Scottish Government approved design changing spaces toilet	Capital	£119,840.00
Links toilet build	Part funding of overall project to install facility including incorporating changing spaces toilet into overall build	Capital	£206,987.11
		TOTAL	£326,827.11
		TOTAL PROJECT COSTS	**£509,710**

I can confirm all costs listed above are exclusive of VAT	**Yes ☒ No ☐**
I can confirm that the costs above have not already been incurred or committed to?	**Yes ☒ No ☐**

I can confirm that the project costs listed above are based on valid quotes/tenders. *Please provide all quotes/tender documents as supporting evidence to this application.*	**Yes ☒ No ☐**

5.2	**Please detail the steps taken to ensure Procurement is/will be compliant with Highland Council standing orders**	
All procurement will be run by Highland Council under Highland Council project manager.		
5.3	**Do you have a budget code set up for this project?** ***Please note a specific project budget code must be provided to CRF team prior to project start.***	**Yes ☐ Not yet ☒**
	If yes, please add budget code here:	

SECTION 6 – PROJECT FINANCE

6.1	**Please provide details below of match funding if applicable. If funding is via THC core budget, please add the name of the Budget Holder.**

Funding source	**Budget holder name (if relevant)**	**Confirmed?**	**Date Confirmed or Decision Expected**	**Amount £**
Scottish Government Changing Spaces		**Yes ☐ No ☒**	31/12/26	£119,840
Developer Contributions		**Yes ☐ No ☒**	15/2/27	tbc
Nairn Common Good Fund		**Yes ☒ No ☐**	24/8/26	£200,000 (up to)
		Total match funding		£326,827.11
		CRF Grant amount requested		£182,882.89
		TOTAL FUNDING *This should be equal to the Total Project costs listed at 5.1*		**£509,710**

6.2	**Will the project involve "in kind" support?**	Yes ☐ No ☒
	If yes, please detail.	

6.3	**Please explain why Community Regeneration Funding is required to deliver the project.**	The total funding for this significant project is not available from any single budget. The success of the project relies on a funding package of various sources, including developer contributions, CRF, Scottish Government and the Nairn Common Good Fund.
6.4	**If you are applying for 100% funding for your project, please explain why no match funding is available.**	

SECTION 7 – INCOME GENERATION		
7.1	**Will the project generate income?**	Yes ☒ No ☐
	If yes, how will the income benefit the wider Highland community? Will it be re-invested to help with the sustainability of the project – if so, how? A copy of a business plan and/or budget forecast must be provided with the application.	All income generated from the facility will be used for the ongoing cleaning and maintenance of the facility. A business plan is outlined in the Area Committee papers but will be developed further when a community partners is identified.
7.2	**How will you ensure that local organisations/ businesses are not disadvantaged because of the project? Are they supportive of the project?**	The consultation process has been extensive and there is overwhelming support for this project. This will enhance visitor experience and encourage more business into the area.

SECTION 8 – SIGNATURE AND SUPPORTING DOCUMENTATION		
8.1	**Project lead, Service/Department Lead or equivalent – the person signing this application has the authority within the organisation to apply for grant funding.**	
I declare that the activity funded by the costs proposed to be funded by CRF is not a statutory duty and the CRF grant would enable the delivery of additional outcomes that could not be achieved without it being in place.		
I declare that procurement within the project is compliant with Highland Council standing orders and a record of this will be retained in line with the grant conditions if the funding is approved.		
I declare that the information contained in this application is correct to the best of my knowledge. I have read the guidance notes and understand and accept the terms and conditions noted within them. The data provided in the application (and claim) forms are subject to the provisions of the Freedom of Information (Scotland) Act 2002, the Data Protection Act 1998 and the Environmental Information (Scotland) Regulations 2004.		
	Signature: **Print: Lewis Hannah** **Job title: Community Development Manager**	**Date:** **6/11/2026**

<u>Please Ensure You Also Complete the Attachments Checklist Below</u>

8.2	**You must enclose the following supporting documents (where applicable) with the application. If they are not available, please state why.**	**Yes / No / Not applicable**
	Evidence of need and demand i.e. letters of support, community consultation reports, photos, feasibility study	**Yes ☒ No ☐**

	Confirmation/evidence of match funding	**Yes ☐ No ☒ NA ☐**
	Permissions – i.e. planning, building warrants, marine licences	**Yes ☐ No ☒ NA ☐**
	Evidence of valid and current insurance	**Yes ☐ No ☐ NA ☒**
	Business plan (income generation projects only)	**Yes ☒ No ☐ NA ☐**
	Job descriptions (for CRF funded posts)	**Yes ☐ No ☐ NA ☒**
	Evidence of control/ownership of asset – i.e. lease, title deeds	**Yes ☐ No ☐ NA ☒**
	Valid quotations or estimates	**Yes ☒ No ☐ NA ☐**
	Partnership agreement	**Yes ☐ No ☐ NA ☒**

Reason for missing documentation:

Evidence of need – presented to Area Committee on 24/9/26 -24 August 2026: Nairnshire Committee - Highland Council

- Match Funding – Scottish Government Changing Spaces application progressed via Nairn Improvement Community Enterprise (NICE).
- Developer Contributions Business case to be presented to Area Committee on 15 Feb 2027.
- Common Good Funding confirmed up to £200k.
- Permissions – planning application pending.
- Income generation business plan – attached to Area Committee papers. This is in development.
- Partnership Agreement – this will be developed with NICE and other community partners under the business planning workstream for sustainable income generation.

Completed forms and supporting documentation should be emailed to communityregenerationfund@highland.gov.uk **quoting your unique project reference number.**

Nairnshire Committee - 23rd November 2026

Ref No	Organisation	Project title	Project description	Total project cost	Grant Requested	Capital	Revenue	Project Robustness	Engagement & Support	Meeting a need/demand	Legacy & Exit Strategy	Equalities issues/ impacts	Environmental sustainability	Value for Money	Match funding	Meets Local Priorities	Additionality	Score
4251	The Highland Council	Nairn Links Toilets (Capital Build)	The project will deliver a new bespoke public toilet facility at Nairn Links Beach, incorporating a fully accessible Changing Places Toilet, modern public conveniences and outdoor beach shower facilities. The facility will be constructed adjacent to the existing public conveniences and will significantly improve accessibility, visitor experience and community infrastructure at one of Nairn's most important recreational and tourism assets.	£ 509,710.00	£ 182,882.89	£ 182,882.89	£ -	2	3	3	2	3	3	3	3	3	3	28
					Total requested	£ 182,882.89	£ -											

RAG

All projects are given a rating of red, amber or green against key assessment criteria. As part of the application paperwork applicants are made aware of the criteria for these. These ratings are then converted into scores as follows:

Red – 1, amber – 2, green – 3. This allows a total score for each project to be provided.

Ratings are based on information provided during the application process and are provided as a guide only. All projects presented are eligible but if Members wish to approve projects that have red or amber ratings it would usually suggest that additional conditions will be attached to the award to address these