

## Broadford Primary (New School) stakeholder group

Minutes – meeting 15, Microsoft Teams, 20 March 2024, 3pm

<b>Attendees</b>	<b>Initials</b>
<b>Highland Councillor</b>	
John Finlayson	JF
Ruraidh Stewart	RSte
<b>Stakeholders</b>	
Stephen Atkins, Head Teacher	SA
Shirley Grant, South Skye Community Campus	SG
Nicholas Kelly, South Skye Community Campus	NK
Melissa MacLeod Parent Council	MML
Ronan Martin, Parent Council	RM
David O'Donnell, Broadford & Strath Community Council	DO
<b>Highland Council Officials</b>	
Laura Burns, Project Manager	LB
Robert Campbell, Estate Strategy Manager	RC
Julie Corcoran, HLH Libraries	JC
Dorothy Gibb, Principal Estates Officer	DG
Mhairi MacDonald, Area Education Manager	MMD
Stirling McKellar, Operations Manager, Customer and Registration Services	SMK
Jenny MacRae, Estates Co-ordinator	JMR
Elizabeth Parker, Senior Network Librarian	EP
Ryan Sutherland, Senior Technical Architect	RS
<b>Apologies</b>	
Hamish Fraser- Broadford & Strath Community Council	
Willie MacKinnon- Ward Manager	
Cllr Drew Millar	
Cllr Calum Munro	
Iain Robertson, Acting Principal Project Manager	

Item	Discussion and comment	Action
1.	<p><b>Welcome and apologies</b></p> <ul style="list-style-type: none"> <li>• Chaired by Robert Campbell until Cllr Finlayson joined.</li> <li>• Round screen introductions as new members to the group.</li> <li>• Apologies as above</li> <li>• Minutes of 25 January approved.</li> </ul>	
2.	<p><b>Primary pupil participation</b></p> <ul style="list-style-type: none"> <li>• To be re-arranged after Easter</li> </ul>	
3.	<p><b>Terms of Reference</b></p> <ul style="list-style-type: none"> <li>• Circulated with group and any amendments or additions to be advised to Dorothy or Jenny. If no changes are received within the week, the Terms of Reference will be agreed.</li> <li>• Shirley to speak to the chair of Broadford Village Hall to ascertain if Hall representation should be with the Stakeholder Group or through the SCIO. This will be confirmed in due course as to what group the Village Hall sits under.</li> <li>• Members can be added or removed from the Stakeholder Group as and when required.</li> </ul>	SG
4.	<p><b>Public Consultation Event – 18.04.24</b></p> <ul style="list-style-type: none"> <li>• Pre-Planning Consultation Event will be on Thursday 18 April from 3pm – 7pm at Broadford Village Hall</li> <li>• The event is a requirement for submitting the planning application.</li> <li>• Adverts, posters, neighbour notification letters, parental letters and press release are currently being drafted.</li> <li>• School staff, Council officials and members of the project design team will be in attendance to share plans and layouts.</li> </ul>	
5.	<p><b>Highland Council update</b></p> <ul style="list-style-type: none"> <li>• Some minor changes to the internal school layout but now have this finalised.</li> <li>• External layout- drainage and access road are being concluded.</li> <li>• Planning Consultation Event in April and submission of Planning Application in early May.</li> <li>• Have lost some time on the overall program after the outcome of the Capital Review Program. Procurement approach has had to be revised and have taken design in house now.</li> <li>• We may need to revise the program but will discuss further at the next Stakeholder Meeting.</li> <li>• Ryan Sutherland shared the floor and site plans of the new school. Explained the school, nursery, and community areas of the school.</li> <li>• JF – Two storey element- in some schools they have a wooden staircase that pupils can use for seating/assembly. Will this be the case in Broadford?</li> <li>• RS – No- Upper floor is purely for plant access.</li> <li>• DG – Funding for Bleacher seating is being investigated through the Gaelic Team and Scottish Government. Gaelic Team will take forward and looking positive for funding. Have specification and cost estimates from the supplier of the Fort William and Portree Gaelic Schools. Will get costings also for a lighting rig.</li> <li>• RSte- Do we have a date for the Planning submission?</li> <li>• RS- looking at Friday 3 May for submission.</li> <li>• JF – Does this need to go to Committee or Delegated Powers?</li> <li>• RC- Not anticipating any conflict with this and will depend on colleagues in planning which route they go down.</li> </ul>	

Item	Discussion and comment	Action
	<ul style="list-style-type: none"> <li>• DG – Meeting held last week with the local planner and brought him up to speed with the project and what is being submitted. An update meeting is planned with planner before submission.</li> <li>• NK – What is the small room at the back of the Gym store?</li> <li>• RS – It's a plant room we've had to incorporate for water and electric.</li> </ul>	
6.	<p><b>Community update</b></p> <ul style="list-style-type: none"> <li>• Currently 217 members</li> <li>• Planning in Principle (PiP) application to be submitted by the end of March. The Community Council have agreed to submit the application,</li> <li>• Group prepared an application to the SFA (Scottish Football Association) grassroots fund, as suggested by the SFA, only to discover that the fund had been closed. Had a follow up meeting with the SFA on Tuesday. The fund had closed as a couple of big projects which had looked doubtful did go ahead using up the rest of the fund. They don't know when the fund will be re-opened as this is dependent on the result of the UK election. SFA recommended looking at the Community Ownership Fund so will investigate this. SFA suggested we develop a strong business plan in readiness for the next round opening.</li> <li>• Have identified funds of £165,500 from LSHA, Sleat &amp; Strath FC &amp; the Youth Club to be used as match funding for phase 1 (the astro pitch) against any funding bids. This is an excellent start.</li> <li>• Bank accounts are open and ready to receive any donations.</li> <li>• JF – Really disappointing about SFA funding. Need to go back to Sport Scotland for funding.</li> <li>• RC – Have a meeting next week with Graham Sutherland (Regional Manager North) from SFA. Will seek an update from him.</li> <li>• JF – THC needs to re-engage with Sport Scotland and open discussions again.</li> <li>• RC – New CEX is pushing for more Community Hubs and Broadford meets these criteria.</li> </ul>	RC
7.	<p><b>AOCB</b></p> <ul style="list-style-type: none"> <li>• SG – We have secured funding for feasibility study of path networks in the Broadford area. Who is the best person to talk to about this?</li> <li>• RS and DG to liaise with SG on paths around the school site.</li> <li>• JF – Concern about water run off from the new AWP. Has this been addressed with the Community Group?</li> <li>• DG – Flood Team and Engineers are looking at this. Will arrange a catch up with SG to go over the concerns. It is a wet, boggy site on a slope. Want to make sure what is being planned for, does not impact each site and surrounding area.</li> <li>• SG – Had hoped THC would clear the AWP site.</li> <li>• SA – Clarity of who is taking the Bleacher seating forward?</li> <li>• JF – Gaelic funding has supported this expenditure in the past and Gaelic Team will take this forward with the Scottish Government.</li> <li>• SA – Change of school colours will be shared with community at public event on 18 April.</li> </ul>	DG
8.	<p><b>Date of next meeting</b></p> <p><b>Thursday 23 May 2024 – 3pm Microsoft Teams</b></p>	