

# Beauly Primary Stakeholder Group Meeting Minutes Meeting No. 2

## Microsoft Teams

**18 January 2022 at 5.30 pm**

| <b>Present</b>          | <b>Organisation</b>                           | <b>Initials</b> |
|-------------------------|---|-----------------|
| <b>Stakeholders</b>     |   |                 |
| Lynsay Boyle            | Parent Council                                | LB              |
| Robert Logan            | Resident                                      | RL              |
| Siobhan Grieger         | Parent Council                                | SG              |
| Seona Fraser            | Beauly Community Council                      | SF              |
| Steven MacKenzie        | Beauly Shinty Club                            | SMK             |
| Jenny English           | Parent Council                                | JE              |
| Judith Whitelaw         | Gala Tots Club                                | JW              |
| Roy Harrison            | Beauly Community Council                      | RH              |
| Wiz Wharton             | Resident                                      | WW              |
| <b>Councillors</b>      |   |                 |
| Helen Carmichael        | Senior Councillor                             | HC              |
| Margaret Davidson       | Leader  | MD              |
| David Fraser            |   | DF              |
| Emma Knox               |   | EK              |
| <b>Highland Council</b> |   |                 |
| Robert Campbell         | Estate Strategy Manager                       | RC              |
| Tracey Fraser-Lee       | Head Teacher (Beauly PS)                      | TFL             |
| Dorothy Gibb            | Principal Estates Officer                     | DG              |
| Susie Lockett           | Teacher (Beauly PS)                           | SL              |
| Alan Paul               | Estates Officer                               | AP              |
| Fiona Sangster          | Estates Co-ordinator                          | FS              |
| Fiona Shearer           | Area Education Manager South                  | FSh             |
| Simon Swanson           | Head of Investment & Programme Management HLH | SS              |
| <b>Apologies</b>        |   |                 |
| Shonagh Aitchison       | Parent Council                                |                 |

| <b>Agenda item</b>  | <b>Action</b> |
|---|---------------|
| <b>1. Welcome and apologies</b><br><br>RC welcomed everyone to the meeting and went over the minutes of the previous meeting. |               |

| Agenda item   | Action     |
|---|------------|
| <p>The presentation and minutes will be available on the THC website shortly.<br/>           DG now has the contact details for the skate park and will make contact in due course.</p>   | <p>DG</p>  |
| <p><b>2. Terms of Reference and stakeholder attendees</b></p> <ul style="list-style-type: none"> <li>• RC noted that there is good representation on the group at present but other interested groups or individuals would be welcome.</li> <li>• Any suggestions should be forwarded to<br/>           CLEstates@highland.gov.uk</li> </ul>  | <p>All</p> |
| <p><b>3. Design update</b></p> <ul style="list-style-type: none"> <li>• RC recapped the presentation shared at the previous meeting.</li> <li>• DG explained the membership of the Stake Holder Group and it's purpose.</li> <li>• DG explained the Terms of Reference document which will be agreed and shared with the group. New members can be added throughout the project if necessary.</li> <li>• THC officials continue to work with the design team on proposed layouts.</li> <li>• It has not yet been decided if we will retain the existing Gym building as there is not enough information available to assess at this time if this is feasible.</li> <li>• Various assessments are required on the Gym building, some of which require the building to be empty. The upcoming inservice days will be used, with some structural surveys done later. Remaining assessments will be completed in March when the affected primary class is on a trip and the building will be empty.</li> <li>• If found not to be feasible to retain the Gym building, then the nursery accommodation would be incorporated into the new building design.</li> <li>• Work on the internal alternative analysis continues as data and information become available and are refined – this involves assembling information on options for the buildings/site with the outcomes shared with the group.</li> <li>• A Learning Through Landscapes workshop will be arranged soon to develop proposals for outdoor play areas. Also, a Carbon Conscious workshop will be arranged for staff in the future.</li> <li>• DG shared suggested layout options for both a single storey and two storey building, with nursery remaining in a refurbished Gym building.</li> <li>• The proposed plan for the refurbishment of the existing Gym building was shared. This would accommodate Nursery only and has capacity for projected nursery rolls.</li> </ul> |            |

| Agenda item   | Action      |
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| <ul style="list-style-type: none"> <li>• RC added that the new school building will be future proofed for expansion if the school roll increases – this is something that is planned for all new THC school buildings at the time of construction.</li> <li>• SMK noted that the location of the modular units and MUGA appear to be very close to the shinty pitch which could be dangerous.</li> <li>• DG assured SMK that at present the plans are to show an indication of the areas for each function and are not exact but assured him that this will be taken into account.</li> <li>• SMK asked about access to retrieve shinty balls.</li> <li>• DG noted that this will be a local management issue but we are also addressing part of the design build.</li> <li>• SS noted that a lot of work had obviously been done so far and asked if there was still an opportunity for community elements to be incorporated into the new building as he did not want to raise expectations if this was unlikely to happen. He noted the limited site area and constraints.</li> <li>• RC noted this is looked at in all new school buildings but with site area and budget constraints on this particular project, it was unlikely that the provision provided by Phipps Hall could be replicated. So it would make sense to retain the Hall but also to look at what community use of the school games hall could be available in addition. RC to discuss with SS.</li> </ul> | RC/SS       |
| <p><b>4. Transition</b></p> <ul style="list-style-type: none"> <li>• This will be a recurring item on the agenda which will eventually address the transition into the new building for staff and pupils.</li> <li>• At present it will address the temporary works, the location of the modular units and the demolition of the existing building.</li> <li>• THC Officials are working with TFL to ensure this has minimal impact on the operation of the school.</li> </ul>  |             |
| <p><b>5. Community benefit</b></p> <ul style="list-style-type: none"> <li>• This will also be a recurring item on the agenda.</li> <li>• There is a requirement on Contractors to work with the school and community to provide opportunities for local benefit. • Robertsons have always been keen to establish this when working on other Council projects.</li> <li>• Robertsons will be invited to the next meeting to discuss options.</li> <li>• EK suggested that Community Council and Parent Council representatives should start thinking of suggestions and ideas for this.</li> </ul>   | FS<br>PC/CC |
| <p><b>6. AOCB</b></p>   |             |

| Agenda item   | Action |
|---|--------|
| <ul style="list-style-type: none"> <li>• HC noted that THC had been working with Robertsons on a number of schools and asked if there were any opportunities to learn or get ideas from other projects that they are involved in.</li> <li>• RC mentioned various projects where Robertsons have worked with THC and suggested that they could possibly do a presentation at the next meeting to show examples of these.</li> <li>• However, it was also noted that as the new school for Beaully would be Passivhaus construction and therefore energy targets will be a key driver in the design of this building.</li> <li>• EK asked TFL for her thoughts on the project so far. Initially TFL had a preference for a single storey building but accepted that there was a need to be realistic with the site we have and that two storey might be the best option in this case.</li> <li>• DG noted that Robertsons are working on several schools as a single project at this time, and that there are similarities between them, but each design is adapted to fit each individual site, school and local community. Benefits of working as one project at this time include economies of sale, Passivhaus design, procurement etc.</li> <li>• SMK had sent an email to DG with comments and queries from the Shinty Club. DG had responded but offered to arrange a separate meeting with the club. SMK agreed that this would be helpful. DG to liaise with SMK to arrange this.</li> <li>• SMK conveyed that the shinty club are keen to help get as much community benefit from the project as possible but are also keen to help the school.</li> <li>• DG agreed that everyone at the meeting had the same ambitions and that going forward, this was very positive, particularly to go to SportScotland as united voice.</li> </ul> | DG     |
| <p><b>7. Date of next meeting</b></p> <ul style="list-style-type: none"> <li>• 1 March 2022 5.30 pm via Microsoft Teams</li> </ul>  |        |