

The Highland Council
Charleston Academy Stakeholder Group
Minutes of Meeting No.2
Wednesday 23rd June 2021

Attendees	Initials
Highland Councillors	
Councillor Alex Graham – Chair	AG
Councillor Bill Boyd	BB
Councillor Emma Knox	EK
Parent Council and Community Representatives	
Sara Simpson	SS
Kate Morris	KM
Charleston Academy	
Gordon Stewart, Head Teacher	GS
Helen Hunter, Depute Head Teacher	HH
Catherine Bain, Teacher	CB
Highland Council Officials	
Robert Campbell, Estate Strategy Manager	RC
Sarah Fraser, Principal Architect	SF
Jane Day, Estates Officer	JD
Apologies	
Councillor Helen Carmichael	
Councillor Margaret Davidson	
Councillor David Fraser	
Kenny Murray	
Sara Simpson	
Kate Morris	
Jessica Kyle	
Johnathon Richard, Principal Teacher	
Shaun Foster	
John McIntyre, Project Manager	
Simon Swanson	
Caroline Keiro-Kirk	
Minute	
Jane Day	

Item	Discussion and comment	Action
1.0	Introduction	
1.1	AG welcomed everyone to the meeting	
2.0	Minutes of previous meeting	
2.1	The minutes of the previous meeting were agreed.	
3.0	Project update	

Item	Discussion and comment	Action
3.1	RC provided an update.	
3.2	Following the Major Pre-Application Advice meeting in May, there has been ongoing discussion with colleagues in Planning. The proposed nursery unit and longer-term plans for an eventual replacement of Kinmylies Primary School will need to be included in the overall masterplan.	
3.3	The Council will be reviewing its capital programme later this year so there would be an opportunity to bid for additional funding as part of the review process. The proposed masterplan would support a bid based on a clear scope of work for the initial phase of the extension and refurbishment. AG would support a bid for additional funding.	
3.4	A further update will be provided at the next meeting, particularly in relation to the review of the capital programme.	
4.0	Design masterplan update	
4.1	SF shared a presentation.	
4.2	Various investigations have taken place – ground investigation, tree survey, ecology, to inform the Masterplan and Pre-application discussions.	
4.3	Additional information has been submitted to Planning to demonstrate that a new primary school can fit on the overall site area with the replacement Charleston Academy building remaining on the blaes pitch as previously proposed.	
4.4	The masterplan will continue to be refined, looking at external breakout and a security strategy to conclude the current design stage.	
4.5	EK: Have the planning issues been resolved? SF: We are working together on the various challenges with the site. Planning now have a clear understanding of why the building should go on the blaes pitch.	
4.6	GS: Timescale is important along with school security. Charleston is hard to secure with a public walkway going through the campus.	
4.7	HH: Is the roof on the main building to be replaced as there are a lot of leaks? RC: Yes, the roof has been surveyed and an asbestos survey will be carried out. Ideally work will be carried out in Summer 2022.	
4.8	CB: Keen for good size garden areas, can students be involved in design as part of their studies? RC: Absolutely and any ideas can be taken on board.	
5.0	AOCB	
5.1	The next meeting will be held at 7PM on Wednesday 18th August 2021 via Microsoft Teams.	