

**The Highland Council**  
**Culloden Academy Stakeholder Group**  
**Minutes of Meeting No.7**  
**Tuesday 7<sup>th</sup> December 2021 at 7pm**

<b>Attendees</b>	<b>Initials</b>
<b>Highland Councillors</b>	
Councillor Carolyn Caddick	CC
Councillor Glynis Campbell-Sinclair	GCS
Councillor Ken Gowans	KG
Councillor Andrew Jarvie	AJ
Councillor Duncan Macpherson	DM
Councillor Trish Robertson	TR
<b>Parent Council Representatives</b>	
Jeni Alexander (Chair)	JA
Allyson Hill	AH
Graham Hopper	GH
<b>Community Representatives</b>	
Ian Williams, Balloch Community Council	IW
<b>Culloden Academy</b>	
Dr James Vance, Head Teacher	JV
Alan Robertson, Principal Teacher	AR
Odette Gordon, Principal Teacher	OG
<b>Highland Council Officials</b>	
Robert Campbell, Estate Strategy Manager	RC
Laura Burns, Project Manager	LB
Jane Day, Estates Officer	JD
Paul Short, Estates Co-ordinator	PS
<b>High Life Highland Officials</b>	
Simon Swanson, Corporate Programme Manager	SS
Craig Steedman, Principal Estates Manager	CS
<b>Morrison Construction Team</b>	
Andrew Jack, Pre-Construction Director	AJ
Mike Lawson, Director, Colin Armstrong Architects	ML
<b>Apologies</b>	
Catherine Bunn, Fiona Shearer and Emma Thompson	
<b>Minute</b>	
Jane Day	

<b>Item</b>	<b>Discussion/Comment</b>	<b>Action</b>
<b>1.0</b>	<b>Introduction</b>	
<b>1.1</b>	JA welcomed everyone to the meeting and introduced AJ and ML.	
<b>2.0</b>	<b>Minutes Of Previous Meeting</b>	

Item	Discussion/Comment	Action
2.1	JA asked if the presentation from the previous meeting had been uploaded to the website. RC confirmed that it had.	
2.2	JA asked for the minutes to be approved; AH proposed and KG seconded.	
3.0	<b>Project Update - RC</b>	
3.1	RC updated on recent progress with the advance works, the overall design masterplan, and the extension/refurbishment project.	
3.2	IW asked about the programme and Historic Environment Scotland concerns – picked up in next item. RC: Have Balloch Community Council reached an agreed position on the masterplan? IW: No final decision yet but welcomed the fact that the building layout had been amended to provide more of a green frontage on Barn Church Road.	
3.3	RC advised that the Proposal of Application Notice will be submitted by the end of this week. The intention is to hold two online public events in January. The suggested date of 20th January was agreed with at least one further event to be held in March.	
3.4	RC recapped on the key stages and project milestones that were discussed in October and looked ahead to the activity planned over the next two months.	
4.0	<b>Morrison Construction – Introduction And Presentations</b>	
4.1	AJ presented an organisation chart showing the Morrison project team members, and a programme showing activity to mid-March on the planning process and archaeological requirements. Some advance survey works have already taken place on the newly acquired site. The playing field will require to have trenches dug and photographs taken from Culloden House, who will be informed prior to submission of the PAN notice. The trenched area will be backfilled and grass seeded, but the playing field will remain out of action.	
4.2	ML presented the masterplan images which had some minor amendments from those presented in October; the phasing sequence is unchanged.	
4.3	GS: How many design options were considered for the new school? RC: Various options were considered during the process and the final masterplan reflects the best overall approach, based on the factors outlined at the October meeting.	
4.4	KG: What happened at the meeting with Culloden House? AJ: The meeting is tomorrow; it was agreed to update the Stakeholder Group first.	
4.5	KG: How long will planning take for the new synthetic pitch? AJ: Historic Environment Scotland have been consulted about the requirements, and hopefully any delays can be avoided by working closely with them.	

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	GS: What happened if we find some artefacts during the work? RC: This should be low risk as excavations would have been undertaken for the original playing field.	
4.6	GH: What are the main risks to the project? RC: The current market conditions and the ongoing impact of the pandemic are the biggest single risk. The early engagement of the contractor allows them to bring their supply chain on board earlier and to help improve on cost and programme certainty. Archaeology risk is low based on the survey results to date.	
4.7	GH: What strategy is in place due for limiting disruption to the school during the construction phase? RC: Off-site fabrication will be considered where possible. The Phase 1 extension is on the new land away from the school and it will have a separate access off Barn Church Road.	
4.8	JA commented that the proposals have generally been well received by all.	
4.9	KG: Should Barn Church have a 30mph speed limit instead of 40mph? ML: A pedestrian crossing is required and there will be a 20mph limit with flashing lights at certain times. There will be further discussion with the Safer Routes to School team.	
4.10	SS: Will any of the existing sports provision be lost in the overall masterplan? RC: No funding has been allocated for future phases at this stage so there will be no net loss from Phase 1. The masterplan includes for the replacement of all existing facilities, but this could be reviewed in the future. There would need to be consideration of what facilities could be included in a new East Inverness Secondary School. DM: Can we get confirmation that the sports facilities will enhance the school and that we are futureproofing it, and could the library move in? The Burn between the sites is that viable for water heater pump, taking water out of the burn? In the last slide the existing school will be demolition and replaced with another all-weather pitch? RC: Yes, the masterplan shows an additional playing field to be installed on completion of all the phases. The public library could be included in the future, but this would have to be assessed nearer the time. An energy appraisal will be carried out which will look at all options. TR: A working group has been formed to look at sport provision in East Inverness.	
4.11	GS: Phase 1 has been a long time coming. However, when will we get the future phases - how can this be achieved? GH: What can this group do to try and secure funding for the next phases? DM: What do we need to look at to get the other phases?	

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	<p>RC: The Council is considering a report on the revised capital programme on 9th December, and this includes funding for Phase 1 only. Should there be an opportunity in the future then the masterplan that has been developed could be used to support any funding bids.</p> <p>CC: The extension is needed and very much welcomed. We should be focusing on this phase and the £19 million that has been allocated to the project.</p> <p>JA: Maybe a separate meeting is required to discuss future phases rather than at this meeting.</p>	
<b>4.12</b>	AH: The masterplan looks great, and I would like to thank everyone for all the work over the last few months. Hopefully it won't go to waste.	
<b>5.0</b>	<b>Date Of Next Meeting</b>	
<b>5.1</b>	The next meeting will be held on Tuesday 18th January at 7pm via Microsoft Teams.	
<b>6.0</b>	<b>AOCB</b>	
<b>6.1</b>	JA: Thanked AJ and ML for attending the meeting, and all the presenters for updating the group.	