

The Highland Council
Culloden Academy Stakeholder Group
Minutes of Meeting No.8
Tuesday 18th January 2022 at 7pm

Attendees	Initials
Highland Councillors	
Councillor Carolyn Caddick	CC
Councillor Trish Robertson	TR
Parent Council Representatives	
Jeni Alexander (Chair)	JA
Allyson Hill	AH
Community Representatives	
Catherine Bunn, Culloden Community Council	CB
Gillian Spalding, Balloch Community Council	GSP
Culloden Academy	
Dr James Vance, Head Teacher	JV
Odetta Gordon, Principal Teacher	OG
Highland Council Officials	
Robert Campbell, Estate Strategy Manager	RC
Laura Burns, Project Manager	LB
Jane Day, Estates Officer	JD
Richard Jack, Senior Architectural Technician	RJ
Paul Short, Estates Co-ordinator	PS
Gordon Stewart, Education Advisor	GST
High Life Highland Officials	
Simon Swanson, Head of Investment and Programme Management	SS
Craig Steedman, Principal Estates Manager	CS
Morrison Construction Team	
Andrew Jack, Pre-Construction Director	AJ
Mike Lawson, Director, Colin Armstrong Architects	ML
Apologies	
Councillor Ken Gowans	
Minute	
Jane Day	

Item	Discussion/Comment	Action
1.0	Introduction	
1.1	JA welcomed everyone to the meeting.	
2.0	Minutes Of Previous Meeting	
2.1	AH: Item 4.6 – will the Risk Register be presented at this meeting? RC: No, the focus tonight is on the presentation for the Pre-Planning Application Notice (PAN) consultation events.	

Item	Discussion/Comment	Action
2.2	The acceptance of the minutes was proposed by JV and seconded by AH.	
3.0	Project Update	
3.1	RC provided a presentation updating on recent progress.	
3.2	All toilets are complete with the S5/S6 group due to be operational next week. The external shelters are also complete, and the catering unit is due to be operational in early February.	
3.3	The PAN notice was submitted in December and two online consultation events will take place on Thursday 20th January. A leaflet drop to surrounding houses has been carried out.	
3.4	A positive meeting with Culloden House has taken place regarding the proposed works.	
3.5	Archaeological investigations are taking place as part of the planning application requirements.	
3.6	The planning application for the new road junction was approved in December 2021. This is a joint project with the formation of an access to the opposite site being undertaken by the Housing Development team. Tenders have been received and are being evaluated.	
3.7	A presentation on the new build extension was given to Academy staff by ML earlier this month.	
3.8	Morrison's are working collaboratively with the Academy. Pupils are learning about the archaeological survey of the site and mock interviews are taking place. JV confirmed that this was happening, and pupils are delighted.	
4.0	Contractor Update	
4.1	ML shared a presentation outlining what will be shown at the consultation events.	
4.2	JA: Who decides on the external cladding materials? ML: This is a collative group decision. A range of materials are assessed based on a range of criteria e.g., cost, performance, and life span. Composite blockwork is being considered for the ground floor and metal cladding for the upper floor.	
4.3	TR: What colour will the metal cladding be? Hoping it doesn't look like a building wrapped in tin foil. ML: It is likely to be a darker colour.	
4.4	SS: Really good masterplan, what level of detail will be shown for Phase 3? RC: The plan is based on like-for-like replacement leisure facilities at this stage, but there would be flexibility within the site layout to increase or decrease this. A working group has been set up to look at potential sports facilities in Inverness East, so the outcome of this would have an impact on what is eventually provided.	
4.5	CB: How quickly will the other areas of the main building be refurbished? AJ/RC: The Phase 2 refurbishment will start in May 2022 and will also include the installation of a further 7 modular	

Item	Discussion/Comment	Action
	classrooms. The refurbishment of the vacated classroom areas will follow on immediately after the completion of the new extension block.	
5.0	Date Of Next Meeting	
5.1	The next meeting will take place on Tuesday 8th March 2022 at 7pm via Teams (Note: This meeting was subsequently postponed).	
6.0	AOCB	
6.1	As there was no further business, JA thanked everyone for attending and concluded the meeting at 19:45.	