

LIMITING SCHOOL ROLLS AND RESERVING PLACES IN PRIMARY AND SECONDARY SCHOOLS IN SESSION 2011/12**1 Background**

- 1.1 The Highland Council is permitted, under certain conditions, to limit the overall roll of a particular school (the term commonly used is "capping"). It can limit not just the overall roll but also the intake of pupils into specific year groups.
- 1.2 The Council is allowed to reserve places within primary and secondary schools, based on the assumption that the places will be required for children and young people who are likely to move into the delineated areas of the schools during the session (Section 28A of the Education (Scotland) Act 1980 as amended).
- 1.3 Places are reserved where there is clear historical data showing a pattern of enrolment of local children throughout the session and/or there is information indicating housing development already in progress or scheduled to begin during the course of the school session, which will be associated with an increase in school-age children during the session.
- 1.4 Currently there are a number of schools whose rolls exceed their capacity. There is a need to restrict access to these schools so that, over a period of time, the roll can revert to the agreed capacity of the school.
- 1.5 For session 2011/12, certain schools have been identified in the above categories and their intakes will be restricted accordingly. This Administrative Circular will be reviewed annually and reissued to reflect any changes from session to session.

2 Roll Capping

- 2.1 A number of schools already have rolls which are greater than their agreed capacity. In some cases this has come about by accommodation originally designated for another purpose (e.g. a general purpose room) being appropriated for use as a classroom.
- 2.2 In the undernoted schools the number of pupils enrolled exceeds the capacity of the school or is projected to do so in school session 2011/12. The roll of each school will be capped in order to maximise the number of places available for pupils living within the delineated area of the school. This means that there will be a presumption against placing requests being granted with the proviso that sympathetic consideration will be given to sibling requests.

School	Capacity	School Roll 2010/11
Culloden Academy	968	1099
Inshes Primary School	393	399
Knockbreck Primary School, Tain* no space	172	137

3 Reserving Places in Primary Schools

3.1 In the undernoted primary schools places will be reserved for pupils who may move into the delineated areas of the schools and require places for school session 2011/12.

School	P1	P2	P3	P4	P5	P6	P7
Grantown Primary	1	1	-	1	1	1	1
Duncan Forbes Primary	2	1	-	-	-	-	1
Lochardil Primary	2	2	1	1	1	1	1
Holm Primary	1	-	1	-	1	-	1
Craighill Primary, Tain	-	1	1	-	-	-	-
Bridgend Primary	-	-	2	-	-	-	-

4 Limiting the Size of the S1 and S2 Cohort in Secondary Schools and Reserving Places

4.1 In the undernoted schools a limit is being placed on the size of the cohort of pupils in S1 and S2. In addition, places are being reserved for pupils who may move into the delineated areas of the schools and require places for school session 2011/12.

School	Max size of cohort in S1 including reserved places	No of reserved places in S1	Max size of cohort in S2 including reserved places	No of reserved places in S2
Millburn Academy	220	4	-	-
Fortrose Academy	120	2	-	-
Ullapool High School	40	1	-	-

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