

**Draft Minutes Of Meeting 6**  
**Dunvegan Primary Stakeholder Group**  
**14 February 2022 at 3:30pm**  
**Via Microsoft Teams**

| <b>Attendees</b>                                             | <b>Initials</b> |
|--------------------------------------------------------------|-----------------|
| <b>Parent Council Representatives</b>                        |                 |
| Anna Campbell (Chair)                                        | AC              |
| Mali Miller, Parent                                          | MM              |
| <b>Highland Councillor</b>                                   |                 |
| John Finlayson                                               | JF              |
| <b>Community Representatives</b>                             |                 |
| Catherine Matheson, Dunvegan Show Committee                  | CM              |
| Mali Miller, Dunvegan Community Trust                        | MM              |
| Mareesa Munro, North West Skye FC                            | MMu             |
| <b>Dunvegan Primary School</b>                               |                 |
| Marion MacGregor, Teacher                                    | MMcG            |
| <b>Highland Council Officials</b>                            |                 |
| Robert Campbell, Estate Strategy Manager                     | DE              |
| Don Esson, Area Education Manager (West)                     | DG              |
| Dorothy Gibb, Principal Estates Officer                      |                 |
| Ian Graham, Road Safety Officer                              | IG              |
| Brian MacLeod, Architectural Technician                      | BM              |
| Jenny MacRae, Estates Co-Ordinator                           | JMR             |
| Alan Paul, Estates Officer                                   | AP              |
| Gordon Stewart, Education Advisor to Estates                 | GS              |
| Ryan Sutherland, Architectural Technician                    | RS              |
| <b>External Officials</b>                                    |                 |
| Finlay Black, Robertson Construction- Operational Manager    | FB              |
| Mark Boyle, WSP – Project Management Team                    | MB              |
| Martin Craig, Robertson Construction-Regional Bid Manager    | MC              |
| Ian Hall, Dualchas Architects                                | IH              |
| Connor Higgins, WSP- Project Management Team                 | CH              |
| Iain McIvor, Lochalsh & Skye Housing Association             | IMcI            |
| Chris Packham, Robertson Construction – Regional Bid Manager | CP              |
| <b>Apologies</b>                                             |                 |
| Jenny Bruce, Principal Housing Officer, THC                  | JB              |
| Kenna MacInnes, North West Skye FC                           | KM              |
| Rory MacLeod, Housing Manager, THC                           | RM              |
| Cllr Calum Munro, THC                                        | CMu             |
| Vicki Parfitt, Head Teacher, THC                             | VP              |
| Lucy Salter, Parent Council                                  | LS              |

| <b>Item</b> | <b>Discussion and comment</b>                                                                                                                                     | <b>Action</b> |
|-------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| <b>1.</b>   | <b>Welcome and apologies</b>                                                                                                                                      |               |
|             | <ul style="list-style-type: none"> <li>• Introductions – Robertson Construction, WSP and Ian Graham, Road Safety Officer</li> <li>• Apologies as above</li> </ul> |               |
| <b>2.</b>   | <b>Minutes of last meeting and actions</b>                                                                                                                        |               |

| Item      | Discussion and comment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Action       |
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|           | <p><b>Actions:</b></p> <ul style="list-style-type: none"> <li>• MC to contact Gordon MacDonald (Community Services). Not required as email from Daffyd Jones (Planning) has addressed the query on enabling works.</li> <li>• Visit to schools in Lochaber/ Sleat Nursery has not yet taken place due to Covid. If staff still want to visit, please contact DG or JMR to arrange.</li> <li>• Tree works – BM to instruct Robertson to progress in preparation for roadway enabling works.</li> <li>• Meeting with HT and staff to discuss new school and users was cancelled in Jan. New date to be set up to meet with staff.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <b>AP/DG</b> |
| <b>3.</b> | <p><b>Introduction of Contractors/Project Management team</b></p> <ul style="list-style-type: none"> <li>• Robertson Construction Team working on several new schools with Highland Council. Working on initial design and feasibility stages of Dunvegan new school.</li> <li>• WSP supporting the Council project team on programme, project management and coordination.</li> <li>• CP will be taking over from MC in the coming months as project transitions to next stages.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |              |
| <b>4.</b> | <p><b>Project update</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |              |
|           | <ul style="list-style-type: none"> <li>• Project moving along and working on completing surveys that are required for school and pitch area full planning application, and for road enabling works.</li> <li>• Masterplan – School/Housing/Pitch Masterplan PIP should be decided on 18 March 2022 planning committee meeting.</li> <li>• Housing – includes road improvement enabling works and will also be decided on 18 March 2022 planning committee meeting.</li> <li>• Have continued to work with Transport Planners and see no issues.</li> <li>• Flood Risk Team have made no comment yet but Alison Harvey, Planning Officer, sees no issues.</li> <li>• Enabling works may commence prior to school holidays to meet estimated 12- week time frame with bulk of work during summer holiday.</li> <li>• De-crofting is typically a slow process, but we continue to move this forward.</li> <li>• Road Construction Consent application will be submitted at end of month.</li> </ul> <p><b>Football Club update</b><br/>(Taken from MMu Chat bar)</p> <div style="background-color: black; color: white; padding: 5px;"> <p>Just a wee progress report from the football club -the surveyor from Greentech has been out to look at the area proposed for the pitch, although he said it wouldn't be impossible, he did think it would be quite expensive as it is such a wet piece of land, there is some concern that the drains from above go right through the pitch area presently plus the drainage for the fields across go into that field too. He is going to do some costings and come back to us. I think we would need to know now if there were any plans to put any further drainage through that area from the site above etc.</p> </div> <ul style="list-style-type: none"> <li>• DG and IH confirmed no SUDs proposed on pitch site.</li> </ul> |              |

| Item             | Discussion and comment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Action                              |
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|                  | <ul style="list-style-type: none"> <li>• IH noted may be excess fill from road works could be used to help with wet condition. JF suggests going back to Greentech to investigate further and ask for their thoughts.<br/>IH, MM &amp; Greentech to meet to discuss further</li> <li>• JF – Closing date for Sport Scotland funding for this financial year is 01.04.22.</li> <li>• DG - £100k is Sport Scotland’s standard maximum bid funding.</li> <li>• MMu– Unable to progress with funding until full costings are known.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <p><b>IH, MM,<br/>Greentech</b></p> |
| <p><b>5.</b></p> | <p><b>School User groups</b></p> <ul style="list-style-type: none"> <li>• Proposed date of 31 July for 2022 Dunvegan Show will conflict with major road enabling works. Proposed show will likely be smaller scale than previous.</li> <li>• Access road to school will be kept open but there will be temporary accesses formed during works.</li> <li>• School area could be available for show but access to and from school may be an issue with excavated ground.</li> <li>• Only disabled parking and access for presenters would only be required for show at the school. All other parking is at the bottom of the road or surgery carpark.</li> <li>• Potential access and safety issues of having show during road enabling works and so probably best to relocate to alternate location for this summer 2022. No parking typically allowed on access road.</li> <li>• CM to feed information back to Dunvegan Show AGM and decision will be made on size and suggestions of possibly relocating this year’s show.</li> </ul> |                                     |
| <p><b>6.</b></p> | <p><b>Enabling works and Safer Routes to School</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                     |
|                  | <ul style="list-style-type: none"> <li>• Enabling works covered in point 5.</li> </ul> <p>IG, Road Safety Officer, gave an overview of Safer Routes to School (SRTS):</p> <ul style="list-style-type: none"> <li>• SRTS Team currently working on projects on Skye with other schools and creating School Travel Plans.</li> <li>• Annual Grant available from Scottish Government to assist with projects.</li> <li>• Assistance with speed counts and signage.</li> <li>• Suggestions welcomed from parents and wider community and happy to arrange meetings on site to look at options.</li> <li>• IG to liaise further with Mark Crowe and Mali Miller. Meeting to discuss progressing cycle route. Jenny to forward contact details to IG.</li> <li>• MM shared map drawn up by Skye Cycle Network. Orange route connecting with school identified as possible Safer Route to School.</li> </ul>                                                                                                                                  | <p><b>JMR</b></p>                   |
| <p><b>7.</b></p> | <p><b>AOCB</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                     |
|                  | <ul style="list-style-type: none"> <li>• AC – School is unsettled at present due to HT absence and staffing changes. Parent Council meet tomorrow and will feed back the progress being made for the new school.</li> <li>• MMacG – Sam Muir is Acting HT at present and would be good to invite her to next meeting.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <p><b>JMR</b></p>                   |

| Item      | Discussion and comment                                                                                                                                                                                                                                                                                                                                                                                                                                    | Action |
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|           | <ul style="list-style-type: none"> <li>• DE – Dunvegan is facing some staffing challenges at present. Sam Muir is in place as Acting HT and HT post will be advertised on 22 February. Advert will mention new school build. Parents and staff will be kept informed of the positive progress being made with the new school. Ensure communications are fluid.</li> <li>• AC welcomed DG to attend tomorrow’s PC to provide update on project.</li> </ul> |        |
| <b>6.</b> | <b>Date of next meeting</b>                                                                                                                                                                                                                                                                                                                                                                                                                               |        |
|           | Monday 28 March 2022 – 3.30pm                                                                                                                                                                                                                                                                                                                                                                                                                             |        |